

DiAnna Bailey
San Jacinto County Treasurer

1 State Hwy 150 Rm 1
Coldspring, TX 77331



Office 936 653-2353
Fax 936 653-2870

Dear sir or Madam:

The Hotel/Motel tax payment is now due for the quarter ending _____.
A form has been enclosed on which you should report your payment.

Please note that the revenue collected by this tax will be used "in the manner directly enhancing and promoting tourism and the convention and hotel industry as permitted by applicable law." Section III of the enclosed order details some of the possible uses of these funds.

Payment is due 30 days from the end of the Quarter ending. On the 31st day please add the 5% penalty to your report for payment. If you go to the 61st day add additional 5%.

Payments should be paid to:

San Jacinto County Treasurer
1 State Highway 150, RM 1
Coldspring TX, 77331

If you have any questions or concerns, please call the office.

Sincerely,

MEGAN WATSON

San Jacinto County Deputy Treasurer

Note:

If your listing has been sold, PLEASE email me at sjctreasurer3@san-jac.us. If you don't, you will still be sent hotel tax mail for next quarters.

If your listing is inactive for the current quarter, still fill out form and enter zeros.
You can either email or send by mail.

San Jacinto County Hotel/Motel Occupancy Tax

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Quarter Ending: _____

1. Name of Hotel/Motel _____
2. Property Address _____
3. Mailing address _____
4. Contact Name _____
5. Telephone Number _____
6. Total Occupancy Fees for Quarter _____
7. Seven Percent (7%) of Total _____
8. Penalty (5% or 10%) _____
9. Total Amount Submitted\$ _____
10. Printed name _____
11. Signature of Person Filing Report _____
12. Date _____

Add 5% penalty if not paid within 30 days after the end of the quarter

Add 10% if not paid within 60 days after the end of the quarter