

AMENDED NOTICE OF REGULAR MEETING OF THE  
LIBERTY COUNTY COMMISSIONERS' COURT OF LIBERTY, TEXAS

Notice is hereby given that a REGULAR MEETING of the above named Liberty County Commissioners' Court will be held on the 27th day of February, 2024, at 9:00 a.m., at the Liberty County Courthouse, 2<sup>nd</sup> Floor Courtroom, 1923 Sam Houston, Liberty, Texas, at which time the following subjects will be discussed, to-wit:

**SEE ATTACHED.**

Dated this the 22nd day of February, 2024

Commissioners' Court of Liberty County, Texas

By: 

Jay H. Knight, County Judge

Liberty, Texas

24-0823 PUBNOTICE Total Pages: 6



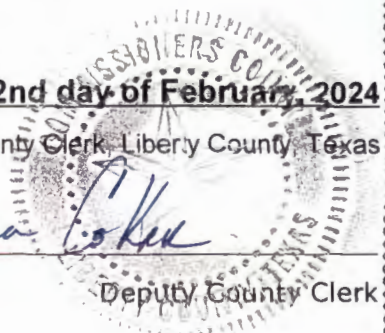
I, the undersigned, County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners' Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Liberty County, Texas, at a place readily accessible to the general public at all times on the 22nd day of February, 2024 and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated 22nd day of February, 2024

County Clerk, Liberty County, Texas

By: 

Deputy County Clerk





AMENDED

LIBERTY COUNTY COMMISSIONERS COURT  
Regular Meeting of Commissioners Court  
February 27, 2024  
9:00 a.m.

1923 Sam Houston St., Room 203 - Liberty, Texas 77575

1. CALL TO ORDER :

2. PLEDGE TO THE U.S. FLAG AND TEXAS FLAG :

3. INVOCATION :

4. NOTICES AND PROCLAMATIONS :

5. PUBLIC COMMENT :

COUNTY CLERK LEE CHAMBERS: PUBLIC COMMENT TO REVIEW VOTING TIMES AND LOCATIONS FOR EARLY VOTING AND ELECTION DAY

6. DECLARE CONFLICTS OF INTEREST :

7. CONSENT AGENDA :

1. APPROVAL OF MINUTES

MINUTES - 02/13/2024 REGULAR MEETING  
MINUTES - 02/20/2024 SPECIAL MEETING

2. WARRANTS PAYABLES

APPROVE WARRANTS PAYABLE

3. BUDGET AMENDMENTS

None

4. MONTHLY REPORTS

CONSTABLE PCT 15 - RACIAL PROFILE REPORT  
AGRI-LIFE EXT - JANUARY RPT  
COUNTY TREASURER - JANUARY RPT  
CONSTABLE PCT 6 - JANUARY RPT

5. OATHS & DEPUTATIONS

COUNTY CLERK: APPROVE OATH & DEPUTATION FOR JENNIFER CROFT AS DEPUTY COUNTY CLERK

6. PAYROLL ITEMS

LCSO: APPROVE ADVANCED CERTIFICATE PAY FOR BRYANT KUTRA \$100/mo  
LCSO: APPROVE INTERMEDIATE CERTIFICATE PAY FOR RANDOLPH JOHNSON \$50/mo  
LCSO: APPROVE OVERTIME FOR BEN GARCIA FOR OUT-OF-STATE PRISONER TRANSPORT \$788.40

JAIL: APPROVE UNUSED COMP PAY FOR CHALISE FOBBS \$204.14

7. COUNTY AUDITOR DWAYNE GOTT

COUNTY AUDITOR: RAPID DEPOSIT AND CASH COUNT AUDITS - 1st QUARTER OF 2023-2024 FISCAL YEAR

8. LIBERTY COUNTY SHERIFF - BOBBY RADER

LCSO: APPROVE TITLE CHANGES BE MADE WITH NO FINANCIAL IMPACT:  
CHANGE CURRENT "SERGEANT" TO **SERGEANT - L&W**  
CHANGE CURRENT "CORPORAL - L& W" TO CORPORAL - TRAINING COORDINATOR

9. COUNTY AUDITOR DWAYNE GOTT

COUNTY AUDITOR: AUTHORIZE COUNTY AUDITOR PER LOCAL GOVERNMENT CODE 130.902(d) TO INCREASE THE CHANGE FUND USED FOR DAILY OPERATIONS IN THE COUNTY CLERK'S OFFICE BY \$40.00 DUE TO THE ADDITION OF ONE NEW CASH DRAWERS

8. **REGULAR AGENDA :**

1. COUNTY CLERK LEE CHAMBERS

CONSIDER AND APPROVE THE LIBERTY COUNTY CLERK'S RECORDS ARCHIVE AND RETENTION PLAN FOR FISCAL YEAR 2024 WITH THE CORRECTIONS ADDED. THE PLAN SUBMITTED IS AN UPDATE TO THE PLANS PREVIOUSLY APPROVED BY THE LIBERTY COUNTY COMMISSIONERS COURT ON JULY 5, 2023

2. COUNTY CLERK LEE CHAMBERS

CONSIDER AND APPROVE AN INCREASE OF THE HOURLY PAY FOR THE INTERNSHIP PROGRAM IN THE COUNTY CLERK'S OFFICE TO \$13.50 PER HOUR

3. COUNTY AUDITOR DWAYNE GOTT

CONSIDER AND APPROVE 2023 LEASE AND SUBSCRIPTION MANAGEMENT SOFTWARE AS A SERVICE APPLICATION FOR \$9,500.00 ANNUALLY AND A \$2,500.00 IMPLEMENTATION FEE. THIS SOFTWARE IS NECESSARY FOR LIBERTY COUNTY TO BE IN COMPLIANCE WITH THE NEW GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT 87 & 96 REGARDING THE REPORTING OF LEASES AND SUBSCRIPTION SERVICES

4. PERMITS & INSPECTIONS - MELINDA SOLIDAY

DISCUSS, CONSIDER AND ADOPT A RESOLUTION TO DESIGNATE AUTHORIZED SIGNATORIES FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT - MITIGATION PROGRAM (CDBG-MIT) PROGRAM FOR GLO STATE CONTRACT NUMBER 24-065-014-E171

5. PERMITS & INSPECTIONS - MELINDA SOLIDAY

DISCUSS, CONSIDER AND ADOPT A RESOLUTION REGARDING CIVIL RIGHTS WHICH INCLUDES

THE FOLLOWING POLICIES:

- CITIZEN PARTICIPATION PLAN AND GRIEVANCE PROCEDURES;
- SECTION 3 POLICY;
- EXCESSIVE FORCE POLICY;
- LIMITED ENGLISH PROFICIENCY (LEP) STANDARDS PLAN;
- SECTION 504 POLICY AND GRIEVANCE PROCEDURES;
- CODE OF CONDUCT POLICY; AND
- FAIR HOUSING POLICY

6. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE PROCLAMATION TO PROCLAIM APRIL AS FAIR HOUSING MONTH, AS REQUIRED BY THE GRANT.

7. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE THE TEXAS STATE CENTER FOR ARCHAEOLOGICAL STUDIES GOVERNMENTAL AGENCY LETTER OF TRANSFER. THE HISTORICAL COMMISSION HAS GIVEN THEM A PERMIT TO WORK IN LIBERTY AND MONTGOMERY COUNTIES ON THIS PROJECT. IT APPEARS NO SITES WERE LOCATED OR FOUND. THIS ALLOWS THEM TO TRANSFER INFORMATION TO THE HISTORICAL SOCIETY

8. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE REQUEST FROM COLONY RIDGE TO ACCEPT THE ROADS IN SANTA FE SUBDIVISION SECTION 7 INTO THE COUNTY MAINTENANCE SYSTEM. LJA ENGINEERING AND THE COUNTY HAVE COMPLETED THEIR INSPECTIONS, & THE LETTER OF RECOMMENDATION ALONG WITH PHOTOS ARE INCLUDED IN THE PACKET

9. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE THE DOLLAR GENERAL #30476 - SANTA FE SECTION 3, RESERVE D3, BLOCK 48 - CONSTRUCTION PLANS AND DRAINAGE ANALYSIS. ATTACHED IN THE PACKET IS LJA'S LETTER OF RECOMMENDATION

10. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE THE DOLLAR GENERAL #30378 - SANTA FE SECTION 9, RESERVE N2, BLOCK 177 CONSTRUCTION PLANS AND DRAINAGE ANALYSIS. ATTACHED IN THE PACKET IS LJA'S LETTER OF RECOMMENDATION

11. TAX ASSESSOR / COLLECTOR - RICHARD BROWN

CONSIDER AND APPROVE THE MERGING OF SALES TAX AND AUTO ACCOUNTS INTO ONE SINGLE ACCOUNT FOR TXDMV TRANSACTION CONSOLIDATION

12. TAX ASSESSOR / COLLECTOR - RICHARD BROWN

CONSIDER AND APPROVE THE REIMBURSEMENT FOR THE COUNTERFEIT \$100 BILL TO THE LIBERTY COUNTY TAX OFFICE

13. TAX ATTORNEY - LINEBARGER

CONSIDER AND APPROVE THE PRIVATE RESALE BID DELINQUENT TAX PROPERTIES AS FOLLOWS:

1) J CLARK: PID 33137 / \$15,000.00

14. DISTRICT ATTORNEY JENNIFER BERGMAN

CONSIDER AND APPROVE THE RESOLUTION AUTHORIZING THE LIBERTY COUNTY DISTRICT ATTORNEY'S OFFICE TO APPLY FOR A CONTINUATION OF THE GRANT FOR VIOLENCE AGAINST WOMEN TRAINING THROUGH THE OFFICE OF THE GOVERNOR, CRIMINAL JUSTICE DIVISION FOR THE YEARS 2024-2025. THE PURPOSE OF THE FUND IS TO TRAIN PROSECUTORS, INVESTIGATORS, AND VICTIMS ASSISTANCE COORDINATORS TO MORE EFFECTIVELY IDENTIFY, INVESTIGATE, AND RESPOND TO VIOLENT CRIMES AGAINST WOMEN.

15. ROAD & BRIDGE PRECINCT 3

CONSIDER AND APPROVE DONATION OF REPAIRS TO COUNTY ROAD 5000 IN PRECINCT 3 BY COLONY RIDGE TO BE CONTRACTED OUT TO LIBERTY PAVING AND ROCKLAND FOUNDATION COMPANY

16. ROAD & BRIDGE PRECINCT 3

CONSIDER AND APPROVE INDEMNIFICATION AGREEMENT BETWEEN LIBERTY COUNTY AND LIBERTY PAVING FOR DONATED CONSTRUCTION SERVICES ON CR 5000 IN LIBERTY COUNTY, TEXAS

17. ROAD & BRIDGE PRECINCT 3

CONSIDER AND APPROVE INDEMNIFICATION AGREEMENT BETWEEN ROCKLAND FOUNDATION COMPANY FOR DONATED CONSTRUCTION SERVICES ON CR 5000 IN LIBERTY COUNTY, TEXAS

18. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE AGREEMENT TO PROVIDE VENDING MACHINES FOR THE NEW SO / JP #3 BUILDINGS

19. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE CHANGE ORDER FOR BID #23-11 FOR PCT #1 BUILDING

20. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE REPAIRS TO THE COURTHOUSE AND COUNTY ATTORNEY'S OFFICE

9. EXECUTIVE SESSION :

THE COMMISSIONERS COURT FOR THE COUNTY OF LIBERTY RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071(CONSULTATION WITH ATTORNEY); 551.072 (DELIBERATION ABOUT REAL PROPERTY); 551.0725 (DELIBERATIONS REGARDING CONTRACT BEING NEGOTIATED); 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS); 551.074 (PERSONNEL MATTERS); 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES); AND 551.087 (ECONOMIC DEVELOPMENT); 418.183 (SECURITY MATTERS).

1. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

AN EXECUTIVE/ CLOSED SESSION MEETING WILL OCCUR REGARDING THE FOLLOWING MATTERS: (A) PURSUANT TO SECTION 551.071 (CONSULTATION WITH ATTORNEY), REGARDING ALLEGED DAMAGES TO A AT&T 50 PAIR COPPER CABLE LOCATED ON CR 3188 IN PCT 3, LIBERTY COUNTY, TEXAS.

10. INTERNET ACCESS INFORMATION :

- The Liberty County Special Meeting of Commissioners Court is accessible by the Public on the following internet link: [https://www.youtube.com/channel/UCb8xervncxOru6g\\_-aLwxVg](https://www.youtube.com/channel/UCb8xervncxOru6g_-aLwxVg)
- Please remember the Liberty County Commissioners Courtroom is tobacco free
- Please turn off all cell phones during the Liberty County Regular Meeting of Commissioners Court

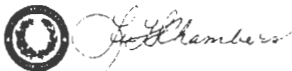
11. ADJOURNMENT :

THE STATE OF TEXAS

COUNTY OF LIBERTY

I hereby certify that this instrument was FILED on the date and the time stamped hereon by me and was duly RECORDED in the Records of Liberty County, Texas.

24-0823 PUBNOTICE  
02/22/2024 01:17:07 PM Total Fees: \$0.00



Lee Haidusek Chambers, County Clerk  
Liberty County, TX