

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON FEBRUARY 3, 2021 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	<u>COMMISSIONER PRECINCT #4</u>

<u>TERRI BERRY</u>	<u>COUNTY CLERK</u>
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Teleconference:

In recognition of the public health emergency presented by the pending coronavirus-19 (“COVID-19”) pandemic, and pursuant to an emergency order issued by the Governor of the State of Texas to temporarily suspend certain provisions of TOMA in view of said emergency, a quorum of the Commissioners Court will hold this meeting by telephonic conference call. **Members of the public may call in to this meeting by telephone by calling 1-346-248-7799 and entering the Meeting ID No. 938 956 816**

Members of the public who desire to make public comment during the meeting must register by e-mailing their identity to the following Gaines County (“County”) representative one (1) hour before the meeting start time on the day of the posted meeting: Benette McDonald, Administrative Assistant, Commissioners Court at benette.mcdonald@co.gaines.tx.us.

This meeting will be recorded, and the audio recording will be available on the County’s internet website after the meeting. A copy of the agenda packet for the meeting will be available on the County’s internet website at the time of the meeting at www.co.gaines.tx.us.

During this meeting, the Commissioners Court reserves the right to conduct an executive session/closed meeting session for any purpose authorized by Chapter 551 of the Texas Government Code or other authority, including without limitation sections 551.071 and 551.129, Texas Government Code (consultation with attorney).

9:00 A.M. Regular Meeting

1. Call to order, prayer, pledge
Judge Keyes called the meeting to order with a prayer and pledges of allegiances.
2. Public Comment
None
3. Discuss routine administrative items: take action needed;
 - a. Last month’s minutes
 - b. Payroll
 - c. Budget amendments and fund transfers

Commissioner Rosson made a motion to approve the Racial Profiling report as presented by Ronnie Pipkin, Sheriff. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

5. Consider accepting a donation to the Sheriff's Office from Oxy; take action as appropriate

Ronnie Pipkin, Sheriff stated he had received a \$5,000.00 check from Oxy for a donation and it would be put in the Donation line. Commissioner Belt made a motion to accept the donation from Oxy. Commissioner Houston seconded the motion. Motion carried unanimously.

6. Discuss the requirement and consider nominating a replacement Board Member for the Gaines County Appraisal District Board of Directors; take action as appropriate

This item was table for next court date, as no names were presented.

7. Discuss and consider continuation of the COVID pay for affected employees, which was implemented at the start of the pandemic; take action as appropriate

Michael Lord, Treasurer, stated he had prepared an addendum to the leave policy in the Employee handbook regarding Covid Leave and is in section 6 page 31 as 6.13. Commissioner Rosson made a motion to approve the addendum to the Employee handbook as presented by Michael Lord, Treasurer. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

8. Discuss and consider, in view of the current county-wide numbers of active COVID-19 cases, altering the current policy for the wearing of masks in County Buildings from Mandatory to Highly Recommended, take action as appropriate

No action at this time the policy regarding mandatory mask within the Courthouse will remain.

9. Consider approving buy board purchase on a road grader for Precinct. 1; take action as appropriate

Commissioner Rosson made a motion to approve a buy board purchase of a Road Grader for Precinct 1. Commissioner Belt seconded the motion. Motion carried unanimously.

10. Consider approving surplus for Precinct 1; take action as appropriate

Commissioner Rosson made a motion to approve the following as surplus for Precinct 1: road grader, water truck, dump truck, compressor & blast system, tractor, post hole digger, tandem trailer and cement mixer. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

11. Consider abandoning a county right of way in Precinct 3, releasing it to neighboring land holders; take action as appropriate

Commissioner Murphree made a motion to approve the abandonment of a right of way in Precinct 3 as there are no commissioner court minutes recorded for approval of the right of way to the county. He stated an attorney had prepared a Quitclaim Deed stating such to be recorded in the OPR records in the County Clerk's office. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

12. Consider approving Precinct 4 to go out for bids for a new dump truck; take action as appropriate

Commissioner Houston made a motion to approve Precinct 4 to go out for bids on a new dump truck with bids being received by March 2, 2021 and awarded on March 3, 2021. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

13. Consider approving a renewal of an interlocal cooperative contract between DPS and Gaines County JP Precincts. to enhance reporting of those failing to appear; take action as appropriate

Commissioner Rosson made a motion to approve the renewal of an interlocal cooperative contract between DPS and Gaines County JP Precincts Commissioner Houston seconded the motion

16. Consider current road crossing request(s); take action as appropriate,

Non

17. Announcements / Discussion: for information purposes only, while there may be discussion for clarification purposes, no action may be taken on these items except to schedule them for a future agenda,

Commissioner Belt suggested advertising for Covid shots to be given on February 17, 2021 at the stock barn area as drive through. Judge Keyes stated this was still in the planning process with the Emergency Management Team and the software is being tested for sign ups. Judge Keyes stated that Andrews county was in the process of trying to become the HUB for surrounding counties.

Commissioner Belt stated the need for additional employees from precincts to help move carpet. Commissioner Murphree and Commissioner Rosson stated they would send additional employees.

18. Adjourn;

Commissioner Belt made a motion to adjourn the meeting. Commissioner Rosson seconded the motion. Motion carried unanimously.

Meeting Adjourned at 9:46a.m.

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for February 3, 2021.



A handwritten signature in cursive script that reads "Terri Berry".

Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON FEBRUARY 17, 2021 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

TERRI BERRY	COUNTY CLERK
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Teleconference:

In recognition of the public health emergency presented by the pending coronavirus-19 (“COVID-19”) pandemic, and pursuant to an emergency order issued by the Governor of the State of Texas to temporarily suspend certain provisions of TOMA in view of said emergency, a quorum of the Commissioners Court will hold this meeting by telephonic conference call. **Members of the public may call in to this meeting by telephone by calling 1-346-248-7799 and entering the Meeting ID No. 938 956 816**

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9:00 A.M. Regular Meeting

1. Call to order, prayer, pledge
Judge Keyes called the meeting to order with a prayer and pledges of allegiance.
2. Public Comment
None
3. Discuss routine administrative items: take action needed;
 - a. Last month’s minutes
 - b. Payroll
 - c. Budget amendments and fund transfers

Commissioner Houston made a motion to approve the 2021 Tournament request as presented by Shaun McDonald, Golf Pro. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

5. Consider authorizing the Golf Pro to contract for help reclaiming, remodeling, and reinstating the webpage for the Golf Course; take action as appropriate

This items was table until Shaun McDonald, Golf Pro has a contract with pricing prepared by Tik Tak Design.

6. Meet with Chip Wicker, Seminole Butane, concerning payment of federal fuel taxes and the County's tax free status; take action as appropriate

Chip Wicker, Owner, Seminole Butane stated the county and city are exempt and do not get charged federal taxes on diesel and gas. Chip stated he is refunded this amount back once he reports it. However with the Pandemic this process has been slow with payments. He stated he was wanting approval to charge the county federal taxes and when he received his refund he would then refund the county. Judge Keyes stated are a government agency and this is not possible. However, Judge Keyes stated he would contact Jody Arrington and his contacts to help in the refund to Seminole Butane.

7. Consider adopting the two resolutions listed below to send to the leadership of the State Legislature and the Governor's office; take action as appropriate
 - a. Resolution in Opposition to Unfunded Mandates
 - b. Resolution in Opposition to SB 234 and HB 749

Commissioner Belt made a motion to adopt the Opposition to Unfunded Mandates and Opposition to SN 234 and HB 749 Resolutions as presented and read aloud by Judges Keyes. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

8. Consider approving renewal of RVI contract; take action as appropriate

Esmeralda Felan, Auditor, presented the renewal contract of RVI for the Imagining System in the amount of \$3,000.00. Commissioner Murphree made a motion to approve the renewal RVI contract as presented. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

9. Consider approving updated insurance policy for the Seagraves Library; take action as appropriate

Esmeralda Felan, Auditor, stated the policy on the Seagraves Library was prepared prior to the renovation. Therefore to increase the value of the policy it would be a yearly increase of \$2,950.00 to have 1.5 million dollars in coverage. Commissioner Rosson made a motion to approve updating the insurance policy at the Seagraves Library as presented. Commissioner Belt seconded the motion. Motion carried unanimously.

10. Consider approving renewal of Affordable Care Act reporting and tracking service (ARTS); take action as appropriate

Commissioner Murphree made a motion to approve the renewal of the Affordable Care Act as presented by Michael Lord, Treasurer. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

11. Consider approving the Treasurers quarterly investment report; take action as appropriate

Commissioner Belt made a motion to approve the Treasurers quarterly investment report as presented by Michael Lord, Treasurer. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

12. Discuss the possibility of having out of date documents shredded by an outside firm; take action as appropriate

14. Consider authorizing Precinct 3 to go out for bids for a new water truck; take action as appropriate

Commissioner Murphree made a motion to authorize Precinct 3 to go out for bids for a new water truck to be turned in by March 16, 2021 and awarded March 17, 2021. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

15. Consider approving subdivision application(s), take note of known exceptions, consider any requests for variances; take action as appropriate

None

16. Consider current road crossing request(s); take action as appropriate,

Commissioner Belt made a motion to approve road crossings on CR 200-D and CR 249-J at Stateline subdivision by Windstream. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

17. Announcements / Discussion: for information purposes only, while there may be discussion for clarification purposes, no action may be taken on these items except to schedule them for a future agenda,

Esmeralda Felan, Auditor, stated if Commissioners are still experiencing problems with Unifirst regarding uniforms now is the time to consider changing. She stated the current contract is up for renewal in April and a 30 day notice has to be sent to cancel or it automatically renews. Commissioner Houston suggested looking at advancing money to employees in payroll to purchase their own uniforms.

Commissioner Houston stated he had received phone calls regarding a gun sanctuary. Judge Keyes stated he would reach out to other counties and prepare a Resolution to be presented at the next court date.

Judge Keyes stated we now have a permanent Deputy at the front door therefore the closet/room at that corner would be made into his station with a bullet proof window placed. He stated that monitoring equipment would also be installed within that room for the Deputy.


18. Adjourn;

Commissioner Belt made a motion to adjourn the meeting. Commissioner Rosson seconded the motion. Motion carried unanimously.

Meeting Adjourned at 9:54a.m.

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for February 17, 2021.




Terri Berry, County Clerk

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON MAY 5 , 2021 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

<u>TERRI BERRY</u>	<u>COUNTY CLERK</u>
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9:00 A.M. Regular Meeting:

1. Call to order, prayer, and pledges of allegiance.

The Judge called the meeting to order with a prayer and pledges of allegiance.

2. Consider accepting the agenda planned for the MAY 12th Regular Meeting of the Commissioners Court as the agenda for this Special Meeting, and canceling the MAY 12th meeting due to the inability to have a quorum available on the scheduled date; take action as appropriate

Commissioner Rosson made a motion to cancel the May 12th meeting and accept the planned agenda for this special meeting. Commissioner Belt seconded the motion. Motion carried unanimously.

3. Public comment concerning agenda items:

None

4. Discuss routine administrative items: take action as needed;

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report
- g. Surplus/Salvage equipment (non-capitol)

Nadine Gonzales, Auditor Assistant, stated there were 2 renewal contracts on Hart and Hill Country Software and Support. Commissioner Belt made a motion to approve the renewal contracts as presented. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

Commissioner Belt made a motion to approve the routine administrative items as presented. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

5. Consider authorizing the County Judge to sign a contract with Trane to fix an air conditioner issue at the County Jail; take action as appropriate

8. Consider authorizing Precinct 2 to purchase another pickup; take action as appropriate

Commissioner Belt made a motion to approve the purchase of a 2021 Chevrolet pickup from Lawrence Hall Chevy in the amount of \$39,249.06 for Precinct 2. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

9. Consider approving subdivision application(s), take note of known exceptions, consider any requests for variances; take action as appropriate

None

10. Consider current road crossing request(s); take action as appropriate,

None

11. Discuss any other items pertaining to County Business; for information purposes only, no action will be taken on these items except to schedule them for a future agenda.

Commissioner Murphree stated he had researched and other counties charged a fee for road crossings. Commissioner Rosson and Benette McDonald stated they had also been asked regarding no fee for road crossings. Judge Keyes stated he would inquire on list serve regarding this issue and research further.

12. Adjourn;

Commissioner Belt made a motion to adjourn the meeting. Commissioner Rosson seconded the motion. Motion carried unanimously.

Meet Adjourned at 9:34a.m.

Teleconference:

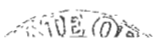
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I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court’s authorized proceedings for May 5, 2021.



STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON MAY 26 , 2021 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

TERRI BERRY	COUNTY CLERK
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During this meeting, the Commissioners Court reserves the right to conduct an executive session/closed meeting session for any purpose authorized by Chapter 551 of the Texas Government Code or other authority, including without limitation sections 551.071 and 551.129, Texas Government Code (consultation with attorney).

9:00 A.M. Regular Meeting

1. Call to order, prayer, pledge
Judge Keyes called the meeting to order with a prayer and pledges of allegiance.
2. Public Comments – limited to items on the agenda
None
3. Discuss routine administrative items: take action as appropriate;
 - a. Payroll
 - b. Budget amendments and fund transfers
 - c. Accounts payable
 - d. Auditor’s report

4. Consider approving a request to use the Civic Building for a professional wrestling show, speak by phone with Michael Caldwell the show's Producer; take action as appropriate

Following much discussion with Michael Caldwell regarding requirements from the court this item was tabled until a formal letter requesting the Civic Building to be used for a professional wrestling show and references were received. This item will then be placed on the next agenda for a vote.

5. Meet with Wayne Gondeck to review the status of the project to remodel the old Post Office building in Seagraves into the new County Library, Seagraves Branch, consider approval of final deductive change order, take action as appropriate

Commissioner Murphree made a motion to approve the prime contract change order #003 from Onyx General Contractors LLC to decrease the amount by \$6,757.40 and authorize Judge Keyes to sign the change order contract. Commissioner Belt seconded the notion. Motion carried unanimously. (see attached)

6. Consider approving tournament requests; take action as appropriate

Commissioner Houston made a motion to approve the tournament request as presented by Shaun McDonald, Golf Pro. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

7. Consider approving updated contract with TicTac for the golf course website, update and maintenance; take action as appropriate

Commissioner Belt made a motion to approve the updated contract from Tik Tak Tek LLC as presented with a yearly fee of \$2,160.00. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

8. Consider a request by the Juvenile Probation Director to move money within their budget to fund Character Camp; take action as appropriate

Delia Grissom, Juvenile Probation Director, request to move \$5,000 from the Juvenile Detention line to fund the Character Camp to be held July 13th, 14th & 15th. Commissioner Houston made a motion to approve using the funds for the Character Camp. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

9. Consider approving the Treasurer quarterly report; take action as appropriate

Commissioner Belt made a motion to approve the Treasurer quarterly report from January-March 2021, as presented by Michael Lord, Treasurer. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

10. Consider approving vehicle purchase for Precinct 2; take action as appropriate

Commissioner Belt made a motion to approve the purchase of a 2021 Chevrolet Silverado Pickup in the amount of \$37,518.75 from Scoggin Dickey for Precinct 2. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

11. Consider approving a buy board purchase for a ditcher attachment for a skid steer; take action as appropriate

Commissioner Rosson, Precinct 1, made a motion to approve the buy board purchase of a ditcher attachment for a skid steer for \$5,775.00. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

12. Consider approving renewal of the service agreement for the generators at the jail; take action as appropriate

Commissioner Murphree made a motion to approve the 2 renewal maintenance agreements with Clifford Power for the annual amounts of \$701 & \$2,182 for the 2021-2022 fiscal year. Motion carried unanimously. (see attached)

Judge Keyes stated he had talked with Chuck Kimbrough regarding the need to discuss any changes to be made regarding the subdivision policy which has been in effect for a year.

15. Consider current road crossing request(s); take action as appropriate,

None

16. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

Judge Keyes stated he received a letter and card from Joey Sutherland thanking the County for all the help with the Livestock show.

Judge Keyes stated there was a need for all mini blinds to be replaced in the Courthouse. He stated the current blinds are 10 years old. He will research pricing on new and better quality blinds.

Esmeralda Felan, Auditor, stated the Governor will be signing a bill regarding the carrying of guns and requested it be placed on the agenda for discussion.

Delia Grissom, Juvenile Probation Director, requested approval to place Gaines County on the back of the Character Camp shirts. All Commissioners stated approval.

Commissioner Belt stated Nick Castillo, Maintenance Director, stated there is an issue with air pressure from the air conditioner/heater unit and therefore doors are not closing properly, therefore, causing security issues. TRANE requested to come in and give a quote to adjust and balance the air pressure

Scott Shortes

17. Budget workshop

- a. Introductory presentation by Auditor concerning projected revenues, and budget requests

- b. Discussion

Following much discussions regarding the 2021/2022 budget changes report as presented by Esmeralda Felan, Auditor the following was approved for current year expenses:

Commissioner Belt made a motion to approve the purchase of a new vehicle for Terry Millican, Ag/Extension, within this year's current budget. Commissioner Houston seconded the motion. Motion carried unanimously. Commissioners stated the FCS agent could present their position regarding the purchase of a 2021. (see attached)

Commissioners Court approved Robert Barrett, Civil Defense, to purchase 6 monitors and desktops computers within this year's current budget. (see attached)

Commissioners Court approved the purchase of a fox wood planer for the carpenter shop within this year's current budget. (see attached)

Commissioner Houston stated possibly finding other sources to help in funding certain items within the county.

- c. Consider the most recent information on the American Rescue Plan and determine the best course of action for the county; take action as appropriate

Esmeralda Felan, Auditor, stated once an account with an online portal was established we would receive the funds allotted to the county. Judge Keyes stated he would do the application and portal online.

Esmeralda Felan, Auditor, presented the required increases in budget regarding effected employee expenses (dental insurance, Health insurance and Retirement). (see attached)

Judge Keyes stated a need for premium pay for custodial staff that continued to work during

Meeting Adjourned at 11:05a.m.

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for May 26, 2021.



A handwritten signature in cursive script that reads "Terri Berry".

Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas