

**STATE OF TEXAS
COUNTY OF LEON**

**IN THE COMMISSIONERS COURT
OF LEON COUNTY, TEXAS**

On this the 8th day of April, 2024, the Commissioners Court of Leon County, Texas, met for a regularly scheduled meeting at 9:30 a.m. with the following members present:

Byron Ryder – County Judge
Joey Sullivan – Commissioner Pct. No. 1
Paul Bing – Commissioner Pct. No. 2
Kyle Workman – Commissioner Pct. No. 3
T. J. Foley – Commissioner Pct. No. 4

Together with County Clerk Christie Wakefield, serving as an ex-officio member of the Commissioners Court, County Treasurer Brandi Hill, Tax Assessor Collector Robin Shafer, and Sheriff Kevin Ellis.

1. OPEN MEETING WITH PRAYER AND PLEDGES.

Pastor Andrew Thompson with Stewart Memorial United Methodist Church-Buffalo opened the meeting with prayer; pledges to the American and Texas flag were rendered.

2. DISCUSS AND POSSIBLY TAKE ACTION ON CLAIMS DUE.

Commissioner Sullivan made a motion, seconded by Commissioner Bing to approve the claims due.

MOTION CARRIED.

(COPY FOLLOWS)

3. DISCUSS AND POSSIBLY TAKE ACTION ON MINUTES FROM THE PREVIOUS MEETING.

Commissioner Sullivan made the motion, seconded by Commissioner Bing to approve the minutes from the previous sessions.

MOTION CARRIED.

4. REVIEW AND APPROVE PAYROLL TO BE ISSUED.

None submitted.

5. PUBLIC COMMENTS #1.

None submitted.

6. DISCUSS AND POSSIBLY TAKE ACTION ON RESIGNATION LETTER FROM ROBIN SHAFER

Commissioner Workman made a motion, seconded by Commissioner Bing to accept the letter and thanked Ms. Shafer for her years of service.

MOTION CARRIED.

(COPY FOLLOWS)

**7. DISCUSS AND POSSIBLY TAKE ACTION ON APPOINTING VICTORIA WILLIS
AS THE LEON COUNTY TAX ASSESSOR BEGINNING JUNE 1, 2024.**

Commissioner Workman made a motion, seconded by Commissioner Foley to appoint Ms. Willis effective June 1, 2024.

MOTION CARRIED.

**8. DISCUSS AND POSSIBLY TAKE ACTION ON PLEASANT SPRINGS TRAIL
RIDERS TRAIL RIDE APPLICATION TO BE HELD SEPTEMBER 27-29, 2024.**

Commissioner Sullivan made a motion, seconded by Commissioner Bing to approve the application.

MOTION CARRIED.

(COPY FOLLOWS)

**9. DISCUSS AND POSSIBLY TAKE ACTION ON FY 2023 ANNUAL FINANCIAL
AUDIT.**

Commissioner Foley made a motion, seconded by Commissioner Bing to table this agenda item.

MOTION CARRIED; ITEM TABLED.

**10. DISCUSS AND POSSIBLY TAKE ACTION ON GOING INTO A TAX ABATEMENT
(PILOT) WITH GRANSOLAR.**

Commissioner Foley made a motion, seconded by Commissioner Workman to approve the application.

MOTION CARRIED.

(COPY FOLLOWS)

**11. DISCUSS AND POSSIBLY TAKE ACTION ON GOING INTO A TAX ABATEMENT
(PILOT) WITH HOLLOW BRANCH CREEK SOLAR, LLC.**

Commissioner Foley made a motion, seconded by Commissioner Workman to approve the application.

MOTION CARRIED.

(COPY FOLLOWS)

**12. DISCUSS AND POSSIBLY TAKE ACTION ON APPROVING THE SOFTWARE
AND HARDWARE CONTRACT WITH PRITCHARD & ABBOTT FOR THE TAX
ASSESSOR'S OFFICE (FY 2024-2026)**

Commissioner Workman made a motion, seconded by Commissioner Bing to approve the contract.

MOTION CARRIED.

(COPY FOLLOWS)

**13. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENTS
AND/OR PIPELINE AGREEMENTS (COMSTOCK) FOR CR 344 IN PCT. 3 FOR A
PERIOD OF 120 DAYS.**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the 120-day agreement.

MOTION CARRIED.

(COPY FOLLOWS)

14. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENT FOR CR 410 IN PCT. 4, (ACCO TRANSPORT SOLUTIONS).

Commissioner Foley made a motion, seconded by Commissioner Workman to approve the 30-day agreement.

MOTION CARRIED.

(COPY FOLLOWS)

15. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENT FOR CR 420 (PCT. 1) AND CR 490 IN PCT. 4 FOR 120 DAYS (FLOYD AND JESSICA STANTON).

Commissioner Foley made a motion, seconded by Commissioner Sullivan to approve the agreement.

MOTION CARRIED.

(COPY FOLLOWS)

16. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENT FOR CR 442 IN PCT 4 (BLACK AND VEATCH) FOR 12 MONTHS.

Commissioner Foley made a motion, seconded by Commissioner Bing to approve the agreement.

MOTION CARRIED.

(COPY FOLLOWS)

**17. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENTS
AND/OR PIPELINE AGREEMENTS (SPECTRUM) FOR CR 205 FOR A PERIOD OF
120 DAYS.**

Commissioner Sullivan made a motion, seconded by Commissioner Foley to approve the agreement, with the inclusion of CR 204.

MOTION CARRIED.

(COPY FOLLOWS)

18. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENTS AND/OR PIPELINE AGREEMENTS (SPECTRUM) FOR CR 123 WEST OF CR 124; CR 125 SOUTH OF CR 123; CR 123 EAST OF FM 811 LEON COUNTY PRECINCT 1 FOR A PERIOD OF 120 DAYS.

Commissioner Sullivan made a motion, seconded by Commissioner Foley to approve the agreement.

MOTION CARRIED.

(COPY FOLLOWS)

19. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENTS AND/OR PIPELINE AGREEMENTS (SPECTRUM) FOR CR 203 NORTH OF SH 7; CR 202 NORTH OF SH 7; CR 130 SOUTH OF SH 7; LEON COUNTY PRECINCT 1 FOR A PERIOD OF 120 DAYS.

Commissioner Sullivan made a motion, seconded by Commissioner Foley to approve the agreement.

MOTION CARRIED.

(COPY FOLLOWS)

**20. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENTS
AND/OR PIPELINE AGREEMENTS (SPECTRUM) FOR CR 110 NORTH OF FM 1119
LEON COUNTY PRECINCT 1 FOR A PERIOD OF 120 DAYS.**

Commissioner Sullivan made a motion, seconded by Commissioner Foley to approve the agreement.

MOTION CARRIED.

(COPY FOLLOWS)

**21. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENTS
AND/OR PIPELINE AGREEMENTS (SPECTRUM) FOR CR 113 EAST OF FM 811
LEON COUNTY PRECINCT 1 FOR A PERIOD OF 120 DAYS.**

Commissioner Sullivan made a motion, seconded by Commissioner Foley to approve the agreement.

MOTION CARRIED.

(COPY FOLLOWS)

**22. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENTS
AND/OR PIPELINE AGREEMENTS (SPECTRUM) FOR CR 207 WEST OF FM 1511;
CR 230 EAST OF FM 1511 LEON COUNTY PRECINCT 1 FOR A PERIOD OF 120
DAYS.**

Commissioner Sullivan made a motion, seconded by Commissioner Foley to approve the agreement.

MOTION CARRIED.

(COPY FOLLOWS)

**23. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENTS
AND/OR PIPELINE AGREEMENTS (SPECTRUM) FOR CR 318 NORTH OF TX-7
LEON COUNTY PRECINCT 1 FOR A PERIOD OF 120 DAYS.**

Commissioner Sullivan made a motion, seconded by Commissioner Foley to approve the agreement.

MOTION CARRIED.

(COPY FOLLOWS)

**24. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENTS
AND/OR PIPELINE AGREEMENTS (SPECTRUM) FOR CR 490 EAST OF CR 475
LEON COUNTY PRECINCT 1 FOR A PERIOD OF 120 DAYS.**

Commissioner Sullivan made a motion, seconded by Commissioner Foley to approve the agreement.

MOTION CARRIED.

(COPY FOLLOWS)

**25. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENTS
AND/OR PIPELINE AGREEMENTS (SPECTRUM) FOR CR 2485 NORTH OF CR 977
LEON COUNTY PRECINCT 1 FOR A PERIOD OF 120 DAYS.**

Commissioner Sullivan made a motion, seconded by Commissioner Foley to approve the agreement.

MOTION CARRIED.

(COPY FOLLOWS)

26. DISCUSS AND POSSIBLY TAKE ACTION ON HOUSTON COUNTY ELECTRIC CO-OP RUNNING ELECTRICITY TO THE SOUTH END OF THE EXPO, AND POSSIBLY GO OUT FOR ELECTRICAL BIDS TO RUN WIRING AND PLUGS IN EXPO.

Commissioner Workman made a motion, seconded by Commissioner Foley to table this agenda item.

MOTION CARRIED; ITEM TABLED.

27. DISCUSS AND POSSIBLY TAKE ACTION ON PROGRESS PAYMENT REQUEST FROM SCT BUILDING SYSTEMS FOR THE EXPO STALL BARN PROJECT.

Commissioner Workman made a motion, seconded by Commissioner Foley to approve \$113,199.30, with the stipulation that payment will not be made until the drawings are delivered to the county.

MOTION CARRIED.

(COPY FOLLOWS)

28. DISCUSS AND POSSIBLY TAKE ACTION ON A CHANGE ORDER AND PRE-PAYMENT REQUEST FROM SCT BUILDING SYSTEMS FOR THE EXPO HORSE STALL BARN PROJECT.

Commissioner Foley made a motion, seconded by Commissioner Workman to approve the \$6,304.50.

MOTION CARRIED.

(COPY FOLLOWS)

**29. DISCUSS AND POSSIBLY TAKE ACTION ON BUDGET ADJUSTMENTS AND
TAKE ANY ACTION NECESSARY.**

Commissioner Workman made a motion, seconded by Commissioner Bing to approve \$36,037.32 in budget amendments for fiscal year 2023.

MOTION CARRIED.

(COPY FOLLOWS)

30. DISCUSS AND POSSIBLY TAKE ACTION ON THE FOLLOWING MONTHLY REPORTS (COUNTY AUDITOR) PER THE LOCAL GOVERNMENT CODE, SECTION 114.044.

None submitted.

31. DISCUSS AND- POSSIBLY TAKE ACTION ON APPROVAL OF THE COUNTY TREASURER'S MONTHLY REPORT AND AUTHORIZE AFFIDAVIT OF SAME, IN ACCORDANCE WITH LOCAL GOVERNMENT CODE 114.026.

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the following reports:

March 2024

MOTION CARRIED.

(COPY FOLLOWS)

32. DISCUSS AND POSSIBLY TAKE ACTION ON DONATION(S) AND/OR REIMBURSEMENT(S).

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the following donations:

Senior Nutrition: March 2024 - \$3,110.00 (includes \$2,500 from Cross Texas Transmission)

MOTION CARRIED.

33. PURCHASE AND/OR SELLING REQUESTS AND TAKE ANY ACTION NECESSARY.

A. DISCUSS AND POSSIBLY TAKE ACTION ON CONTRACTING WITH A ROOFING CONSULTANT TO ASSESS VARIOUS COURTHOUSE SQUARE BUILDINGS.

Commissioner Workman made a motion, seconded by Commissioner Foley to solicit proposals, stipulating Annex 1, Annex 2, District Clerk building, and Justice Center will be included in this assessment.

MOTION CARRIED.

B. DISCUSS AND POSSIBLY TAKE ACTION ON BID TABULATION FOR IFB 2024-310A SUBGRADE AND SURFACE IMPROVEMENT PROJECT.

Commissioner Workman made a motion, seconded by Commissioner Foley to rebid this using the ARPA specs and procedures.

MOTION CARRIED.

(COPY FOLLOWS)

34. CLOSE REGULAR SESSION AND OPEN EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE 551.071 (CONSULTATION WITH ATTORNEY).

Regular session closed at 10:41a.m. on Monday, April 8, 2024.

35. OPEN EXECUTIVE SESSION.

36. DISCUSS ANY COUNTY ISSUES WITH ATTORNEY.

37. DISCUSS PERSONNEL ISSUES AT EXPO.

38. CLOSE EXECUTIVE SESSION.

39. RESUME REGULAR SESSION.

Regular session resumed at 11:33 a.m. on Monday, April 8, 2024.

40. DISCUSS EXECUTIVE SESSION ISSUE(S) AND TAKE ANY ACTION NECESSARY.

None submitted.

41. DISCUSS AND POSSIBLY TAKE ACTION ON PERSONNEL ISSUE(S) AT EXPO.

Commissioner Workman made a motion, seconded by Commissioner Foley, to move the administration of the Expo to the County Judge's office.

MOTION CARRIED.

42. PUBLIC COMMENTS #2.

None submitted.

43. COMMISSIONERS OPEN FORUM.

None submitted.

44. ADJOURN.

Commissioner Workman made a motion, seconded by Commissioner Foley to adjourn.

MOTION CARRIED; MEETING ADJOURNED.

SIGNED AND APPROVED this the _____ day of _____, 2024.

Byron Ryder, County Judge

Joey Sullivan, Commissioner Pct. No. 1

Paul Bing, Commissioner Pct. No. 2

Kyle Workman, Commissioner Pct. No. 3

T.J. Foley, Commissioner Pct. No. 4

ATTEST:

Christie Wakefield, Leon County Clerk