

Callahan County is an Equal Opportunity Employer (EOE) and does not base hiring decisions on Race, Religion, National Origin, Disabilities, Gender or Age.

CALLAHAN COUNTY APPLICATION FOR EMPLOYMENT

Name _____ Date _____

Address _____

Street

City

State

Zip

Telephone Number _____ Are you over 18 years old? Yes No

Are you authorized to work in the U.S. on an unrestricted basis? Yes No

How did you learn of this opening?

Have you been told the essential functions of the job or have you been shown a copy of the job description listing the essential functions of the job? Yes No

Can you perform these essential functions with or without reasonable accommodation? Yes No

Are there any hours, shifts, or days you cannot or will not work?

Shift Preferred _____ Part-time _____ Full-time

Are you willing to work overtime as required? Yes No

Have you ever been convicted of a felony? Yes No (Conviction will not necessarily disqualify an applicant for employment.) If yes, describe conditions: _____

EDUCATION	NAME & LOCATION OF SCHOOL	YEAR GRADUATED	MAJOR	DIPLOMA DEGREE
High School				
College/University				
College/University				
Other Training/Education:				

In addition to your work history (reverse side), what other experiences, skills or qualifications would especially fit you for work with our company?

POSITIONS APPLIED FOR: 1. _____ 2. _____

Wage or salary desired \$ _____

When can you start? _____

HISTORYMay we contact your present employer? Yes No

Most Recent Employer:			Address:	Telephone
Date Started:	Starting Salary \$	per	Starting Position:	
Date Left:	Salary on leaving\$	per	Position on Leaving:	
Name & Title of Supervisor:				
Description of Duties:			Reason for Leaving:	
Previous Employer:			Address:	Telephone
Date Started:	Starting Salary \$	per	Starting Position:	
Date Left:	Salary on leaving\$	per	Position on Leaving:	
Name & Title of Supervisor:				
Description of Duties:			Reason for Leaving:	
Previous Employer:			Address:	Telephone
Date Started:	Starting Salary \$	per	Starting Position:	
Date Left:	Salary on leaving\$	per	Position on Leaving:	
Name & Title of Supervisor:				
Description of Duties:			Reason for Leaving:	
Previous Employer:			Address:	Telephone
Date Started:	Starting Salary \$	per	Starting Position:	
Date Left:	Salary on leaving\$	per	Position on Leaving:	
Name & Title of Supervisor:				
Description of Duties:			Reason for Leaving:	

APPLICANT'S CERTIFICATION AND AGREEMENT

I certify that the facts set forth in this Application for Employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions or misrepresentations may result in my dismissal. I authorize the County to make an investigation of any of the facts set forth in this application.

I understand that employment in Callahan County is "at will", which means that either I or the County can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis. I understand that no supervisor, manager or executive of the County, other than the Commissioner's Court has any authority to alter the foregoing.

Date _____

Applicant's Signature