

May 25, 2023
Regular Meeting

BE IT REMEMBERED, that on the 25th day of May, A.D., 2023 there was held a Regular Meeting of the Honorable Commissioners' Court of Willacy County, Texas at the County Judge's Office, 576 West Main, in the City of Raymondville, Texas for the purpose of transacting the following agenda:

1. Call to Order.
2. Roll Call / Establishment of Quorum.
3. Invocation / Pledge.
4. Public Comment (s).
5. Approval of Claims. ACTION REQUIRED.
6. EXECUTIVE SESSION:
 - (A) Confer with Commissioners Court legal counsel regarding pending or contemplated litigation and/or negotiations involving the county, its employees, or its interests, pursuant to VTCA Government Code, Section 551.071.
 - (B) Confer with Commissioners Court legal counsel on potential litigation regarding the planned subdivision of the Willacy County Navigation District, pursuant to VTCA Government Code, Section 551.071.
 - (C) Confer with Commissioners Court Legal Counsel Regarding Blanca Gomez, et.al., v. Willacy County, Texas, et.al., Case No. C.A. No. 1:22-CV-00036, for Discussion on status of case and/or potential negotiations, pursuant to V.T.C.A. Government Code, Section 551.071(1)(A).
7. ACTION RELATIVE TO EXECUTIVE SESSION:
 - (A) Possible Action.
 - (B) Possible Action.
 - (C) No Action Required
8. Willacy County Extension Office Quarterly Report.
9. Discussion and Approval of Proclamation to recognize June as World Elder Abuse Awareness Month. Action Required.
10. Discussion and Action North Alamo Water requesting permission to install a new service line. Location of proposed bore crossing is approximate 200-feet North from the NE corner of Old Ham and 2nd Street. 2-inch PVC casing with 3/4-inch meter service to a 4-inch water line. 4-feet deep. (Precinct 1). Action Required.
11. Discussion and Action to discuss and approve guidelines on travel and training. Action Required.
12. Discussion and Action to approve creating line item 01-401-115 gas and oil in General Fund-County Administration not budgeted. A budget Amendment would follow to move funds to this account. Action Required.

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13. Discussion and Action to approve Change Order #1 for the TxCDBG TDA Willacy County Project CDV21-0336-Emma Ross and 9th Street. Action Required.
14. Discussion and Action to approve the selection of an Engineering Firm for the Coastal Management Program Cycle 26 for Fred Stone Park Improvements Project. Action Required.
15. Discussion and Action to approve Contract/Agreement for Engineering Services for the Coastal Management Program Cycle 26 for Fred Stone Park Improvements Project. Action Required.
16. Discussion and Action to approve Contract/Agreement for Professional Services between Willacy County and Mott MacDonald, LLC for the Fred Stone Park Shoreline Protection – Phase I. Action Required.
17. Discussion and approval for Mott MacDonald, LLC to prepare and submit grant applications to the Texas General Land Office Coastal Planning and Response Act CEPRA Cycle 13 and the use of GOMESA funds for match for the following project: Fred Stone Park Shoreline Protection Project – Phase II. Action Required.
18. Discussion and Possible action to approve Agreement between Willacy County and EngoPlanet for professional services to prepare and submit a grant application to the Texas General Land Office GOMESA Projects of Special Merit (PSM) due on or before June 7, 2023. No match required. Possible Action Required.
19. Discussion and approval of Master Service Agreement (MSA) and Work Order No. 1 between Willacy County and Garver, LLC. For professional services. Action Required.
20. Approval of Travel Request. ACTION REQUIRED.
21. Adjourn.

THE COURT MET:
PRESENT:

Aurelio Guerra, Jr.,	County Judge,	
Eliberto Guerra,	Commissioner, Precinct 1,	
Mario Tijerina,	Commissioner, Precinct 2,	arrives at 10:30 a.m.
Henry De La Paz,	Commissioner, Precinct 3,	
Ernesto Garcia,	Commissioner, Precinct 4,	Absent
Carisa Casarez,	County Attorney's Assistant	
Veronica Alcala,	County Auditor's First Assistant,	
Elizabeth Rios,	County Chief Deputy Clerk,	

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WHEREUPON, the Court was opened to the following proceedings were had to wit:

PERSONS VISITING THE COURT:
Carisa Casarez

1. Call to Order – Chairman Aurelio Guerra, Jr.
2. Roll Call/Establishment of Quorum – Commissioners Mario Tijerina and Ernesto Garcia –
Absent
3. Pledge / Invocation – Commissioner Henry De La Paz
4. Public Comments – None.

Agenda # 5
IN REGARDS TO APPROVAL
OF CLAIMS

Motion was made by Commissioner De La Paz, seconded by Commissioner Guerra for approval of Claims, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 6

EXECUTIVE SESSION:

- (A) CONFER WITH COMMISSIONERS
COURT LEGAL COUNSEL REGARDING
PENDING OR CONTEMPLATED
LITIGATION AND/OR NEGOTIATIONS
INVOLVING THE COUNTY, ITS EMPLOYEES,
OR ITS INTERESTS, PURSUANT TO VTCA
GOVERNMENT CODE, SECTION 551.071

- (B) CONFER WITH COMMISSIONERS COURT
LEGAL COUNSEL ON POTENTIAL LITIGATION
REGARDING THE PLANNED SUBDIVISION OF
THE WILLACY COUNTY NAVIGATION DISTRICT,
PURSUANT TO VTCA GOVERNMENT CODE,
SECTION 551.071

- (C) CONFER WITH COMMISSIONERS COURT
LEGAL COUNSEL REGARDING BLANCA
GOMEZ, ET.AL., V. WILLACY COUNTY,
TEXAS, ET.AL., CASE NO. C.A. NO. 1:22-CV-00036,
FOR DISCUSSION ON STATUS OF CASE
AND/OR POTENTIAL NEGOTIATIONS,
PURSUANT TO V.T.C.A. GOVERNMENT
CODE, SECTION 551.071(1)(A)

Motion was made by Commissioner Guerra, seconded by Commissioner De La Paz that Court Adjourn to Closed Executive Session at 10:03 a.m. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

As per the Chairman, Commissioner Mario Tijerina arrived at the meeting at 10:30 a.m. and Court was back in session at 10:48 a.m.

Motion was made by Commissioner De La Paz, seconded by Commissioner Tijerina that Court Reconvene into Open Session at 10:52 a.m. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 7
ACTION RELATIVE TO EXECUTIVE
SESSION:
(A) POSSIBLE ACTION
(B) POSSIBLE ACTION
(C) NO ACTION REQUIRED

Motion was made by Commissioner De La Paz, seconded by Commissioner Guerra no action taken on items A, B and C. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 8
WILLACY COUNTY EXTENSION
OFFICE QUARTERLY REPORT

Update by Georgina Macias on Willacy County Extension Office Quarterly Report.

Agenda # 9
DISCUSSION AND APPROVAL OF
PROCLAMATION TO RECOGNIZE
JUNE AS WORLD ELDER ABUSE
AWARENESS MONTH

Motion was made by Commissioner Guerra, seconded by Commissioner Tijerina for approval of Proclamation to recognize June as World Elder Abuse Awareness Month. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 10

DISCUSSION AND ACTION
NORTH ALAMO WATER REQUESTING
PERMISSION TO INSTALL A NEW
SERVICE LINE. LOCATION OF PROPOSED
BORE CROSSING IS APPROXIMATE 200-FEET
NORTH FROM THE NE CORNER OF OLD
HAM AND 2ND STREET. 2-INCH PVC CASING
WITH 3/4-INCH METER SERVICE TO A
4-INCH WATER LINE. 4-FEET DEEP.
(PRECINCT 1)

Motion was made by Commissioner Guerra, seconded by Commissioner Tijerina for approval of North Alamo Water requesting permission to install a new service line. Location of proposed bore crossing is approximate 200-feet North from the NE Corner of Old Ham and 2nd Street. 2-inch PVC casing with 3/4-inch meter service to a 4-inch water line. 4-feet deep. (Precinct 1). Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

Commissioner Henry De La Paz steps out of the meeting at 11:36 a.m. and returns back at 11:37 a.m.

County Attorney's Assistant, Carisa Casarez steps out of the meeting at 11:37 a.m.

Commissioner Eliberto Guerra steps out of the meeting at 11:37 a.m. and returns back at 11:39 a.m.

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Agenda # 11
DISCUSSION AND ACTION TO
DISCUSS AND APPROVE
GUIDELINES ON TRAVEL AND
TRAINING

Motion was made by Chairman Guerra, seconded by Commissioner Tijerina for approval of the travel and training that the Court had approved before with the exception on making adjustments on the first two (2) quarters of the first day and for the Court to approve from this point on, on Their fiscal year only approve travel and training that is required. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

Motion Amended: Motion was made by Chairman Guerra, seconded by Commissioner Tijerina for approval as referred to in policy having to do with cash advances for lodging, travel, meals and registration. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

County Attorney's Assistant, Carisa Casarez returns back to the meeting at 11:41 a.m.

Agenda # 12
DISCUSSION AND ACTION TO
APPROVE CREATING LINE ITEM
01-401-115 GAS AND OIL IN
GENERAL FUND-COUNTY
ADMINISTRATION NOT BUDGETED.
A BUDGET AMENDMENT WOULD
FOLLOW TO MOVE FUNDS TO THIS
ACCOUNT

Motion was made by Commissioner Tijerina, seconded by Commissioner Guerra for approval of creating line item 01-401-115 gas and oil in General Fund-County Administration not budgeted. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 13
DISCUSSION AND ACTION TO
APPROVE CHANGE ORDER
NUMBER 1 FOR THE TXCDBG
TDA WILLACY COUNTY PROJECT
CDV21-0336-EMMA ROSS AND
9TH STREET

Motion was made by Commissioner Guerra, seconded by Commissioner Tijerina for approval of Change Order Number 1 for the TxCDBG TDA Willacy County Project CDV21-0336-Emma Ross and 9th Street, the difference to be paid from Capital Fund. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

Commissioner Mario Tijerina steps out of the meeting at 11:46 a.m. and returns back at 11:48 a.m.

Agenda # 14
DISCUSSION AND ACTION TO
APPROVE THE SELECTION OF AN
ENGINEERING FIRM FOR THE
COASTAL MANAGEMENT PROGRAM
CYCLE 26 FOR FRED STONE PARK
IMPROVEMENTS PROJECT

Motion was made by Chairman Guerra, seconded by Commissioner Guerra for approval of Resolution for Mott McDonald, LLC to provide project related Engineering Services for the Coastal Management Program-Cycle 26. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. Commissioner Tijerina voting ABSTAINED. Motion was declared carried.

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Agenda # 15
DISCUSSION AND ACTION TO
APPROVE CONTRACT/AGREEMENT
FOR ENGINEERING SERVICES FOR
THE COASTAL MANAGEMENT
PROGRAM CYCLE 26 FOR FRED
STONE PARK IMPROVEMENTS
PROJECT

Motion was made by Commissioner Guerra, seconded by Commissioner De La Paz no action taken on this item. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 16
DISCUSSION AND ACTION TO
APPROVE CONTRACT/AGREEMENT
FOR PROFESSIONAL SERVICES
BETWEEN WILLACY COUNTY AND
MOTT MACDONALD, LLC FOR THE
FRED STONE PARK SHORELINE
PROTECTION – PHASE I

Motion was made by Chairman Guerra, seconded by Commissioner De La Paz for approval of Contract Agreement between Willacy County and Mott McDonald, LLC for Professional Services on the Fred Stone Park Shoreline Protection – Phase I Project for the total amount of \$49,150.00 to be paid from GOMESA Fund and for the Contract to allude to remedy for any disputes thereof. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. Commissioner Tijerina voting ABSTAINED. Motion was declared carried.

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Agenda # 17
DISCUSSION AND APPROVAL
FOR MOTT MACDONALD, LLC
TO PREPARE AND SUBMIT GRANT
APPLICATIONS TO THE TEXAS
GENERAL LAND OFFICE COASTAL
PLANNING AND RESPONSE ACT
CEPRA CYCLE 13 AND THE USE OF
GOMESA FUNDS FOR MATCH FOR
THE FOLLOWING PROJECT: FRED
STONE PARK SHORELINE PROTECTION
PROJECT – PHASE II

Motion was made by Commissioner De La Paz, seconded by Commissioner Guerra for approval for Mott MacDonald, LLC to prepare and submit grant application to the Texas General Land Office Coastal Planning and Response Act (CEPRA) Cycle 13 for the Fred Stone Park Shoreline Protection – Phase II Project with a total grant total match of \$120,000.00. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. Commissioner Tijerina voting ABSTAINED. Motion was declared carried.

Agenda # 18
DISCUSSION AND POSSIBLE
ACTION TO APPROVE AGREEMENT
BETWEEN WILLACY COUNTY AND
ENGOPLANET FOR PROFESSIONAL
SERVICES TO PREPARE AND SUBMIT
A GRANT APPLICATION TO THE
TEXAS GENERAL LAND OFFICE
GOMESA PROJECTS OF SPECIAL
MERIT (PSM) DUE ON OR BEFORE
JUNE 7, 2023. NO MATCH REQUIRED

Motion was made by Chairman Guerra, seconded by Commissioner Guerra for approval for Willacy County to prepare and submit a grant application to the Texas General Land Office GOMESA Projects of Special Merit (PSM) due on or before June 7, 2023. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 19

DISCUSSION AND APPROVAL
OF MASTER SERVICE AGREEMENT
(MSA) AND WORK ORDER NUMBER
1 BETWEEN WILLACY COUNTY AND
GARVER, LLC. FOR PROFESSIONAL
SERVICES

Motion was made by Commissioner Guerra, seconded by Commissioner Tijerina for approval of Master Service Agreement (MSA) and Work Order Number 1 between Willacy County and Garver, LLC. for Professional Services. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 20
IN REGARDS TO APPROVAL
OF TRAVEL REQUEST

Motion was made by Commissioner Guerra, seconded by Commissioner Tijerina that the following travel requests be approved:

1. Extension Agent, Georgina Macias to Kingsville, Texas on June 13-15, 2023.
2. Extension Agent, Georgina Macias to College Station, Texas on June 6-8, 2023.
3. County Building Inspector, Robert Salinas to San Antonio, Texas on August 15-17, 2023.
4. Justice of the Peace Precinct 1, Judge Jessica Rosas to San Antonio, Texas on June 26-30, 2023.

Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

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Motion was made by Commissioner Tijerina, seconded by Commissioner Guerra that Court Adjourned. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

There being no further action,

Court Adjourned.