

REGULAR MEETING
COMMISSIONERS COURT
LIBERTY COUNTY, TEXAS
SEPTEMBER 8, 2015

9 A.M.

- 1. CALL TO ORDER**
- 2. PLEDGE TO U.S. FLAG AND TEXAS FLAG**
- 3. INVOCATION**
- 4. CONSENT AGENDA**
 - 1. APPROVAL OF MINUTES FOR COMMISSIONERS COURT ON AUGUST 20 & 25, 2015, PUBLIC HEARING ON AUGUST 25, 2015 AND WORKSHOPS ON AUGUST 18 AND 26, 2015**
 - 2. WARRANTS PAYABLE**
 - 3. REPORT OF INDIGENT HEALTHCARE DEPT.**
 - 4. REPORT OF COUNTY TREASURER**
 - 5. BUDGET AMENDMENTS**
 - CONSTABLE PCT.#1- LINE ITEM TRANSFER FROM FUEL TO OFFICE SUPPLIES**
 - COUNTY ATTY - LINE ITEM TRANSFERS FROM COPIER LEASE, EDUCATION/TRAINING, DUES TO OFFICE EXPENSE AND LAW BOOKS**
 - MAINT. DEPT - LINE ITEM TRANSFER FROM MAINT.SUPPLIES TO PHONES/PAGERS**
 - MAINT. DEPT. - LINE ITEM TRANSFER FROM MAINT. SUPPLIES TO LSO FUEL LINE ITEM**
 - CONSTABLE PCT.#4 - LINE ITEM TRANSFER FROM FUEL AND PHONE/PAGERS TO AUTO REPAIR AND OFFICE EXPENSES**
 - CO.JUDGE - LINE ITEM TRANSFER FROM EDUCATION TO OFFICE EXPENSES**
 - CONSTABLE#5 - LINE ITEM TRANSFER FROM FUEL TO AUTO REPAIR**
 - ENG. DEPT. - LINE ITEM TRANSFER FROM EDUCATION TO PHONES/PAGERS AND OFFICE EXPENSES**
 - R&B#2 - LINE ITEM TRANSFER FROM FUEL TO MAINTENANCE SUPPLIES AND REPAIRS**
 - R&B#1 - LINE ITEM TRANSFER FROM ROAD MATERIALS TO UNIFORMS, CULVERTS AND REPAIR/MAINTENANCE**
 - R&B FUND - LINE ITEM TRANSFERS FROM UNANTICIPATED REVENUE LGC 111.0108 TO R&B LINE ITEMS**
 - 6. APPROVE CHANGE ORDER TO DAVIS CUSTOM DRYWALL OF \$237.56 FOR REMODEL AT CONSTABLE #2'S OFFICE TO BE PAID OUT OF SPECIAL PROJECTS**
 - 7. BILLS TO BE PAID**

\$474.00 - WAY CO; \$426.00 - WAY CO.; \$3639.61 - WAY CO.; \$522.00 - WAY CO; \$257.00 - WAY CO; \$1296.37; \$570.00- WAY CO.

- 8. PAYROLL CHANGE NOTICES
R&B#1 - KAREN SANDEFUR - PAY OFF VAC & HOLIDAY PAY
R&B#2- INCREASE SALARIES OF TIFFANY GRAHAM, CRYSTAL PORTER, BRAD WILLIAMSON, JAMIE MCINTOSH, JERRY TANNER, CARL DEVILLE*
- 9. OVERPAY REFUND TO KEYERA ENERGY FOR \$64,99.63 OMITTED PROPERTY. TARVER ABSTRACT OVERPAY REFUND OF \$3,579.44 DUPLICATE PAYMENT - TAX ASSESSOR*
- 10. WAIVER OF PENALTY AND INTEREST OF \$280.07 ON ACCT.#000055.000247.012 -INCORRECT ADDRESS FROM CAD; WAIVER OF PENALTY AND INTEREST ON ACCT.#006150-000079-012 OF \$77.46 DUPLICATE ASSESSED PROPERTY - TAX ASSESSOR*
- 11. REPORT OF COUNTY ATTORNEY*

- 5. DISCUSSION AND TAKE ACTION REGARDING ORDER OF THE BOARD OF DISTRICT JUDGES APPOINTED A. DEWAYNE GOTT AS COUNTY AUDITOR FOR TERM BEGINNING 9/1/15 THROUGH 8/31/17 AND ACCEPT OATH OF OFFICE, WRITTEN OATH OF COUNTY AUDITOR AND BOND OF A. DEWAYNE GOTT AS COUNTY AUDITOR- DISTRICT JUDGES*
- 6. DISCUSSION AND TAKE ACTION REGARDING ORDER OF THE BOARD OF DISTRICT JUDGES SETTING SALARIES OF 75TH DISTRICT COURT REPORTER, 253RD DISTRICT COURT REPORTER, COUNTY AUDITOR, FIRST ASST. COUNTY AUDITOR, ASST. CO. AUDITOR(INTERNAL AUDIT), ASST. CO. AUDITOR (ACCTS PAYABLE), ASST. COUNTY AUDITOR (AP - ½) AND ASST. PURCHASING AGENT (½) FOR FISCAL YEAR BEGINNING 10/1/15- DISTRICT JUDGES*
- 7. DISCUSSION AND TAKE ACTION REGARDING AMENDING EMPLOYEE HANDBOOK TO 1)ELIMINATE FLEX TIME FOR THE SHERIFF'S OFFICE; 2)DEFINE UNDER THE INFLUENCE AND 3)MAX AMOUNT OF OVERTIME - PCT.#2*
- 8. DISCUSSION AND TAKE ACTION REGARDING ADOPTION OF BUDGET FYE SEPTEMBER 30, 2016*
- 9. DISCUSSION AND TAKE ACTION REGARDING ADOPTION OF 2015 TAX RATE*
- 10. DISCUSSION AND TAKE ACTION REGARDING ORDER DESIGNATING 2ND AND 4TH TUESDAY OF EACH MONTH AS DAYS ON WHICH COMMISSIONERS COURT WILL CONVENE IN A REGULAR TERM - CO. JUDGE*
- 11. DISCUSSION AND TAKE ACTION REGARDING APPOINTING ELECTION JUDGES FOR COUNTY ELECTION PRECINCTS - CO. CLERK*
- 12. DISCUSSION AND TAKE ACTION REGARDING AWARDING CONTRACT TO HETTIG/KAHN COMPANIES FOR THE REHABILITATION OF THE DAYTON PARK DEVLPMT WITH DISASTER RECOVERY RENTAL HOUSING GRANT PROGRAM - JOY RICE*

13. ***DISCUSSION AND TAKE ACTION REGARDING APPOINTMENT OF MEMBERS OF THE BOARD OF DIRECTORS OF THE LIBERTY COUNTY TOLL ROAD AUTHORITY - CO. JUDGE***
14. ***DISCUSSION AND TAKE ACTION REGARDING SELECTION OF ADMINISTRATORS AND TERMS OF COVERAGE FOR HEALTH INSURANCE, LIFE INSURANCE, FSA AND COBRA FOR CALENDAR YEAR 2016 - TREASURER***
15. ***DISCUSSION AND TAKE ACTION REGARDING NOMINATION OF DIRECTORS FOR THE LIBERTY COUNTY CENTAL APPRAISAL DISTRICT***
16. ***DISCUSSION AND TAKE ACTION REGARDING ANNUAL SELECTION OF NEW PANEL FOR LIBERTY COUNTY SICK LEAVE REVIEW COMMITTEE IN ACCORDANCE WITH POLICY - TREASURER***
17. ***DISCUSSION AND TAKE ACTION REGARDING CONTINUATION OF BURN BAN - CO. JUDGE***
18. ***DISCUSSION AND TAKE ACTION REGARDING LASER PRINTING AND MAILING SERVICES INVOICE FOR POSTAGE IN THE AMOUNT OF \$21,000.00 FOR 2015 OCTOBER BILLING FOR PROPERTY TAX STATEMENTS - TAX ASSESSOR***
19. ***DISCUSSION AND TAKE ACTION REGARDING REQUEST FROM HULL FRESH WASTER SUPPLY DISTRICT THAT R&B#2 CLEAR THE DITCH THAT DRAINS THE SEWER PLANT TO THE OFF FALL DITCH PURSUANT TO INTERLOCAL AGREEMENT - PCT.#2***
20. ***DISCUSSION AND TAKE ACTION REGARDING APPOINTMENT OF HAROLD SEAY AS LIBERTY COUNTY PURCHASING BY SPECIAL BOARD OF JUDGES AND ACCEPTANCE OF BOND AND OATH OF OFFICE OF HAROLD SEAY AS PURCHASING AGENT - CO. JUDGE***
21. ***DISCUSSION AND TAKE ACTION REGARDING ADOPTION OF LIBERTY COUNTY PURCHASING MANUAL -POLICIES AND PROCEDURES - PURCHASING AGENT***
22. ***DISCUSSION AND TAKE ACTION REGARDING PURCHASE OF CAD SYSTEM AND BUILDING BRIDGE SOFTWARE FOR LSO NOT TO EXCEED \$150,000 TO BE PAID OUT OF COMMISSIONERS COURT RECORDS MANAGEMENT FUND - CO. JUDGE***

“THE COMMISSIONERS COURT FOR THE COUNTY OF LIBERTY RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071(CONSULTATION WITH ATTORNEY); 551.072 (DELIBERATION ABOUT REAL PROPERTY); 551.0725 (DELIBERATIONS REGARDING CONTRACT BEING NEGOTIATED); 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS); 551.074 (PERSONNEL MATTERS); 551.076 (DELIBERATIONS ABOUT SECURITY DEVISES); AND 551.087 (ECONOMIC DEVELOPMENT); 418.183 (SECURITY MATTERS).”

INFORMATION ITEMS

***PLEASE TURN OFF ALL CELL PHONES DURING THE LIBERTY COUNTY
COMMISSIONERS COURT MEETING***

***PLEASE REMEMBER THE LIBERTY COUNTY COMMISSIONERS COURTROOM IS
TOBACCO FREE***