

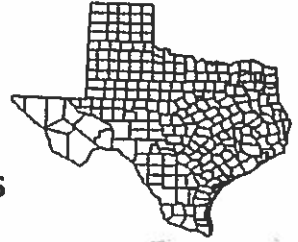
Community Services, Inc.

Toll Free / 800-831-9929 Office / 903-872-2401 Fax / 903-872-0254



P.O. Box 612 • Corsicana, Texas 75151-0612

Created to Serve



MEETING NOTICE – COMMUNITY SERVICES, INC. BOARD OF DIRECTORS
The Wolens Building - 811 South Main Street - Corsicana, Texas 75110
6:00 P.M. Tuesday, January 26, 2016

Mission Statement

Community Services, Inc. is dedicated to helping clients achieve success and rewards through confidential case management, direct coordination of resources, support services, and peer celebration activities.

Motto

Helping People – Changing Lives
One person at a time

REMINDERS: Dinner for Board Members and staff only served at 5:30 P.M.

- All attendees must sign Attendance records at entrance.
- Board members unable to attend the meeting are encouraged to contact the Board Chair, Executive Director, and/or designee as soon as feasible.
- Board members must submit mileage stipend reports to ensure timely reimbursement – please make sure all calculations are correct and please sign your report.

Tentative Agenda

1. Call to order, establishment of quorum.
2. Introductions
3. Community Input – (Limit 3-minutes)
4. ***Approval of Agenda**
5. ***Accept/Approve Minutes: CSI Board of Directors Meetings held December 8th & December 22, 2015.**
6. Nominations
7. Officers Elections (Secret Ballot)/Certify ballot totals
8. *** Appoint/Approve additional member to the Nomination Committee – Currently consist of Pamela Greene and Clara Jo McMillan**
9. ***Approve Nominations Committee submission of proposed new slate of officers (i.e., President, Vice President, Treasurer and Secretary) to be elected effective immediately.**

2016-16

FILED FOR RECORD
AT 4:20 O'CLOCK P M.

JAN 21 2016

SHERRY DOWD, County Clerk
NAVARRO COUNTY, TEXAS

BY OT DEPUTY

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10. ***Approve amendment to Community Services, Inc.'s Handbook Section 2 Annual Leave.**
11. ***Approve amendment to Community Services, Inc.'s Bylaws Section 1 Composition.**
12. ***Ratify DOE contract amendment No. 56150002265 award amount of \$308,676;**

Number 56150002265	Amendment Number 1
Begin Date 07/21/2015	Status Active
End Date 06/30/2016	Amount \$308,676.00
Effective Date 11/01/2015	Type Amendment

Staff Reports (Programmatic Reports Distributed On-site Quarterly)

Finance/Audit Committee – Daniel Edwards – Financial Reports

**Finance/Audit Committee Recommendation – Monetha Fletcher, Treasurer and Pamela Green – Committee Member*

MAGNET Home Delivered Meals – Doris Anderson

LIHEAP, DOE, TACAA Oncor, Energy Vendor reports – Clint Ferguson

CSBG activities – Denise Freeman, Kalena Crossley, Dee Hatchell, & Kandrea Session

CEAP activities – Monique Thomas/Beverly Goodwin

Community Transit Services – Katie Regan/Arlette Cobb

Development Activities – Marianne Mitchell

Director's Update – Daniel Edwards

13. Sharing of Agency Updates, Best Practices, etc. – CSI assisted 30 clients and 9 households identified as Board, employee, or relative of either Board or CSI employee for the reporting period.

14. Other Business/Announcements.

✓ **Next Board Meeting: Tuesday, February 16, 2016, same time & location.**

Executive Session

15. The board may go into Executive Session Pursuant to Tex. Gov't Code §551.075 for the purposes of discussing personnel matters including to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Open Session

16. ***If there is an Executive Session, the Board will reconvene in Open Session and may take action on any item taken up in Executive Session. Except as specifically authorized by applicable law, the Board may not take any action in Executive Session.**

17. Adjourn.

*** Indicates motion required.**