

*** These forms are not a substitute for legal advice. ***

CHECKLIST FOR OBTAINING OCCUPATIONAL DRIVER'S LICENSE

****NOTE: This checklist has been provided by the Texas Department of Public Safety.
Please note that the fees reflected on this form are subject to change. ****

The requirements for the issuance of a Texas Occupational Driver's License are indicated below:

- 1) A certified copy of the petition and a certified copy of a legally issued court order finding an essential need for operating a non-commercial motor vehicle and setting forth the conditions for such driving. Actual travel time does not have to be continuous, but specific hours must be stated in the Court Order, and shall not exceed twelve (12) hours in any twenty-four (24) consecutive hours.
- 2) The filing of an SR-22 certificate and the maintenance of such proof of financial responsibility (an original pink certificate of liability insurance, PHOTOCOPIES ARE NOT ACCEPTABLE). An insurance agent may assist you in obtaining the SR-22.
- 3) A \$10.00 fee for the issuance of the Occupational Driver's License for one year or less.
- 4) A \$20.00 fee for the issuance of the Occupational Driver's License for 2 years or less.
- 5) A \$50.00 / \$100.00 statutory reinstatement fee is required to complete your Driver Improvement requirements. (This fee may be paid now, or at the end of the suspension period.)
- 6) A \$125.00 statutory reinstatement fee for the Administrative License Revocation.
- 7) Complete for SR-37, providing information to appear on the Occupational License.

*****All fees must be paid before the department may issue an occupational license.**

*****An occupational license cannot authorize the operation of a commercial motor vehicle.**

****Return all specified items in one package to expedite issuance of the Occupational License.**

Mail to the following address:

Occupational License Section

Safety Responsibility

Texas Department of Public Safety

P.O. Box 15999

Austin, Texas 78761-5999

NOTE

1) Complete the SR-37 Form.

Send it along with your original SR -22 insurance certificate, the SIGNED order Granting Occupational Driver's License, and any fees to the address printed at the bottom of the Checklist for Obtaining Occupational Driver's License.

2) It usually takes from 2 to 4 weeks for the Department of Public Safety to issue an occupational driver's license. A certified copy of the signed Order Granting Occupational Driver's License will serve as a the license until the DPS sends you the official occupational driver's license in the mail.

After you receive the license from the DPS, you must carry the following in your vehicle at all times:

1) The occupational driver's license

2) The SR-22 insurance certificate

3) A certified copy of the Order Granting Occupational Driver's License

SR-37 FORM

DEPARTMENT USE ONLY

AMOUNT: _____

MONEY NUMBER: _____

DATA FOR TEXAS OCCUPATIONAL DRIVER'S LICENSE

Print or Type Full Name:

Digitized by srujanika@gmail.com

First

Middle

Last

Street Address

City

State

Zip Code

Date of Birth Month Day Year	Sex	Color Eyes	Color Hair	Weight	Height Ft. Inches	DL #

This is to certify that I am the person named and described herein.

**Mail to: Safety Responsibility Bureau
Occupational License Section**

**Texas Department of Public Safety
Box 15999
Austin, Texas 78761-5999**

Applicant Signature

Information below this line is for department use only

Date of Issue: _____ **Expire:** _____