

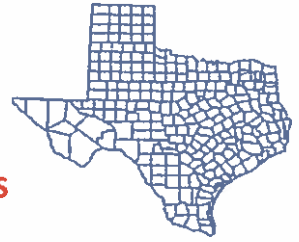
# Community Services, Inc.

Toll Free / 800-831-9929 Office / 903-872-2401 Fax / 903-872-0254



P.O. Box 612 • Corsicana, Texas 75151-0612

*Created to Serve*



**MEETING NOTICE – COMMUNITY SERVICES, INC. BOARD OF DIRECTORS**  
**The Wolens Building - 811 South Main Street - Corsicana, Texas 75110**  
**6:00 P.M. Tuesday, April 26, 2016**

## Mission Statement

Community Services, Inc. is dedicated to helping clients achieve success and rewards through confidential case management, direct coordination of resources, support services, and peer celebration activities.

## Motto

**Helping People – Changing Lives**  
**One person at a time**

2016 - 82

FILED FOR RECORD  
AT 3:50 O'CLOCK P.M.

APR 21 2016

SHERRY DOWD, County Clerk  
NAVARRO COUNTY, TEXAS  
DEPUTY

**REMINDERS: Dinner for Board Members and staff only served at 5:30 P.M.**

- All attendees must sign Attendance records at entrance.
- **Board members unable to attend the meeting are encouraged to contact the Board Chair, Executive Director, and/or designee as soon as feasible.**
- Board members must submit mileage stipend reports to ensure timely reimbursement – please make sure all calculations are correct and please sign your report.

## Tentative Agenda

1. Call to order, establishment of quorum.
2. **\*Introduction and seating – Bobbie Hartwig (Private Representation) – Collin County.**
4. **\*Introduction and seating – Steve Wilt (Public Representation) – Hunt County.**
5. Introductions – Document Absent Member (Excused and/or Unexcused)
6. Community Input – (Limit 3-minutes)
7. **\*Approval of Agenda as submitted**
8. **\*Accept/Approve Minutes: CSI Board of Directors Meetings held March 31, 2016.**
9. Nominations to fill remaining vacancy on the Executive Committee (i.e., Vice President)
10. Officer(s) Elections (Secret Ballot)
11. **\*Approve Nominations Committee submission of proposed newly appointed board members and slate of officers (i.e., Vice President) to be elected and appointed effective immediately to fill**

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the remaining Executive Committee vacancy with a representative from the Private class to maintain equitable representation on CSI's tripartite board of directors.

**12. \*Approve revised Maintenance Plan for Community Transit Services.**

- 1) Language added for oil changes to vehicle repairs; and
- 2) Update the language from Director of Transportation to Transportation Manager(s)

**Staff Reports (Programmatic Reports Distributed On-site Quarterly)**

Finance/Audit Committee – Daniel Edwards – Financial Reports

**\*Finance/Audit Committee Recommendation – Monetha Fletcher, Treasurer and Pamela Green – Committee Member**

MAGNET Home Delivered Meals – Doris Anderson

LIHEAP, DOE, TACAA Oncor, Energy Vendor reports – Marilyn Cotten

CSBG activities – Denise Freeman, Kalena Crossley, Dee Hatchell, & Kandrea Session

CEAP activities – Monique Thomas/Beverly Goodwin

Community Transit Services – Katie Regan/Ariette Cobb

Development Activities – Daniel Edwards

Director's Update – Daniel Edwards

**13. Other Business/Announcements.**

- ✓ **Next Board Meeting: Tuesday, May 17, 2016, same time & location.**

**14. Sharing of Agency Updates, Best Practices, etc. – CSI assisted 0 clients and 0 households identified as Board, employee, or relative of either Board or CSI employee for the reporting period.**

**Executive Session**

**15. The board may go into Executive Session Pursuant to Tex. Gov't Code §551.075 for the purposes of discussing personnel matters including to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.**

**Open Session**

**16. \*If there is an Executive Session, the Board will reconvene in Open Session and may take action on any item taken up in Executive Session. Except as specifically authorized by applicable law, the Board may not take any action in Executive Session.**

**17. Adjourn.**

**\* Indicates motion required.**