

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON NOVEMBER 10, 2020 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE ABSENT	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

TERRI BERRY	COUNTY CLERK
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Teleconference:

In recognition of the public health emergency presented by the pending coronavirus-19 ("COVID-19") pandemic, and pursuant to an emergency order issued by the Governor of the State of Texas to temporarily suspend certain provisions of TOMA in view of said emergency, a quorum of the Commissioners Court will hold this meeting by telephonic conference call. **Members of the public may call in to this meeting by telephone by calling 1-346-248-7799 and entering the Meeting ID No. 938 956 816**

Members of the public who desire to make public comment during the meeting must register by e-mailing their identity to the following Gaines County ("County") representative one (1) hour before the meeting start time on the day of the posted meeting: Benette McDonald, Administrative Assistant, Commissioners Court at benette.mcdonald@co.gaines.tx.us.

This meeting will be recorded, and the audio recording will be available on the County's internet website after the meeting. A copy of the agenda packet for the meeting will be available on the County's internet website at the time of the meeting at www.co.gaines.tx.us.

During this meeting, the Commissioners Court reserves the right to conduct an executive session/closed meeting session for any purpose authorized by Chapter 551 of the Texas Government Code or other authority, including without limitation sections 551.071 and 551.129, Texas Government Code (consultation with attorney).

8:30 A.M. Work Session: Commissioners Court members will review the paperwork related to Item 3 "Routine Administrative Items" on the agenda below. There may be clarifying questions directed toward the Auditor or others who have presented items for consideration, but otherwise there will be no discussion among the members of, or action taken on, these items until the regular agenda.

9:00 A.M. Regular Meeting

1. Call to order, prayer, pledge
Judge Keyes called the meeting to order with a prayer and pledges of allegiance.
2. Public Comment
None
3. Discuss routine administrative items: take action needed;
 - a. Last month's minutes
 - b. Payroll
 - c. Budget amendments and fund transfers

- d. Accounts payable
- e. Auditor's report
- f. Officer's report
- g. Renewal of routine annual service and similar agreement(s)
- h. Non-capital surplus or salvage

Esmeralda Felan, Auditor, stated the ArchiveSocial annual invoice for \$2,388 and The Golf System Inc. annual invoice for \$1,550 needed to be paid. Commissioner Rosson made a motion to authorize the auditor to pay the ArchiveSocial & The Gold Systems invoices as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

Commissioner Belt made a motion to approve routine administrative items as presented. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

4. Consider a request from the District Judge to name the Civic Building as an authorized alternative court location for Gaines County for the purpose of holding trials in person while providing for social distancing; take action as appropriate
 Judge Keyes stated Judge Filley, District Judge requested the Civic Building be designated as an alternative court location for jury selections, trials in person with social distancing etc. Commissioner Belt made a motion to approve the Civic Building as an alternative court location. Commissioner Murphree seconded the motion. Motion carried unanimously.
5. Consider approving the Sheriff to accept a gift from the PBRPC; take action as appropriate
 Judge Keyes stated the PBRPC had declared a 16 Channel recorder as surplus and wanted to present to the Sheriff's office as a gift. Commissioner Belt made a motion to approve the gift from PBRPC to the Sheriff's office. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)
6. Consider a change in the source of funds to pay for the Metal Detector that is on order, consider the changes in policy, procedures, and staffing to properly deploy this technology; take action as appropriate
 Following much discussion this item has been tabled until Judge Keyes can gather more information regarding the metal detector and speaking with the District Judge, Reed Filley.
7. Consider authorizing Commissioner Murphree to go out for bids to replace the roof on the main hangar at the Gaines County Airport; take action as appropriate
 Commissioner Murphree made a motion to authorize going out for bids to replace the metal roof on the main hangar at the Gaines County Airport due to damage and leaking from previous rains. All bids are to be turned in by December 8, 2020 and opened December 9, 2020. Commissioner Rosson seconded the motion. Motion carried unanimously.
8. Consider a change in the contract language for lease of hanger sites at Gaines County Airport; take action as appropriate
 Commissioner Murphree made a motion to approve the contract language change in item #2 for the lease hanger sites at the Gaines County Airport as presented by Joe Nagy, County Attorney. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)
9. Consider approving change order for water system at the Gaines County Park; take action as appropriate
 Esmeralda Felan, Auditor, stated there was an invoice increase of \$325 for DAC Inc. due to a water system automation additional sensor installation. Commissioner Belt made a motion to approve the change order for the water system at the Gaines County Park. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)
10. Consider placing a Thanksgiving Greeting ad in the Seminole Sentinel; take action as appropriate
 Commissioner Murphree authorized placing a Thanksgiving Greeting in the Seminole Sentinel. Commissioner Rosson seconded the motion. Motion carried unanimously.
11. Consider approving an Interlocal Agreement with the City of Seminole authorizing the individual Commissioners and/or the County Judge to provide services and/or materials needed by the City of Seminole in exchange for services and/or materials of similar value that are not available to the County; take action as appropriate

Judge Keyes stated this item would be tabled until further information is compiled.

12. Consider casting votes for Board members for the Gaines County Appraisal District; take action as appropriate

Commissioner Belt made a motion to cast the 1126 votes for Gaines County Appraisal District board members as follows:

- Jamie Cooper – 281
- Kyle Freeman – 282
- Shelby Medlin – 282
- Rob Warren – 281

Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

13. Consider canvassing the votes from the November 3, 2020 election; take action as appropriate

Commissioner Belt made a motion to approve and canvas the votes from the November 3, 2020 election as presented by Patricia Robertson, Election Administrator. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

14. Discuss the Covid-19 leave policy; take action as appropriate

Following much discussion this item is table until the Judge and Commissioners can compile a policy and recommendation to be approved.

15. Discuss current County investment posture and possible investment options; take action as appropriate

Michael Lord, Treasurer, stated due to Covid that our current bank, American Momentum was not paying interest therefore he wanted to seek out highest earning investments at Peoples Bank, West Texas National Bank and First United Bank. Commissioner Murphree made a motion to authorize Michael Lord to seek out highest earning investments at the above mentioned banks as to have open accounts. Commissioner Rosson seconded the motion. Motion carried unanimously.

16. Consider approving subdivision application(s), take note of known subdivision exceptions, consider any requests for subdivision variances; take action as appropriate,

None

17. Consider current road crossing request(s); take action as appropriate,

Commissioner Belt made a motion to approve the road crossing on CR 219 by Peter Bergen, Peter Bergen Farms Inc. in Precinct 2. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

18. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda,

Commissioner Rosson stated Charles Evan, Seagraves Mayor contacted him regarding wifi at the community building and that if it could be placed there they would pay the cost.

Esmeralda Felan, Auditor stated that it is now time to submit expenses regarding the Cares Act.

Susan Murphree, District Clerk stated there is a dip in the center of her large room containing approximately 60 file cabinets. Judge Keyes stated he would have Wayne Gondeck look at the issue and submit his recommendations. Susan also stated she may have the need to come to court to request funds not in her budget to purchase additional files to store these documents.

19. Adjourn;

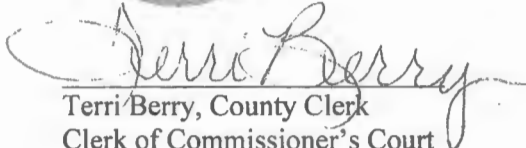
Commissioner Belt made a motion to adjourn the meeting. Commissioner Rosson seconded the motion. Motion carried unanimously.

Meeting adjourned at 10:15a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for November 10, 2020.




Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON NOVEMBER 24, 2020 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

TERRI BERRY	ABSENT	COUNTY CLERK
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During this meeting, the Commissioners Court reserves the right to conduct an executive session/closed meeting session for any purpose authorized by Chapter 551 of the Texas Government Code or other authority, including without limitation sections 551.071 and 551.129, Texas Government Code (consultation with attorney).

9:00 A.M. Regular Meeting

1. Call to order, prayer, pledge
Judge Keyes called the meeting to order with a prayer and the pledges of allegiances.
2. Public Comment
None
3. Discuss routine administrative items: take action needed;
 - a. Last month's minutes
 - b. Payroll
 - c. Budget amendments and fund transfers
 - d. Accounts payable
 - e. Auditor's report
 - f. Officer's report
 - g. Renewal of routine annual service and similar agreement(s)
 - h. Non-capital surplus or salvage

Commissioner Houston made a motion to approve the routine administrative items as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

4. Meet with Sabra Hall to consider changes for the hours of the Gaines County Library System; take action as appropriate

Commissioner Rosson made a motion to approve changing the hours for the Seminole and Seagraves Libraries to 8:30a.m.-5:30p.m. as discussed with Sabra Hall. Commissioner Belt seconded the motion. Motion carried unanimously.

5. Consider approving update for vehicle code computers for Precincts; take action as appropriate

Commissioner Belt made a motion to approve Noregon Systems Inc. to update the vehicle code for all Precincts in the amount of \$2,123.94 and the auditor to issue a demand check for payment. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

6. Consider signing an Interlocal Agreement with the Regional Public Defender Office Local Government Corporation to provide the level of indigent services previously provided by the Regional Public Defender Office for Capital Cases (RPDO) to represent indigent capital murder defendants in Gaines County; take action as appropriate

Commissioner Belt made a motion to authorize Judge Keyes to sign the Interlocal Agreement with Regional Public Defender Office Local Government Corporation. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

7. Consider approving contract with Win Supply Rain Bird Dealer for the Golf Course; take action as appropriate

Commissioner Belt made a motion to approve the contract with Win Supply Rain Bird Dealer for 3 years with a one time payment of \$7,342.65. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

8. Consider authorizing the County Judge to sign a permit authorizing Basin Oil and Gas to perform a 3D geophysical survey on 15 acres owned by Gaines County, legal description LGE 311 NE/15AC LBR I GAINES CSL; take action as appropriate

Commissioner Houston stated he required the language to be added to the permit that the distance from water wells be 300-400 feet away in League 311 NE/15AC Labor 1. Judge Keyes will change the language and update the permit. Commissioner Houston made a motion to authorize Basin Oil and Gas to perform a 3D geophysical survey with the language update. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

9. Discussion and consider taking potential action regarding all issues deemed necessary or desired at this time by the Commissioners Court for the County response to the pending COVID-19 emergency, including:

- a. approving or amending a declaration of a disaster #4, as authorized by law, due to a public health emergency;
- b. approving or amending policies and operating procedures for controlling public access (including the limitation of public access) to the Gaines County Courthouse and all other buildings, structures, offices, or properties owned, leased, or operated by the County;
- c. approving or amending policies and operating procedures (including public health protocols) for the protection of the public, County employees, and County officials;
- d. approving or amending policies and operating procedures for protecting County infrastructure (including public health measures and procedures designed to clean and make safer properties, buildings, structures, business offices and work spaces);
- e. approving or amending policies and operating procedures for the provision of on-going essential or desired services of the County and other public offices and agencies, including without limitation the continued work and functioning of the (i) Commissioners Court, (ii) the County's local court, financial, tax, and administrative systems, including without limitation the District Court, County Court, Justice of the Peace Courts District Attorney, County Attorney, District Clerk, County Clerk, County Sheriff's Department and County Jail, Texas Department of Public Safety, County Treasurer, County Tax Assessor-Collector, County Auditor, Adult and Juvenile Probation Departments, Veterans Services Officer, County library system,

County museums, (iii) the County public road system and airport, and (iv) the County emergency management system, including fire, ambulance, and local law enforcement service and coordination; and

- f. approving or amending employment policies and procedures for the County's employees and officials.

Commissioner Houston made a motion to table closing the Golf Course to only Gaines County residents until statistics are reported at the next Commissioner Court meeting. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

Following much discussion Commissioner Belt made a motion that all county facilities will require a mask upon entering and while in the facility. County employees are required to wear a mask when in the facility and assisting customers. However, employees in offices with plexi glass are not required to wear mask at their desk while practicing social distancing. Commissioner Murphree seconded the motion. Motion carried unanimously.

Commissioner Rosson made a motion to approved Disaster Declaration #19 Order #01-1124-20 as presented following the Governors recommendations. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

10. Consider approving subdivision application(s), take note of known subdivision exceptions, consider any requests for subdivision variances; take action as appropriate;

None

11. Consider approving road crossing request(s);

None

12. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda,

Commissioner Belt stated he would contact each Precincts mechanic to come by once the software was installed.

Nadine Gonzales, Auditor assistant, stated the week of November 30th the outside auditors, Davis Ray company would be here.

13. Adjourn;

Commissioner Belt made a motion at adjourn the meeting. Commissioner Rosson seconded the motion. Motion carried unanimously.

Meeting adjourned at 10:15a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for November 24, 2020.



Terri Berry
Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas