

# Zapata County, Texas



## Commissioners Court

Joseph Rathmell  
County Judge

José Emilio Vela  
Commissioner, Pct. 1

Gabriel Villarreal  
Commissioner, Pct. 2

Eddie Martinez  
Commissioner, Pct. 3

Norberto Garza  
Commissioner, Pct. 4

BY: *[Signature]*  
ZAPATA COUNTY, TEXAS  
2011 SEP -9 A 8:11  
MARY JAYNE  
VILLARREAL-BONDOAN  
CLERK

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### Public Notice Regular Commissioners Court Meeting September 12, 2011 10:00 A.M.

**Zapata County Courthouse  
200 E. 7<sup>th</sup> Ave, Suite 108  
Zapata, Texas 78076**

1. Approval of Minutes
2. Communications
3. Public Comment – This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a public participation form specifying which agenda item they wish to comment on.
4. Departmental Reports
5. Approval of Invoices.  
[Requested by Triunfo Gonzalez, County Auditor]
6. Approval of Treasurers' Report.  
[Requested by Romeo Salinas, County Treasurer]

## REPORTS AND PRESENTATIONS

7. Presentation by Doug Meeks on the Texas 811 Border Damage Prevention and the Border Damage Prevention Council

[Requested by: Border Damage Prevention Council Members, Gabriel Villarreal, Conoco Philips, and Santiago Villarreal, AEP Doug Meeks, Damage Prevention Manager, Texas 811].

## DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS

8. To adopt the County Budget for Fiscal Year 2011-2012.

[Requested by: Triunfo Gonzalez, County Auditor]

9. To adopt the 2011-2012 tax rate for Zapata County in accordance with Local Government Code Sections 111.007-111.010 by executing an "Order Setting the Tax Rate for 2011-2012".

[Requested by: Triunfo Gonzalez, County Auditor]

10. To set the salaries and the number of positions by approving the General Order of Personnel for Fiscal Year 2011-2012.

[Requested by: Triunfo Gonzalez, County Auditor]

11. To approve the "Operation General Order for Fiscal Year 2011-2012".

[Requested by: Triunfo Gonzalez, County Auditor]

12. To authorize County Treasurer and County Auditor to close all accounts and make all necessary line item transfers.

[Requested by: Triunfo Gonzalez, County Auditor]

13. To approve the 2011-2012 Zapata County Commissioners Court Schedule.

[Requested by: Honorable Joseph Rathmell, County Judge ]

14. To award the proposal/bid for the operation of the Zapata County Medical Clinic.

[Requested by: Honorable Joseph Rathmell, County Judge]

15. To approve an Interlocal Agreement for the Texas Association of Counties Risk Management Pool.

[Requested by: Romeo Salinas, County Treasurer]

16. To approve the fiscal year 2011-2012 Calendar for Zapata County. The calendar includes the holiday schedule, the pay schedule, and the Zapata County Commissioners Court meeting schedule.

[Requested by: Nellie Trevino, Personnel Director]

17. To approve a county wide burn ban effective for 90 days starting September 12<sup>th</sup>, 2011.

[Requested by: Honorable Joseph Rathmell, County Judge & J.J. Meza, Fire Chief]

18. To approve an Interlocal Agreement for the Emergency 911 Public Safety Answering Point Services.

[Requested by: Honorable Joseph Rathmell, County Judge]

19. To approve the transfer of Special Road and Bridge Department employee Enoch Lopez, from slot #1 at \$8.25 per hour to slot #5 at \$9.92 per hour due to a position vacancy.

[Requested by: Honorable Jose Emilio Vela, Commissioner Pct. 1]

20. Approval to fill a temporary position (90 days) to replace Special Road and Bridge dept. Slot #1 at 7.85 per hour.  
[Requested by: Honorable Jose Emilio Vela, Commissioner Pct. 1 ]
21. To award the Engineering Services contract to Premier Engineering, Inc. for the relocation of utilities required for the Veleño Bridge expansion Project.  
[Requested by: Honorable Jose Emilio Vela, Commissioner Pct. 1 ]
22. Approval to convert intersection of Eleventh Ave. and Glenn St. into a 4-Way Stop to control speeders (requested by area residents).  
[Requested by: Honorable Jose Emilio Vela, Commissioner Pct. 1 ]
23. Approval to allow the Garcia Family to install a Memory Marker in remembrance of their son, Jonathan Garcia (Requested by Agustin R. and Dalia Garcia, Parents).  
[Requested by: Honorable Jose Emilio Vela, Commissioner Pct. 1 ]
24. To require all new full-time and temporary hires to Zapata County be brought before Commissioners Court for approval prior to date of hire.  
[Requested by: Honorable Norberto Garza, Commissioner Pct. 4]
25. To accept a proposal for the installation of technology infrastructure of the Zapata County Advanced Education Center.  
[Requested by: Honorable Joseph Rathmell, County Judge]
26. To hire Paramedic for slot #22 at \$12.39 an hour and EMT/Fire Fighter/ Driver for slot #27 at \$10.54. Both positions were advertised for 2 weeks.  
[Requested by: J.J. Meza, Fire Chief]
27. To accept the resignation letter from Caleb Eaton, County Extension Agent.  
[Requested by: Honorable Joseph Rathmell, County Judge]
28. To approve salary increases for Code Enforcement Officers Zaragoza Rodriguez and Dorothy Pizaña for having attained a Code Enforcement Officer II License.  
[Requested by: Zaragoza Rodríguez, Code Enforcement]
29. To approve the use of the Oswaldo H. and Juanita G. Ramirez Exhibit Hall on October 29th, 2011 for use by the Laredo Wrestling Alliance sponsored by the Marine Corp League. Proceeds to benefit Toys for Tots and Scholarship Program.  
[Requested by: Manuel Garcia, Marine Corp. League & Karren Westerman]
30. To approve the Solid Waste contract between Zapata County and Grande Garbage.  
[Requested by: Hector Uribe, Legal Consultant]
31. To enter into contract between Federal Payments ("FEDPAY") a dba ACH Direct, Inc. and the Zapata County Tax assessor collector credit card payment processing.  
[Requested by: Hector Uribe, Legal Consultant]
32. To enter into contract with TR Solutions for car dealer title and registration transactions  
[Requested by: Hector Uribe, Legal Consultant]
33. To reimburse former employee, Rosalva Guerra, for insurance premiums in the amount of \$981.56 paid to Zapata County for redundant insurance coverage.  
[Requested by: Nellie Trevino, Personnel Director]

34. To authorize the exchange of a street right of way owned by Zapata County and located west of Treviño Street in San Ygnacio, Texas for approximately 0.14 acres of land described as Parcel Z-489.1F as surveyed by the International Water Boundary Commission, located in San Ygnacio, Texas and owned by Joel Ruiz and wife and to direct to legal counsel to prepare all relevant legal documents for the exchange to take place.

[Requested by: Fortunato Paredes, Escamilla, Poneck, & Cruz, LLP]

**CONSENT ITEMS**

Honorable Jose Emilio Vela, Commissioner Pct. 1

35. To install a speed hump in at the following location  
 a. East Street between 1<sup>st</sup> and 4<sup>th</sup> Street.

**LINE ITEM TRANSFERS**

36. To approve the following line item transfers as requested in order to purchase supplies.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	ZC Museum of History	10-668-480	Subscriptions/Fees	400.00
TO	ZC Museum of History	10-668-33	Supplies & Services	400.00

[Requested by: Hildegardo E. Flores, EdD.]

37. To approve the following line item transfers as requested.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	49 <sup>th</sup> District	10-435-427	Travel	\$900.00
TO	49 <sup>th</sup> District	10-450-462	Equipment Rental	\$900.00

[Requested by: Honorable Jose A. Lopez, District Judge]

38. To approve the following line item transfers as requested.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	Constable Pct. 1	10-550-454	Maintenance & Repairs	\$400.00
TO	Constable Pct. 1	10-550-427	Travel	\$400.00
FROM	Constable Pct. 1	10-550-310	Supplies	\$200.00
TO	Constable Pct. 1	10-550-427	Travel	\$200.00

[Requested by: Adalberto Mejia, Constable Pct. 1]

39. To approve the following line item transfers as requested to meet budget requirements.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	District Clerk	10-450-311	Postage/Express/Freight	\$2,700.00
TO	District Clerk	10-450-310	Office Supplies	\$2,700.00

[Requested by: Dora Ramos, District Clerk]

40. To approve the following line item transfers as requested, in order to meet department needs.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	Zapata Nutrition Program	38-647-336	Raw Food	\$1,000.00
TO	Zapata Nutrition Program	38-648-454	Repair & Maintenance	\$1,000.00
FROM	Zapata Nutrition Program	38-648-336	Raw Food	\$1,500.00
TO	Zapata Nutrition Program	38-649-454	Repair & Maintenance	\$1,500.00
FROM	Zapata Nutrition Program	38-647-427	Travel	\$250.00
TO	Zapata Nutrition Program	38-647-339	Elderly Activities	\$250.00

[Requested by: Carmen Reyes, Nutrition Director]

41. To approve the following line items transfers as requested, in order to meet budget needs.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	County Treasurer	10-497-310	Office Supplies	\$1,300.00
TO	County Treasurer	10-497-427	Workshops & Travel Exp.	\$1,300.00

[Requested by: Romeo Salinas, County Treasurer]

42. To approve the following line item transfer as requested in order to meet budget requirements.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	Environmental Dept.	10-595-330	Fuel	\$8,000.00
TO	Environmental Dept.	10-595-456	Maintenance	\$8,000.00

[Requested by: Guillermo Sáenz, Environmental Director]

43. To approve the following line item transfer as requested, in order to meet budget requirements.

	<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
FROM	Constable Pct. 2	10-550-210	Uniforms	\$784.00
TO	Constable Pct. 2	10-550-311	Supplies	\$784.00
FROM	Constable Pct. 2	10-550-331	Fuel & Lubricants	\$900.00
TO	Constable Pct. 2	10-550-311	Supplies	\$900.00
FROM	Constable Pct. 2	10-550-455	Repairs	\$460.00
TO	Constable Pct. 2	10-550-311	Supplies	\$460.00

[Requested by: Julian Gutierrez, Constable Pct. 2]

**Note 1 Gov't Code Ann 551.071, Consultation with Attorney**

**Note 2 Gov't Code Ann 551.072, Real Property**

**Note 3 Gov't Code Ann 551.074, Personnel Matters**

**Note 4 Gov't Code Ann 551.076, Security**

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

## **EXECUTIVE SESSION**

44. Consultation with County Attorney regarding possible action against Community Action Council of South Texas Zapata County Board Member. (Note 1 Gov't Code Ann 551.071, Consultation with Attorney).

[Requested by: Doroteo Garza, Consulting Auditor]

45. Status concerning M1 Solutions Inc.'s dispute as to moneys allegedly owed to M1 Solutions for work performed for the Zapata County Sheriff's Office as well as laptops and equipment owed by M1 Solutions to the Zapata County Sheriff's Department and any matters incident thereto. (Note 1 Gov't Code Ann 551.071, Consultation with Attorney).

[Requested by: Fortunato Paredes, Escamilla, Poneck, & Cruz, LLP]

46. Discussion and possible action to authorize, pursuant to Texas Local government code Chapter 272, the exchange of part of a street Right of Way owned by Zapata county and located west of Trevino Street in San Ygnacio, Texas for approximately 0.14 acres of land described as Parcel Z-489.1F , as surveyed by the International Water Boundary Commission, located in San Ygnacio, Texas and owned by Joel Ruiz and wife. (Note 2 Gov't Code Ann 551.072, Real Property)

[Requested by: Fortunato Paredes, Escamilla, Poneck, & Cruz, LLP]

**ADJOURN**

Pursuant to the authority granted under Government Code, Chapter 551, the Commissioners Court may convene a closed session to discuss any of the above agenda items. Immediately before any closed session, the specific section or sections of Government Code, Chap. 551 that provide statutory authority will be announced.

DATED THIS 9<sup>th</sup> DAY OF September, 2011

HONORABLE JOSEPH RATHMELL, COUNTY JUDGE, ZAPATA, TEXAS


By:   
Audelia Hernandez  
Agenda Clerk

**CERTIFICATION OF NOTICE AND POSTING**

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Zapata County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse of Zapata County, Texas, at a place readily accessible to the general public at all times on the 9<sup>th</sup> day of September, 2011 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 9<sup>th</sup> DAY OF September, 2011.

MARY JAYNE VILLARREAL-BONOAN, COUNTY CLERK, ZAPATA COUNTY, TEXAS

BY:  - by Deputy Clerk  
