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| Job Title: | Community Supervision Officer | Immediate Supervisor: | Luke Luttrell |
| Department/Group: | Lamar County Adult Probation | Position Type: | Full-Time |
| Starting Salary  | $40,000 – $45,000 | Date posted: | June 20, 2025 |
| Contact: | Luke Luttrell | Posting Expires: | July 8th, 2025 |
| Lamar County is an Equal Opportunity EmployerPersons with disabilities are encouraged to request assistance during the application process. Please call the Lamar County Adult Probation Office at 903-737-2435 to request assistance. |
| Applications can be picked up at The Adult Probation Office or on the website http://www.co.lamar.tx.us |
| PLEASE SUBMIT YOUR APPLICATION IN PERSON TO:Lamar County Adult Probation4355 Bonham St.Paris, TX 75460 |  |
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| **JOB SUMMARY:** Lamar County Adult Probation is seeking a dedicated and professional **Community Supervision Officer (CSO)** to join our team. CSOs are responsible for supervising individuals placed on probation, ensuring they meet court-ordered conditions and connecting them with resources that support rehabilitation and reduce the likelihood of reoffending. This role requires strong communication, case management, and decision-making skills, along with the ability to work closely with law enforcement, treatment providers, and the courts.**KEY RESPONSIBILITES*** Conduct assessments to determine the appropriate level of supervision.
* Monitor compliance through office and home visits, drug testing, and electronic monitoring.
* Enforce court-ordered conditions such as community service, counseling, and restitution.
* Investigate and document offender progress or violations; report noncompliance to the court and testify when required.
* Develop and implement individualized case plans, recommending treatment or intervention programs as needed.
* Maintain accurate and timely case documentation and reports.
* Coordinate with law enforcement, treatment providers, and community agencies to promote community safety and support rehabilitation goals.
* Assist individuals in accessing services such as mental health services or substance abuse treatment.
* Attend required training sessions to stay up to date on legal and procedural changes.

**MINIMUM REQUIREMENTS*** Must hold a bachelor’s degree from an accredited college or university.
* Must meet qualifications outlined in Chapter 76.005 of the Texas Government Code.
* Must not have been previously placed under any form of community supervision.
* May not concurrently serve as peace officers.

**CERTIFICATIONS & ADDITIONAL REQUIREMENTS*** Must complete all required state training and obtain CSO certification within one year of employment.
* If using a personal vehicle for work-related duties, must provide a valid driver’s license and proof of liability insurance.

**SKILLS & ABIILITIES** * Willing and able to learn new procedures, apply training effectively, and complete tasks as directed.
* Interest and knowledge of criminal law, case management, and supervision strategies.
* Strong communication, interpersonal, and conflict-resolution skills.
* Ability to assess behavior, make sound decisions, and recommend appropriate interventions.
* Capable of working independently and collaborating effectively within a team.
* Ability to follow instructions, work independently, and take initiative when appropriate.
* Well organized and capable of managing multiple responsibilities efficiently.
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