

LAMPASAS COUNTY

PROCEDURES FOR OBTAINING AN OCCUPATIONAL DRIVER'S LICENSE

ITEMS NEEDED PRIOR TO APPLYING:

1. SR-22 (High Risk Insurance Policy)
2. Letter from your employer – stating type of work, work hours, and work days (if you are self-employed, you must write the letter yourself indicating the same. If you are unemployed, you must write a statement indicating what type of work you do and will be looking for and in what counties.)
3. \$257.00 Filing fee to be paid to the County Clerk ** increase effective 09/01/17 Cash or Check/Money Order – NO CREDIT CARDS/DEBIT CARDS
4. Certified Abstract Driving Record – Attached is the form you must complete and send in, along with the money order to receive your driving record. Allow up to 2 weeks for this.
5. Waiver signed by County/District Attorney.

When all of the above listed items have been obtained, you may come to the County Judge's Office to do the necessary paperwork for filing the application. You may also hire an attorney if you so desire to do this for you at your own expense. At that time, a hearing date will be set with the Judge. You need to make sure it is set at a time that you can return to the County Judge's Office to attend the hearing. **THE HEARING WILL NOT BE SCHEDULED UNLESS ALL THE ABOVE PAPERWORK IS RECEIVED.**

AFTER FILING THE APPLICATION IN THE COUNTY CLERK'S OFFICE

1. Hearing Date – You must return to the County Judge's Office at the set time of the hearing.
2. After the hearing, you will return to the County Clerk's office with your paperwork to be certified. This paperwork will serve as your driving permit until you receive your occupational driver's license from the Texas Department of Public Safety.
3. In order to obtain your Occupational Driver's License, you will need to mail these items to the Texas Department of Public Safety: (1) one set of certified papers from the County Clerk, and (2) a \$10.00 money order made payable to the Texas Department of Public Safety.
4. You will need to keep the other set of certified papers and the SR-22 Insurance with you at all times to use as your driving permit. Keep them with you even after you have received your Occupational Driver's License.