

**STATE OF TEXAS  
COUNTY OF LEON**

**IN THE COMMISSIONERS COURT  
OF LEON COUNTY, TEXAS**

On this the 13<sup>th</sup> day of November 2024, the Commissioners Court of Leon County, Texas, met for a regularly scheduled meeting at 9:30 a.m. with the following members present:

Byron Ryder – County Judge  
Joey Sullivan – Commissioner Pct. No. 1  
Paul Bing – Commissioner Pct. No. 2  
Kyle Workman – Commissioner Pct. No. 3  
T. J. Foley – Commissioner Pct. No. 4

Together with County Clerk Christie Wakefield, serving as an ex-officio member of the Commissioners Court, County Treasurer Brandi Hill, County Auditor Melissa Abney, County Attorney Keith Cook, Elections Administrator Donna Golden, and Sheriff Kevin Ellis.

**1. OPEN MEETING WITH PRAYER AND PLEDGES.**

Judge Ryder opened the meeting with prayer; pledges to the American and Texas flag were rendered.

**2. DISCUSS AND POSSIBLY TAKE ACTION ON CLAIMS DUE.**

Commissioner Sullivan made a motion, seconded by Commissioner Bing to approve the claims due.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**3. DISCUSS AND POSSIBLY TAKE ACTION ON MINUTES FROM THE PREVIOUS MEETING.**

Commissioner Sullivan made the motion, seconded by Commissioner Bing to approve the minutes from the previous sessions.

**MOTION CARRIED.**

**4. REVIEW AND APPROVE PAYROLL TO BE ISSUED.**

Commissioner Workman made a motion, seconded by Commissioner Bing to approve the November 1, 2024, payroll.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**5. PUBLIC COMMENTS #1.**

None submitted.

**6. DISCUSS AND POSSIBLY TAKE ACTION ON APPROVING THE OFFICIAL  
CANVASS AND REPORTS OF THE 11/5/24 GENERAL W/BUFFALO ISD BOND &  
OAKWOOD ISD TAX RATIFICATION ELECTION.**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the canvass and reports.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**7. KATHLEEN BUCHANAN WITH CHC IS HERE TO DISCUSS A MARKER FOR THE ALABAMA CROSSING AND TAKE ANY ACTION NECESSARY.**

Judge Ryder made a motion, seconded by Commissioner Sullivan to proceed with the application and to plan for the roadside signs with TxDot.

**MOTION CARRIED.**

**8. DISCUSS AND POSSIBLY TAKE ACTION ON UNITED PRAYER GATHERING (DAVID FASKE) USING THE COUNTY COURTROOM FOR A PRAYER GATHERING AT 6 P.M. ON THE 3<sup>RD</sup> TUESDAY OF EACH MONTH JANUARY 2025 THROUGH DECEMBER 2025.**

Commissioner Workman made a motion, seconded by Commissioner Sullivan to approve the use of the courtroom for the time period requested.

**MOTION CARRIED.**

**9. DISCUSS AND POSSIBLY TAKE ACTION ON ALLOWING THE REPUBLICAN PARTY OF LEON COUNTY TO HAVE A VICTORY RALLY AND SWEARING IN OF CAROL MILDER AT THE GAZEBO ON SATURDAY, NOVEMBER 23, 2024, FROM 10 A.M. TO NOON.**

Commissioner Foley made a motion, seconded by Commissioner Workman to approve the use of the gazebo for this event.

**MOTION CARRIED.**

**10. DISCUSS AND POSSIBLY TAKE ACTION ON THE FOLLOWING APPOINTMENTS AND RE-APPOINTMENTS FOR SOUTHWEST LEON COUNTY EMERGENCY SERVICES NO. 2.:**

**SKIP SMITH APPOINTED JANUARY 2023 THROUGH DECEMBER 31, 2024, AND HAS REQUESTED TO BE RE-APPOINTED.**

**JUDY BRYANT APPOINTED JANUARY 2024 TO FILL THE TERM OF JANEY SHANNON, WHOSE TERM WAS TO EXPIRE DECEMBER 31, 2024, HAS REQUESTED TO BE RE-APPOINTED.**

**CLAREN KOTRIA'S TERM WILL END ON DECEMBER 31, 2024, AND HE DOES NOT SEEK TO BE RE-APPOINTED. NEW CANDIDATES' INFORMATION WILL BE PROVIDED TO THE COMMISSIONERS COURT AS SOON AS POSSIBLE.**

Commissioner Foley made a motion, seconded by Commissioner Workman to approve the re-appointments.

**MOTION CARRIED.****11. DISCUSS AND POSSIBLY TAKE ACTION ON ACQUIRING THE FUNDS TO REPURPOSE THE FLOWER BEDS AT THE EXPO CENTER.**

Commissioner Workman made a motion, seconded by Commissioner Foley to take no action.

**MOTION CARRIED.****12. DISCUSS AND POSSIBLY TAKE ACTION ON RETAINING OUTSIDE COUNSEL TO ADDRESS SUBDIVISION PLATTING ISSUES.**

This agenda item is covered on agenda item #45.

**13. DISCUSS AND POSSIBLY TAKE ACTION ON THE POST-APPROVAL OF THE LIFTING OF THE BURN BAN THAT WAS PUT INTO EFFECT ON TUESDAY, OCT. 15, 2024, AND LIFTED ON NOVEMBER 5, 2024.**

Commissioner Foley made a motion, seconded by Commissioner Bing to post-approve the lifting of the ban ban.

**MOTION CARRIED.****14. DISCUSS AND POSSIBLY TAKE ACTION ON A LOCAL DISASTER DECLARATION DECLARING A STATE OF DISASTER BASED ON THE EXISTANCE OF WILDFIRES THAT POSE AN IMMINENT THREAT OF WIDESPREAD OR SEVERE DAMAGE, INJURY, OR LOSS OF LIFE OR PROPERTY THAT WAS PASSED IN COMMISSIONERS COURT ON WEDNESDAY, OCT. 30, 2024, FOR AN ADDITIONAL 30 DAYS.**

Commissioner Workman made a motion, seconded by Commissioner Foley to take no action

**MOTION CARRIED.**

**15. DISCUSS AND POSSIBLY TAKE ACTION ON LEON COUNTY RETIREE  
INSURANCE POLICY.**

Commissioner Workman made a motion, seconded by Commissioner Bing to table this agenda item.

**MOTION CARRIED; ITEM TABLED.**

**(COPY FOLLOWS)**

**16. DISCUSS AND POSSIBLY TAKE ACTION ON SHOWERS AT JAIL.**

Commissioner Foley made a motion, seconded by Commissioner Workman to approve this expenditure, with \$26,000 to be taken from Contingency.

**MOTION CARRIED.****17. DISCUSS AND POSSIBLE ACTION ON PROCUREMENT ON THE SQUARE AND IN CENTERVILLE FOR COUNTY OFFICES.**

Commissioner Workman made a motion, seconded by Commissioner Foley to make an \$200,000 offer (using ARPA funding) for the Southeast Water Corporation building on the Centerville square.

**MOTION CARRIED.****18. DISCUSS AND POSSIBLY TAKE ACTION ON UTILIZING AND CONSULTING WITH MARK THACKER FOR THE 1913 JAIL RESTORATION AND COUNTY FACILITIES.**

Commissioner Workman made a motion, seconded by Commissioner Foley to secure Mr. Thacker to finalize the scope of the 1913 Jail project, and to draft floor plans of each of the county buildings.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**19. DISCUSS AND POSSIBLY TAKE ACTION ON APPROVING THE ARPA-MOU'S  
FOR THE LEON COUNTY PHONE SYSTEM.**

Commissioner Workman made a motion, seconded by Commissioner Bing to approve the \$150,000 MOU using ARPA funds.

**MOTION CARRIED.**

**(COPY FOLLOWS)**



**20. DISCUSS AND POSSIBLY TAKE ACTION ON APPROVING THE ARPA-MOU'S  
FOR CARPET IN THE LEON COUNTY BUILDINGS.**

Commissioner Workman made a motion, seconded by Commissioner Bing to approve the MOU using ARPA funding.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**21. DISCUSS AND POSSIBLY TAKE ACTION ON APPROVING THE ARPA-MOU'S  
FOR THE FLOCK LICENSE READER.**

Commissioner Foley made a motion, seconded by Commissioner Workman to table this agenda item.

**MOTION CARRIED; ITEM TABLED.**

**(COPY FOLLOWS)**

**22. DISCUSS AND POSSIBLY TAKE ACTION ON FY 25 SAVNS CONTRACT NO.  
20222344900-431-01 RESOLUTION.**

Commissioner Foley made a motion, seconded by Commissioner Bing to approve.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**23. DISCUSS AND POSSIBLY TAKE ACTION ON BOND RELEASE(\$) FOR THE  
LSLP HORSESHOE LAKE RANCH, LLC.**

Commissioner Foley made a motion, seconded by Commissioner Workman to release the bond.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**24. DISCUSS AND POSSIBLY TAKE ACTION ON EXTENDING THE ROAD USE AGREEMENT AND/OR PIPELINE AGREEMENT FOR CR 426 IN PCT. 4 FOR AN ADDITIONAL 60 DAYS. (PINNACLE GAS TREATING, LLC).**

Commissioner Foley made a motion, seconded by Commissioner Work to approve.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**25. DISCUSS AND POSSIBLY TAKE ACTION ON EXTENDING ROAD USE AGREEMENTS AND/OR PIPELINE AGREEMENTS FOR CR 347, CR 348 AND CR 391 IN PCT. 3. (PINNACLE GAS TREATING, LLC).**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**26. DISCUSS AND POSSIBLY TAKE ACTION ON EXTENDING THE ROAD USE AGREEMENT AND/OR PIPELINE AGREEMENT FOR CR 348 AND CR 391 IN PCT. 3. (PINNACLE GAS TREATING, LLC).**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**27. DISCUSS AND POSSIBLY TAKE ACTION ON PURCHASING 1 ½ TO 2 ACRES FOR JP 4/CONSTABLE’S OFFICE IN THE CITY LIMITS OF MARQUEZ.**

Commissioner Foley made a motion, seconded by Commissioner Workman to purchase up to 2 acres on Highway 7 using ARPA funding.

**MOTION CARRIED.**

**28. DISCUSS AND POSSIBLY TAKE ACTION ON PURCHASING LAND AND/OR BUILDINGS.**

No action taken.

**29. DISCUSS AND POSSIBLY TAKE ACTION ON APPROVING DOING A SURVEY OF LAND IN PCT. 2, EAST SIDE OF FM 542 IN OAKWOOD.**

Commissioner Bing made a motion, seconded by Commissioner Foley to proceed with the survey, using Precinct 2 funds.

**MOTION CARRIED.**

**30. DISCUSS AND POSSIBLY TAKE ACTION ON LEON COUNTY CLERK CHRISTIE WAKEFIELD’S NOTICE OF RETIREMENT, AND TO APPOINT AN INTERIM COUNTY CLERK WITH ELECTED OFFICIAL SALARY EFFECTIVE JANUARY 16, 2025.**

Commissioner Workman made a motion, seconded by Commissioner Bing to accept Christie Wakefield’s retirement date of Jan. 15, 2025, and to appoint Amy Kaiser as County Clerk, with elected official salary, effective Jan. 16, 2025.

**MOTION CARRIED.**

**31. DISCUSS AND POSSIBLY TAKE ACTION ON POSTING TWO ADDITIONAL FULL-TIME DEPUTY CLERK POSITIONS AND TO APPROVE THE SALARIES AND BENEFITS TO BE PAID FROM THE COUNTY CLERK’S RECORDS MANAGEMENT FUND TO THE END OF JANUARY 2025.**

Commissioner Workman made a motion, seconded by Commissioner Bing to approve the two additional positions, with salaries and benefits to be taken from the County Clerk Records Management fund.

**MOTION CARRIED.**



**32. DISCUSS AND POSSIBLY TAKE ACTION ON BUDGET ADJUSTMENTS AND TAKE ANY ACTION NECESSARY.**

None submitted.

**33. DISCUSS AND POSSIBLY TAKE ACTION ON THE FOLLOWING MONTHLY REPORTS (COUNTY AUDITOR) PER THE LOCAL GOVERNMENT CODE, SECTION 114.044.**

None submitted.

**34. DISCUSS AND- POSSIBLY TAKE ACTION ON APPROVAL OF THE COUNTY TREASURER'S MONTHLY REPORT AND AUTHORIZE AFFIDAVIT OF SAME, IN ACCORDANCE WITH LOCAL GOVERNMENT CODE 114.026.**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the following reports:

OCTOBER 2024

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**35. DISCUSS AND POSSIBLY TAKE ACTION ON DONATION(S) AND/OR REIMBURSEMENT(S).**

Commissioner Foley made a motion, seconded by Commissioner Bing to approve the following donations and reimbursements:

Senior Nutrition: Oct. 2024 - \$794.75

In Kind Donation: \$412.50 Collard Construction & Land Solutions, hauling services

**MOTION CARRIED.**

**36. PURCHASE AND/OR SELLING REQUESTS AND TAKE ANY ACTION NECESSARY.**

A. DISCUSS AND POSSIBLY TAKE ACTION ON THE POST-APPROVAL CONTRACTING WITH CORRECTIONS SOFTWARE FOR THE BOND SUPERVISION OFFICE.

Commissioner Workman made a motion, seconded by Commissioner Bing to post approve the contract.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

B. DISCUSS AND POSSIBLY TAKE ACTION ON RENEWING WITH ZETRON & TEXAS COMMUNICATIONS FOR THE CONSOLE MAINTENANCE CONTRACT AT THE JAIL.

Commissioner Foley made a motion, seconded by Commissioner Bing to approve the contract.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

C. DISCUSS AND POSSIBLY TAKE ACTION ON PROPOSALS FOR JANITORIAL SERVICES AT THE BUFFALO SENIOR CENTER.

Judge Ryder made a motion, seconded by Commissioner Workman to take no action.

**MOTION CARRIED.**

D. DISCUSS AND POSSIBLY TAKE ACTION ON FLOORING IN COUNTY BUILDINGS.

No action taken.

E. DISCUSS AND POSSIBLY TAKE ACTION ON THE CHANGE ORDER FOR EQUIPMENT SHED AT THE EXPO.

Commissioner Foley made a motion, seconded by Commissioner Workman to approve the change order.

**MOTION CARRIED.**

(COPY FOLLOWS)

**37. CLOSE REGULAR SESSION AND OPEN EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE 551.071 (CONSULTATION WITH ATTORNEY) AND 551.074 (PERSONNEL).**

Regular session ended at 10:52 a.m., Wednesday, November 13, 2024.

**38. OPEN EXECUTIVE SESSION.**

**39. DISCUSS ANY COUNTY ISSUES WITH ATTORNEY.**

**40. DISCUSS POSSIBLE LITIGATION AND BENEFITS OF OBTAINING OUTSIDE COUNSEL.**

**41. DISCUSS PERSONNEL ISSUES IN THE CONSTABLES OFFICE.**

**42. CLOSE EXECUTIVE SESSION.**

**43. RESUME REGULAR SESSION.**

Regular session resumed at 11:41 a.m. on Wednesday, November 13, 2024.

**44. DISCUSS EXECUTIVE SESSION ISSUE(S) AND TAKE ANY ACTION NECESSARY.**

No action taken.

**45. DISCUSS AND POSSIBLY TAKE ACTION ON POSSIBLE LITIGATION AND BENEFITS OF OBTAINING OUTSIDE COUNSEL.**

Commissioner Bing made a motion, seconded by Commissioner Workman, to retain Mr. Allison.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**46. DISCUSS AND POSSIBLY TAKE ACTION ON PERSONNEL ISSUES IN THE  
CONSTABLES OFFICE.**

No action taken.

**47. PUBLIC COMMENTS #2.**

None submitted.

**48. COMMISSIONERS OPEN FORUM.**

No action taken.

**49. ADJOURN.**

Commissioner Workman made a motion, seconded by Commissioner Foley to adjourn.

**MOTION CARRIED; MEETING ADJOURNED.**

SIGNED AND APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
**Byron Ryder, County Judge**

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**Joey Sullivan, Commissioner Pct. No. 1**

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**Paul Bing, Commissioner Pct. No. 2**

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**Kyle Workman, Commissioner Pct. No. 3**

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**T.J. Foley, Commissioner Pct. No. 4**

**ATTEST:**

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**Christie Wakefield, Leon County Clerk**