



**AMENDED NOTICE OF REGULAR MEETING OF THE  
LIBERTY COUNTY COMMISSIONERS' COURT OF LIBERTY COUNTY, TEXAS**

Notice is hereby given that a **REGULAR MEETING** of the above named **Liberty County Commissioners' Court** will be held on the **12<sup>TH</sup> day of September, 2023**, at **9:00 a.m.**, at the Liberty County Courthouse, 2<sup>nd</sup> Floor Courtroom, 1923 Sam Houston, Liberty, Texas, at which time the following subjects will be discussed, to-wit:

**SEE ATTACHED.**

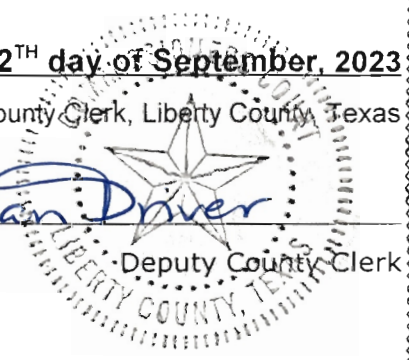
Dated this the **12<sup>TH</sup> day of September, 2023**  
Commissioners' Court of Liberty County, Texas

By: Jay H Knight (BY PERMISSION)  
Jay H. Knight, County Judge  
Liberty, Texas

I, the undersigned, County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners' Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Liberty County, Texas, at a place readily accessible to the general public at all times on the **12<sup>TH</sup> day of September, 2023** and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated **12<sup>TH</sup> day of September, 2023**  
County Clerk, Liberty County, Texas

By Adnan Driver  
Deputy County Clerk



AMENDED



LIBERTY COUNTY COMMISSIONERS COURT  
Regular Meeting of Commissioners Court  
September 12, 2023  
9:00 a.m.  
1923 Sam Houston St., Room 203 - Liberty, Texas 77575

1. CALL TO ORDER :
2. PLEDGE TO THE U.S. FLAG AND TEXAS FLAG :
3. INVOCATION :
4. NOTICES AND PROCLAMATIONS :
5. PUBLIC COMMENT :
6. DECLARE CONFLICTS OF INTEREST :
7. CONSENT AGENDA :

1. APPROVAL OF MINUTES

APPROVAL OF MINUTES:  
8/17/2023 - SPECIAL MEETING  
8/22/2022 - REGULAR MEETING  
8/28/2022 - SPECIAL MEETING

Attachments

1. 9-12-2023 item 7.1 minute 8.17.23 spclmtg.pdf
2. 9-12-2023 item 7.1 minutes 8.22.23 regmtg.pdf
3. 9-12-2023 item 7.1 minutes 8.28.23 spclmtg.pdf

2. WARRANTS PAYABLES

APPROVE WARRANTS PAYABLES

Attachments

1. 9-12-2023 item 7.2 wp.pdf

3. BUDGET AMENDMENTS

R&B PCT 2: LINE ITEM TRANSFERS / ROAD MATERIALS / UNIFORMS  
CO. AUDITOR: 2023 UP CAPITAL CREDITS / CASA & BRIDGEHAVEN  
R&B PCT 1: LINE ITEM TRANSFERS / FUEL / REPAIRS  
AG EXTENSION: LINE ITEM TRANSFERS / OFFICE SUPPLIES  
CO JUDGE: LINE ITEM TRANSFER / OFFICE SUPPLIES  
JP 6: LINE ITEM TRANSFER / OFFICE SUPPLIES  
JP 5: LINE ITEM TRANSFER / OFFICE SUPPLIES  
JAIL: LINE ITEM TRANSFERS/ OFFICE SUPPLIES & CLEANING SUPPLIES  
R&B PCT 3: LINE ITEM TRANSFER / CULVERTS  
LCSO: LINE ITEM TRANSFERS / TELEPHONES & FUEL

Attachments

1. 9-12-2023 item 7.3 bdgt amndmnts.pdf

4. MONTHLY REPORTS

- a) COUNTY CLERK AUGUST REPORT
- b) CONSTABLE PCT 1 AUGUST REPORT
- c) JP PCT 1 AUGUST REPORT
- d) JP PCT 6 AUGUST REPORT
- e) PERMITS & INSPECTIONS AUGUST REPORT
- f) JP PCT 3 AUGUST REPORT
- g) JP PCT 5 AUGUST REPORT

Attachments

- 1. 9-12-2023 item 7.4 a county clrk.pdf
- 2. 9-12-2023 item 7.4 b const 1.pdf
- 3. 9-12-2023 item 7.4 c jp 1.pdf
- 4. 9-12-2023 item 7.4 d jp 6.pdf
- 5. 9-12-2023 item 7.4 e permits.pdf
- 6. 9-12-2023 item 7.4 f jp 3.pdf
- 7. 9-12-2023 item 7.4 g jp 5.pdf

5. OATHS & DEPUTATIONS

LCSO: APPROVE OATH & DEPUTATION FOR DEAN HARRELL AS DEPUTY SHERIFF  
LCSO: APPROVE OATH & DEPUTATION FOR BOBBY GOYNES AS DEPUTY SHERIFF  
LCSO: APPROVE OATH & DEPUTATION FOR NOE CHAVEZ AS DEPUTY SHERIFF

Attachments

- 1. 9-12-2023 item 7.5 oaths.pdf

6. PAYROLL ITEMS

LCSO: APPROVE UNUSED VAC / UNUSED COMP / LONGEVITY PAY FOR JESSE SLAUGHTER IN THE AMOUNT OF \$4749.06  
LCSO: APPROVE INTERMEDIATE CERTIFICATE PAY FOR NATHANIAL ARAGON: \$50/mo  
R&B PCT 4: APPROVE UNUSED COMP / UNUSED VAC PAY / LONGEVITY PAY FOR BRANDON SONES: \$880.83  
JAIL: APPROVE UNUSED COMP PAY FOR ADAM BOLTON: \$967.28  
JAIL: APPROVE UNUSED COMP PAY FOR BEULAH CHAPMAN: \$10,980.37  
JAIL: APPROVE UNUSED COMP PAY FOR HEATHER URIAS GUERRERO: \$983.04  
JAIL: APPROVE UNUSED VAC / UNUSED COMP PAY FOR ALEXIS PISTOLE: \$1,985.18  
JAIL: APPROVE UNUSED VAC / UNUSED COMP PAY FOR TOBI HITCHCOCK: \$2,920.16

Attachments

- 1. 9-12-2023 item 7.6 payroll items.pdf

7. SPECIAL MINUTES - DISTRICT COURTS

APPROVE ORDER SETTING SALARIES FOR THE FOLLOWING: COURT REPORTER, 75th DISTRICT COURT; COURT REPORTER, 253rd DISTRICT COURT; COUNTY AUDITOR; FIRST ASSISTANT COUNTY AUDITOR; (5) ASSISTANT AUDITORS

Attachments

1. 9-12-2023 item 7.7.pdf

8. COUNTY CLERK LEE H. CHAMBERS

CORRECTION OF ADDRESSES FOR VOTING LOCATIONS IN THE NOTICE OF THE SPECIAL ELECTION (PREVIOUSLY APPROVED IN SPECIAL MEETING)

Attachments

1. 9-12-2023 item 7.8.pdf

8. REGULAR AGENDA :

1. COUNTY CLERK LEE CHAMBERS

**INFORMATION ITEM:**

ESD #2 IS ORDERING AN ELECTION TO INCREASE THEIR SALES TAX BY ONE CENT. NOTICE IS PROVIDED TO THE COMMISSIONERS COURT PER STATE LAW. IN ADDITION, CLEVELAND ISD (MULTI- COUNTY ELECTION FOR BOND), PLUM GROVE MD 1A (MULTI- COUNTY BOND ELECTION), & MUD #10 (TAX ELECTION) AND THEIR RESPECTIVE BOARDS HAVE ORDERED ELECTIONS. THIS IS FOR INFORMATION PURPOSES AND TRANSPARENCY TO THE PUBLIC.

Attachments

1. 9-12-2023 item 8.1 information.pdf

2. COUNTY CLERK LEE H. CHAMBERS

DISCUSS AND CONSIDER THE APPROVAL OF THE PURCHASE OF TEXTMYGOV NOTICE MANAGEMENT SOFTWARE FOR USE BY THE LIBERTY COUNTY CLERK'S OFFICE FOR ELECTIONS AND REQUIRED STATUTORY NOTICE FUNCTIONS, BOTH REGULAR AND EMERGENCY. THE COST INCLUDES A ONE-TIME SETUP FOR \$6,750.00, AND A YEARLY COST OF \$13,500.00. THIS WILL BE PAID FOR WITH LIBERTY COUNTY CLERK RECORDS MANAGEMENT FUNDS

Attachments

1. 9-12-2023 item 8.2 textmygov.pdf

3. COUNTY TREASURER KIM HARRIS

CONSIDER AND APPROVE THE SELECTION FOR THE SICK POOL COMMITTEE TO BE DRAWN DURING COMMISSIONERS COURT

4. COUNTY TREASURER KIM HARRIS

CONSIDER AND APPROVE THE OFFICIAL TAC HEBP RENEWAL FOR PLAN YEAR 2024

Attachments

1. 9-12-2023 item 8.4 tac renewal plan.pdf

5. CONSTABLE PCT 5 - DAVID HUNTER

CONSIDER AND APPROVE INTERLOCAL AGREEMENT BETWEEN LIBERTY COUNTY AND TARKINGTON INDEPENDENT SCHOOL DISTRICT TO PROVIDE THE DISTRICT WITH THE SERVICES OF FOUR (4) PRECINCT 5 DEPUTY CONSTABLES FOR THE PURPOSE OF PROVIDING GENERAL SAFETY AND ADMINISTRATIVE SUPPORT TO THE DISTRICT

Attachments

1. 9-12-2023 item 8.5 pct 5 interlocal.pdf

6. COUNTY AUDITOR DWAYNE GOTT

CONSIDER AND APPROVE ADOPTING A COUNTY WIDE POLICY RESTRICTING THE USE OF COUNTY LAW ENFORCEMENT VEHICLES FROM BEING OPERATED / USED FOR TRANSPORTING LAW ENFORCEMENT OFFICERS TO SECURITY, CONTRACT, AND TRAFFIC CONTROL JOBS OUTSIDE OF LIBERTY COUNTY.

TEXAS LAW PROHIBITS THE USE OF PUBLIC FUNDS / PROPERTY FOR PRIVATE USE. THE USE OF COUNTY VEHICLES OUTSIDE OF LIBERTY COUNTY FOR SECURITY, CONTRACT, OR TRAFFIC CONTROL JOBS PROVIDES NO BENEFIT TO THE CITIZENS OF LIBERTY COUNTY

7. COUNTY JUDGE JAY KNIGHT

CONSIDER AND APPROVE THE ANNUAL RENEWAL OF THE STATEWIDE AUTOMATED VICTIMS NOTIFICATION SERVICES "SAVNS" GRANT CONTRACT THROUGH THE OFFICE OF THE ATTORNEY GENERAL

Attachments

1. 9-12-2023 item 8.7 savns.pdf

8. TAX ATTORNEY - LINEBARGER

CONSIDER AND APPROVE BIDS ON DELINQUENT TAX PROPERTIES AS FOLLOWS:

- 1) E CARREON TIJERINA / PID: 68051 / \$16,772.93
- 2) M. NIZAMI / PID: 108313 / \$1,200.00
- 3) D. TREFREY / PID: 53421 / \$4,500.00
- 4) M. LEWIS / PID: 71715 / \$4,400.00

Attachments

1. 9-12-2023 item 8.8 bids.pdf

9. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE THE REQUEST FOR PRELIMINARY PLAT ACCEPTANCE FROM VENADO LAKES SECTION 1. A LETTER OF APPROVAL FROM LJA ENGINEERING IS ATTACHED IN THE PACKET

Attachments

1. 9-12-2023 item 8.9 venado.pdf

10. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE PAYMENT TO SPI - SCHAUMBURG POLK, INC FOR THE CITY OF AMES SANITARY SEWER IMPROVEMENTS, USING ARPA FUNDS IN THE AMOUNT OF \$15,000.00.

Attachments

1. 9-12-2023 item 8.10 spi pymnt.pdf

11. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE PRELIMINARY PLAT FOR ENCINO ESTATES SECTION 7. APPROVAL LETTER FROM LJA ENGINEERING IS ATTACHED IN THE PACKET

Attachments

1. 9-12-2023 item 8.11 encino sec 7.pdf

12. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE LOUISIANA CHEMICAL OFFICE / WAREHOUSE CONSTRUCTION PLANS. THIS FACILITY IS LOCATED ON THE BORDER OF MONTGOMERY COUNTY AND LIBERTY COUNTY OFF FOSTORIA ROAD IN MONTGOMERY COUNTY. THERE WILL BE NO ENTRANCE OR EXIT ON THE LIBERTY COUNTY SIDE OF THIS DEVELOPMENT. APPROVAL LETTER FROM LJA ENGINEERING IS ATTACHED IN THE PACKET

Attachments

1. 9-12-2023 item 8.12 warehouse.pdf

13. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE REQUEST FROM SANTA FE SECTION 5 TO ACCEPT ROADS INTO THE COUNTY MAINTENANCE. LJA DID AN INSPECTION AND THE ROAD AND DITCHES APPEAR TO BE CONSTRUCTED ACCORDING TO THE PLANS AND THEREFORE, RECOMMEND THE COUNTY ACCEPT THE SANTE FE SECTION 5 ROADS. APPROVAL LETTER FROM LJA ENGINEERING ATTACHED IN THE PACKET

Attachments

1. 9-12-2023 item 8.13 santa fe 5.pdf

14. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE REQUEST SANTA FE SECTION 17 CONSTRUCTION PLANS, FINAL DRAINAGE PLANS AND FINAL PLAT WITH A VARIANCE REQUEST. LJA ENGINEERING LETTER OF APPROVAL IS ATTACHED FOR YOUR REVIEW. LJA ENGINEERING HAS NO OBJECTION TO THE REQUESTED VARIANCE. THE ENGINEERING DEPARTMENT IS ASKING FOR YOUR APPROVAL

Attachments

1. 9-12-2023 item 8.14 santa fe 17.pdf

15. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE SOLICITATION OF BIDS FOR CULVERTS

Attachments

1. 9-12-2023 item 8.15 culverts.pdf

16. COMMISSIONER PCT. 2 GREG ARTHUR

CONSIDER AND APPROVE ESD #7 FINANCIAL STATEMENTS

Attachments

1. 9-12-2023 item 8.16 esd 7.pdf

17. COMMISSIONER PCT. 2 GREG ARTHUR

CONSIDER AND APPROVE THE FOLLOWING VARIANCE REQUEST. 20- FOOT- WIDE ROAD EASEMENT, 15' BUILDING SETBACK, 10' UTILITY EASEMENT ON BOTH SIDES OF THE ROADWAY. PRIVATE ROADS HAVE NO MAINTENANCE OR DRAINAGE RESPONSIBILITY FOR THE COUNTY. DRAINAGE STATES FINAL PLAT APPLICATION ONLY

Attachments

1. 9-12-2023 item 8.17.pdf

18. COMMISSIONER PCT. 2 GREG ARTHUR

CONSIDER AND APPROVE THE ACCEPTANCE OF THE 0.3-MILE EXTENSION OF CR 2269 WITH A \$20,000.00 MAINTENANCE FEE PAID AT THE TIME OF ACCEPTANCE

Attachments

1. 9-12-2023 item 8.18.pdf

19. COMMISSIONER PCT. 2 GREG ARTHUR

CONSIDER AND APPROVE A ROAD USE AGREEMENT FOR CR 2164 IN THE OF \$577,812.20 WITH EXXON MOBILE PIPELINE COMPANY LLC

Attachments

1. 9-12-2023 item 8.19.pdf

20. I T - NICK DENNIS

CONSIDER AND APPROVE PAYING BALANCE TO A-1 TELCOM IN THE AMOUNT OF \$27,739.20 FOR INSTALLATION OF ALL NETWORK INFRASTRUCTURE EQUIPMENT, Wi-Fi CONNECTIONS, PHONE SYSTEMS, ALL I.T. WORK AND MOVING PHONES FROM THE OLD BUILDING TO THE NEW SHERIFF'S OFFICE AND ANNEX

Attachments

1. 9-12-2023 item 8.20 a-1.pdf

9. EXECUTIVE SESSION :

THE COMMISSIONERS COURT FOR THE COUNTY OF LIBERTY RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071(CONSULTATION WITH ATTORNEY); 551.072 (DELIBERATION ABOUT REAL PROPERTY); 551.0725 (DELIBERATIONS REGARDING CONTRACT BEING NEGOTIATED); 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS); 551.074 (PERSONNEL MATTERS); 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES); AND 551.087 (ECONOMIC DEVELOPMENT); 418.183 (SECURITY MATTERS).

10. INTERNET ACCESS INFORMATION :

- The Liberty County Special Meeting of Commissioners Court is accessible by the Public on the following internet link: [https://www.youtube.com/channel/UCb8xervncxOru6g\\_-aLwxVg](https://www.youtube.com/channel/UCb8xervncxOru6g_-aLwxVg)
- Please remember the Liberty County Commissioners Courtroom is tobacco free
- Please turn off all cell phones during the Liberty County Regular Meeting of Commissioners Court

11. ADJOURNMENT :

THE STATE OF TEXAS

COUNTY OF LIBERTY

I hereby certify that this instrument was FILED on the date and the time stamped hereon by me and was duly RECORDED in the Records of Liberty County, Texas.

23-1909 PUBNOTICE  
09/08/2023 02:41:53 PM Total Fees: \$0.00

 *L. Haidusek Chambers*

Lee Haidusek Chambers, County Clerk  
Liberty County, TX