

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON NOVEMBER 9, 2022 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON
CRAIG BELT
DAVID MURPHREE
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

TERRI BERRY

COUNTY CLERK

Teleconference:

In recognition of the public health emergency presented by the pending coronavirus-19 ("COVID-19") pandemic, and pursuant to an emergency order issued by the Governor of the State of Texas to temporarily suspend certain provisions of TOMA in view of said emergency, a quorum of the Commissioners Court will hold this meeting by telephonic conference call. **Members of the public may call in to this meeting by telephone by calling 1-346-248-7799 and entering the Meeting ID No. 938 956 816**

Members of the public who desire to make public comment during the meeting must register by e-mailing their identity to the following Gaines County ("County") representative one (1) hour before the meeting start time on the day of the posted meeting: Benette McDonald, Administrative Assistant, Commissioners Court at benette.mcdonald@co.gaines.tx.us.

This meeting will be recorded, and the audio recording will be available on the County's internet website after the meeting. A copy of the agenda packet for the meeting will be available on the County's internet website at the time of the meeting at www.co.gaines.tx.us.

During this meeting, the Commissioners Court reserves the right to conduct an executive session/closed meeting session for any purpose authorized by Chapter 551 of the Texas Government Code or other authority, including without limitation sections 551.071 and 551.129, Texas Government Code (consultation with attorney).

9:00 A.M. Regular Meeting

1. Call to order, prayer, pledge
Judge Keyes called the meeting order with a prayer and pledges of allegiances.
2. Public Comment – this should be related to a listed agenda item, if the topic is not on the agenda the Court will be unable to respond to the issue in any way other than scheduling for the agenda of a future meeting
None
3. Discuss routine administrative items: take action as appropriate;
 - a. Last month's minutes
 - b. Payroll
 - c. Budget amendments and fund transfers
 - d. Accounts payable
 - e. Auditor's report
 - f. Officer's report
 - g. Renewal of routine annual service and similar agreement(s)
 - h. Non-capital surplus or salvage

Commissioner Rosson made a motion to approve the routine administrative items as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

4. Meet with Bonnie Ericson, JP Precinct 1, to receive a report on the actions she has taken while in office and the status of the JP Precinct and to consider any actions which may need Commissioners Court support, take action as appropriate

Bonnie Ericson, Interim JP #1, stated she had sworn in both employees in the office when she went into office. She stated since she has been in office she signed up with the LGS software and the employees are both trained on this system. She stated she has cleaned up cases with more needed to be done. She stated that the JP elect, Patrick Kissick will be sworn into office November 17, 2022 and she will be available to help his transition through the end of November.

5. Meet with County Treasurer Michael Lord to receive the Gaines County quarterly investment report; take action as appropriate

Commissioner Murphree made a motion to approve the quarterly investment report as presented by Michael Lord, Treasurer. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

6. Consider approving the transfer of two vans from the Sheriff's Dept. to the Senior Citizens; take action as appropriate

Commissioner Belt made a motion to approve the transfers of a 2011 Dodge Grand Caravan & a 2006 Chevrolet Van from the Sheriff's office to the Seagraves Senior Citizens. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

7. Consider approving the transfer a vehicle from the Sheriff's Dept. to the Constables; take action as appropriate

Commissioner Rosson made a motion to transfer a 2017 Chevrolet Tahoe from the Gaines County Sheriff's office to the Precinct 1 Constable office. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

8. Consider approving the Sheriff's Dept. to declare a vehicle surplus; take action as appropriate

Commissioner Belt made a motion to approve the Sheriff's office to declare a 2015 Chevrolet as surplus and sale on GovDeals. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

9. Consider authorizing the Auditor's office to purchase DebtBook software to enhance GASB compliance; take action as appropriate

Esmeralda Felan, Auditor, stated purchasing the DebtBook software would help with tracking leases, audits and assisting Davis Ray and Co. with audits at a cost of \$6,500.00 per year. Commissioner Belt made a motion to approve the purchase of the DebtBook software for the Auditor's office. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

10. Consider purchasing materials to build a fence around the old jail site to provide a secure storage location for the Sheriff's Office; take action as appropriate

Commissioner Rosson made a motion to build the fence around the old jail site in house once a lower quote of materials is received from JNL Steel. Commissioner Murphree seconded the motion. Motion carried unanimously.

11. Consider approving declaring a Precinct 3 Oil Heater as salvage and using it for parts for other oil heaters in the county inventory; take action

Commissioner Murphree made a motion to approve declaring an oil heater as salvage in Precinct 3 and will use parts for upkeep of the heater at the airport. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

12. Consider authorizing budget lines to the Justice Court Technology fund to allow for the use of the fund for extra help, schools, training and travel, and relevant office supplies; take action as appropriate

Commissioner Rosson made a motion to authorize the budget line items for the Justice Court Technology fund to allow for the use of the fund as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

13. Consider casting vote for Board Members of the Gaines County Appraisal District board; take action as appropriate

Commissioner Rosson made a motion to cast 328 votes for Ross Johnson, 330 votes for Tom Keyes & 328 votes for Rob Warren for the Gaines County Appraisal District Board of Director position. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

14. Consider going out for bids for MC30; take action as appropriate

Commissioner Murphree made a motion to accept the one bid received for MC30 from Ergon . Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

15. Consider approving subdivision application(s), take note of known subdivision exceptions, consider any requests for subdivision variances; take action as appropriate,

None

16. Consider approving current road crossing request(s); take action as appropriate,

None

17. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda,

Esmeralda Felan, Auditor, stated Davis Ray & Company will be here to start their outside audit.

Commissioner Belt stated the cemetery will be replated as there are 2 plats that are incorrect. Once they are replated they will be updated in the software.

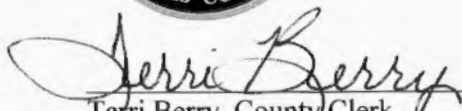
18. Adjourn:

Commissioner Belt made a motion for the meeting to adjourn. Commissioner Rosson seconded the motion. Motion carried unanimously.

The meeting adjourned at 9:58a.m.

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for November 9, 2022.




Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas



STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON NOVEMBER 16, 2022 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON
CRAIG BELT
DAVID MURPHREE
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

TERRI BERRY

COUNTY CLERK

Teleconference:

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9:00 A.M. Regular Meeting

1. Call to order, prayer, pledge

Judge Keyes called the meeting to order with a prayer and pledges of allegiance.

2. Public Comment – this should be related to a listed agenda item, if the topic is not on the agenda the Court will be unable to respond to the issue in any way other than scheduling for the agenda of a future meeting

None

3. Canvas the votes of the recent election; take action as appropriate

Commissioner Murphree made a motion to approve to canvased votes from November 8th General election as presented by Patricia Robertson, Election Administrator. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

4. Consider accepting the resignation of Bonnie Ericson, JP Precinct 1, consider appointing Packy Kissick to fill the unexpired term, take action as appropriate

Commissioner Belt made a motion to accept the resignation of Bonnie Ericson, interim JP Precinct 1 effective as of 8:00am November 17, 2022 at which time Patrick Kissick will be sworn in as JP Precinct 1 until December 31, 2022. Commissioner Rosson seconded the motion. Motion carried unanimously.

5. Consider accepting the best proposal for Engineering Support for Subdivision review, and other engineering issues as they arise; take action as appropriate

Commissioner Houston made a motion to accept the proposal from Enprotec Hibbs & Todd. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

6. Adjourn;

Commissioner Belt made a motion to adjourn the meeting. Commissioner Rosson seconded the motion. Motion carried unanimously.

The meeting adjourned at 9:15a.m.

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for November 16, 2022.



Terri Berry

Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas



STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON NOVEMBER 22, 2022 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON
CRAIG BELT
DAVID MURPHREE
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
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TERRI BERRY

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9:00 A.M. Regular Meeting

1. Call to order, prayer, pledge

Judge Keyes called the meeting to order with a prayer and pledges of allegiance.

2. Public Comment – this should be related to a listed agenda item, if the topic is not on the agenda the Court will be unable to respond to the issue in any way other than scheduling for the agenda of a future meeting

None

3. Discuss routine administrative items: take action needed;

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report
- g. Renewal of routine annual service and similar agreement(s)
- h. Non-capital surplus or salvage

Commissioner Belt made a motion to approve the routine administrative items as presented. Commissioner Rosson seconded the motion. Motion carried unanimously.

4. Meet with the County Attorney, a representative of the Public Health Department, Ms. Olivia Flores and Ms. Aidee Villa concerning a public health complaint and follow up inspection at their residence identified as BLK G SEC 127 WTRR CO TOWN & COUNTRY ESTATES W/2 W/2TR 82 to determine why the owners of the location have not been able to clean up the excess trash and garbage stored in plastic bags stacked behind the mobile home in a timely manner; take action as appropriate

Tabled as the individuals have not been served

5. Consider a request from the District Clerk, Susan Murphree to move control of Room 313 from the Probation Office to the District Clerk, for the purpose of providing a breakroom for the District Court offices, and additional space for attorney/client consultations; take action as appropriate

Susan Murphree stated the need to accommodate the 106th District Court, which needs a proper break room for attorneys to meet with clients, the need for a sink and cabinets and to utilize the room currently in use by Probation while still allowing Probation to use this room. Following much discussion Commissioner Belt made a motion to approve a committee of Commissioner Rosson, Commissioner Murphree and Michael Lord, Treasurer to study the needs of the 106th District Court and Probation and prepare a plan with costs and present to commissioners court for review.

6. Consider approving salvage for the South Cemetery; take action as appropriate

Commissioner Houston made a motion to declare as salvage of an old John Deere gator Unit #CM145 for the South Cemetery. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

7. Consider changes to travel per diem policy, itemizing the payment for meals for employees that are having to travel out of town but are not spending the night; take action as appropriate

Commissioner Belt made a motion to change the travel per diem policy for the Sheriff department deputies when transporting a patient or inmate to Breakfast-\$15.00, Lunch-\$20.00 & Dinner-\$30.00 and a motion to pay over night stay for employees if there travel time is over 3 hours for conferences and meetings. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

8. Meet with PJ Garcia to receive report on Character Camp; take action as appropriate

PJ Garcia, Probation, stated the character camp was a success and stated the appreciation he had for all who volunteered and helped. There were 2 mentors from High School that stated the need for the camp and how it was beneficial. PJ presented a plaque to Precinct 1 & Precinct 3 for cooking the meals and a plaque of appreciation to commissioners court.

9. Consider declaring a vehicle as surplus for the Constable, and consider whether to list the surplus vehicle on Gov Deals or take some other action with it, consider transferring funds into the Constable's budget to take care of removing decals from the surplus vehicle and applying decals to the vehicle transferred from the Sheriff's office; take action as appropriate

Chad Hallum, Constable, stated he was declaring a 2008 Chevrolet pickup as surplus and would sale of GovDeals. He stated he needed approximately \$2500 to take decals and equipment off of the old pickup and purchase new decals to be place on the news pickup he currently has. Commissioner Rosson made a motion to approve declaring the 2008 Chevrolet pickup as surplus and be sold on GovDeals and approve the auditor to transfer funds of \$2,500.00. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

10. Consider paying the invoice from Motorola that was delayed in transmission beyond the end of the fiscal year and take a report on the invoice for the current fiscal year contract with Motorola for the Sheriff's Department; take action as appropriate

Commissioner Belt made a motion to pay the older invoice from November 2021-November 2022 in the amount of \$22,165.37 and the new invoice from November 2022-November 2023 in the amount of \$23,716.91 from Motorola as presented. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

11. Open bids for pickup for Precinct 1; take action as appropriate

Commissioner Rosson made a motion to approve the bid from Mustang Country Chevrolet for a 2023 Chevrolet Double Cab work truck in the amount of \$\$52,900.00. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

12. Open bids for pickup for Seagraves Cemetery; take action as appropriate

Commissioner Rosson made a motion to approve the bid from Mustang Country Chevrolet for a 2022 Chevrolet Double Cab work truck in the amount of \$30,170.00. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

13. Consider declaring salvage for Precinct 4; take action as appropriate

No action taken

14. Consider approving subdivision application(s), take note of known subdivision exceptions, consider any requests for subdivision variances; take action as appropriate;

None. Judge Keyes stated the engineer Colton Rich would be here December 1st to meet with him and was to give generic contract to Joe Nagy, County Attorney, to review. Judge Keyes stated he was on the agenda for December 7th to meet with commissioners.

15. Consider approving road crossing request(s);

None Judge Keyes stated the county had entered into an Interlocal agreement with the city for a ROW waterline and this would be on the agenda December 7th for further discussion.

16. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda,

Commissioner Murphree stated the key cards at the airport have been a success and less traffic is at the airport.

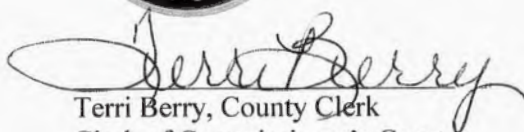
17. Adjourn;

Commissioner Belt made a motion for the meeting to adjourn. Commissioner Rosson seconded the motion. Motion carried unanimously.

The meeting adjourned at 10:16a.m.

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for November 22, 2022.





Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

