



## Zapata County Commissioners Court

Joseph Rathmell  
County Judge

Paco Mendoza  
Commissioner, Pct. 1

Olga M. Elizondo  
Commissioner, Pct. 2

Eddie Martinez  
Commissioner, Pct. 3

Norberto Garza  
Commissioner, Pct. 4

MARY JAYNE  
VILLARREAL-BONDAN  
COUNTY CLERK

2019 SEP -6 A 8:10

FILED  
ZAPATA COUNTY TEXAS  
BY: *L. Devi* DEPUTY

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Public Notice  
Regular Commissioners Court Meeting  
September 9, 2019  
9:30 A.M.

Zapata County Courthouse  
200 E. 7<sup>th</sup> Ave, Suite 108  
Zapata, Texas 78076

## CALL TO ORDER BY HONORABLE JOE RATHMELL, ZAPATA COUNTY JUDGE

1. Roll Call By: Honorable Mary Jayne Villarreal-Bonoan
2. Invocation: Dr. Roger Miller, Commissioners Court Chaplain
3. Pledge of Allegiance
4. Communications
5. **Public Comment – This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a public participation form specifying which agenda item they wish to comment on.**
6. Approval of Invoices.  
[Requested by: Triunfo Gonzalez, County Auditor]
7. Approval of Treasurer’s Report.  
[Requested by: Romeo Salinas, County Treasurer]
8. Approval of Checks Issued.  
[Requested by: Romeo Salinas, County Treasurer]
9. Tax Assessor/Collector’s Departmental Report  
[Requested by: Adriana Figueroa, Tax Assessor-Collector]

## DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:

10. To adopt the County budget for fiscal 2019-2020.  
[Requested by: Triunfo Gonzalez, County Auditor]
11. To adopt the 2019-2020 tax rate for Zapata county in accordance with Local Government Code Sections 111.007-111.010 by executing an “Order Setting Tax Rate for 2019-2020”.  
[Requested by: Triunfo Gonzalez, County Auditor]
12. To set the salaries and the number of positions by approving the General Order of Personnel for Fiscal Year 2019-2020.  
[Requested by: Triunfo Gonzalez, County Auditor]
13. To approve the “Operation General Order for Fiscal Year 2019-2020”.  
[Requested by: Triunfo Gonzalez, County Auditor]
14. To authorize the County Treasurer and the County Auditor to close all accounts and make all necessary line item transfers.  
[Requested by: Triunfo Gonzalez, County Auditor]

15. To approve the 2019-2020 Sheriffs' and Constables' fees.  
[Requested by: Honorable Joseph Rathmell, County Judge]
16. To approve 2<sup>nd</sup> payment of \$30,000.00 to Rhyon Technology for the installation of electronic cell check monitoring system at Regional and County Jails.  
[Requested by: Honorable Joseph Rathmell, County Judge]
17. To approve taking all necessary actions to address the blocking and/or damming of natural streams, arroyos and/or drainage ditches within residential areas.  
[Requested by: Honorable Joseph Rathmell, County Judge]
18. To mitigate the erosion being caused by water run-off on private property as a result of the Martinez Ave. drainage ditch in San Ygnacio Texas.  
[Requested by: Honorable Joseph Rathmell, County Judge]
19. To combine election and approve polling place locations for Constitutional Amendment Election to be held on November 5, 2019 as follows:
  - Zapata Co. Courthouse (Pct. 1, 1A, 1B, 2, 2A, 3 & 4)
  - Early Voting (Oct.21-Nov.1,2019) Zapata Co. Courthouse (Pct. 1, 1A, 1B, 2, 2A, 3 & 4)[Requested by: Mary Jayne Villarreal-Bonoan, County Clerk]
20. To review and approve invoices for ZC Wastewater Treatment Plant Project.  
[Requested by: Manuel Gonzalez, Premier Engineering]
21. To review and approve change order for ZC Wastewater Treatment Plant Project pending USDA review and approval.  
[Requested by: Manuel Gonzalez, Premier Engineering]
22. To review bids and award contract to best qualified bidder for the Colorado Sewer Improvement Project.  
[Requested by: Manuel Gonzalez, Premier Engineering]
23. To approve invoices for Colorado Sewer Improvement Project.  
[Requested by: Manuel Gonzalez, Premier Engineering]
24. *To consider counter proposal from Los Ebanos Golf Course, Inc. President Renato Ramirez.*  
[Requested by: Eddie Martinez, Commissioner Pct. 3]
25. *To advertise for the position of Water Plant Manager, in advance of Mr. Carlos Treviño's retirement.*  
[Requested by: Eddie Martinez, Commissioner Pct. 3]
26. *To form a committee to study the possibility of implementing a pay scale based on a grade and step system.*  
[Requested by: Eddie Martinez, Commissioner Pct. 3]

## CONSENT ITEMS

### Line-item Transfers

27. To approve the following line item transfer to meet departmental needs.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	County Judge	10-400-462	Rentals & Maintenance	\$1,811.87
TO	County Judge	10-400-427	Workshops/Travel	\$1,811.87

[Requested by: Roxana Elizondo, County Judge's Office]

28. To approve the following line item transfer to meet departmental needs.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	County Attorney	10-475-427	Travel Expense	\$1,094.07
TO	County Attorney	10-475-392	Misc. Maintenance Exp.	\$1,094.07
FROM	County Attorney	10-475-462	Equipment Rental	\$546.70
TO	County Attorney	10-475-392	Misc. Maintenance Exp.	\$546.70
FROM	County Attorney	10-475-311	Postage Expense	\$310.00
TO	County Attorney	10-475-392	Misc. Maintenance Exp.	\$310.00
FROM	County Attorney	10-475-310	Office Supplies	\$900.00
TO	County Attorney	10-475-392	Misc. Maintenance Exp.	\$900.00

[Requested by: Said A. Figueroa, County Attorney]

29. To approve the following line item transfer to meet departmental needs.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	Fire Dept.	10-543-330	Fuel & Lubricants	\$10,000.00
TO	Fire Dept.	10-543-457	Repairs, Maint. & Ambulance	\$10,000.00
FROM	Fire Dept.	10-543-401	Turn out Gear	\$8,000.00
TO	Fire Dept.	10-543-457	Repairs, Maint. & Ambulance	\$8,000.00
FROM	Fire Dept.	10-543-459	Building Repairs	\$2,000.00
TO	Fire Dept.	10-543-457	Repairs, Maint. & Ambulance	\$2,000.00

[Requested by: Chief Juan J.Meza, Fire Chief]

30. To approve the following line item transfer to meet departmental needs.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	County Treasurer	10-497-310	Office Supplies	\$350.00
TO	County Treasurer	10-497-427	Workshops & Travel Exp.	\$350.00

[Requested by: Romeo Salinas, County Treasurer]

31. To approve the following line item transfer to meet departmental needs.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	Justice of the Peace Pct.1	10-455-456	Repairs/ Maintenance	\$387.53
TO	Justice of the Peace Pct.1	10-455-461	Equipment Rental	\$387.53
FROM	Justice of the Peace Pct.1	10-455-310	Supplies	\$50.00
TO	Justice of the Peace Pct.1	10-455-316	Dues	\$50.00

[Requested by: Judge Anna M. Guerra, Justice of the Peace Pct.1]

32. To approve the following line item transfer to meet departmental needs.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	Human Resources	10-411-427	Travel	\$1,096.48
TO	Human Resources	10-497-427	Supplies	\$1,096.48

[Requested by: Nellie Treviño, Personnel Director]

33. To approve the following line item transfer to meet departmental needs.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	Non-Department	10-409-444	Electricity	\$1,798.87
TO	Non-Department	10-409-446	Garbage	\$1,798.87
FROM	Non-Department	10-409-444	Electricity	\$4,290.00
TO	Non-Department	10-109-420	Telephone	\$4,290.00

[Requested by: Bobbie Barrera, Auditor's Office]

34. To approve the following line item transfer to meet departmental needs.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	Waste Water	08-602-481	State fees	\$5,000.00
TO	Waste Water	08-602-336	Repairs & Maint.	\$5,000.00
FROM	Waste Water	08-602-488	Inspection	\$1,000.00
TO	Waste Water	08-602-336	Repairs & Maint.	\$1,000.00
FROM	Waste Water	08-602-341	C12 & Chemicals	\$500.00
TO	Waste Water	08-602-205	Uniforms	\$500.00

[Requested by: Eloy Chapa Jr., Waste Water]

**Note 1 Gov't Code Ann 551.071, Consultation with Attorney**

**Note 2 Gov't Code Ann 551.072, Real Property**

**Note 3 Gov't Code Ann 551.074, Personnel Matters**

**Note 4 Gov't Code Ann 551.076, Security**

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

## EXECUTIVE SESSION

35. *To consider counter proposal from Los Ebanos Golf Course, Inc. President Renato Ramirez. [Closed Session/Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071/551.072 (A)(B) (Consultation with Attorney)( Real Property)*  
[Requested by: Eddie Martinez, Commissioner Pct. 3]
36. *To advertise for the position of Water Plant Manager, in advance of Mr. Carlos Treviño's retirement. [Closed Session/Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071) (Consultation with Attorney)*  
[Requested by: Eddie Martinez, Commissioner Pct. 3]
37. *To form a committee to study the possibility of implementing a pay scale base on a grade and step system. [Closed Session/Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071) (Consultation with Attorney)*  
[Requested by: Eddie Martinez, Commissioner Pct. 3]

## ADJOURN

Pursuant to the authority granted under Government Code, Chapter 551, the Commissioners Court may convene a closed session to discuss any of the above agenda items. Immediately before any closed session, the specific section or sections of Government Code, Chap. 551 that provide statutory authority will be announced.

DATED THIS 6<sup>th</sup> DAY OF September, 2019

HONORABLE JOSEPH RATHMELL, COUNTY JUDGE, ZAPATA COUNTY, TEXAS

By: Monica Alanis  
Monica Alanis  
Agenda Coordinator

## CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Zapata County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse of Zapata County, Texas, at a place readily accessible to the general public at all times on 6<sup>th</sup> day of September, 2019 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 6<sup>th</sup> DAY OF September, 2019.

MARY JAYNE VILLARREAL-BONOAN, COUNTY CLERK, ZAPATA COUNTY, TEXAS

BY: Lara Dewi

