

# Community Services, Inc.

Toll Free / 800-831-9929

Office / 903-872-2401

Fax / 903-872-0252

P.O. Box 612 • Corsicana, Texas 75151-0612

*Created to Serve*



2018-150  
FILED FOR RECORD

AT 10:38 O'CLOCK

SEP 20 2018

## MEETING NOTICE – COMMUNITY SERVICES, INC. BOARD OF DIRECTORS

Hampton Inn & Suites Corsicana

Address: 623 Bryant's Way, Corsicana, TX 75109 – Phone: (903) 872-2138

**6:00 P.M. Tuesday, September 25, 2018**

SHERRY DOWD, County Clerk  
NAVARRO COUNTY, TEXAS

DEPUTY

### *Mission Statement*

*The mission of Community Services, Inc. is to provide support services that empower and enrich low-income individuals, families, and communities.*

### **REMINDERS: Dinner for Board Members only served at 5:30 P.M.**

- All attendees must sign Attendance records at entrance.
- Board members unable to attend the meeting are encouraged to contact the Board Chair, Executive Director, and/or designee as soon as feasible.
- Board members must submit mileage stipend reports to ensure timely reimbursement – please make sure all calculations are correct and please sign your report.

### **Agenda**

1. Call to order, establishment of quorum.
2. Introductions – Document Absent Member(s) (Excused and/or Unexcused) – QA/QC Manager Tracks Monthly
3. Community Input – (Limit 3-minutes) – **Note: Comments are not allowed for items on the current agenda.**
4. ***\*Approval of Agenda as submitted.***
5. ***\*Approve Nominations Committee submission of proposed/potential new board member based on Democratic Process to elect proper representation for Ellis County's vacant seat (i.e., Secretary) to officially count sealed ballots from the county in open session to comply with applicable Bylaws and Community Services Block Grant (i.e., Contract 61180002853) requirements and applicable TAC rules and specifically TAC Rule §6.210 as cited below.***
6. ***\*Consent Agenda:***
  - a. ***\*Accept/Approve Minutes: CSI Board of Director's Meeting held August 28, 2018.***

### **Staff Reports (Programmatic Reports Distributed On-site Quarterly) – Agency Bi-Annual Report/Update**

Finance/Audit Committee – Harry Hickey – Financial Reports/Audit/Form 990 Update (When Applicable – Audit/Form 990)

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- ✓ Town Hall meeting scheduled for September 17, 2018 for Meet & Greet for potential board applicants to source for Ellis County Client Representative to fill vacant board seat.
- ✓ Next Board Meeting October 16, 2018, same time & location.

## Executive Session<sup>1</sup>

9. \*The board may go into Executive Session Pursuant to Tex. Gov't Codes §551.071, §551.072, §551.073, §551.074, and §551.076 as cited and footnoted below.

## Open Session

10. \*If there is an Executive Session, the Board will reconvene in Open Session and may take action on any item taken up in Executive Session. Except as specifically authorized by applicable law, the Board may not take any action in Executive Session.

11. Adjourn.

At any time during the meeting of the Board of Directors of Community Services, Inc., the Board of Directors may meet in Executive Session (closed meeting) for one or more agenda items for any of the reasons listed as set out in the following sections of the Texas Government Code: Section 551.071 Consultations with attorney to seek advice about pending or contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act; Section 551.072. Deliberations about purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of Community Services, Inc. in negotiations with a third person; Section 551.073. Deliberations of a negotiated contract for a prospective gift or donation to Community Services, Inc. if deliberation in an open meeting would have a detrimental effect on the position of Community Services, Inc. in negotiations with a third person; Section 551.074 Deliberations about the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee; Section 551.076. Deliberations regarding the deployment, or specific occasions for implementation, of security personnel or devices; or a security audit.

*\* Indicates motion required and also denotes Consent agenda items and Action items.*