

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON JULY 8, 2020 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

TERRI BERRY COUNTY CLERK

Teleconference:

In recognition of the public health emergency presented by the pending coronavirus-19 ("COVID-19") pandemic, and pursuant to an emergency order issued by the Governor of the State of Texas to temporarily suspend certain provisions of TOMA in view of said emergency, a quorum of the Commissioners Court will hold this Special Meeting by telephonic conference call. **Members of the public may call in to this meeting by telephone by calling 1-346-248-7799 and entering the Meeting ID No. 938 956 816**

Members of the public who desire to make public comment during the meeting must register by e-mailing their identity to the following Gaines County ("County") representative one (1) hour before the meeting start time on the day of the posted meeting: Benette McDonald, Administrative Assistant, Commissioners Court at benette.mcdonald@gainestx.com.

This meeting will be recorded, and the audio recording will be available on the County's internet website after the meeting. A copy of the agenda packet for the meeting will be available on the County's internet website at the time of the meeting at www.gainestx.com.

During this meeting, the Commissioners Court reserves the right to conduct an executive session/closed meeting session for any purpose authorized by Chapter 551 of the Texas Government Code or other authority, including without limitation sections 551.071 and 551.129, Texas Government Code (consultation with attorney).

8:30 A.M. Work Session: Commissioners Court members will review the paperwork related to Item 1 "Routine Administrative Items" on the agenda below. There may be clarifying questions directed toward the Auditor or others who have presented items for consideration, but otherwise there will be no discussion among the members of, or action taken on, these items until the regular agenda.

9:00 A.M. Regular Meeting

Judge Keyes called the meeting to order with a prayer, pledges of allegiances and public comments.

Public comments regarding COVID and the wearing of mask per the Governor's order #GA29 were discussed in 3 minute increments from the following:

Albert Friesen, Martin Loewen, Brian Richards, Jeremy Baker, Jacob Dyck and Kelly Crawford

1. Discuss routine administrative items: take action as appropriate;
 - a. Payroll
 - b. Budget amendments and fund transfers
 - c. Accounts payable
 - d. Auditor's report

- e. Officer's report
 - f. Surplus equipment (non-capitol)
 - g. Annual renewals of service and other contracts
 - Commissioner Belt made a motion to approve the Freshe Solutions contract as presented by Esmerelda Felan, Auditor. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)
 - Commissioner Rosson made a motion to approve routine administrative items as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)
2. Consider approving tournament requests: take action as appropriate
 - Shaun McDonald stated there were 2 new tournaments request from 1st Baptist Church July 13th and Pan American August 2nd with social distancing being enforced. Commissioner Rosson made a motion to approve the tournament requested as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)
 3. Consider a Buy Board purchase for Precinct 1, asphalt distributor; take action as appropriate
 - Commissioner Rosson stated approval had been given to him previously to purchase an s distributor from Yellow House and they can't deliver at this time and he wanted to change vendor to LeeBoy which will be paid within this years budget. Commissioner Rosson made a motion to change the vendor to Rosco to purchase an asphalt distributor on Buy Board. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)
 4. Consider authorizing Dawson Geophysical Company to conduct a 3D geophysical survey for and on behalf of EOG Resources Inc. on county owned or controlled properties, if survey approved consider accepting payment of \$903.70; take action as appropriate
 - Commissioner Belt made a motion authorize Judge Keyes to sign the 3D geophysical survey and note that survey crews were not allowed to set up on roads or right of ways. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)
 5. Consider approving a vote order authorizing the County Judge to move forward to secure the county's portion of the TXDOT County Transportation Infrastructure Fund Grant Program, consider authorizing the County Judge to further utilize the assistance of Mr. Chuck Kimbrough in this process; take action as appropriate
 - Commissioner Rosson made a motion to authorize Judge Keyes to move forward with the TXDot County Transportation Infrastructure Fund Grant and to utilize the assistance of Chuck Kimbrough in this process. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)
 6. Discussion and potential action regarding all issues deemed necessary or desired at this time by the Commissioners Court for the County response to the pending COVID-19 emergency, including:
 - a. consider amending and approving a declaration of a disaster, as authorized by law, due to a public health emergency;
 - b. consider amending and approving policies and operating procedures for controlling public access (including the limitation of public access) to the Gaines County Courthouse and all other buildings, structures, offices, or properties owned, leased, or operated by the County;
 - c. consider amending and approving policies and operating procedures (including public health protocols) for the protection of the public, County employees, and County officials;
 - d. consider amending and approving policies and operating procedures for protecting County infrastructure (including public health measures and procedures designed to clean and make safer properties, buildings, structures, business offices and work spaces);
 - e. consider amending and approving policies and operating procedures for the provision of on-going essential or desired services of the County and other public offices and agencies, including without limitation the continued work and functioning of the (i) Commissioners Court, (ii) the County's local court, financial, tax, and administrative systems, including without limitation the District Court, County Court, Justice of the Peace Courts District Attorney, County Attorney, District Clerk, County Clerk, County Sheriff's Department and County Jail, Texas Department of Public Safety, County Treasurer, County Tax Assessor-Collector, County Auditor, Adult and Juvenile Probation Departments, Veterans Services Officer, County library system, County museums, (iii) the County public road system and airport, and (iv) the County

emergency management system, including fire, ambulance, and local law enforcement service and coordination; and

- f. consider amending and approving employment policies and procedures for the County's employees and officials.

Commissioner Belt made a motion to approve Disaster Declaration #14 and Order #20-0708-01. Commissioner Rosson seconded the motion. Motion carried unanimously.

Judge Keyes read aloud the Governor's guidelines regarding wedding venues per public comment from Kelly Crawford. She stated she understood and could abide by the guidelines. All Commissioners approved for Kelly Crawford to move forward with her wedding venues.

Judge Keyes stated the Health Department this morning reported 20 active cases in Gaines County. Judge Keyes stated he had previously submitted his report of 14 cases Monday, therefore we were considered except from mandatory masks. However, if we reach over 20 cases at that time it would be mandatory to wear mask in Gaines County. He stated if a business currently requires mandatory mask and you refuse to wear one or are asked to leave and do not, law enforcement will be called for trespassing and appropriate measures will taken.

All Commissioners agreed it is up to each department and elected official if they require masks to be worn in their office with only 20 active cases at this time.

Commissioner Belt made a motion to authorize the 4H shoot next weekend per Terry Millikan stating they will follow social distancing and reduce the number in attendance per the Governor's guidelines. Commissioner Rosson seconded the motion. Motion carried unanimously.

Commissioner Houston stated the Rodeo would be cancelled as they could not follow social distance guidelines. Commissioner Houston stated he appreciated this decision as they had already order items required for the rodeo. Commissioner Houston made a motion to authorize Judge Keyes to prepare a vote of appreciation for the Rodeo association. Commissioner Belt seconded the motion. Motion carried unanimously.

7. Consider approving jail inspection; take action as appropriate

Commissioner Belt made a motion to approve the June 17th Jail inspection as presented. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

8. Consider approving residential juvenile contracts; take action as appropriate

Commissioner Rosson made a motion to approve Gulf Coast Trade Center and Taylor County juvenile contracts as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

9. Consider approving subdivision application(s); take action as appropriate,

None

10. Consider approving road crossing request(s); take action as appropriate,

None

11. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

Commissioner Murphree stated that Joe Nagy, County Attorney would get with the Judge regarding the Trailer House rental issue at the Golf Course.

Commissioner Belt stated Terry Millikan was not comfortable staying in hotels with the COVID issues and wanted to take his personal travel trailer and pull it with the County Pickup and would pull a horse trailer also. Commissioner Murphree stated this item needed to be on the next agenda and discussed due to liability and insurance.

12. Budget workshop – if necessary discuss budget issues

Esmeralda Felan stated at this time there were no changes to the budget and she was awaiting the final certified values from the City before finalization of the budget.

13. Adjourn;

Commissioner Belt made a motion to adjourn the meeting. Commissioner Rosson seconded the motion. Motion carried unanimously.

Meeting adjourned at 10:37 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for July 8, 2020.



Terri Berry

Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON JULY 22, 2020 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

TERRI BERRY	COUNTY CLERK
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During this meeting, the Commissioners Court reserves the right to conduct an executive session/closed meeting session for any purpose authorized by Chapter 551 of the Texas Government Code or other authority, including without limitation sections 551.071 and 551.129, Texas Government Code (consultation with attorney).

Regular Meeting

1. Call to order, prayer, pledge
Judge Keyes called the meeting to order with a prayer and the pledges of aligences
2. Public Comment
None
3. Discuss routine administrative items: take action as appropriate;
 - a. Payroll
 - b. Budget amendments and fund transfers
 - c. Accounts payable
 - d. Auditor's report
 - e. Officer's report
 - f. Surplus equipment (non-capitol)
 - g. Annual renewals of service and other contracts

Commissioner Rosson made a motion to declare a 15 cubic foot freezer at the Golf Course as salvage. Commissioner Belt seconded the motion. Motion carried unanimously.

Commissioner Rosson made a motion to approve routine administrative items as presented. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

4. Consider approving tournament requests; take action as appropriate

Shaun McDonald stated Pan American is changing their tournament date but have not given him a date. No action taken.

5. Discuss contract on trailer house at the park; take action as appropriate

Following much discussion a housing building rental line will be added to Shaun McDonald Golf Pro's end of month report submitted to the Auditor and Treasurer's office.

Commissioner Houston made a motion approving \$750 as the monthly rental fee for the trailer house at the Golf Course per the contract with Shaun McDonald, Golf Pro and authorizing Judge Keyes to sign the contract once the County Attorney has made appropriate changes. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

6. Consider a request from Scott Nichols, Golf Course Superintendent, to replace a ¾ ton pickup; take action as appropriate

Commissioner Belt made a motion authorizing Scott Nichols, Golf Course Superintendent, to purchase a ¾ ton pickup on GovDeals and authorizing the auditor to transfer money from the General Fund to the Golf Course in this year's budget. Commissioner Murphree seconded the motion. Motion carried unanimously.

7. Consider approving a request from JP Jeff James to use technology funds to purchase offsite equipment for magistration at between the jail and magistrate offices; take action as appropriate

Commissioner Murphree made a motion to authorize Jeff James, Justice of the Peace, to use the technology funds to purchase offsite equipment for magistration. Commissioner Rosson seconded the motion. Motion carried unanimously.

8. Consider approving renewal of residential juvenile contracts; take action as appropriate

Commissioner Belt made a motion to approve BI Inc. contract for ankle monitors and Corner Stone contract as presented. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

9. Consider the recent situation at Lytle Field, and the potential for other ball fields / play fields maintained by the County, evaluate potential actions to address the situation; take action as appropriate

Judge Keyes stated there have been the following issues at the field: trash cans overflowing and locks cut off doors. Commissioner Belt stated he now had an individual monitoring the issues and was installing cameras at Lytle Field. No action taken.

10. Consider a resolution approving the execution and implementation of the County Transportation Infrastructure Fund Grant agreement with TXDOT; take action as appropriate

Commissioner Rosson made a motion to approve the Vote Order and Resolution on the County Transportation Infrastructure Fund Grant and authorize Judge Keyes to sign the Grant. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

11. Consider approving an annual software maintenance plan for the ID Scan program; take action as appropriate

Commissioner Rosson made a motion to approve the annual software maintenance plan for the ID Scan program. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

12. Consider approving subdivision application(s); take action as appropriate,

None

13. Consider approving road crossing request(s); take action as appropriate,

None

14. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

Michael Lord, Treasurer, stated he was in the process of updating the Investment Policy stating what the Treasurer is allowed to do and not do and naming him as Broker. He stated he would present the completed Policy at the next Commissioner Court.

Commissioner Belt stated he had talked to our insurance carrier regarding Terry Milikan, County Extension Agent, using his personal trailer on trips and providing his own insurance and they stated it would not be considered a liability for the county

15. Budget workshop – the following items provide a framework for discussions, but should not be considered to limit discussions on other budget issues that may arise

a. Consider adopting the official Holiday schedule for FY 2021; take action as appropriate
Commissioner Rosson made a motion to approve the Fiscal Year 2021 Holiday Schedule. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

b. Consider optional registration fees for Gaines County for calendar year 2021; take action as appropriate
Commissioner Houston made a motion to approve the Registration Fee of \$10 fee for Road and Bridge fee. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

c. Consider setting Sheriffs' and Constables' fees for civil service for FY 2021; take action as appropriate

Judge Keyes stated he had not met with the Sheriff and wanted to table this item.

16. Adjourn;

Commissioner Belt made a motion to adjourn. Commissioner Rosson seconded the motion. Motion carried unanimously.

Meet Adjourned at 10:30a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for July 22, 2020.



A handwritten signature in cursive script, appearing to read "Terri Berry", is written over a horizontal line.

Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas