

COVID-19

Response and Continuity of Operations Plan

Fannin County, TX

for March 20, 2020

(This report can change daily)

- At the direction of elected officials and department heads, employees with the ability to work remotely may be encouraged to do so.
- All non-critical work-related out of county travel by county employees is prohibited. All county employee work-related travel for training and conferences has been cancelled through April 3.
- County employees with fever or flu-like symptoms are required to stay home from work and are prohibited from returning to work until they have been fever-free without medication for 24 hours.
- Fannin County employees have been directed to cancel all non-critical staff meetings & community meetings.
- If a Fannin County employee shows signs of illness or are sent home by their supervisor because they are sick, accumulated sick time will be used until it is exhausted followed by accumulated comp time until it is exhausted and lastly, the County will compensate any time if needed during the period of March 20, 2020 through March 31, 2020. The absent employee should keep in contact with their supervisor on a daily basis if possible.

County Closures & Cancellations

- The Fannin County Master Gardener's 2020 Garden Show, scheduled for Saturday, March 28 has been cancelled
- All updates will be posted on the Fannin County website: co.fannin.tx.us

Actions and Response relating to Commissioners Court:

The Fannin County Commissioners Court will not be cancelling meetings at this time, but court meetings will be done via teleconferencing until further notice. Information for each meeting will be placed on the agenda for that week which is available on the County website: www.co.fannin.tx.us .

Prevention:

There are simple steps everyone can take to help prevent the spread of respiratory viruses like COVID-19:

- Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer of at 60% alcohol often
- Avoid touching your eyes, nose, and mouth with unwashed hands
- Avoid close contact with people who are sick
- Stay home when you are sick
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash
- Clean and disinfect frequently touched objects and surfaces

Minimizing exposure is especially important for people who are 65 or older or who have an underlying health condition like heart disease, lung disease, diabetes, high blood pressure or cancer. People in those groups have a higher risk of developing severe disease if they do get COVID-19, and the safest thing for

them during an outbreak will be to stay home as much as possible and minimize close contact with other people. To get ready, they should talk to their doctor about getting additional prescription medications and have enough household items and groceries on hand to stay home as needed

Links / Resources

<https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

<https://www.dshs.texas.gov/coronavirus/>

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/community-mitigation-strategy.pdf>

What to expect from your doctor:

If Mild Symptoms:

- Ask patient to stay home and monitor their temperature and respiratory condition
- Check back with the office in 24 hours if the symptoms remain mild
- If the symptoms worsen rapidly, contact a hospital ER
- Give patient the DSHS state Coronavirus website: <https://www.dshs.state.tx.us/coronavirus/> and state Coronavirus Call Center @ 1-877-570-9779

If Moderate Symptoms:

- Ask patient to come to office for evaluation
- Mark schedule clearly as a potential viral patient
- When patient arrives at clinic, ask if it is possible to wait in their car until it's time to be seen
- If patient enters the clinic, sequester them immediately to a side of the waiting room, hand them a paper towel and ask them to cough/sneeze with caution
- Take temperature immediately

Make sure that these patients do not mingle with other patients in waiting room

Each of these patients should have their temperature taken as soon as possible either in their car or in the sequestered area inside the clinic

If Severe Symptoms:

- Ask patient to directly contact a hospital ER to inquire what they should do, i.e., what is the hospital's present policy on possible coronavirus infection
- Have numbers of the closest hospital's Emergency Rooms and give them to the patients

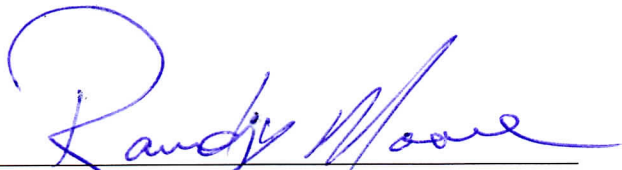
If Other Questions:

The Centers for Disease Control and Prevention (CDC) has posted guidance on what to do if you get sick at www.cdc.gov/coronavirus/2019-ncov/about/steps-when-sick.html

The Texas DSHS state Coronavirus website: <https://www.dshs.state.tx.us/coronavirus/>


This plan, dated March 20, 2020, supersedes any previous guidance.

Adopted this 20th day of March, 2020.



Randy Moore, Fannin County Judge

ATTEST:



Tammy Biggar, County Clerk

