

## DEBRIS MONITORING AND CONSULTING SERVICES

### REQUEST FOR PROPOSALS

### QUESTIONS ASKED & ANSWERS

**(UPDATED 9/20/2024)**

1. Does the County have an incumbent consultancy for this scope?

**ANSWER:** Yes

2. Can the County clarify whether bidders should submit responses electronically via email to [kkubecka@co.matagorda.tx.us](mailto:kkubecka@co.matagorda.tx.us) or by physical delivery to Matagorda County Courthouse ATTN: Auditor's Department 2200 7th Street, Room #208 Bay City, Texas 77414?

**ANSWER:** The County will accept physical delivery/mail OR electronically/email. If submitted electronically the county will respond "RECEIVED" to the respondent's email

3. May bidders place all proposal responses in one sealed envelope, as long as each proposal response is properly labeled and identifiable as a Copy and/or Original?

**ANSWER:** If you choose to submit via physical delivery, you must provide 1 original and 6 copies. Yes, it is acceptable to place all proposal responses in one sealed envelope.

4. Who is the County's current debris monitoring contractor?

**ANSWER:** DebrisTech

5. Is the contractor currently activated?

**ANSWER:** Yes

6. The RFP mentions both physical submission on the RFP Cover, pg. 1, as well as email submission in the RFP Introduction, pg. 5. Are proposers permitted to submit solely via email?

**ANSWER:** Answer related to this question is located above on #2.

7. Hard copy submission requests each proposal be placed in a separate envelope. Is it acceptable to place all of the envelopes in single package for shipping?

**ANSWER:** Answer related to this question is located above on #3.

8. Should the entire RFP document be included with our submission, as there is a space for initials indicated on the bottom of each page?

**ANSWER:** Yes, the entire RFP document should be included with the bid submission.

9. In reference to the RFP's Grading Criteria, can the County please provide information on how is the 25% of points for Cost of Services will be evaluated? Are the Other Required Positions being evaluated as a cost factor?

**ANSWER:** 25% of the points for Cost of Services will be evaluated with the following standard equation; Lowest proposal divided by the bidder's proposal multiplied by 25% and that will equal the respondent's score.

We are unaware of any additional required positions however if they respondents chooses to include additional positions, they feel are required they will be weighted in the decision process.

10. The manual process of filling out load tickets can jeopardize proper FEMA reimbursement if human error occurs. Utilizing electronic load tickets, computer tablets, and systems employing electronic contractor IDs with an Automated Debris Management System (ADMS) has become the industry standard and is critical for any successful debris operation in 2024. Because of the factors listed, we would like to confirm that any charges for the use of an ADMS will be included in the hourly rates of the Positions indicated in the Cost Proposal Form provided and not as a separate hourly rate, separate flat rate, or substitutional charge for any listed position.

**ANSWER:** The County concurs the standard is utilizing electronic load tickets, computer tablets, and systems employing electronic contractor IDs with an Automated Debris Management System (ADMS). The County seeks to engage with respondents who utilize electronic tracking. The County would not like to see a separate hourly rate, separate flat rate, or substitutional charge for any listed position related to electronic tracking and/or use of an ADMS.