

**NOTICE OF REGULAR MEETING OF THE  
LIBERTY COUNTY COMMISSIONERS' COURT OF LIBERTY, TEXAS**

Notice is hereby given that a **REGULAR MEETING** of the above named **Liberty County Commissioners' Court** will be held on the **12th day of March, 2024**, at **9:00 a.m.**, at the Liberty County Courthouse, 2<sup>nd</sup> Floor Courtroom, 1923 Sam Houston, Liberty, Texas, at which time the following subjects will be discussed, to-wit:

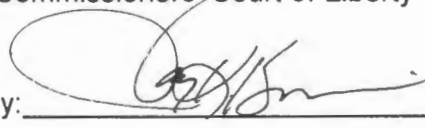
**SEE ATTACHED.**

24-0842      PUBNOTICE      Total Pages: 6  


Dated this the **7th day of March, 2024**

Commissioners' Court of Liberty County, Texas

By: \_\_\_\_\_



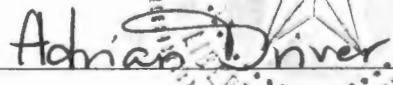
Jay H. Knight, County Judge  
Liberty, Texas

I, the undersigned, County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners' Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Liberty County, Texas, at a place readily accessible to the general public at all times on the **7th day of March, 2024** and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

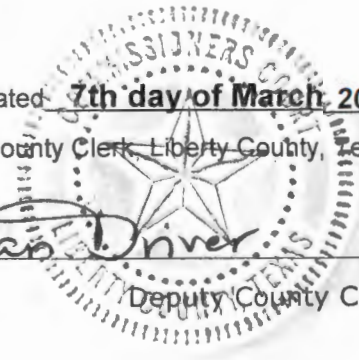
Dated **7th day of March, 2024**

County Clerk, Liberty County, Texas

By: \_\_\_\_\_



Deputy County Clerk





LIBERTY COUNTY COMMISSIONERS COURT  
Regular Meeting of Commissioners Court  
March 12, 2024  
9:00 a.m.  
1923 Sam Houston St., Room 203 - Liberty, Texas 77575

1. CALL TO ORDER :
2. PLEDGE TO THE U.S. FLAG AND TEXAS FLAG :
3. INVOCATION :
4. NOTICES AND PROCLAMATIONS :  
AMERICAN RED CROSS - Proclaim March 2024 as Red Cross Month  
TRI-COUNTY BEHAVIORAL - Proclaim March 23 as Intellectual Developmental Disabilities Day
5. PUBLIC COMMENT :
6. DECLARE CONFLICTS OF INTEREST :
7. CONSENT AGENDA :

1. APPROVAL OF MINUTES

02/27/24 - PUBLIC MEETING  
02/27/24 - REGULAR MEETING

2. WARRANTS PAYABLES

APPROVE WARRANTS PAYABLE

3. BUDGET AMENDMENTS

R & B #1: LINE ITEM TRANSFER  
R & B #1: FYE 23/RECOGNIZE REVENUE & EXP: PIPELINE EXPENDITURES

4. MONTHLY REPORTS

- a) COUNTY CLERK REPORT - FEBRUARY 2024
- b) PERMITS & INSPECTIONS - FEBRUARY 2024
- c) CONSTABLE PCT 1 - FEBRUARY 2024
- d) JP PCT 5 - FEBRUARY 2024
- e) JP PCT 6 - FEBRUARY 2024

8. REGULAR AGENDA :

1. COUNTY AUDITOR DWAYNE GOTT

INFORMATION ITEM:

PRESENTATION OF FY 09/30/222 AUDITED FINANCIAL STATEMENTS AND SINGLE AUDIT REPORTS BY ALBERT GARCIA, CPA OF MAYS AND ASSOCIATES

2. COUNTY AUDITOR DWAYNE GOTT

CONSIDER AND APPROVE CONSULTING SERVICES AGREEMENT AND BUSINESS ASSOCIATE AGREEMENT WITH MILLIMAN INC FOR CONSULTING (ACTUARIAL SERVICES) TO BE PERFORMED AS REQUIRED BY GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT NO. 75 FOR FINANCIAL STATEMENT REPORTING. FEES WILL BE \$11,500.00 FOR FY 2023, \$4500 FOR FY 2024, AND \$12,000 FOR 2025

3. ECONOMIC DEVELOPMENT & TRANSPORTATION - DAVID DOUGLAS

CONSIDER AND APPROVE CONTRACT AMENDMENT 5B TO THE BASE CONTRACT WITH BURNS ARCHITECTURE FOR CHANGES TO THE NW ANNEX PLANS IN THE AMOUNT OF \$5000.00

4. TAX ASSESSOR / COLLECTOR - RICHARD BROWN

CONSIDER AND APPROVE OVERPAY REFUNDS IN THE FOLLOWING AMOUNTS OF:

- 1) FIRST AMERICAN HOMES / ACCOUNT # 243249 / \$7837.21
- 2) SWE HOMES / ACCOUNT # 18409 / \$3034.44
- 3) DAVID Jr & LISA BUELTMANN / ACCOUNT #69881 / \$4983.23

5. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE ROAD USE AGREEMENT BETWEEN LIBERTY COUNTY, PCT 4 AND JAY MANAGEMENT FOR THE USE OF COUNTY ROADWAYS, INCLUDING BUT NOT LIMITED TO DEER TRAIL ROAD

6. COMMISSIONER PCT. 1 - BRUCE KARBOWSKI / TAX ATTORNEY LINEBARGER

CONSIDER AND APPROVE RESOLUTION AND ORDER ALLOWING LCSO TO CONDUCT PUBLIC REALES OF STRUCK-OFF - TAX EXEMPT PROPERTIES PURSUANT TO TX TAX CODE SECTION 34.05

7. LIBERTY COUNTY SHERIFF - BOBBY RADER

CONSIDER AND APPROVE A-1 TELCOM TO RUN FIBER OPTIC FROM THE LCSO TO THE RADIO TOWER AT A COST OF \$8,120.50. A 60% DOWN PAYMENT OF \$4,872.30 IS REQUIRED TO BEGIN WORK.

8. LIBERTY COUNTY SHERIFF - BOBBY RADER

CONSIDER AND APPROVE FINAL PAYMENT TO A-1 TELCOM IN THE AMOUNT OF \$8,934.00 FOR THE VIOP UPGRADES AT THE LCSO

9. COUNTY JUDGE JAY KNIGHT

CONSIDER AND APPROVE THE DISTRICT ATTORNEY'S OFFICE TO HAVE ACCESS TO THE EDITING TOOLS FOR THE COUNTY WEBSITE. THIS ALLOWS RESTRICTED ACCESS TO THEIR WEB PAGE ONLY ON THE COUNTY WEBSITE FOR CHANGES AND UPGRADES TO THEIR WEB PAGE.

10. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE MASTER AGREEMENT TO PROVIDE VENDING MACHINES FOR ALL COUNTY LOCATIONS

11. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE EXTENDING CONTRACTS FOR AUTOPSY TRANSPORTS AND PAUPER CREMATIONS FOR AN ADDITIONAL YEAR FROM 3/14/24 - 3/13/25 - SAME TERMS AND CONDITIONS APPLY

12. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE PAYMENT TO MYRON McDOWELL CONSTRUCTION IN THE AMOUNT OF \$46,537.29 FOR WATER MITIGATION SERVICES AT THE DAYTON ANNEX

13. I T - NICK DENNIS

CONSIDER AND APPROVE THE CHANGE OF PHONE SERVICE FOR THE DAYTON ANNEX. ONE TIME FEE OF \$898.07, THEN IT WILL BE \$379.44 A MONTH INSTEAD OF THE CURRENT \$895 THE COUNTY IS CURRENTLY PAYING.

14. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE THE PRIVACY ACT REQUEST FOR FEMA FILES/INFORMATION.

15. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE AMENDMENT 1 OF THE AMERICAN RESCUE PLAN ACT FROM LJA ENGINEERING. THIS PLAN IS TO CORRECT AN ERROR WITH THE ADMINISTRATIVE CLOSURE DATE FROM DECEMBER 31, 2027, TO THE CORRECT DATE OF DECEMBER 31, 2026

16. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE LJA ENGINEERING INVOICE #202400654 DATED 02/05/2024 IN THE AMOUNT OF \$2160.00 FOR THE HULL FRESH WATER SUPPLY PROJECT. THE INVOICE HAS BEEN SIGNED BY A BOARD MEMBER AND TO BE PAID USING ARPA FUNDS

17. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE THE REQUEST OF GRANT WORKS FOR AMENDMENT NO.1 PERTAINING TO THE COMMUNITY DEVELOPMENT BLOCK GRANT - MITIGATION PROGRAM (CDBG-MIT) GLO STATE CONTRACT NUMBER #24-065-014-E171. THIS AMENDMENT PERTAINS TO THE CURRENT ADMINISTRATION BILLING STRUCTURE. THEY WOULD LIKE TO CHANGE TO PROGRESS BILLING USING LCPTRACKER SOFTWARE

18. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE THE INTERLOCAL AGREEMENT BETWEEN LIBERTY COUNTY AND H-GAC FOR THE 2024 H-GAC REGION LIDAR STUDY IN LIBERTY COUNTY. FUNDING FOR THE STUDY WILL BE FROM THE COMMUNITY DEVELOPMENT BLOCK GRANT

19. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE THE COUNTY JUDGES' SIGNATURE ON THE ADMINISTRATIVE CONTRACT AND PROJECT START UP FORMS DOCUMENTS FORMS - MITIGATION PROGRAM (CDBG-MIT) GLO STATE CONTRACT NUMBER #24-065-014-E171

20. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE THE CONTRACT WITH LJA ENGINEERING FOR PROFESSIONAL ENGINEERING SERVICES FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT - MITIGATION PROGRAM (CDBG-MIT) GLO STATE CONTRACT NUMBER 24-065-014-E171

21. COUNTY CLERK LEE CHAMBERS

CONSIDER AND ACCEPT THE CANVASS OF THE MARCH 5, 2024, JOINT PRIMARY ELECTION FOR THE LIBERTY COUNTY REPUBLICAN PARTY AND FOR THE LIBERTY COUNTY DEMOCRATIC PARTY

9. EXECUTIVE SESSION :

THE COMMISSIONERS COURT FOR THE COUNTY OF LIBERTY RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071(CONSULTATION WITH ATTORNEY); 551.072 (DELIBERATION ABOUT REAL PROPERTY); 551.0725 (DELIBERATIONS REGARDING CONTRACT BEING NEGOTIATED); 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS); 551.074 (PERSONNEL MATTERS); 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES); AND 551.087 (ECONOMIC DEVELOPMENT); 418.183 (SECURITY MATTERS).

10. INTERNET ACCESS INFORMATION :

- The Liberty County Special Meeting of Commissioners Court is accessible by the Public on the following internet link: [https://www.youtube.com/channel/UCb8xervncxOru6g\\_-aLwxVg](https://www.youtube.com/channel/UCb8xervncxOru6g_-aLwxVg)
- Please remember the Liberty County Commissioners Courtroom is tobacco free
- Please turn off all cell phones during the Liberty County Regular Meeting of Commissioners Court

11. ADJOURNMENT :

THE STATE OF TEXAS

COUNTY OF LIBERTY

I hereby certify that this instrument was FILED on the  
date and the time stamped hereon by me and was duly  
RECORDED in the Records of Liberty County, Texas.

24-0842 PUBNOTICE

03/07/2024 12:57:34 PM Total Fees: \$0.00

 *L. H. Chambers*

Lee Haidusek Chambers, County Clerk  
Liberty County, TX