



CLERK OF COUNTY CLERK  
ZAPATA COUNTY, TEXAS

2024 MAR 11 PM 2:40

CLERK  
ZAPATA COUNTY, TEXAS

## Zapata County Commissioners Court

A handwritten signature in black ink, appearing to be "JR", is written over the text "Zapata County Commissioners Court".

Joseph Rathmell  
County Judge

Paco Mendoza  
Commissioner, Pct. 1

Pedro Morales  
Commissioner, Pct. 2

Jose A. Solis  
Commissioner, Pct. 3

Roberto Garza  
Commissioner, Pct. 4

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# Public Notice

## Regular Commissioners Court Meeting

### March 11, 2024

### 9:00 A.M.

Zapata County Courthouse  
200 E. 7<sup>th</sup> Ave, Suite 108  
Zapata, Texas 78076

## CALL TO ORDER BY HONORABLE JOE RATHMELL, ZAPATA COUNTY JUDGE

1. Roll Call By: Honorable Mary Jayne Villarreal-Bonoan
2. Invocation: Doctor Roger Miller, Commissioners Court Chaplain
3. Pledge of Allegiance
4. Communications
5. **Public Comment – This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a public participation form specifying which agenda item they wish to comment on.**
6. Approval of Invoices.  
[Requested by: Triunfo Gonzalez, County Auditor]
7. Approval of Treasurer’s Report.  
[Requested by: Romeo Salinas, County Treasurer]
8. Approval of Checks Issued.  
[Requested by: Romeo Salinas, County Treasurer]
9. Tax Assessor/Collector’s Departmental Report  
[Requested by: Delia Mendoza, Tax Assessor/Collector]

### **DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:**

10. To approve a lease agreement extension between Zapata County and Merit Energy for use of county property on Oak Street.  
[Requested by: Honorable Joseph Rathmell, County Judge]
11. To approve Resolution affirming the requirements of a property owners association representing Four Season’s Park.  
[Requested by: Honorable Joseph Rathmell, County Judge]
12. To approve the payment of invoices to SHI Government Solutions for 50% of labor for original scope of work and all post sale modification.  
[Requested by: Honorable Joseph Rathmell, County Judge]
13. To approve estimate for electrical services at the showbarn and the open pavilion  
[Requested by: Pedro Morales, Commissioner Pct. 2]

14. To approve the hire of a Labor/ Maintenance in 15-422-slot #3 at \$10.96/hr. effective 3/12/2024.  
[Requested by: Pedro Morales, Commissioner Pct. 2]
15. To approve the following personnel changes at the Juvenile Probation Department. Gabriela Navarro has been promoted to Deputy Chief Juvenile Probation Officer, she will transfer from 10-570-slot #8 to slot#6 at \$5,615/yr. and TJJJ Grant a Fund from 200-580-slot#6 to slot #4 at \$45,425/yr. To increase in 10-570-slot #7 in the amount of \$2,000 for Monica C. Martinez, with no increase to budget.  
[Requested by: Nellie Treviño, HR Director]
16. To approve a change order agreement for the remobilization of a crew for fuel delivery.  
[Requested by: Ramon Montes, Airport Manager]
17. To approve an aviation fuels contract between the Zapata County Airport and Titan Aviation fuels.  
[Requested by: Ramon Montes, Airport Manager]
18. To consider the approval of a proposal from Av fuel Corporation for the Zapata County Airport  
[Requested by: Ramon Montes, Airport Manager]
19. To approve payment request #3 to D & H United fueling Solutions for the fuel tanks at the Zapata County Airport  
[Requested by: Ramon Montes, Airport Manager]
20. To update TxDot projects Miraflores Pelican Ramirez streets  
[Requested by: Manuel Gonzalez, Premier Engineering]
21. To hire O'Connor engineering to perform materials testing on EOC, Sheriff's office and fire station projects.  
[Requested by: Manuel Gonzalez, Premier Engineering]
22. To review and approve San Ygnacio water plant project status  
[Requested by: Manuel Gonzalez, Premier Engineering]
23. *Consultation with Attorney and to take possible action regarding personnel matters at the Zapata County Public Library.*  
[Requested by: Nellie Treviño, HR Director]
24. *Consultation with Attorney on pending litigation against Zapata County.*  
[Requested by: Nellie Treviño, HR Director]

**CONSENT ITEMS:**

Line-item Transfers

25. To approve the following line item transfer to meet departmental needs.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	Commissioner Pct.4	015-424-42610	General Supplies	\$4,000.00
TO	Commissioner Pct.4	015-424-43430	Repairs	\$4,000.00

[Requested by: Roberto Garza, Commissioner Pct.4]

26. To approve the following line item transfer to meet departmental needs.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	Texas A&M Agrilife Extension	010-665-4261	Communication & Programs	\$1,500.00
TO	Texas A&M Agrilife Extension	010-665-4358	Travel & Training	\$1,500.00
FROM	Texas A&M Agrilife Extension	010-665-4261	Membership	\$40.00
TO	Texas A&M Agrilife Extension	010-665-4358	Travel & Training	\$40.00

[Requested by: Jesse Rodriguez, Agrilife Agent]

**RESOLUTIONS AND PROCLAMATIONS:**

27. Resolution in support of Zapata County’s application for FY 2025 Operation Lone Star from the Office of the Governor

[Requested by: Honorable Joseph Rathmell, County Judge]

**Note 1 Gov’t Code Ann 551.071, Consultation with Attorney**

**Note 2 Gov’t Code Ann 551.072, Real Property**

**Note 3 Gov’t Code Ann 551.074, Personnel Matters**

**Note 4 Gov’t Code Ann 551.076, Security**

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

## EXECUTIVE SESSION

28. *Consultation with Attorney and to take possible action regarding personnel matters at the Zapata County Public Library. [Executive Session is requested pursuant to Texas Government Code Title 5, Sub Chapter D, Section 551.071 (Consultation with Attorney).]*

*[Requested by: Nellie Treviño, HR Director]*

29. *Consultation with Attorney on pending litigation against Zapata County. [Executive Session is requested pursuant to Texas Government Code Title 5, Sub Chapter D, Section 551.071 (Consultation with Attorney).]*

*[Requested by: Nellie Treviño, HR Director]*

**ADJOURN**

Pursuant to the authority granted under Government Code, Chapter 551, the Commissioners Court may convene a closed session to discuss any of the above agenda items. Immediately before any closed session, the specific section or sections of Government Code, Chap. 551 that provide statutory authority will be announced.

DATED THIS 4<sup>th</sup> DAY OF March, 2024

HONORABLE JOSEPH RATHMELL, COUNTY JUDGE, ZAPATA COUNTY, TEXAS

By: Monica Alanis  
Monica Alanis  
Agenda Administrator

**CERTIFICATION OF NOTICE AND POSTING**

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Zapata County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse of Zapata County, Texas, at a place readily accessible to the general public at all times on the 4<sup>th</sup> day of March, 2024 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 4<sup>th</sup> DAY OF March, 2024.

MARY JAYNE VILLARREAL-BONOAN, COUNTY CLERK, ZAPATA COUNTY, TEXAS

BY: Mary Jayne Villarreal Bonoan

