

**NOTICE OF REGULAR MEETING OF
LIBERTY COUNTY TEXAS**

Notice is hereby given that a REGULAR MEETING of the above named **Liberty County Commissioners Court** will be held on the 24th day of June, 2025, at 9:00 A.M., at the Liberty County Courthouse, 2nd Floor Courtroom, 1923 Sam Houston, Liberty, Texas, at which time the following subjects will be discussed, to-wit:

SEE ATTACHED.

25-2005 PUBNOTICE Total Pages: 7


Dated this the 18th day of June, 2025
Commissioners' Court of Liberty County, Texas

By:  _____
Jay H. Knight, County Judge
Liberty, Texas

I, the undersigned, County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners' Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Liberty County, Texas, at a place readily accessible to the general public at all times on the 18th day of June, 2025 and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated, 18th day of June, 2025
County Clerk, Liberty County, Texas

By:  _____
Deputy County Clerk





LIBERTY COUNTY COMMISSIONERS COURT
Regular Meeting of Commissioners Court
June 24, 2025
9:00 a.m.
1923 Sam Houston St., Room 203 - Liberty, Texas 77575

1. CALL TO ORDER :
2. PLEDGE TO THE U.S. FLAG AND TEXAS FLAG :
3. INVOCATION :
4. NOTICES AND PROCLAMATIONS :
5. PUBLIC COMMENT :
6. DECLARE CONFLICTS OF INTEREST :
7. CONSENT AGENDA :
 1. APPROVAL OF MINUTES
MINUTES - JUNE 12, 2025 / REGULAR MEETING
MINUTES - JUNE 12, 2025 / WORKSHOP
 2. WARRANTS PAYABLE
APPROVE WARRANTS PAYABLE
 3. BUDGET AMENDMENTS
OEM: RECOGNIZE FEMA REVENUE
R&B PCT 3: LINE ITEM TRANSFER
 4. MONTHLY REPORTS
 - a) PERMITS & INSPECTIONS - MAY REPORT
 - b) JP PCT 2 - MAY REPORT
 - c) COUNTY TREASURER - MAY REPORT
 - d) CONSTABLE PCT 5 - MAY REPORT
 5. OATHS & DEPUTATIONS
LCSO: APPROVE OATH & DEPUTATION OF ANTONIO BENJAMIN AS DEPUTY SHERIFF

6. PAYROLL ITEMS

LCSO: APPROVE ADVANCE CERTIFICATE PAY FOR BRIAN CAVANAUGH - \$250/mo

8. REGULAR AGENDA :

1. VETERANS SERVICES ROLONDRIA WEBB

CONSIDER AND APPROVE GRANT RENEWAL IN THE AMOUNT OF \$50,000 FROM THE TEXAS VETERANS COMMISSION FOR 2025-2026 FOR VETERANS SERVICES IN LIBERTY COUNTY, TEXAS.

2. OFFICE OF EMERGENCY MANAGEMENT - ANTWYNE JOHNSON

CONSIDER AND APPROVE THE DONATION OF A TRAILER GENERATOR FROM CENTER POINT ENERGY AS A PART OF THE COMPANY'S COMMUNITY GENERATOR PROGRAM, THAT INCLUDES 12 COUNTIES IN THE GREATER HOUSTON REGION.

3. COUNTY JUDGE JAY KNIGHT / TRI-COUNTY EVAN ROBERSON

CONSIDER AND APPROVE THE RE-APPOINTMENT OF GAIL PAGE TO THE TRI-COUNTY BEHAVIORAL HEALTHCARE BOARD OF TRUSTEES. MRS. PAGE HAS BEEN ON THE BOARD SINCE 2016 AND CURRENTLY SERVES AS VICE-CHAIR OF THE BOARD AND SERVES ON THE PROGRAM COMMITTEE. SHE IS A VITAL MEMBER OF THE TRI-COUNTY BOARD OF TRUSTEES.

4. TAX ASSESSOR / COLLECTOR - RICHARD BROWN

CONSIDER AND APPROVE REIMBURSEMENT OF TIRZ 1 (GULF INLAND) AT AN AMOUNT OF \$154,019.

5. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE THE REQUEST FROM COLONY RIDGE TO ACCEPT ROADS FOR SANTA FE SUBDIVISION SECTION 14 IN THE 2-YEAR MAINTENANCE AND REPLACE THE SURETY BOND WITH A TWO-YEAR MAINTENANCE BOND. ATTACHED IN THE PACKET FOR YOUR REVIEW IS A LETTER OF RECOMMENDATION OF COMMENCEMENT OF THE TWO-YEAR MAINTENANCE PERIOD FROM LJA ENGINEERING

6. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE CHANGE ORDER REQUEST #1 FROM LJA ENGINEERING, INC. IN THE AMOUNT OF \$329,449.00 FOR THE ARPA FUNDED CITY OF HARDIN SANITARY SEWER REHABILITATION. ALL BACK UP IS ATTACHED AND SIGNED AS REQUIRED

7. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE ESTIMATE PAYMENT REQUEST #3 TO KING SOLUTION SERVICES, LLC, IN THE AMOUNT OF \$250,139.16 FOR ARPA FUNDED CITY OF HARDIN SANITARY SEWER REHABILITATION USING ARPA FUNDS. ALL BACK IS ATTACHED AND SIGNED AS REQUIRED.

8. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE BUYOUT INCENTIVE PAYMENT REQUEST FOR CONTRACT #20-066-013-C095, GLO 017-13639-P, LIBCO-128M IN THE AMOUNT OF \$15,000.00. THIS IS FOR THE HOUSING BUYOUT GRANT. ALL BACKUP IS ATTACHED AND SIGNED IN THE PACKET

9. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE INVOICE #12901.00-21 DATED 4/28/25 IN THE AMOUNT OF \$4,950.00 AND IN INVOICE #12901.00-22 DATED 6/2/25 IN THE AMOUNT OF \$6,930.00 (TOTAL \$11,880.00) FOR TH AMES SANITARY SEWER IMPROVEMENT PROJECT SERVICES FROM SCHAUMBERG & POLK, INC., USING ARPA FUNDS. MAYOR DOMAIN HAS SIGNED OFF ON THE INVOICES

10. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE LJA ENGINEERING INVOICE #202513645 FOR CITY OF HARDIN WASTEWATER ENGINEERING SERVICES IN THE AMOUNT OF \$996.25 USING ARPA FUNDS. INVOICES ATTACHED WITH SIGNATURES

11. COUNTY CLERK LEE CHAMBERS

DISCUSS AND APPROVE THE PURCHASE OF FOUR (4) LAPTOPS FOR THE COUNTY CLERK'S OFFICE FOR A TOTAL OF \$3,730.76 TO BE PAID OUT OF COUNTY CLERK RECORDS MANAGEMENT FUNDS. THESE WILL REPLACE LAPTOPS ORIGINALLY PURCHASED IN 2019.

12. COUNTY CLERK LEE CHAMBERS

DISCUSS AND APPROVE THE PURCHASE OF THIRTY-FIVE (35) REPLACEMENT POLL PADS FOR THE ELECTION SYSTEM FROM HART INTERCIVIC AND KNOW-INK IN THE AMOUNT OF \$38,500.00. THE STATE OF TEXAS REQUIRES THAT WE REPLACE THE OUTDATED POLL PAD SYSTEM WITH A NEWER ONE. THE CURRENT POLL PADS WERE PURCHASED IN JANUARY 2019.

13. COUNTY CLERK LEE CHAMBERS

DISCUSS AND APPROVE THE ADDITION OF SPECIAL BALLOT REDACTION SOFTWARE (IDENTIHIDE) FOR THE VISTA SG SOFTWARE IN ELECTIONS. THE ONE-TIME COST FOR THE LICENSE IS \$2,487.50. THE COST FOR PROFESSIONAL SERVICES TO INSTALL AND TRAIN IS \$5,200.00. THE ANNUAL SUPPORT FOR THIS SOFTWARE WILL BE \$2,125.00. THIS IS A REQUIREMENT BY THE STATE OF TEXAS TO PROTECT VOTER IDENTIFICATION DURING PUBLIC INFORMATION RESPONSES.

14. JUDGES OF THE LIBERTY COUNTY DISTRICT COURTS

CONSIDER AND APPROVE LIBERTY COUNTY JURY SELECTION PLAN

15. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE STERLING TRADITIONS SECTION 1 2-PART VARIANCE REQUESTS AS FOLLOWS:

- 1) 50' RADIUS ON THE CUL-DE-SAC;
- 2) A MINIMUM FRONT BUILDING LINE OF 20' FOR LOTS FRONTING ALONG CUL-DE-SAC AND KNUCKLES

LJA ENGINEERING 'S LETTER OF NO OBJECTION TO THE REQUESTED VARIANCE IS ATTACHED IN THE PACKET ALONG WITH THE LETTER OF VARIANCE REQUEST

16. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE STERLING TRADITIONS SECTION 1 PRELIMINARY PLAT AND PRELIMINARY DRAINAGE PLAN WITH THE LATEST REVISIONS SUBMITTED. IT APPEARS THE PRELIMINARY PLAT SUBMITTAL MEETS THE MINIMUM REQUIREMENTS OF THE LIBERTY COUNTY RULES FOR SUBDIVISIONS AND DEVELOPMENT, THEREFORE LJA ENGINEERING HAS RECOMMENDED FOR APPROVAL

17. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE STERLING TRADITIONS SECTION 2 PRELIMINARY PLAT AND PRELIMINARY DRAINAGE PLAN WITH THE LATEST REVISIONS SUBMITTED. THIS PRELIMINARY PLAT MEETS MINIMUM REQUIREMENTS OF THE LIBERTY COUNTY RULES FOR SUBDIVISIONS AND DEVELOPMENT, THEREFORE LJA ENGINEERING HAS RECOMMENDED FOR APPROVAL

18. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE STERLING TRADITIONS SECTION 3 2-PART VARIANCE REQUESTS AS FOLLOWS:

- 1) 50' RADIUS ON THE CUL-DE-SAC;
- 2) A MINIMUM FRONT BUILDING LINE OF 20' FOR LOTS FRONTING ALONG CUL-DE-SAC AND KNUCKLES

LJA ENGINEERING 'S LETTER OF NO OBJECTION TO THE REQUESTED VARIANCE IS ATTACHED IN THE PACKET ALONG WITH THE LETTER OF VARIANCE REQUEST

19. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE STERLING TRADITIONS SECTION 2 PRELIMINARY PLAT AND PRELIMINARY DRAINAGE PLAN WITH THE LATEST REVISIONS SUBMITTED. THIS PRELIMINARY PLAT MEETS MINIMUM REQUIREMENTS OF THE LIBERTY COUNTY RULES FOR SUBDIVISIONS AND DEVELOPMENT, THEREFORE LJA ENGINEERING HAS RECOMMENDED FOR APPROVAL

20. COMMISSIONER PCT 3 - DAVID WHITMIRE

CONSIDER AND APPROVE THE USE OF COUNTY EMPLOYEES TO OBTAIN AND DELIVER HOUSTON FOOD BANK FOOD TO THE CLEVELAND SENIOR CITIZEN CENTER

21. COUNTY ATTORNEY MATTHEW POSTON

CONSIDER AND APPROVE INTERLOCAL AGREEMENT WITH BURNETT COUNTY FOR THE HOUSING OF LIBERTY COUNTY INMATES AT A COST OF \$85/INMATES/DAY.

22. COMMISSIONER PCT 4 GERALD KOLARIK

RECEIVE PRE- APPLICATION PRESENTATION REGARDING LIBERTY MEADOWS, A PROPOSED SUBDIVISION IN LIBERTY COUNTY PCT 4

23. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE LEASE AGREEMENT BETWEEN LIBERTY COUNTY AND CHARLES WIGGINS FOR THE LEASE OF 1801 TRINITY STREET, LIBERTY COUNTY, TEXAS

24. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE AMENDMENT TO COMMERCIAL REAL ESTATE CONTRACT FOR THE PURCHASE OF 400 MAIN STREET, LIBERTY TEXAS RESCHEDULING THE CLOSING DATE TO AUGUST 1, 2025, AND ALLOWING BUYER TO MAINTAIN PARTIAL POSSESSION AFTER THE DATE OF CLOSING FOR 30 DAYS

25. LEE CHAMBERS COUNTY CLERK

CONSIDER AND APPROVE THE PURCHASE AND INSTALLATION OF A NOTICES KIOSK AT THE CLEVELAND ANNEX FROM COVENANT IN THE AMOUNT OF \$9,829.76. IT WILL BE A DUPLICATE OF THE KIOSKS HERE AT THE LIBERTY COUNTY COURTHOUSE. THE KIOSK WILL BE PAID THROUGH COUNTY CLERK RECORDS MANAGEMENT FUNDS.

26. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE SOLICITING REQUEST FOR PROPOSALS #25-11 FOR EMERGENCY AMBULANCE SERVICES AND SELECT A TEAM OF EVALUATORS

27. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE ASSET #1289, A 2002 CRIME SCENE BOX TRAILER, BELONGING TO THE SHERIFF'S OFFICE AS SALVAGE

28. FIRE MARSHAL NATHAN GREEN

CONSIDER AND APPROVE FEE SCHEDULE FOR LIBERTY COUNTY FIRE MARSHAL. FEE SCHEDULE ATTACHED IN PACKET.

29. COUNTY CLERK LEE CHAMBERS

DISCUSS AND APPROVE THE APPLICATION FOR GRANT FUNDS FROM THE TEXAS SECRETARY OF STATE TO PAY FOR THE POLL PADS AND APPROVE THE RESOLUTION REGARDING THE REQUEST FOR GRANT FUNDS.

9. EXECUTIVE SESSION :

THE COMMISSIONERS COURT FOR THE COUNTY OF LIBERTY RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071(CONSULTATION WITH ATTORNEY); 551.072 (DELIBERATION ABOUT REAL PROPERTY); 551.0725 (DELIBERATIONS REGARDING CONTRACT BEING NEGOTIATED); 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS); 551.074 (PERSONNEL MATTERS); 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES); AND 551.087 (ECONOMIC DEVELOPMENT); 418.183 (SECURITY MATTERS).

1. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

AN EXECUTIVE/ CLOSED SESSION MEETING WILL OCCUR REGARDING THE FOLLOWING MATTERS: PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE (CONSULTATION WITH ATTORNEY), FOR THE COMMISSIONERS COURT TO CONSULT WITH AND SEEK ADVICE FROM ITS ATTORNEY REGARDING POTENTIAL FINANCING AND COSTS ASSOCIATED WITH THE CONSTRUCTION OF A NEW JAIL IN LIBERTY COUNTY, TEXAS.

10. PUBLIC ATTENDANCE INFORMATION :

- Please remember the Liberty County Commissioners Courtroom is tobacco free
- Please turn off all cell phones during the Liberty County Regular Meeting of Commissioners Court
- Members of the public may speak before the Liberty County Commissioners Court. The person speaking must complete the form required and limit comments to three minutes or less.

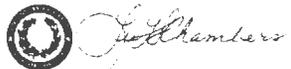
11. ADJOURNMENT :

THE STATE OF TEXAS

COUNTY OF LIBERTY

I hereby certify that this instrument was FILED on the date and the time stamped hereon by me and was duly RECORDED in the Records of Liberty County, Texas.

25-2005 PUBNOTICE
06/18/2025 02:43:14 PM Total Fees: \$0.00



Lee Haidusek Chambers, County Clerk
Liberty County, TX