

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON OCTOBER 12, 2022 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

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| BRIAN ROSSON | COMMISSIONER PRECINCT #1 |
| CRAIG BELT | COMMISSIONER PRECINCT #2 |
| DAVID MURPHREE | COMMISSIONER PRECINCT #3 |
| BIZ HOUSTON | COMMISSIONER PRECINCT #4 |

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| <u>TERRI BERRY</u> | <u>COUNTY CLERK</u> |
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Teleconference:

In recognition of the public health emergency presented by the pending coronavirus-19 ("COVID-19") pandemic, and pursuant to an emergency order issued by the Governor of the State of Texas to temporarily suspend certain provisions of TOMA in view of said emergency, a quorum of the Commissioners Court will hold this meeting by telephonic conference call. **Members of the public may call in to this meeting by telephone by calling 1-346-248-7799 and entering the Meeting ID No. 938 956 816**

Members of the public who desire to make public comment during the meeting must register by e-mailing their identity to the following Gaines County ("County") representative one (1) hour before the meeting start time on the day of the posted meeting: Benette McDonald, Administrative Assistant, Commissioners Court at benette.mcdonald@co.gaines.tx.us.

This meeting will be recorded, and the audio recording will be available on the County's internet website after the meeting. A copy of the agenda packet for the meeting will be available on the County's internet website at the time of the meeting at www.co.gaines.tx.us.

During this meeting, the Commissioners Court reserves the right to conduct an executive session/closed meeting session for any purpose authorized by Chapter 551 of the Texas Government Code or other authority, including without limitation sections 551.071 and 551.129, Texas Government Code (consultation with attorney).

9:00 A.M. Regular Meeting

1. Call to order, prayer, pledge

Judge Keyes called the meeting together with a prayer and pledges of allegiance.

2. Public Comment

None

3. Discuss routine administrative items: take action needed;

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report
- g. Renewal of routine annual service and similar agreement(s)
- h. Non-capital surplus or salvage

Commissioner Rosson made a motion to approve the routine administrative items as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

3(g) Commissioner Belt made a motion to approve the following annual agreements:

SHI Government Solutions - \$1,019.87

Computacenter (3) in the amounts of \$,700.00, \$2,569.17 & \$556.60

Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

4. Consider approving tournament requests; take action as appropriate

Commissioner Murphree made a motion to approve tournaments requests as presented by Shaun McDonald, Golf Pro. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

5. Consider approving the replacement of the television at the golf course; take action as appropriate

Commissioner Murphree made a motion to approve the replacement of the television at the golf with approximate cost between \$400-\$500. Commissioner Rosson seconded the motion. Motion carried unanimously.

6. Discuss renewing the contract for the website for the golf course; take action as appropriate

Commissioner Rosson made a motion to approve the renewal contract by Hallagraphs for the website at the golf course in the amount of \$2,400.00. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

7. Consider accepting the bid for the purchase of Lots Seven (7), Eight (8), and Nine (9), Block Thirty-nine (39), of the Original Town of Seagraves, Gaines County, Texas (R60935), by Michael B. Stevenson II for the sum of \$8,500.00, and the issuance of a Trust Deed to that effect; take action as appropriate

Commissioner Murphree made a motion to accept the bid for the purchase of Lots 7-9 Blk. 39 OT Seagraves by Michael B Stevenson in the amount of \$8,500.00 and the issuance of a Trust Deed. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

8. Consider authorizing the auditor to issue a credit card for Jonathan Sendejo in the maintenance department; take action as appropriate

Commissioner Belt made a motion to authorize the auditor to issue a credit card to Jonathan Sendejo in the maintenance department. Commissioner Houston seconded the motion. Motion carried unanimously.

9. Discuss the possibility of approving AirMedCare for county employees; take action as appropriate

Commissioner Houston made a motion to approve the Employer Pay Plan for all fulltime employees that have BCBS and each member of their household for a 12 month plan. Commissioner Murphree seconded the motion. Motion carried unanimously.

10. Consider authorizing the purchase and installation of a redundant chilled water system for the Courthouse; take action as appropriate

Commissioner Belt made a motion to authorize the purchase & installation of a redundant chilled water system for the Courthouse by TRANE in the amount of \$193,267.00. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

11. Consider approving transfer of equipment from Prect 2 to the Memorial Cemetery; take action as appropriate

Commissioner Belt made a motion to approve the transfer of a 2001 Ford pickup, Unit #2156 From Precinct 2 to the Memorial Cemetery. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

12. Consider accepting gifts for the Sherriff's office; take action as appropriate

Commissioner Belt made a motion to approve accepting a \$700 gift from 4 businesses to the Sheriff's office for the Truck or Treat to purchase candy. Commissioner Rosson seconded the motion. Motion carried unanimously.

13. Consider approving the Gaines County Tax Rolls for 2022; take action appropriate

Commissioner Belt made a motion to approve the Resolution approving the Gaines County Tax Rolls for 2022 as presented. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

14. Consider approving renewal of a contract for juvenile residential services; take action as appropriate

Commissioner Rosson made a motion to approve the juvenile non residential service contract by Scott Martin, Alternative Life Solutions Counseling and residential service contract from Father Flanagan's Boys Home as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

15. Consider going out for bids for MC30; take action as appropriate

Commissioner Murphree made a motion to go out of bids on MC30 with bids turned in by November 8th and opened November 9th. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

16. EXECUTIVE SESSION: In accordance with Texas Government Code 551.071 and/or 551.129 (consultation with attorney) meet by phone with Mr. Charles Kimbrough to discuss status of the TXDoT Grant Project

Executive session opened at 9:48a.m.

17. OPEN SESSION: Consider taking action to make any adjustments required to satisfy reporting requirements for the TXDoT Grant Project

Open session began at 10:20a.m.

18. Consider current subdivision application(s); take action as appropriate,

Commissioner Rosson made a motion to approve a variance from Timmy Smith, Loop, Tx for a septic system that meets all requirements. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

19. Consider current road crossing request(s); take action as appropriate,

None

20. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda,

Commissioner Belt stated the roof materials are in and awaiting a list from the District Judge as to times that the roofing would not conflict with court dates.

Nadine Gonzales, Auditor 1st assistant, stated the insurance company has called requesting a list of things done with the insurance money received.

Commissioner Murphree stated he was purchasing a portable generator for AWOS.

21. Adjourn;

Commissioner Belt made a motion for the meeting to adjourn. Commissioner Houston seconded the motion. Motion carried unanimously.

The meeting adjourned at 10:35a.m.

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for October 12, 2022.



Terri Berry

Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas



STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON OCTOBER 25, 2022 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

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|----------------|--------------------------|
| BRIAN ROSSON | COMMISSIONER PRECINCT #1 |
| CRAIG BELT | COMMISSIONER PRECINCT #2 |
| DAVID MURPHREE | COMMISSIONER PRECINCT #3 |
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TERRI BERRY COUNTY CLERK

Teleconference:

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During this meeting, the Commissioners Court reserves the right to conduct an executive session/closed meeting session for any purpose authorized by Chapter 551 of the Texas Government Code or other authority, including without limitation sections 551.071 and 551.129, Texas Government Code (consultation with attorney).

9:00 A.M. Regular Meeting

1. Call to order, prayer, pledge
 - Judge Keyes called the meeting to order with a prayer and pledges of allegiance.
2. Public Comment concerning items listed on the agenda
 - None
3. Discuss routine administrative items: take action needed;
 - a. Last month's minutes
 - b. Payroll
 - c. Budget amendments and fund transfers
 - d. Accounts payable
 - e. Auditor's report
 - f. Officer's report
 - g. Renewal of routine annual service and similar agreement(s)
 - h. Non-capital surplus or salvage

3(h) Commissioner Murphree made a motion to approve the annual maintenance agreement with The Golf System Inc for the credit card system at the Golf Course. Commissioner Belt seconded the motion.. Motion carried unanimously. (see attached)

Commissioner Houston made a motion to approve the equipment from the IT Department as

salvage and to declare Unit #4098, rotary lift as salvage for Prect 4. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

Commissioner Belt made a motion to approve the routine administrative items as presented. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

4. Receive an update on the status of two projects currently under consideration, the EOC and the new 4-H facility, consider potential actions that may be needed; take action as appropriate

Commissioner Belt made a motion authorizing Wayne Gondike to get bids for the EOC building and continue with plan as presented and the building of the 4H pens will be completed by county employees. Commissioner Houston seconded the motion. Motion carried unanimously.

5. Meet with District Judge Reed Filley to get a status update on the District Court for Indigent Defense; take action as appropriate

Reed Filley, District Judge stated he had no success in receiving bids for a court appointed attorney and currently had 5 attorneys working on cases. He stated he has been able to move inmates to prisons therefor cleaning up the jail. He stated this is costing more money for jury trials and will be out of money within 6 months. No action taken

6. Meet with Delia Grisham to receive report on Character Camp; take action as appropriate

This item was table as Delia Grisham as not in attendance.

7. Meet with Calvin Sellers Justice of the Peace Precinct 2 concerning using funds from Justice Court Building Security fund to pay for window tinting in the court room in Seagraves; take action as appropriate

Commissioner Murphree made a motion to approve Calvin Sellers, JP Precinct 2 to tint the windows in the court room in Seagraves from Hellagraphs in the amount of \$1,290.00 out of the Justice Court Building Security fund. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

8. Consider approving the Elections Administrator to purchase additional carts, scanners and a trailer for storage of non-electrical equipment; take action appropriate

Commissioner Belt made a motion to approve the purchase for the elections department as follows:

- 2 scanners – Hart Intercivic - \$12,842.00
- 5 scanner carts – Hart Intercivic - \$6,269.95
- Trailer – Southern Trailers - \$7,464.00
- Wrap for trailer – Hellagraphs - \$620.00

Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

9. Open bids to extend the taxiway at the Gaines County Airport, consider accepting the best bid; take action as appropriate

Commissioner Murphree made a motion to approve the one bid received from Danny's Asphalt Paving, Inc. in the amount of \$286,450.00 to extend the taxiway at the airport, pending bond approval. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

10. Open bids for PAPIS at the airport; take action as appropriate

Commissioner Belt made a motion to approve the one bid received from Airport Lighting Company for PAPIS at the airport in the amount of \$87,000.00 with the county installing the lights. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

11. Open bids for caliche hauling; take action as appropriate

No bids received

12. Open any received RFQs for Engineering support for the Subdivision approval process and consider engaging a firm or individual to provide said support; take action as appropriate

The following RFQ's for Engineering support were received:

Centerline Engineering & Consulting, LLC –

Enprotec, Hibbs & Todd

Magrym Consulting Inc.

This time was tabled until further research and reviewing of each company is completed and a scoring system as been completed.

13. Consider approving a resolution for Gaines County to join the National Association of Counties in Operation Green Light in showing support for veterans by lighting the Courthouse and maybe other county buildings green; take action as appropriate

Commissioner Houston made a motion to approve the Resolution to join the National Association of Counties in Operation Green Light by lighting the Courthouse, libraries at Seminole and Seagraves on Veterans Day. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

14. Consider approving having a water well drilled at the Memorial Cemetery; take action as appropriate

Commissioner Belt made a motion to approve drilling water on an individual's land by the Memorial Cemetery, with the individual approval and agreeing to sign a waiver, with the funds being used from the General Fund. Commissioner Murphree seconded the motion. Motion carried unanimously.

15. Consider authorizing Davis, Ray & Co., PC to perform the annual audit for Gaines County for the year ending September 30, 2022; take action as appropriate

Commissioner Belt made a motion authorizing Davis, Ray & Co., PC to perform the annual audit for Gaines County for the year ending September 30, 2022. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

16. Consider authorizing Davis, Ray & Co., PC to perform the annual audit for the Seagraves Senior Citizens Center, Inc. for the year ending September 30, 2022; take action as appropriate

Commissioner Belt made a motion to approve Davis, Ray & Co., PC to perform the annual audit for the Seagraves Senior Citizens Center, Inc for the year ending September 30, 2022.

Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

17. Consider going out for bids for a pickup for Precinct. 1; take action as appropriate

Commissioner Murphree made a motion to go out for bids for a pickup for Precinct 1 to be turned in no later than September 21, 2022 and to be opened September 22, 2022.

Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

18. Consider going out for bids for a pickup for Seagraves Cemetery; take action as appropriate

Commissioner Murphree made a motion to go out for bids for a pickup for the Seagraves Cemetery with bids turned in no later than September 21, 2022 and to be opened September 22, 2022. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

19. Consider approving a resolution concerning TX Dept. of Agriculture - Texans Feeding Texans: Home Delivered Meal Grant Program; take action as appropriate

Commissioner Rosson made a motion to approve the Resolution concerning TX Dep. Of Agriculture-Texans Feeding Texans Home Delivered Meal Grant Program as read aloud by Judge Keyes. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

20. Consider purchasing full coverage insurance for the Sheriff's Office vehicles and the Constable office vehicle instead of just liability insurance only and self-insuring against loss; take action as appropriate

Commissioner Murphree made a motion to purchase full coverage insurance for the Sheriff's Office vehicles and the Constable office vehicle as presented by Moore-Haralson Agency PC. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

21. Consider putting an ad in the Seminole Sentinel Marketplace Business Director, discuss information that should be in the ad; take action as appropriate

Commissioner Belt made a motion to approve putting an ad in the Seminole Sentinel Marketplace Business Director. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

22. Consider authorizing the County Judge to sign a contract with Western States Fire and Protection; take action as appropriate

Commissioner Rosson made a motion to authorize Judge Keyes to sign a contract with Western States Fire and Protection in the amount of \$900.00 Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

23. Consider current subdivision application(s), also consider any exceptions or variance requests; take action as appropriate,

None

24. Consider current road crossing request(s); take action as appropriate,

Commissioner Houston made a motion to approve a road crossing on CR 313 & 315 by DCP Operating Company. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

25. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda,

C I will start inventory within the county next week.

Michael Lord, Treasurer, stated he will be out of the office all next week.

26. Adjourn;

Commissioner Belt made a motion for the meeting to adjourn. Commissioner Rosson seconded the motion. Motion carried unanimously.

The meeting adjourned at 10:41am

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for October 25, 2022.



Terri Berry

Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

