

**NOTICE OF MEETING OF THE COMMISSIONERS' COURT OF  
HOCKLEY COUNTY, TEXAS**

Notice is hereby given that a Regular Meeting of the above named Commissioners' Court will be held on the 2<sup>nd</sup> day of July, 2018 at 10:00 a.m. in the Commissioners' Courtroom, Hockley County Courthouse, Levelland, Texas, at which time the following subjects will be discussed to-wit:

1. Read for approval the minutes of a Special Meeting of the Commissioners' Court held Monday, June 18, 2018 at 10:00 a.m.
2. Read for approval all monthly bills and claims submitted to the court and dated through July 2, 2018.
3. Hear the monthly Public Assistance Report.
4. Consider and take necessary action to approve the Continuation Certificate of Paula Moody.
5. Consider and take necessary action to approve the Medical Examiner Services Agreement between Hockley County and Lubbock County for the fiscal year 2019.
6. Consider and take necessary action to approve County employee membership in the Hockley County School Employee Credit Union.

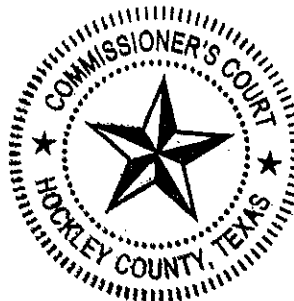
**COMMISSIONERS' COURT OF HOCKLEY COUNTY, TEXAS**

BY: *Sharla Baldrige*  
Sharla Baldrige, Hockley County Judge

I, the undersigned County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners' Court, is a true and correct copy of said Notice on the bulletin board at the Courthouse, and at the east door of the Courthouse of Hockley County, Texas, as place readily accessible to the general public at all times on the 29<sup>th</sup> day of June, 2018, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this 29<sup>th</sup> day of June, 2018.

*Jennifer Palermo*  
Jennifer Palermo, County Clerk, and Ex-Officio  
Clerk of Commissioners' Court, Hockley County, Texas



FILED FOR RECORD  
AT \_\_\_\_\_ O'CLOCK \_\_\_\_ M.

JUN 29

*Jennifer Palermo*  
County Clerk, Hockley County, Texas

**REGULAR MEETING  
July 2, 2018**

**Be it remembered that on this the 2<sup>nd</sup> day of July A.D. 2018, there came on to be held a Regular Meeting of the Commissioners' Court, and the Court having convened in Regular Session at the usual meeting place thereof at the Courthouse in Levelland, Texas, with the following members present to-wit:**

<b>Sharla Baldrige</b>	<b>County Judge</b>
<b>Curtis D. Thrash</b>	<b>Commissioner Precinct No. 1</b>
<b>Larry Carter Absent</b>	<b>Commissioner Precinct No. 2</b>
<b>J. L. "Whitey" Barnett</b>	<b>Commissioner Precinct No. 3</b>
<b>Thomas R "Tommy" Clevenger</b>	<b>Commissioner Precinct No. 4</b>

**Jennifer Palermo, County Clerk, and Ex-Officio Clerk of Commissioners' Court when the following proceedings were had, to-wit:**

**Motion by Commissioner Barnett, seconded by Commissioner Clevenger, 3 Votes Yes, 0 Votes No, that the Minutes of a Special meeting of the Commissioners' Court, held on June 18th, 2018, A. D., be approved and stand as read.**

**Motion by Commissioner Clevenger, seconded by Commissioner Thrash, 3 Votes Yes, 0 Votes No, that Commissioners Court approved all monthly bills and claims submitted to the court and dated through July 2, 2018. As per approval and denials recorded below.**

**Motion by Judge Baldrige, seconded by Commissioner Clevenger, 3 Votes Yes,  
0 Votes No, that Commissioners Court to hear the monthly Public Assistance report as per public  
assistance recorded below.**

Upon recommendation by Rebecca Currington, Public Assistance Administrator, the following list of applicants' requests for public assistance, have been approved or denied for the month of June 2018.

**APPROVED APPLICANTS**

<u>APPLICANT</u>	<u>PHYSICAL ADDRESS</u>	<u>TOWN</u>	<u>REQUEST</u>	<u>AMOUNT</u>
Cesiah Molina	1613 Austin	Levelland	Gas	\$ 75.00
Stacy Myers	1604 Wilson	Levelland	Electric	\$ 75.00
Ivy Soliz	701 MLK, #205	Levelland	Shelter	\$ 30.00
Judy Cirilo	1309 - 10 <sup>th</sup>	Levelland	Electric	\$ 75.00
Scott Murphree	207-B Oak	Levelland	Electric	\$ 74.07

**DENIED APPLICANTS**

The below listed applicants have been denied their public assistance request for one/more of the following reasons:

- Income of applicant(s) exceeds that of an indigent person, according to the guidelines of the Commissioners' Court of Hockley County, Texas.
- Applicant is in an all adult household in which no one is receiving Social Security due to age or disability.
- Not all money received by household, either income, available funds or contribution, was reported by household.
- Conflict of information regarding either household members or income received.
- No emergency situation exists as loss of job income was not due to illness or layoff.
- Other reason -

<u>APPLICANT</u>	<u>PHYSICAL ADDRESS</u>	<u>TOWN</u>
Samantha Perez	1002 - 8 <sup>th</sup>	Levelland
Jeanne Gonzalez	602 West Ave.	Levelland

**PAUPER CREMATION APPROVALS**

<u>APPLICANT / DECEASED</u>	<u>PHYSICAL ADDRESS</u>	<u>CITY</u>	<u>AMOUNT</u>

**Motion by Commissioner Thrash, seconded by Commissioner Clevenger, 3 Votes Yes,  
0 Votes No, that Commissioners Court to consider and take necessary action to approve the Continuation  
Certificate of Paula Moody as per Continuation Certificate recorded below.**

exemption



# Western Surety Company

## CONTINUATION CERTIFICATE

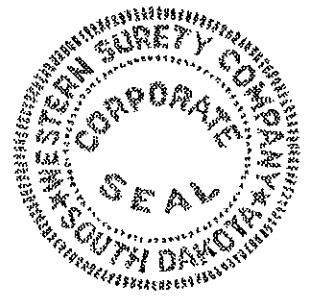
Western Surety Company hereby continues in force Bond No. 15865338 briefly described as JUSTICE OF PEACE CLERK COUNTY OF HOCKLEY

for PAULA MOODY, as Principal,

in the sum of \$ FIVE THOUSAND AND NO/100 Dollars, for the term beginning June 19, 2018, and ending June 19, 2019, subject to all the covenants and conditions of the original bond referred to above.

This continuation is issued upon the express condition that the liability of Western Surety Company under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed the total sum above written.

Dated this 26 day of February, 2018.



WESTERN SURETY COMPANY

By Paul T. Bruhat  
Paul T. Bruhat, Vice President

**THIS "Continuation Certificate" MUST BE FILED WITH THE ABOVE BOND.**

# Western Surety Company

## POWER OF ATTORNEY

### KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,  
State of South Dakota, its regularly elected Vice President  
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One JUSTICE OF PEACE CLERK COUNTY OF HOCKLEY

bond with bond number 15865338

for PAULA MOODY

as Principal in the penalty amount not to exceed: \$5,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

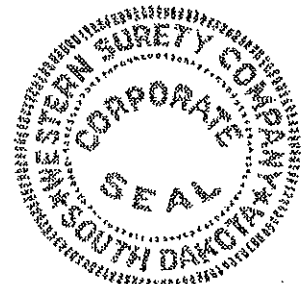
Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President Paul T. Bruflat with the corporate seal affixed this 26 day of February, 2018.

ATTEST

L. Nelson  
L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY  
By Paul T. Bruflat  
Paul T. Bruflat, Vice President



STATE OF SOUTH DAKOTA }  
COUNTY OF MINNEHAHA } SS

On this 26 day of February, 2018, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.

J. MOHR  
NOTARY PUBLIC  
SOUTH DAKOTA

J. Mohr  
Notary Public

My Commission Expires June 23, 2021

To validate bond authenticity, go to [www.cnasurety.com](http://www.cnasurety.com) > Owner/Obligee Services > Validate Bond Coverage.  
Form F1975-1-2016



Figure: 28 TAC 01.601(a)(3)

**IMPORTANT NOTICE**

1 To obtain information or make a complaint:

2 You may contact Western Surety Company, Surety Bonding Company of America or Universal Surety of America at 605-336-0850.

3 You may call Western Surety Company's, Surety Bonding Company of America's or Universal Surety of America's toll-free telephone number for information or to make a complaint at:

**1-800-331-6053**

4 You may also write to Western Surety Company, Surety Bonding Company of America or Universal Surety of America at:

P.O. Box 5077  
Sioux Falls, SD 57117-5077

5 You may contact the Texas Department of Insurance to obtain information on companies, coverages, rights or complaints at:

**1-800-252-3439**

6 You may write the Texas Department of Insurance:

P.O. Box 149104  
Austin, TX 78714-9104  
Fax: (512) 490-1007  
Web: [www.tdi.texas.gov](http://www.tdi.texas.gov)  
E-Mail: [ConsumerProtection@tdi.texas.gov](mailto:ConsumerProtection@tdi.texas.gov)

**7 PREMIUM OR CLAIM DISPUTES:**

Should you have a dispute concerning your premium or about a claim, you should contact Western Surety Company, Surety Bonding Company of America or Universal Surety of America first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

**8 ATTACH THIS NOTICE TO YOUR POLICY:**

This notice is for information only and does not become a part or condition of the attached document.

**AVISO IMPORTANTE**

Para obtener informacion o para someter una queja:

Puede comunicarse con Western Surety Company, Surety Bonding Company of America o Universal Surety of America al 605-336-0850.

Usted puede llamar al numero de telefono gratis de Western Surety Company's, Surety Bonding Company of America's o Universal Surety of America's para informacion o para someter una queja al:

**1-800-331-6053**

Usted tambien puede escribir a Western Surety Company, Surety Bonding Company of America o Universal Surety of America:

P.O. Box 5077  
Sioux Falls, SD 57117-5077

Puede comunicarse con el Departamento de Seguros de Texas para obtener informacion acerca de companias, coberturas, derechos o quejas al:

**1-800-252-3439**

Puede escribir al Departamento de Seguros de Texas:

P.O. Box 149104  
Austin, TX 78714-9104  
Fax: (512) 490-1007  
Web: [www.tdi.texas.gov](http://www.tdi.texas.gov)  
E-Mail: [ConsumerProtection@tdi.texas.gov](mailto:ConsumerProtection@tdi.texas.gov)

**DISPUTAS SOBRE PRIMAS O RECLAMOS:**

Si tiene una disputa concerniente a su prima o a un reclamo, debe comunicarse con el Western Surety Company, Surety Bonding Company of America o Universal Surety of America primero. Si no se resuelve la disputa, puede entonces comunicarse con el departamento (TDI).

**UNA ESTE AVISO A SU POLIZA:** Este aviso es

solo para proposito de informacion y no se convierte en parte o condicion del documento adjunto.



**Motion by Commissioner Barnett, seconded by Commissioner Thrash, 3 Votes Yes, 0 Votes No, that Commissioners Court to approve the Medical Examiner Service Agreement between Hockley County and Lubbock County for fiscal year 2019 as per agreement recorded below.**

**Voided and refer to Commissioners Court dated October 22, 2018.**

STATE OF TEXAS                   §     MEDICAL EXAMINER SERVICES  
  §     FISCAL YEAR 2019  
COUNTY OF LUBBOCK           §     COUNTY

This AGREEMENT is entered into by and between the County of Lubbock, Texas, (hereinafter referred to as LUBBOCK COUNTY) and HOCKLEY COUNTY (hereinafter referred to as CONTRACTING COUNTY.)

WHEREAS it is in the public's interest to investigate fully sudden and unexplained deaths occurring in CONTRACTING COUNTY, Texas; and

WHEREAS, LUBBOCK COUNTY, through its Medical Examiner's Office has personnel available with the knowledge and expertise to provide professional medical examiner services; and

WHEREAS, CONTRACTING COUNTY desires to contract with LUBBOCK COUNTY for professional medical examiner services;

NOW THEREFORE, the parties hereto agree that CONTRACTING COUNTY shall retain LUBBOCK COUNTY as an independent contractor not an employee, for professional services more particularly described as follows:

**ARTICLE I  
SERVICES TO BE PERFORMED**

LUBBOCK COUNTY, through the Lubbock County Medical Examiner's Office will:

1. Provide autopsy services in accordance with the following:
  - a. Texas Code of Criminal Procedure, §§ 49.01 and 49.25
  - b. Texas Health and Safety Code, §§ 671.011, 672.012 and Chapter 693
  - c. Occupations Code, Chap. 151 (The Medical Practice Act)
  - d. Texas Government Code, Chap. 552 (Public Information Act)
2. Upon request, perform autopsies in all instances required by and in a manner consistent with the Texas Code of Criminal Procedure, §§ 49.01 and 49.25. Autopsies will be performed upon request on individuals whose remains are discovered within CONTRACTING COUNTY or whose death is being investigated by a law enforcement agency with jurisdiction in CONTRACTING COUNTY. In those instances where the circumstances of the death indicate that the death may have been caused by unlawful means the autopsy shall be performed by a board certified pathologist or a board certified pathologist shall be present to observe the autopsy.
3. Fully document autopsies through the use of photography, laboratory analysis of tissue and other samples deemed necessary by the forensic pathologist.

4. Create a record, either electronic or printed, of the autopsy findings.
5. Allow attendance at the autopsy procedure by appropriate investigative agencies.
6. Permit appropriate investigative agencies to independently document the autopsy that they have been permitted to attend.

CONTRACTING COUNTY will:

1. Provide advance notification by either telephone or facsimile between the hours of 8:00 a.m. to 5:00 p.m. to request an autopsy. After hours, CONTRACTING COUNTY will contact the investigator on call by phone at 806-687-9434. A description of the circumstances known regarding the death shall also be provided.
2. Provide proper written authorization by CONTRACTING COUNTY authorities to conduct the autopsy.
3. Provide medical records of the deceased, when available.
4. Provide copies of the investigation reports of the law enforcement agency involved. Such reports shall remain the property of the law enforcement agency providing same. Records maintained by the Lubbock County Medical Examiner's Office are subject to the Texas Public Information Act. Texas Government Code § 502 *et seq.*
5. Retrieve evidence upon completion of autopsy services provided by LUBBOCK COUNTY. For purposes of this Agreement, evidence shall be defined as those items discovered or produced during or as a result of the autopsy, including but not limited to projectiles, clothing, sexual assault kits, and ligatures that can be offered as proof of a crime or a tort in a court of law. Should the evidence not be picked up within thirty (30) days of completion of the autopsy, CONTRACTING COUNTY shall be notified in writing of the following retrieval options:
  - a. CONTRACTING COUNTY shall send a representative to retrieve evidence; or
  - b. CONTRACTING COUNTY shall request that LUBBOCK COUNTY ship the evidence to CONTRACTING COUNTY, either by registered mail, return receipt requested, or overnight carrier, and LUBBOCK COUNTY shall invoice CONTRACTING COUNTY for the cost of shipping, plus ten (10) percent; or
  - c. CONTRACTING COUNTY can request that LUBBOCK COUNTY destroy evidence. CONTRACTING COUNTY will send a letter to LUBBOCK COUNTY requesting and authorizing such destruction.

CONTRACTING COUNTY shall respond in writing to LUBBOCK COUNTY as to which option it has selected within ten (10) days of receipt of notice.

## **ARTICLE II AUTOPSY RECORDS**

All written CONTRACTING COUNTY autopsy reports, laboratory tests and reports, data, documents, x-rays, photographs, field investigators' reports, correspondences, magnetic recordings, or other tangible items from which a report may be accurately reproduced ("Autopsy Records") will be retained by LUBBOCK COUNTY. A copy of the autopsy report and toxicology report will be provided to CONTRACTING COUNTY by LUBBOCK COUNTY. Other retained material will be available by specific request.

## **ARTICLE III COURT APPEARANCES**

- A. Appearances during court hearings and trials are a critical function of medical examiner services, LUBBOCK COUNTY will cooperate, to the fullest extent of the law with the CONTRACTING COUNTY District Attorney and with any law enforcement agencies having jurisdiction over a given case.
- B. As part of the services under this Agreement, LUBBOCK COUNTY's forensic pathologist will appear as necessary during grand jury proceedings, depositions, court hearings and trials in criminal cases. Such appearances will be limited to those cases where the LUBBOCK COUNTY forensic pathologist performed the autopsy and to such other cases in which LUBBOCK COUNTY might agree to appear. The CONTRACTING COUNTY District Attorney's Office is authorized to request such appearances.
- C. LUBBOCK COUNTY shall be reimbursed, in accordance with Attachment A for all fees and expenses associated with such appearances as well as pre-trial consultation and record reviews, evidence shipping, and all travel expenses associated with any such appearances, including hotel, food, and mileage expenses.

## **ARTICLE IV CATASTROPHIC EVENTS**

The parties acknowledge and agree that this Agreement is not intended to provide services with respect to either man-made or natural disasters or other large-scale emergencies. Neither LUBBOCK COUNTY nor CONTRACTING COUNTY will be required to perform any term, condition, or covenant of this Agreement so long as such performance is delayed or prevented by acts of God, material or labor restriction by any governmental authority, civil riot, floods, hurricanes, or other natural disasters, or any other cause not reasonably within the control of LUBBOCK COUNTY or CONTRACTING COUNTY and which by the exercise of due diligence neither LUBBOCK COUNTY nor CONTRACTING COUNTY is able, wholly or in

part, to prevent or overcome. The parties agree to work together to secure assistance to the extent commercially reasonable from neighboring county pathologists, local physicians, or other entities capable of providing services required for investigating those deaths covered by this section. CONTRACTING COUNTY will provide financial assistance in an amount to be determined by the CONTRACTING COUNTY Commissioners in exceptional situations of a CONTRACTING COUNTY emergency or disaster.

#### **ARTICLE V CREDENTIALING**

LUBBOCK COUNTY shall maintain at least one board certified forensic pathologist for the duration of this Agreement. All physicians hired to perform services under this Agreement will hold appropriate credentials according to standards of practice for forensic pathology or will meet those standards within a time frame established prior to their employment. LUBBOCK COUNTY shall select and assign specific forensic pathologists to provide medical examiner services for CONTRACTING COUNTY and shall, upon request, provide current copies of all licensure, credentialing, insurance and such other relevant information for each forensic pathologist rendering services for CONTRACTING COUNTY under this Agreement to the extent such information is not privileged or confidential by law.

#### **ARTICLE VI COMPENSATION**

- A. Payment for services shall be reimbursed by CONTRACTING COUNTY in accordance with Attachment A.
- B. In addition, during the term of this Agreement, CONTRACTING COUNTY will reimburse LUBBOCK COUNTY for expenses directly related to each autopsy and as required, including but not limited to:
  - 1. Laboratory tests, including toxicology;
  - 2. Radiology, including x-rays;
  - 3. Dental examinations, including x-rays;
  - 4. Anthropology examinations, including x-rays.
- C. LUBBOCK COUNTY will invoice CONTRACTING COUNTY upon completion of an autopsy and payment from CONTRACTING COUNTY shall be remitted within 30 days of receipt of invoice. Invoices presented to CONTRACTING COUNTY for fees, evidence shipping, and travel expenses shall be paid within 30 days of receipt of invoice.
- D. LUBBOCK COUNTY will send an invoice for payment to CONTRACTING COUNTY at 802 Houston St, Suite 101, Levelland TX 79336. CONTRACTING COUNTY will send payment to LUBBOCK COUNTY at Lubbock County Medical Examiner's Office, P.O. Box 10536, Lubbock, TX 79408.

**ARTICLE VII  
TERM AND TERMINATION**

- A. The original term of this Agreement begins October 1, 2018 and ends September 30, 2019.
- B. This Agreement may be renewed annually by mutual agreement of the parties.
- C. Upon early termination of this Agreement for any reason, LUBBOCK COUNTY shall be entitled to receive the unpaid accrued compensation on a pro rata basis as of the date of termination.

**ARTICLE VIII  
RELATIONSHIP OF THE PARTIES**

Nothing in this Agreement is intended nor shall be construed to create any relationship between the parties other than that of independent entities contracting with each other solely for the purpose of affecting the provisions of this Agreement. The sole interest and responsibility of the parties is to ensure that the services covered by this Agreement shall be performed and rendered in a competent, efficient, and satisfactory manner.

**ARTICLE IX  
NOTICE**

Any notice required to be given pursuant to the terms and provisions of this Agreement shall be in writing and shall be hand delivered or mailed by certified or registered mail. Such written notice shall be addressed as set forth below or to such other addresses as may be specified by written notice:

LUBBOCK COUNTY:        Thomas V. Head  
                                 Lubbock County Judge  
                                 P.O. Box 10536  
                                 Lubbock, TX 79408-3536

With a copy to:         Sridhar Natarajan, M.D., M.S.  
                                 Lubbock County Chief Medical Examiner  
                                 4434 South Loop 289  
                                 Lubbock, TX 79414

CONTRACTING COUNTY: Sharla Baldrige  
                                 Hockley County Judge  
                                 802 Houston St, Suite 101  
                                 Levelland, TX 79336

**ARTICLE X  
GENERAL PROVISIONS**

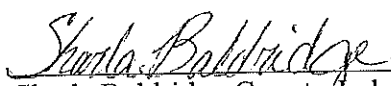
- A. The validity of this Agreement and of any of its terms or provisions, as well as the rights and duties of the parties hereunder, shall be governed by the laws of the State of Texas; venue shall be in Lubbock County, Texas.
- B. If any term or provision of this Agreement is held to be invalid for any reason, the invalidity of that section shall not affect the validity of any other section of this Agreement provided that invalid provisions are not material to the overall purpose and operation of this Agreement. The remaining provisions of this Agreement shall remain in full force and shall in no way be effected, impaired, or invalidated.
- C. Neither party shall have the right to assign or transfer their rights to any third parties under this Agreement without prior written consent of the non-transferring party.
- D. Any waiver of any provision of this Agreement must be in writing signed by the person against whom the waiver is asserted; the waiver of enforcement of any provision of this Agreement shall not constitute waiver of any other provision of this Agreement.
- E. This Agreement and its Attachment A constitute the entire Agreement between the parties and no oral representation between the parties made prior to or after the execution of this Agreement will be given any force and effect unless reduced to writing and signed by both parties.
- F. The terms of this Agreement may not be changed, modified or amended except by written agreement of CONTRACTING COUNTY and LUBBOCK COUNTY.

IN WITNESS WHEREOF, the undersigned parties do hereby bind themselves to the faithful performance of this Agreement.

LUBBOCK COUNTY

HOCKLEY COUNTY

\_\_\_\_\_  
Tom Head, County Judge  
Date approved by Lubbock  
County Commissioners Court: \_\_\_\_\_

  
\_\_\_\_\_  
Sharla Baldrige County Judge  
Date approved by Hockley County  
Commissioners Court: 7-2-2018

ATTEST:

\_\_\_\_\_  
Kelly Pinion, County Clerk

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Sridhar Natarajan, M.D., M.S.  
Chief Medical Examiner

REVIEWED FOR FORM:

\_\_\_\_\_  
Andrew Wipke  
Civil Division  
Criminal District Attorney's Office

ATTEST:

\_\_\_\_\_  
COUNTY CLERK

APPROVED AS TO CONTENT:

REVIEWED FOR FORM:

\_\_\_\_\_  
*Christopher Dennis*



ATTACHMENT A  
FEE SCHEDULE

- I. Autopsy limited discovered remains (\$500 - \$2,000)
- Human vs Nonhuman
- Analysis limited to received remains and may require expanded analysis with possible reclassification.  
(The LCME will discuss with submitting agency prior to further workup.)
- II. Autopsy External \$2,000
- Limited with acceptable medical documentation consistent with autopsy examination
  - Includes:
    - a. Basic toxicology
    - b. CD of autopsy photographs (as allowed by state law)
    - c. Fingerprints
- III. Autopsy External and specific anatomic sites as determined by LCME \$2,000 - \$3,000
- Forensic autopsy cost based and decided on extent of examination
  - Factors include extent of records and illnesses/trauma
  - Includes:
    - a. Basic toxicology
    - b. CD of autopsy photographs (as allowed by state law)
    - c. Fingerprints
- IV. Autopsy LEVEL I Case \$3,000
- Includes:
    - a. Forensic autopsy with full examination
    - b. Basic toxicology
    - c. CD of autopsy photographs (as allowed by state law)
    - d. Fingerprints
- V. Autopsy LEVEL II Case \$4,000
- Types of Level II Cases
    - a. Medical cases beyond scope of Level I
    - b. Aircraft fatalities
    - c. Other deaths that result in examination or studies beyond the scope of Level I cases
    - d. Extensive investigative review
  - Includes:
    - a. Forensic autopsy to determine cause of death (Manner to be determined by Justice of the Peace)
    - b. Basic toxicology
    - c. CD of autopsy photographs (as allowed by state law)
    - d. Fingerprints
- VI. The following types of cases are examples that could be Level I or Level II depending on circumstances and extent of autopsy findings:
- a. Homicides
  - b. Traumatic injuries
  - c. Motor vehicle
  - d. Decomposed
  - e. Child deaths
  - f. Blunt trauma, gunshot, or sharp force wounds
  - g. Circumstance and evidence collection related deaths
  - h. Asphyxial, thermal, electrical, in custody deaths, suicides, and undetermined

VII. Additional Fees May Apply (NOT A COMPREHENSIVE LIST):

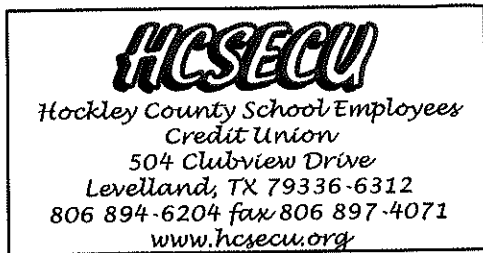
These services will be charged at the rates listed or at the actual cost of the services plus 10%.

- X-Rays (\$15 per digital)/In the unexpected event of loss of digital capacity and a required need for film processing, the fees will be \$75 (minimum two) and \$40 for each additional x-ray.
- Drugs of abuse and select groups of major prescriptions and certain illicit substances.
- Solid tissue toxicology (Ex: from advanced decomposed remains) depending on required testing. Typical charges for this test is approximately \$500 for single solid organ basic toxicology testing.
- Special immuno-histochemical stains cost dependent on the test required.
- Microbiology studies such as:
  - a. Anaerobic/aerobic tissue culture
  - b. Anaerobic/aerobic blood culture
  - c. Respiratory viral tissue panel
  - d. HIV
  - e. Viral hepatitis panel
- Vitreous electrolyte studies
- Vitreous toxicology
- Neogen panel
- Special histology stains such as:
  - a. Gram stain
  - b. GMS stain
  - c. PAS stain
- Mitochondrial DNA
- Hair analysis for toxicology
- Toxicology for volatiles
- Forensic Anthropology
- Forensic Odontology
- Forensic Entomology
- Recuts of glass slides
- Shipping and handling charges
- Criminal trial preparation, travel and testimony fees - \$325 per hour. Actual reimbursement for all other associated travel expenses.
- Exhibit and photograph preparation cost estimate to be provided upon request
- Library and literature search as required - \$75 per hour.

Above are studies that are not typical. If and when they are necessary, the Justice of the Peace will be contacted with estimated costs before tests are ordered.

It is expected the remains, once the autopsy is completed, will be transferred within 48 hrs. Exceptions can be made on a case by case basis and requires approval by Chief LCME.

**Motion by Judge Baldrige, seconded by Commissioner Barnett, 3 Votes Yes,  
0 Votes No, that Commissioners Court to approve County Employee membership in the Hockley County  
School Employee Credit Union as per request recorded below.**



Welcome to the new School Year! The Hockley County School Employees Credit Union would like to welcome you to your new position at your new school. Thank you for the opportunity to inform you of some of the benefits of the Credit Union. The Credit Union is a wonderful option for you in the area of saving and borrowing money.

In the form of **savings accounts**, we offer share accounts for you or for any member of your family. The minimum amount to open a new account is \$25.00, with a nominal fee of \$1.00. You can open any number of accounts you choose. They can be for you, your spouse, your parents, your children, or your grandchildren.

Other savings products we offer are **Certificates of Deposits**. Our CDs are for 6 month, 12 month, 24 month, or 36 month maturities, and the minimum balance for a CD is \$1,000.00. Again, this savings product can be for you or any member of your family.

Our **loans** provide an excellent opportunity for you to borrow for the many things you want, need, or for those untimely unexpected repairs. Our loan rates are very competitive with other lenders, and are generally priced below the competition's rates.

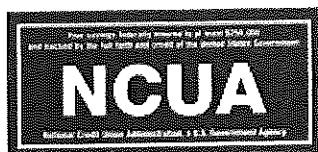
We have loans for almost any request you can imagine. A few of the more common unsecured loans we extend are for vacation, consolidation, home or auto repairs, medical expenses, or just to help "catch up" on some bills. Our secured loans are most commonly for automobiles, either new or used, we offer very favorable rates. Other than automobiles, we have loans for boats, motorcycles, travel trailers, 4 wheelers, jet skis, sea doos, or any other "toys" you might "need".

**Like all Credit Unions, we are owned by the members of our credit union, not a few select shareholders.** Because we are owned by you, the member, we have the ability to offer the lower rates on loans, as well as offer the higher rates on savings accounts. By becoming a member of the credit union, you are entitled to all the benefits of the credit union.

We also have the ability to deduct your savings deposits, or loan payments, directly from your paycheck, assuring the timely deposits of your funds without the hassle of writing monthly checks.

If you have any questions, please do not hesitate to call, e-mail me, or ask some of your new co-workers. We currently have several of your co-workers as members of the credit union.

Russell W Vest, CEO,  
[Russell@hcsecu.org](mailto:Russell@hcsecu.org)





FILED FOR RECORD  
AT \_\_\_\_\_ O'CLOCK \_\_\_\_ M.

JUL 02 2018

*Jander Salinas*

County Clerk, Hockley County, Texas

**Sharla Baldrige**  
County Judge

# Hockley County

Levelland, Texas

802 Houston, Suite 101  
LEVELLAND, TEXAS 79336  
806-894-6856

July 2, 2018

Hockley County School Employees Credit Union  
504 Clubview Drive  
Levelland, Texas 79336

RE: Request for Hockley County Employee participation

Dear Board Members:

As Chairperson of the Hockley County Commissioners' Court, please accept this as a request from the Court to allow employees of Hockley County, Texas to be members of the Hockley County School Employees Credit Union.

Respectfully,

*Sharla Baldrige*

Sharla Baldrige  
Hockley County Judge

There being no further business to come before the Court, the Judge declared Court adjourned, subject to call.

The foregoing Minutes of a Commissioner's Court meeting held on the 2<sup>nd</sup> day of July, A. D. 2018, was examined by me and approved.

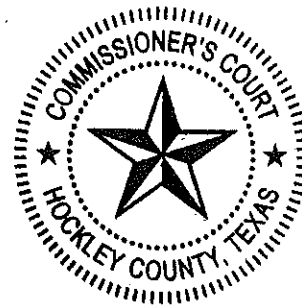
Curtis Thrash  
Commissioner, Precinct No. 1

J. L. Barnett  
Commissioner, Precinct No. 3

Absent  
Commissioner, Precinct No. 2

Tommy Cleverly  
Commissioner, Precinct No. 4

Shoda Baldrige  
County Judge



Jennifer Palermo  
JENNIFER PALERMO, County Clerk, and  
Ex-Officio Clerk of Commissioners' Court  
Hockley County, Texas