### NAVARRO COUNTY COMMISSIONER'S COURT

A Special meeting of the Navarro County Commissioner's Court was held on Monday, the 28th , day of October, 2019 at 10:00 a.m., in the Commissioners Courtroom of the Navarro County Courthouse 300 W. 3<sup>rd</sup> Ave., in Corsicana, Texas. Presiding Judge H.M. Davenport Jr., Commissioners present Jason Grant, Eddie Perry, Eddie Moore, and James Olsen.

- 1. 10:00 A.M. Motion to convene by Comm. Olsen sec by Comm. Moore Carried unanimously
- 2. Opening prayer by Judge Davenport
- 3. Pledge of Allegiance
- 4. Public Comment-Rigoberto Aguilar-Road Repair PG 1806

## Consent Agenda

Motion to approve consent agenda items 5-8 by Comm. Perry sec by Comm. Moore Comm. Moore said to change #8 to Pct. 3 JP Carried unanimously

- 5. Motion to approve and pay bills as submitted by the County Auditor, including Current bills, (paid 10/28/2019)

  TO WIT PG 1807-1832
- 6. Motion to approve Treasurer's Report for September 2019, Jane McCollum

  TO WIT PG 133-1834
- 7. Motion to approve to pay bills for PCT. 3 without Purchase Orders on prior to cut off October 28, 2019

  TO WIT PG 1835-1838
- 8. Motion to approve to pay bills for the JP Pct. 3 without Purchase Orders prior to cut off on October 28, 2019

  TO WIT PG 1839-1840

## **Action Items**

- 9. No action taken on Burn ban-remains off

- Motion to approve Julie Wright as a TAC Wellness Sponsor by Comm. Olsen sec by Comm. Moore Carried unanimously
- 12. Motion to approve Revisions to the Navarro County Personnel Policy by Comm.

  Perry sec by Comm. Grant

  Carried unanimously

  TO WIT PG 1843-1853
- 13. Motion to approve a final plat for Peninsula Point at Richland Chambers for TH Richland Chambers LLC; Richard Grandy pending a road bond by Comm. Perry sec by Comm. Grant

  TO WIT PG 1854-1863

  Carried unanimously
- 14. Table to approve a final plat for Elkins Addition for NVD Land Company, LP
- Motion to approve a re-plat of lots 49-R, 50-R, 51-R, & 52-R of Vista De Lago,
   Phase II for Lorenzo Casteneda by Comm. Moore sec by Comm. Perry
   Carried unanimously

  TO WIT PG 1864-1865
- 16. Motion to approve and declaring filing cabinets desk and office chairs as salvage from Adult Probation by Comm. Olsen sec by Comm. Moore Carried unanimously
- 17. Motion to approve accepting the Navarro County Resolution on Indigent Defense Grant Program for 2020 by Comm. Grant sec by Comm. Perry Carried unanimously

  TO WIT PG 1866-1874
- 18. Motion to approve changing Monday November 11, 2019 Commissioners' Court date to Tuesday November 12, 2019 due to Veterans Day by Comm. Moore sec by Comm. Olsen Carried unanimously
- Motion to approve TexPool Resolution Amending Authorized Representatives and adding Natalie Robinson by Comm. Olsen sec by Comm. Grant Carried unanimously
   TO WIT PG 1875-1876
- 20. Motion to approve lease agreement with Lenovo Financial Services for Auditors Office by Comm. Grant sec by Comm. Perry Carried unanimously

  \*\*TO WIT PG 1877-1880\*\*
- Motion to approve lease agreement with Lenovo Financial Services for Justice of the Peace Offices' by Comm. Perry sec by Comm. Moore Carried unanimously

  TO WIT PG 1881-1885

- 23. Motion to approve Texas Department of Agriculture Texas Department of Agriculture Texans Feeding Texans: Home Delivered Meal Grant program to Senior Connect by Comm. Olsen sec by Comm. Perry Carried unanimously
  TO WIT PG 1896
- 24. Motion to approve Non-Corporate Resolution Form for Multi-Bank Securities Inc. by Comm. Moore sec by Comm. Grant
  Carried unanimously

  TO WIT PG 1897
- 25. Motion to approve Interlocal Agreement between Navarro County and Texoma HIDTA by Comm. Grant sec by Comm. Perry TO WIT PG 1898-1899

  Carried unanimously
- 26. 10:50 A.M. Motion to go into Closed Session Pursuant to the Texas Government Code Section 551.071(2) to confer regarding matters which are privileged pursuant to the attorney client privilege by Comm. Olsen sec by Comm. Moore Carried unanimously
  - 11:16 A.M. Motion to come out of Closed Session pursuant to the Texas Government Code Section 551.072(2) to confer regarding matters, which are privileged pursuant to the attorney client privilege by Comm. Olsen sec by Comm. Moore
    Carried unanimously
- 27. Motion to approve action taken on Executive Session Pursuant to the Texas Government Code Section 551.071(2) to confer regarding matters, which are privileged pursuant to the attorney client privilege to write a letter informing both parties of this infomation by Comm. Grant sec by Comm. Perry Carried unanimously
  - Motion to approve to appoint Judge Davenport and Comm. Grant to Investment Advisory Committee of Navarro County by Comm. Olsen sec by Comm. Grant Carried unanimously
- 28. Motion to adjourn by Comm. Grant sec by Comm. Perry Carried unanimously

I, Sherry Dowd, Navarro County Clerk, Attest that the Foregoing is a True and accurate accounting of the commissioners Court's authorized proceeding for October 28, 2019 and September 24, 2019.

Signed 28th day of October, 2019.

Sherry Dowd, County Clerk

HH

## NAVARRO COUNTY COMMISSIONERS COURT

## PUBLIC COMMENTS PARTICIPATION FORM

# PRINT NAME AND SUBJECT

12

# GENERAL FUND

CENTURION LINE, LLC CENTURION LINE, LLC	CENTRAL LINEN SERVIC	BLACKFORD PRINTING C BLOOMING GROVE FIRE	BLACKFORD PRINTING C	BLACKFORD PRINTING C	BLACKFORD PRINTING C	BARRY FIRE DEPT	<b>AVENU INSIGHTS &amp; ANA</b>	ATMOS ENERGY	AT&T	AT&T	AT&T	AT&T	AT&T	AT&T	AT&T	AT&T	AT&T	AT&T	AT&T	AT&T	AT&T	ANGUS VOLUNTEER FIRE	AMERICAN FORENSICS,	AMERICAN FORENSICS,	AMERICAN FORENSICS,	ACCENTO, THE LANGUAG	VENDOR NAME
1 2020 101-410-330 1 2020 101-560-320 1 2020 101-560-320	1 2020 101-410-330	1 2020 101-456-310	1 2020 101-457-310	1 2020 101-458-310	1 2020 101-459-310	1 2020 101-406-465	12 2019 101-403-410	1 2020 101-410-430	1 2020 101-410-436	12 2019 101-568-455	12 2019 101-560-451	1 2020 101-475-435	12 2019 101-410-435	12 2019 101-410-435	12 2019 101-410-435	12 2019 101-410-435	1 2020 101-410-435	1 2020 101-410-435	1 2020 101-410-435	1 2020 101-410-435	1 2020 101-410-435	1 2020 101-406-465	12 2019 101-406-487	12 2019 101-406-487	12 2019 101-406-487	12 2019 101-435-410	PP ACCOUNT#
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DISTRICT 8 TEA/FCS DISTRICT 8 TEA/FCS	DEAN THEDFORD OFFICE	DEAN THEDFORD OFFICE	DEAN THEDFORD OFFICE	DEAN THEDFORD OFFICE	DEAN THEDFORD OFFICE	DEAN THEDFORD OFFICE	DEAN THEDFORD OFFICE	DEALERS ELECTRICAL S	DEALERS ELECTRICAL S	DEALERS ELECTRICAL S	DEALERS ELECTRICAL S	DAWSON VOLUNTEER FIR	DAMARA H. WATKINS	DAMARA H. WATKINS	DAMARA H. WATKINS	DAMARA H. WATKINS	DAMARA H. WATKINS	DAMARA H. WATKINS	DAMARA H. WATKINS	DAMARA H. WATKINS	DAMARA H. WATKINS										
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DUES & SUBSCRIPT DUES & SUBSCRIPT	COMPUTER SUPPLIE	COMPUTER SUPPLIE	COMPUTER SUPPLIE	OFFICE SUPPLIES	MAINT CONTRACT -	OFFICE SUPPLIES	COMPUTER SUPPLIE	CAPITAL IMPROVEM	CAPITAL IMPROVEM	CAPITAL IMPROVEM	CAPITAL IMPROVEM	MAINTENANCE SUPP	MAINTENANCE SUPP	MAINTENANCE SUPP	MAINTENANCE SUPP	CAPITAL IMPROVEM	MAINTENANCE SUPP	MAINTENANCE SUPP	MAINTENANCE SUPP	MAINTENANCE SUPP	MAINTENANCE SUPP	FIRE PROTECTION	COURT APPOINTED	COURT APPOINTED	COURT APPOINTED	COURT APPOINTED	OTHER LITIGATION	COURT APPOINTED	OTHER LITIGATION	INVESTIGATORS	MENTAL / AD LITE
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32.30 53.50 70.80	3,962.87 3,921.85 1,000.00	50.48 600.00	24.41 31.02 8 70	600.00	34.93 2,500.00	315.00	48.11	40.08 3,386.25	50.00	14.35	90.00	90.00	35.00 50.00	50.00	90.00	120.00	0.86	11.14	65.52

HUFFMAN COMMUNICATIO	HOME DEPOT CREDIT SE	HM DAVENPORT	HAMPTON INN COLLEGE	GREENWORX PRINTING	GREENWORX PRINTING	GREENWORX PRINTING	GREENWORX PRINTING	GREAT AMERICA FINANC	GOVERNMENT FINANCE O	GILFILLAN HARDWARE	GALLS LLC																					
1 2020 101-411-445 1 2020 101-512-335	1 2020 101-410-321	1 2020 101-410-321	1 2020 101-410-321	1 2020 101-410-321	1 2020 101-410-321	1 2020 101-425-428	1 2020 101-402-428	1 2020 101-475-310	1 2020 101-475-310	1 2020 101-552-312	1 2020 101-552-312	12 2019 101-402-440	1 2020 101-495-419	1 2020 101-512-576	1 2020 101-512-576	1 2020 101-512-576	1 2020 101-512-576	1 2020 101-512-321	1 2020 101-512-321	1 2020 101-512-321	1 2020 101-512-321	1 2020 101-512-321	1 2020 101-512-321	1 2020 101-512-321	1 2020 101-512-321	1 2020 101-512-321	12 2019 101-560-426	12 2019 101-560-426	12 2019 101-560-426	12 2019 101-560-426	12 2019 101-560-426	12 2019 101-560-426
REPAIRS & MAINTE RADIOS	MAINTENANCE SUPP	TRAVEL/CONFERENC	TRAVEL/CONFERENC	OFFICE SUPPLIES	OFFICE SUPPLIES	OPERATING SUPPLI	OPERATING SUPPLI	COPIER RENTAL	DUES & SUBSCRIPT	CAPITAL IMPROVEM	CAPITAL IMPROVEM	CAPITAL IMPROVEM	CAPITAL IMPROVEM	MAINTENANCE SUPP	UNIFORMS	UNIFORMS	UNIFORMS	UNIFORMS	UNIFORMS	UNIFORMS												
10/22/2019 10/28/2019 10/23/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/23/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/21/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019
309872	309883	309883	309883	309883	309883			309801	309801	309874	309874			309821	309821	309821	309821	309821	309821	309821	309821	309821	309821	309821	309744	309744	309479	309506	309506	309506	309506	309506
109.75 2,660.00	2.97	13.98	8.48	13.98	50.33	729.80	309.05	(11.63)	89.83	40.28	(6.04)	305.80	305.00	37.66	1,551.22	48.24	102.38	64.98	153.99	119.95	153.99	88.99	49.98	153.99	37.99	26.82	79.98	70.80	53.50	41.29	32.30	82.58

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ICS JAIL SUPPLIES, I IDEAL SELF STORAGE IDEAL SELF STORAGE IDEAL SELF STORAGE INTECH WORLDWIDE LP JACOBSON LAW FIRM PC JOHN M PERKINS III, JOHN M PERKINS I	HUFFMAN COMMUNICATIO HUFFMAN COMMUNICATIO
1 2020 101-512-350 1 2020 101-512-350 1 2020 101-512-350 1 2020 101-512-350 1 2020 101-410-441 1 2020 101-410-441 1 2020 101-410-441 1 2020 101-456-459 1 2020 101-458-459 1 2020 101-458-459 1 2020 101-458-410 12 2019 101-406-410 12 2019 101-406-410 12 2020 101-425-411 1 2020 101-435-411 1 2020 101-430-411 1 2020 101-430-411 1 2020 101-435-411 1 2020 101-435-411 1 2020 101-435-411 1 2020 101-435-411 1 2020 101-435-411	1 2020 101-512-335 1 2020 101-410-310 1 2020 101-512-350
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12 2019 101-425-411 12 2019 101-425-411 12 2019 101-425-411 12 2019 101-435-485		12 2019 101-425-411 12 2019 101-425-411 12 2019 101-425-411		12 2019 101-425-411		12 2019 101-435-411 12 2019 101-435-411	12 2019 101-435-411	12 2019 101-435-411		12 2019 101-435-411	1 2020 101-560-445	1 2020 101-560-445	1 2020 101-560-445	1 2020 101-560-445	1 2020 101-560-445	1 2020 101-560-445	1 2020 101-560-445	1 2020 101-560-445	1 2020 101-560-445	1 2020 101-560-445	1 2020 101-560-445	1 2020 101-560-445	1 2020 101-512-385	12 2019 101-435-411
COURT APPOINTED COURT APPOINTED COURT APPOINTED OTHER LITIGATION	COURT APPOINTED COURT APPOINTED	COURT APPOINTED COURT APPOINTED	COURT APPOINTED	COURT APPOINTED	COURT APPOINTED	COURT APPOINTED	COURT APPOINTED	COURT APPOINTED	COURT APPOINTED	COURT APPOINTED	REPAIRS & MAINT	REPAIRS & MAINT	REPAIRS & MAINT	REPAIRS & MAINT	<b>REPAIRS &amp; MAINT</b>	REPAIRS & MAINT	COUNTY FARM	COURT APPOINTED						
10/21/2019 10/28/2019 10/21/2019 10/28/2019 10/21/2019 10/28/2019 10/21/2019 10/28/2019		10/21/2019 10/28/2019 10/21/2019 10/28/2019 10/28/2019				10/21/2019 10/28/2019	10/21/2019 10/28/2019					10/23/2019 10/28/2019 10/23/2019 10/28/2019		10/23/2019 10/28/2019			10/23/2019 10/28/2019			10/23/2019 10/28/2019	10/23/2019 10/28/2019		10/23/2019 10/28/2019	10/21/2019 10/28/2019
										( ( ( (	309925	309855 309925	309855	309870	309870	309896	309896	309884	309884	309748	309748	309748	309906	
100.00 50.00 200.00 5.00	100.00	100.00 200.00	100.00	100.00	200.00	1,075.00	915.62	1,015.62	1,115.63	1.215.63	187.40	169.35 159.97	250.85	123.40	177.27	23.40	89.76	340.00	174.80	68.00	26.40	72.09	900.00	4,125.00

MCCOY'S BUILDING SUP MCCOY'S BUILDING SUP MILDRED VOLUNTEER FI	LISA A EASLEY LORIE STOVALL	LISA A EASLEY	LISA A EASLEY	LINEBARGER GOGGAN BL	LINEBARGER GOGGAN BL	LINEBARGER GOGGAN BL	LIBERTY TIRE RECYCLI	LAW OFFICE OF SHANA	LAW OFFICE OF MICHAE	LAW OFFICE OF MICHAE	LAW OFFICE OF MICHAE .	LAW OFFICE OF MICHAE	LAW OFFICE OF MICHAE	LAW OFFICE OF MICAH	LAW OFFICE OF MICAH	LAW OFFICE OF DANIEL	KERENS FIRE DEPT	KELLY R MYERS, ATTOR	KEATHLEY LAW OFFICE,											
1 2020 101-512-385 1 2020 101-512-385 1 2020 101-406-465	1 2020 101-475-419 1 2020 101-421-428	1 2020 101-430-310	1 2020 101-430-310	1 2020 101-499-435	12 2019 101-499-435	12 2019 101-499-435	12 2019 101-406-411	1 2020 101-425-411	1 2020 101-425-411	1 2020 101-425-411	1 2020 101-425-411	12 2019 101-435-411	1 2020 101-430-411	1 2020 101-430-485	12 2019 101-430-411	12 2019 101-430-411	1 2020 101-425-411	1 2020 101-425-411	1 2020 101-430-490	1 2020 101-406-465	12 2019 101-430-490	12 2019 101-430-411	12 2019 101-430-485	12 2019 101-425-411	12 2019 101-425-485	12 2019 101-435-411	12 2019 101-435-411	12 2019 101-435-411	12 2019 101-435-411	
COUNTY FARM COUNTY FARM FIRE PROTECTION	DUES & SUBSCRIPT TRAVEL/CONFERENC	OFFICE SUPPLIES	OFFICE SUPPLIES	TELEPHONE	TELEPHONE	TELEPHONE	COUNTY/TIRE DAY	COURT APPOINTED	OTHER LITIGATION	COURT APPOINTED	COURT APPOINTED	COURT APPOINTED	COURT APPOINTED	MENTAL / AD LITE	FIRE PROTECTION	MENTAL / AD LITE	COURT APPOINTED	OTHER LITIGATION	COURT APPOINTED	OTHER LITIGATION	COURT APPOINTED	COURT APPOINTED	COURT APPOINTED	COURT APPOINTED						
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309750 309750							309266																							
13.71 21.04 600.00	28.00 396.00	15.95	137.37	572.33	572.33	572.33	1,980.00	200.00	50.00	150.00	200.00	8,112.50	616.50	3.00	1,193.75	1,293.75	100.00	200.00	400.00	1,000.00	200.00	825.50	4.00	1,687.50	15.00	468.75	668.75	3.00	993.75	

184.50	309824	10/28/2019	10/22/2019	OFFICE SUPPLIES	1 2020 101-403-310	OFFICE DEPOT INC-TXM
89.56	309824	10/28/2019	10/22/2019	OFFICE SUPPLIES	1 2020 101-403-310	OFFICE DEPOT INC-TXM
56.45	309824	10/28/2019	10/22/2019	OFFICE SUPPLIES	1 2020 101-403-310	OFFICE DEPOT INC-TXM
92.63	309824	10/28/2019	10/22/2019	OFFICE SUPPLIES	1 2020 101-403-310	OFFICE DEPOT INC-TXM
17.62	309824	10/28/2019	10/22/2019	OFFICE SUPPLIES	1 2020 101-403-310	OFFICE DEPOT INC-TXM
69.98	309823	10/28/2019	10/22/2019	COPY & POSTAGE S	1 2020 101-406-312	OFFICE DEPOT INC-TXM
44.99	309823	10/28/2019	10/22/2019	COPY & POSTAGE S	1 2020 101-406-312	OFFICE DEPOT INC-TXM
419.88	309823	10/28/2019	10/22/2019	COPY & POSTAGE S	1 2020 101-406-312	OFFICE DEPOT INC-TXM
26.14	309806	10/28/2019	10/22/2019	OFFICE SUPPLIES	1 2020 101-499-310	OFFICE DEPOT INC-TXM
27.18	309806	10/28/2019	10/22/2019	OFFICE SUPPLIES	1 2020 101-499-310	OFFICE DEPOT INC-TXM
54.94	309806	10/28/2019	10/22/2019	OFFICE SUPPLIES	1 2020 101-499-310	OFFICE DEPOT INC-TXM
13.94	309806	10/28/2019	10/22/2019	OFFICE SUPPLIES	1 2020 101-499-310	OFFICE DEPOT INC-TXM
74.02	309805	10/28/2019	10/22/2019	OFFICE SUPPLIES	1 2020 101-560-310	OFFICE DEPOT INC-TXM
4.21	309805	10/28/2019	10/22/2019	OFFICE SUPPLIES	1 2020 101-560-310	OFFICE DEPOT INC-TXM
33.01	309804	10/28/2019	10/22/2019	OFFICE SUPPLIES	1 2020 101-561-310	OFFICE DEPOT INC-TXM
85.34	309804	10/28/2019	10/22/2019	OFFICE SUPPLIES	1 2020 101-561-310	OFFICE DEPOT INC-TXM
39.52	309804	10/28/2019	10/22/2019	OFFICE SUPPLIES	1 2020 101-561-310	OFFICE DEPOT INC-TXM
80.68	309803	10/28/2019	10/22/2019	OFFICE SUPPLIES	1 2020 101-456-310	OFFICE DEPOT INC-TXM
84.38	309803	10/28/2019	10/22/2019	OFFICE SUPPLIES	1 2020 101-456-310	OFFICE DEPOT INC-TXM
209.94	309770	10/28/2019	10/22/2019	COPY & POSTAGE S	1 2020 101-406-312	OFFICE DEPOT INC-TXM
209.94	309770	10/28/2019	10/22/2019	COPY & POSTAGE S	1 2020 101-406-312	OFFICE DEPOT INC-TXM
290.13		10/28/2019	10/24/2019	TELEPHONE & INTE	1 2020 101-571-435	NORTHLAND COMMUNICAT
85.78		10/28/2019	10/23/2019	TELEPHONE - UVER	1 2020 101-561-435	NORTHLAND COMMUNICAT
24,420.26		10/28/2019	10/23/2019	N.T.B.H.A.	1 2020 101-406-485	NORTH TEXAS BEHAVIOR
200.00		10/28/2019	10/22/2019	COURT APPOINTED	1 2020 101-425-411	NEAL GREEN, JR
862.50		10/28/2019	10/22/2019	COURT APPOINTED	1 2020 101-435-411	NEAL GREEN, JR
400.00		10/28/2019	10/23/2019	FIRE PROTECTION	1 2020 101-406-465	NAVARRO VOLUNTEER FI
800.00		10/28/2019	10/23/2019	FIRE PROTECTION	1 2020 101-406-465	NAVARRO MILLS VOLUNT
4,628.79		10/28/2019	10/23/2019	HEALTH DEPARTMEN	1 2020 101-406-489	<b>NAVARRO COUNTY HEALT</b>
1,428.24		10/28/2019	10/23/2019	APPRAISAL DISTRI	1 2020 101-406-409	NAVARRO CENTRAL APPR
16,779.88		10/28/2019	10/23/2019	APPRAISAL DISTRI	1 2020 101-406-409	NAVARRO CENTRAL APPR
80,010.70		10/28/2019	10/23/2019	APPRAISAL DISTRI	1 2020 101-406-409	NAVARRO CENTRAL APPR
75.00			10/22/2019	TRAVEL/CONFERENC	1 2020 101-495-428	NATALIE ROBINSON
600.00		10/28/2019	10/23/2019	FIRE PROTECTION	1 2020 101-406-465	MUSTANG VOLUNTEER FI

PAITILLO, BROWN & HI PHILIP R TAFT PHILIP R TAFT PINNACLE TECHNOLOGIE PINNACLE TECHNOLOGIE PITNEY BOWES INC	OFFICE DEPOT INC-TXM OFFICE DEPOT INC-TXM OTIS ELEVATOR COMPAN	OFFICE DEPOT INC-TXM  OFFICE DEPOT INC-TXM  OFFICE DEPOT INC-TXM	OFFICE DEPOT INC-TXM OFFICE DEPOT INC-TXM OFFICE DEPOT INC-TXM	OFFICE DEPOT INC-TXM OFFICE DEPOT INC-TXM OFFICE DEPOT INC-TXM	OFFICE DEPOT INC-TXM OFFICE DEPOT INC-TXM OFFICE DEPOT INC-TXM OFFICE DEPOT INC-TXM	OFFICE DEPOT INC-TXM OFFICE DEPOT INC-TXM OFFICE DEPOT INC-TXM	OFFICE DEPOT INC-TXM
12 2019 101-406-415 1 2020 101-560-494 1 2020 101-560-494 12 2019 101-512-350 12 2019 101-512-350 1 2020 101-406-312		1 2020 101-512-350 1 2020 101-512-350 1 2020 101-512-350 1 2020 101-512-310	1 2020 101-512-310 1 2020 101-512-310 1 2020 101-512-310	1 2020 101-475-310 1 2020 101-475-310 1 2020 101-475-310 1 2020 101-475-310	1 2020 101-475-310 1 2020 101-475-310 1 2020 101-475-310 1 2020 101-475-310 1 2020 101-475-310	1 2020 101-475-310 1 2020 101-475-310 1 2020 101-475-310 1 2020 101-475-310	1 2020 101-409-315 1 2020 101-409-315 1 2020 101-409-315 1 2020 101-475-310 1 2020 101-475-310 1 2020 101-475-310
EMPLOYEE PHYSICA EMPLOYEE PHYSICA INMATE SUPPLIES INMATE SUPPLIES COPY & POSTAGE S	INMATE SUPPLIES INMATE SUPPLIES MAINT CONTRACT	INMATE SUPPLIES INMATE SUPPLIES OFFICE SUPPLIES	OFFICE SUPPLIES OFFICE SUPPLIES	OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	ELECTION SUPPLIE ELECTION SUPPLIE ELECTION SUPPLIE OFFICE SUPPLIES OFFICE SUPPLIES
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309760 309760 309483 309483 309880	309807 309807	309807 309807 309807 309807	309807 309807 309807	309875 309875 309875 309875	309833 309833 309833 309833	309833 309833 309833	309832 309832 309832 309833 309833 309833
2,000.00 225.00 65.00 935.00 29.32 76.49	11.30 218.52 658.68	102.15 24.28 5.65 8.96	259.99 414.99 8.96	14.70 15.59 27.99 365.94	158.89 29.99 83.98 15.59	119.99 83.96 58.37	11.19 38.73 64.97 18.99 62.99 196.89

READYREFRESH READYREFRESH READYREFRESH READYREFRESH RETREAT VOLUNTEER FIRE RICHLAND VOLUNTEER FIRE RICHLAND VOLUNTEER FIRE SILVER CITY VOLUNTEER SOUTHERN HEALTH PART SOUTHERN TIRE MART, STACEY S MARTIN STANLEY YOUNG STANLEY YOUNG STANLEY YOUNG SUSAN A WALDRIP COUR TEXAS COMMISSION ON	POSITIVE PROMOTIONS PROSPERITY BANK #107 PROSPERITY BANK #107	PITNEY BOWES INC PITNEY BOWES INC POLYGRAPH SERVICES & POLYGRAPH SERVICES & POSITIVE PROMOTIONS
1 2020 101-406-465 12 2019 101-411-458 12 2019 101-410-458 12 2019 101-406-465 1 2020 101-406-465 1 2020 101-406-465 1 2020 101-406-311 1 2020 101-512-460 1 2020 101-406-311 1 2020 101-406-311 1 2020 101-512-428 1 2020 101-425-412 1 2020 101-425-412 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428	1 2020 101-561-310 1 2020 101-409-574 1 2020 101-409-573	1 2020 101-406-312 1 2020 101-406-312 12 2019 101-425-475 1 2020 101-560-494 1 2020 101-561-310
MAINT CONTRACT- MAINT CONTRACT- MAINT CONTRACT- FIRE PROTECTION TIRES COURT APPOINTED TRAVEL/CONFERENC TRAVEL/CONFERENC TRAVEL/CONFERENC TRAVEL/CONFERENC SCHOOLS & TRAINI	OFFICE SUPPLIES INTEREST PRINCIPAL	COPY & POSTAGE S COPY & POSTAGE S INVESTIGATORS EMPLOYEE PHYSICA OFFICE SUPPLIES
10/23/2019 10/28/2019 10/22/2019 10/28/2019 10/28/2019 10/28/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/21/2019 10/28/2019 10/21/2019 10/28/2019 10/21/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/23/2019 10/28/2019		10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/21/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019
309905 309846 309846 309846 309846 309846	309913	309880 309880 309761 309913
1,000.00 34.99 20.43 473.36 800.00 600.00 28,661.62 400.00 775.00 132.24 192.50 561.12 561.12 112.00 35.00 35.00 35.00 35.00	31.95 13,965.62 82,830.73	322.98 (19.98) 800.00 175.00 97.00

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1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428	1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428	1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428	1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428	1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428	1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428	1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428	1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428
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TEXAS STATE UNIVERSI TEXAS STATE UNIVERSI TEXAS STATE UNIVERSI TEXAS STATE UNIVERSI THE BEAUCHAMP FIRM	TEXAS DEPT OF PUBLIC TEXAS ENGINEERING EX TEXAS ENGINEERING EX TEXAS ENGINEERING EX	TEXAS COMMISSION ON TEXAS COMMISSION ON TEXAS COMMISSION ON	TEXAS COMMISSION ON TEXAS COMMISSION ON TEXAS COMMISSION ON	TEXAS COMMISSION ON TEXAS COMMISSION ON	TEXAS COMMISSION ON TEXAS COMMISSION ON TEXAS COMMISSION ON TEXAS COMMISSION ON	TEXAS COMMISSION ON TEXAS COMMISSION ON TEXAS COMMISSION ON	TEXAS COMMISSION ON
1 2020 101-458-428 1 2020 101-458-428 1 2020 101-458-428 1 2020 101-458-428 1 2020 101-458-428 12 2019 101-425-490	1 2020 101-409-418 1 2020 101-402-428 1 2020 101-512-428 1 2020 101-512-428	1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428	1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428	1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428	1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428	1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428	1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428 1 2020 101-512-428
TRAVEL/CONFERENC TRAVEL/CONFERENC TRAVEL/CONFERENC TRAVEL/CONFERENC MENTAL / AD LITE	ADVERTISING & LE TRAVEL/CONFERENC SCHOOLS & TRAINI SCHOOLS & TRAINI	SCHOOLS & TRAINI SCHOOLS & TRAINI SCHOOLS & TRAINI	SCHOOLS & TRAINI SCHOOLS & TRAINI SCHOOLS & TRAINI	SCHOOLS & TRAINI SCHOOLS & TRAINI SCHOOLS & TRAINI	SCHOOLS & TRAINI	SCHOOLS & TRAINI SCHOOLS & TRAINI SCHOOLS & TRAINI SCHOOLS & TRAINI	SCHOOLS & TRAINI
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	309533 309850 309854	309780 309780 309780 309780	309780 309780 309780	309780 309780 309780	309780 309780 309780 309780 309780	309780 309780 309780 309780	309780 309780 309780 309780 309780 309780
110.00 150.00 150.00 165.00 100.00	3.00 525.00 275.00 100.00	35.00 35.00 35.00	35.00 35.00	35.00 35.00	35.00 35.00 35.00 35.00	35.00 35.00 35.00	35.00 35.00 35.00 35.00 35.00

VERIZON WIRELESS VERIZON WIRELESS WEST PUBLISHING CORP WEST PUBLISHING CORP WEST PUBLISHING CORP WEST PUBLISHING CORP	US MED DISPOSAL INC US MED DISPOSAL INC VERIZON WIRELESS	ONION HIGH VFD ULINE ULINE	OLINE OLINE	ULINE ULINE IX DEPI OF STATE HEA	TOMAS ECHARTEA TOMAS ECHARTEA TOMAS ECHARTEA TROPHIES UNLIMITED L TROPHIES UNLIMITED L	THE BEAUCHAMP FIRM
1 2020 101-560-430 1 2020 101-560-451 12 2019 101-456-419 12 2019 101-425-419 12 2019 101-457-419 12 2019 101-475-419	1 2020 101-512-350 1 2020 101-512-350 1 2020 101-512-350 1 2020 101-409-425	1 2020 101-512-330 1 2020 101-512-330 1 2020 101-512-330 1 2020 101-406-465	1 2020 101-512-330 1 2020 101-512-330 1 2020 101-512-330	12 2019 101-403-410 1 2020 101-512-330 1 2020 101-512-330 1 2020 101-512-330		12 2019 101-425-490 12 2019 101-425-490 12 2019 101-425-490 12 2019 101-425-490 12 2019 101-425-490 12 2019 101-425-490 12 2019 101-425-490 1 2020 101-435-411 1 2020 101-435-411 1 2020 101-435-470
DATA MODEM SERVI MAINT CONTRACT - DUES & SUBSCRIPT DUES & PUBLICATI DUES & SUBSCRIPT DUES & SUBSCRIPT	INMATE SUPPLIES INMATE SUPPLIES	JANITORIAL SUPPL JANITORIAL SUPPL JANITORIAL SUPPL FIRE PROTECTION	JANITORIAL SUPPL JANITORIAL SUPPL JANITORIAL SUPPL	JANITORIAL SUPPL JANITORIAL SUPPL JANITORIAL SUPPL	INTERPRETER INTERPRETER INTERPRETER UNIFORMS UNIFORMS UNIFORMS	MENTAL / AD LITE COURT APPOINTED COURT APPOINTED MEDICAL EXAMINAT
		10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019		10/21/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019		10/21/2019 10/28/2019 10/21/2019 10/28/2019 10/21/2019 10/28/2019 10/21/2019 10/28/2019 10/21/2019 10/28/2019 10/21/2019 10/28/2019 10/22/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019
		309819 309819 309819	309768 309768 309768	309768 309768 309768	309766 309766	
1,292.66 1,145.14 66.00 224.00 66.00 (310.00)	200.00 400.00 99.62	50.00 27.00 17.40 400.00	38.00 42.00 64.44	210.45 50.00 120.00 80.00	200.00 200.00 400.00 7.00 7.00	100.00 100.00 100.00 100.00 100.00 100.00 660.00 385.00

DANNY'S CAR CARE HELPING OPEN PEOPLES NAVARRO COUNTY GENER OFFICE DEPOT INC-TXM OFFICE DEPOT INC-TXM	COMMUNITY SUPERVISIO CORRECTIONS SOFTWARE CORSICANA GLASS & MI DANNY'S CAR CARF	VENDOR NAME	WEST PUBLISHING CORP WEX BANK WILLIAM GROVER THOMP XEROX CORP - TXMAS 287 R/C FIRE AND RES 800 NORTH MAIN LTD
2 2020 151-571-370 2 2020 151-572-410 2 2020 151-571-311 2 2020 151-571-310 2 2020 151-571-310	2 2020 151-571-310 2 2020 151-571-370 2 2020 151-571-310 2 2020 151-571-310 2 2020 151-571-310 2 2020 151-571-445 2 2020 151-571-445 2 2020 151-571-445 2 2020 151-571-445	CSCD PP ACCOUNT#	1 2020 101-475-419 1 2020 101-560-370 1 2020 101-430-485 1 2020 101-435-485 1 2020 101-435-485 1 2020 101-435-475 1 2020 101-435-485 1 2020 101-435-485 1 2020 101-435-485 1 2020 101-435-485 1 2020 101-435-485 1 2020 101-403-440 1 2020 101-571-447 1 2020 101-571-447
GAS, OIL & REPAI GAS, OIL & REPAI CONTRACT SERVICE POSTAGE DEPARTMENT SUPPL DEPARTMENT SUPPL	DEPARTMENT SUPPL GAS, OIL & REPAI DEPARTMENT SUPPL DEPARTMENT SUPPL DEPARTMENT SUPPL REPAIRS & MAINTE COMPUTER SERVICE REPAIRS & MAINTE	ACCOUNT NAME	DUES & SUBSCRIPT GAS & OIL OTHER LITIGATION COURT APPOINTED COURT APPOINTED OTHER LITIGATION COURT APPOINTED INVESTIGATORS OTHER LITIGATION COURT APPOINTED COPIER RENTAL FIRE PROTECTION RENT
10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019		VP DATE DATE TBP P	10/23/2019 10/28/2019 10/24/2019 10/28/2019 10/28/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019
309843 309843 309686 309686 309686	309554	PO NO	309800
149.99 150.00 1,600.00 168.70 32.78 149.26	19.13 10.00 8.22 15.16 5.41 22.58 1,990.00	847,077.09 AMOUNT	150.00 198.20 13.00 520.00 200.00 4.00 350.00 200.00 8.00 1,205.00 216.13 800.00 5,211.75

ATWOODS DISTRIBUTING	VENDOR NAME	MAYARRO COON IT SOIL	VENDOR NAME		GULF COAST TRADES CE VERL O CHILDERS JR P VERL O CHILDERS JR P	VENDOR NAME		OFFICE DEPOT INC-TXM OFFICE DEPOT INC-TXM REDWOOD TOXICOLOGY L WEX BANK
1 2020 211-611-321 1 2020 211-611-321 1 2020 211-611-321 1 2020 211-611-321 1 2020 211-611-370 1 2020 211-611-426 1 2020 211-611-426 1 2020 211-611-426	PP ACCOUNT#	ROAD & BRIDGE	PP ACCOUNT#	FLOOD CONTROL	2 2020 161-577-683 2 2020 161-576-603 2 2020 161-576-603	PP ACCOUNT#	JUVENILE PROBATION	2 2020 151-571-310 2 2020 151-571-310 2 2020 151-571-411 2 2020 151-571-370
MAINTENANCE SUPP MAINTENANCE SUPP MAINTENANCE SUPP GAS & OIL UNIFORMS UNIFORMS	ACCOUNT NAME	#1	ACCOUNT NAME		RMH PLACEMENT - MHA - CBP GENERA MHA - CBP GENERA	ACCOUNT NAME	SN N	DEPARTMENT SUPPL DEPARTMENT SUPPL DRUG TESTING SER GAS, OIL & REPAI
10/22/2019     10/28/2019     309694       10/22/2019     10/28/2019     309694       10/22/2019     10/28/2019     309694       10/22/2019     10/28/2019     309789       10/22/2019     10/28/2019     309789       10/22/2019     10/28/2019     309890       10/22/2019     10/28/2019     309890       10/22/2019     10/28/2019     309890	VP DATE DATE TBP PO NO		VP DATE DATE TBP PO NO		10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019	VP DATE DATE TBP PO NO	9	10/23/2019 10/28/2019 309687 10/23/2019 10/28/2019 309687 10/23/2019 10/28/2019 10/24/2019 10/28/2019
80.47 42.44 74.95 10.73 19 130.41 90 22.99 90 22.99	AMOUNT	3,000.00	AMOUNT	2,079.30	1,246.00 400.00 433.30	AMOUNT	5,672.17	7 239.99 7 3.79 10.00 97.16

EXPRESS TIRE COMPANY EXPRESS EXPR	ATWOODS DISTRIBUTING ATWOODS DISTRIBUTING ATWOODS DISTRIBUTING B & G AUTO PARTS BM LOGISTICS EXPRESS TIRE COMPANY
1 2020 211-611-445 1 2020 211-611-445 1 2020 211-611-445 1 2020 211-611-445 1 2020 211-611-321	1 2020 211-611-426 1 2020 211-611-426 1 2020 211-611-426 1 2020 211-611-321 1 2020 211-611-453 1 2020 211-611-445
REPAIRS & MAINTE RANCE SUPP MAINTENANCE SUPP SIGN SUPPLIES	UNIFORMS UNIFORMS UNIFORMS MAINTENANCE SUPP HAULING REPAIRS & MAINTE
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309697 309697 309697 309698 309698 309698 309698 309700 309700 309700 309798 309798 309798 309798 309798 309798 309798 309798 309798 309798 309798 309798 309798 309798 309798 309798 309798	309890 309890 309890 309695 309697
40.00 15.00 15.00 70.00 70.00 2.38 13.41 8.18 23.84 17,569.74 17,569.74 17,569.74 17,569.74 150.53 191.41 25.71 77.03 7.84 36.84 26.45 (36.84) (7.84) 57.29 28.16 39.43	22.99 22.99 22.99 73.80 11,807.34 15.00

AIRGAS SOUTHWEST INC AIRGAS SOUTHWEST INC ATWOODS DISTRIBUTING B & G AUTO PARTS B & G AUTO PARTS B & G AUTO PARTS	VENDOR NAME	PATHMARK TRAFFIC PRO PATHMARK TRAFFIC PRO PATHMARK TRAFFIC PRO PRECISION AUTO GLASS PRECISION AUTO GLASS PROSPERITY BANK #107 PROSPERITY BANK #107 RDO EQUIPMENT COMPAN TRUCK PARTS & SERVIC TRUCK PARTS & SERVIC UNITED AG & TURF
1 2020 212-612-450 1 2020 212-612-30 1 2020 212-612-321 1 2020 212-612-321 1 2020 212-612-321 1 2020 212-612-321 1 2020 212-612-370 1 2020 212-612-335 1 2020 212-612-335 1 2020 212-612-321 1 2020 212-612-321 1 2020 212-612-321 1 2020 212-612-321 1 2020 212-612-321	ROAD & BRIDGE PP ACCOUNT#	1 2020 211-611-322 1 2020 211-611-322 1 2020 211-611-445 1 2020 211-611-574 1 2020 211-611-574 1 2020 211-611-573 1 2020 211-611-321 1 2020 211-611-445 1 2020 211-611-321 1 2020 211-611-321
MAINT CONTRACT MAINT CONTRACT JANITORIAL SUPPL MAINTENANCE SUPP MAINTENANCE SUPP GAS & OIL YARD MAINTENANCE YARD MAINTENANCE YARD MAINTENANCE MAINTENANCE SUPP MAINTENANCE SUPP MAINTENANCE SUPP MAINTENANCE SUPP	#2 ACCOUNT NAME	SIGN SUPPLIES SIGN SUPPLIES REPAIRS & MAINTE REPAIRS & MAINTE CAPITAL LEASE IN CAPITAL LEASE PR MAINTENANCE SUPP REPAIRS & MAINTE REPAIRS & MAINTE MAINTENANCE SUPP
10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019	VP DATE DATE TBP	10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/28/2019 10/28/2019 10/22/2019 10/28/2019 10/23/2019 10/22/2019 10/22/2019 10/22/2019 10/22/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019
309705 309859 309859 309859 309859 309705 309706 309706 309706	PONO	309812 309819 309849 309849 309836 309792 309797 309797 309797 309797 309797
160.06 24.03 13.74 39.95 69.98 111.84 173.88 19.99 19.99 21.90 6.95 42.45 15.00	125,307.72 AMOUNT	56.00 130.00 45.00 180.00 2,012.11 50,777.05 261.75 237.50 159.91 68.50 170.71 214.85 382.93 101.16 4,457.00

PHILLIPS TIRES SMITH AG SERVICE LLC SMITH AG SERVICE LLC STEELE METAL SUPPLY STEELE METAL SUPPLY	PHILLIPS TIRES PHILLIPS TIRES PHILLIPS TIRES	MCCOY'S BUILDING SUP MOORE TIRE & AUTO O'REILLY AUTOMOTIVE	MARTIN MARIETTA MATE MCCOY'S BUILDING SUP MCCOY'S BUILDING SUP	LAWSON PRODUCTS INC	JONES ENTERPRISES	IJS COMPANY JONES ENTERPRISES JONES ENTERPRISES	ENGIE RESOURCES LLC GILFILLAN HARDWARE	EDDIE PERRY	CENTURYLINK	B & G AUTO PARTS	B & G AUTO PARTS	B & G AUTO PARTS	B & G AUTO PARTS	B & G AUTO PARTS B & G AUTO PARTS
1 2020 212-612-445 1 2020 212-612-324 1 2020 212-612-324 1 2020 212-612-321 1 2020 212-612-321	1 2020 212-612-321 1 2020 212-612-445 1 2020 212-612-325 1 2020 212-612-445	1 2020 212-612-321 1 2020 212-612-445 1 2020 212-612-321	1 2020 212-612-376 1 2020 212-612-321 1 2020 212-612-321	1 2020 212-612-321 1 2020 212-612-321	1 2020 212-612-321 1 2020 212-612-321	1 2020 212-612-330 1 2020 212-612-321 1 2020 212-612-321	12 2019 212-612-430 1 2020 212-612-321		12 2019 212-612-435	1 2020 212-612-321 1 2020 212-612-320	1 2020 212-612-321	1 2020 212-612-321	1 2020 212-612-321	1 2020 212-612-321 1 2020 212-612-321
REPAIRS & MAINTE BLADES BLADES MAINTENANCE SUPP MAINTENANCE SUPP	MAIN I ENANCE SUPP REPAIRS & MAINTE TIRES REPAIRS & MAINTE	MAINTENANCE SUPP REPAIRS & MAINTE MAINTENANCE SUPP	ROAD MATERIAL MAINTENANCE SUPP MAINTENANCE SUPP	MAINTENANCE SUPP	MAINTENANCE SUPP	JANITORIAL SUPPL MAINTENANCE SUPP	UTILITIES MAINTENANCE SUPP	REPAIRS & MAINTE	TELEPHONE	OPERATING EQUIPM	MAINTENANCE SUPP	MAINTENANCE SUPP	MAINTENANCE SUPP	MAINTENANCE SUPP
10/23/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019	10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/23/2019 10/28/2019		10/22/2019 10/28/2019 10/22/2019 10/28/2019 10/22/2019 10/28/2019			10/22/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/28/2019	10/22/2019 10/28/2019 10/23/2019 10/28/2019		_	10/23/2019 10/28/2019 10/23/2019 10/28/2019		10/22/2019 10/28/2019		10/22/2019 10/28/2019 10/22/2019 10/28/2019
309716 309857 309857 309837 309837	309716 309845 309716 309716	309713	309713 309713	309867 309867	309856	309712 309892 309856	309711			309706 309932	309862	309706	309706	309706 309706
40.00 12.00 160.16 260.00 128.00	3.94 40.00 750.00 40.00	(43.29) 7.00 95.49	2,742.97 54.99 43.29	49.06 11.99	92.00	99.34 397.00 656.00	99.57 4.47	7.50 7.50	145.56	10.25 718.80	116.80	5.00	48.80	17.90 35.90

	VITTER'S TRACTOR INC	VITTER'S TRACTOR INC	VERTEX MACHINE COMPA	TEXAS BIT	TEXAS BIT	T BAR D TRUCKING LLC	MCCOY'S BUILDING SUP	MARTIN MARIETTA MATE	MARTIN MARIETTA MATE	EXPRESS TIRE COMPANY	ENGIE RESOURCES LLC	ENGIE RESOURCES LLC	ENGIE RESOURCES LLC	ENGIE RESOURCES LLC	CORSICANA NAPA AUTO	B & J TRASH SERVICE	ATWOODS DISTRIBUTING	ATWOODS DISTRIBUTING	ATWOODS DISTRIBUTING	VENDOR NAME			WINTERS OIL COMPANY	UNITED AG & TURF	UNITED AG & TURF	UNITED AG & TURF	TRUCK PARTS & SERVIC
	1 2020 213-613-321	1 2020 213-613-321	1 2020 213-613-321	1 2020 213-613-376	1 2020 213-613-376	1 2020 213-613-453	1 2020 213-613-321	1 2020 213-613-376	1 2020 213-613-376	1 2020 213-613-445	12 2019 213-613-430	12 2019 213-613-430	1 2020 213-613-430	1 2020 213-613-430	1 2020 213-613-321	1 2020 213-613-430	1 2020 213-613-321	1 2020 213-613-321	1 2020 213-613-370	PP ACCOUNT#	ROAD & BRIDGE		1 2020 212-612-370	1 2020 212-612-321	1 2020 212-612-321	1 2020 212-612-321	1 2020 212-612-321
	MAINTENANCE SUPP	MAINTENANCE SUPP	MAINTENANCE SUPP	ROAD MATERIAL	ROAD MATERIAL	HAULING	MAINTENANCE SUPP	ROAD MATERIAL	ROAD MATERIAL	REPAIRS & MAINTE	UTILITIES	UTILITIES	UTILITIES	UTILITIES	MAINTENANCE SUPP	UTILITIES	MAINTENANCE SUPP	MAINTENANCE SUPP	GAS & OIL	ACCOUNT NAME	#3		GAS & OIL	MAINTENANCE SUPP	MAINTENANCE SUPP	MAINTENANCE SUPP	MAINTENANCE SUPP
	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/23/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/21/2019 10/28/2019	10/21/2019 10/28/2019	10/22/2019 10/28/2019	10/21/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	VP DATE DATE TBP P			10/23/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019
•	309691	309691	309838				309729			309723					309722		309720	309720	309720	PO NO		,	309839	309910	309835	309835	309719
29,104.82	1,050.00	97.16	93.38	7,501.20	8,713.40	2,425.93	19.99	4,529.72	4,186.02	40.00	155.59	97.78	22.13	9.77	62.68	25.00	10.95	22.14	41.98	AMOUNT		12,363.82	3,320.25	1,406.04	(96.84)	96.84	29.78

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1 2020 214-614-445 1 2020 214-614-445 1 2020 214-614-445	1 2020 214-614-321 1 2020 214-614-445 1 2020 214-614-445	1 2020 214-614-325 1 2020 214-614-445	1 2020 214-614-445 1 2020 214-614-325	1 2020 214-614-445	1 2020 214-614-445	1 2020 214-614-445	1 2020 214-614-430	1 2020 214-614-430	1 2020 214-614-321	1 2020 214-614-321	1 2020 214-614-321	12 2019 214-614-376	1 2020 214-614-321	1 2020 214-614-330	1 2020 214-614-321	1 2020 214-614-426	1 2020 214-614-426	1 2020 214-614-426	1 2020 214-614-426	1 2020 214-614-426	1 2020 214-614-426	1 2020 214-614-426	1 2020 214-614-495	1 2020 214-614-430	PP ACCOUNT#
REPAIRS & MAINTE REPAIRS & MAINTE	MAINTENANCE SUPP REPAIRS & MAINTE	TIRES REPAIRS & MAINTE	REPAIRS & MAINTE TIRES	REPAIRS & MAINTE	REPAIRS & MAINTE	REPAIRS & MAINTE	UTILITIES	UTILITIES	MAINTENANCE SUPP	MAINTENANCE SUPP	MAINTENANCE SUPP	ROAD MATERIAL	MAINTENANCE SUPP	JANITORIAL SUPPL	MAINTENANCE SUPP	UNIFORMS	MISCELLANEOUS	UTILITIES	ACCOUNT NAME						
10/22/2019 1 10/22/2019 1		10/22/2019 1 10/23/2019 1	10/22/2019 1		10/22/2019 1	10/22/2019 1	10/22/2019 1	10/22/2019 1	10/22/2019 1	10/22/2019 1	10/22/2019 1	10/21/2019 1	10/23/2019 1	10/23/2019 1	10/23/2019 1	10/22/2019 1	10/22/2019 1	10/22/2019 1	10/22/2019 1	10/22/2019 1	10/22/2019 1	10/22/2019 1	10/22/2019 1	10/21/2019 10	VP DATE D/
10/28/2019 10/28/2019 10/28/2019	10/28/2019 10/28/2019 10/28/2019	10/28/2019 10/28/2019	10/28/2019	10/28/2019	10/28/2019	10/28/2019	10/28/2019	10/28/2019	10/28/2019	10/28/2019	10/28/2019	10/28/2019	10/28/2019	10/28/2019	10/28/2019	10/28/2019	10/28/2019	10/28/2019	10/28/2019	10/28/2019	10/28/2019	10/28/2019	10/28/2019	10/28/2019	DATE TBP PO NO
309769	309742 309769 309769	309899 309740	309813	309813	309814	309816			309900	309900	309738		309735	309735	309735	309904	309904	309904	309904	309904	309904	309904	309735		
905.00 635.88	20.19 60.00	1,740.00 30.00	30.00 1,740.00	140.00	140.00	140.00	61.43	11.70	48.00	62.68	26.67	512.73	27.98	1.29	18.36	109.99	109.99	109.99	109.99	109.99	109.99	109.99	19.90	59.93	AMOUNT

309841 452.88	6107/07/01			
000041	-	MAINTENANCE SUPP	1 2020 214-614-321	RDO EQUIPMENT COMPAN
		ROAD MATERIAL		RATTLER ROCK INC
		ROAD MATERIAL	12 2019 214-614-376	RATTLER ROCK INC
		ROAD MATERIAI	12 2019 214-614-376	RATTLER ROCK INC
		ROAD MATERIAL	12 2019 214-614-376	RATTLER ROCK INC
		ROAD MATERIAL	12 2019 214-614-376	RAI I LER ROCK INC
	10/21/2019 10/28/2019	ROAD MATERIAL	12 2019 214-614-376	RATTLER ROCK INC
		ROAD MATERIAL	12 2019 214-614-376	RATTLER ROCK INC
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309759	י ס	ROAD MATERIAL	1 2020 214-614-376	MCCOY'S BUILDING SUP
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309/69		REPAIRS & MAINTE	1 2020 214-614-445	HADEN AUTO REPAIR
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		REPAIRS & MAINTE	1 2020 214-614-445	HADEN AUTO REPAIR

	DOCUMENT SOLUTIONS DOCUMENT SOLUTIONS DOCUMENT SOLUTIONS INTECH WORLDWIDE LP	VENDOR NAME		WINTERS OIL COMPANY	WINDSTREAM	WILSON CULVERTS INC	WILSON CULVERTS INC	WILSON CULVERTS INC	WILSON CULVERTS INC	WILLIAMS GIN & GRAIN	WILLIAMS GIN & GRAIN	VOLVO & MACK TRUCKS	TRUCK PARTS & SERVIC	TRUCK PARTS & SERVIC	TRUCK PARTS & SERVIC	TOMMY MONTGOMERY SAN	STEELE METAL SUPPLY	RDO EQUIPMENT COMPAN	RDO EQUIPMENT COMPAN
	12 2019 232-456-310 12 2019 232-457-310 12 2019 232-458-310 12 2019 232-459-310 12 2019 232-459-310 1 2020 232-455-459	PP ACCOUNT#	JUSTICE COURT TECHNOLOGY	1 2020 214-614-370	1 2020 214-614-435	1 2020 214-614-375	1 2020 214-614-375	1 2020 214-614-375	1 2020 214-614-375	1 2020 214-614-321	1 2020 214-614-321	1 2020 214-614-445	1 2020 214-614-321	1 2020 214-614-321	1 2020 214-614-321	1 2020 214-614-453	1 2020 214-614-375	1 2020 214-614-321	1 2020 214-614-321
	OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES MAINT CONTRACT	ACCOUNT NAME	CHNOLOGY	GAS & OIL	TELEPHONE	CULVERTS	CULVERTS	CULVERTS	CULVERTS	MAINTENANCE SUPP	MAINTENANCE SUPP	REPAIRS & MAINTE	MAINTENANCE SUPP	MAINTENANCE SUPP	MAINTENANCE SUPP	HAULING	CULVERTS	MAINTENANCE SUPP	MAINTENANCE SUPP
	10/21/2019 10/28/2019 10/21/2019 10/28/2019 10/21/2019 10/28/2019 10/21/2019 10/28/2019 10/22/2019 10/28/2019	VP DATE DATE TBP PO	ŀ	10/23/2019 10/28/2019	10/24/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/23/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019	10/22/2019 10/28/2019
		PO NO		309777		309939	309939	309939	309939	309753	309753	309866	309752	309752	309752		309861	309841	309841
10,157.43	23.58 17.18 25.93 10.74 10,080.00	AMOUNT	59,333.89	4,015.80	58.33	331.60	1,193.76	2,261.70	2,128.50	1.60	69.97	211.60	73.06	(52.77)	52.77	13,786.45	630.00	89.70	33.52

# CC ARCHIVE FUND

AMARILLO POLICE DEPA AT&T (HIDTA)  CARROLLTON POLICE DE CITIBANK  CITY OF DENTON CITY OF DENTON CITY OF RICHARDSON P COVERTTRACK GROUP IN FEDEX - TXMAS FEDEX - TXMAS INTEGRATED ACCESS SY INTEGRATED ACCESS SY INTEGRATED ACCESS SY LAURNA JO TUCK MIDLOTHIAN POLICE DE OFFICE DEPOT INC-TXM	VENDOR NAME	VENDOR NAME  DATA PRESERVATION SO
10 2019 321-533-120 10 2019 321-516-411 10 2019 321-516-418 10 2019 321-516-418 10 2019 321-516-418 10 2019 321-516-411 10 2019 321-516-411 10 2019 321-516-411 10 2019 321-516-418 10 2019 321-516-418 10 2019 321-516-418 10 2019 321-516-418 10 2019 321-516-418 10 2019 321-516-310 10 2019 321-516-310 10 2019 321-516-310 10 2019 321-516-310 10 2019 321-516-310 10 2019 321-516-310 10 2019 321-516-310 10 2019 321-516-310 10 2019 321-516-310 10 2019 321-516-310 10 2019 321-516-310 10 2019 321-516-310 10 2019 321-516-310	FUND 321 - HIDTA PP ACCOUNT #	PP ACCOUNT# 1 2020 235-403-420
OVERTIME SERVICES OVERTIME TRAVEL FACILITIES OVERTIME SERVICES SERVICES SERVICES FACILITIES FACILITIES FACILITIES FACILITIES FACILITIES SUPPLIES	ACCOUNT NAME	ACCOUNT NAME  DOCUMENT PRESERV
10/23/2019 10/28/2019 10/23/2019 10/28/2019 10/28/2019 10/28/2019 10/23/2019 10/28/2019 10/23/2019 10/23/2019 10/23/2019 10/23/2019 10/28/2019	VP DATE DATE TBP	VP DATE DATE TBP 10/23/2019 10/28/2019
/2019 /2019	PO NO	PO NO
2,153.64 514.21 4,488.84 515.60 26.06 25.96 306.06 720.00 60.36 63.80 33.00 75.00 100.00 3,196.99 2,038.11 449.99 244.99 129.99 439.99 268.58 72.23 129.99	50,000.00 AMOUNT	AMOUNT 50,000.00

6	•	1				
(121.33)		10/28/2019	10/23/2019	SERVICES	10 2019 321-525-411	VERIZON WIRELESS INC
(3.67)		10/28/2019	10/23/2019	SERVICES	10 2019 321-524-411	VERIZON WIRELESS INC
142.51		10/28/2019	10/23/2019	SERVICES	10 2019 321-533-411	VERIZON WIRELESS INC
113.97		10/28/2019	10/23/2019	SERVICES	10 2019 321-527-411	VERIZON WIRELESS INC
22.99		10/28/2019	10/23/2019	SERVICES	10 2019 321-523-411	VERIZON WIRELESS INC
201.91		10/28/2019	10/23/2019	SERVICES	10 2019 321-522-411	VERIZON WIRELESS INC
113.97		10/28/2019	10/23/2019	SERVICES	10 2019 321-515-411	VERIZON WIRELESS INC
60.05		10/28/2019	10/23/2019	SERVICES	10 2019 321-536-411	VERIZON WIRELESS INC
(88.57)		10/28/2019	10/23/2019	SERVICES	10 2019 321-521-411	VERIZON WIRELESS INC
71.67		10/28/2019	10/23/2019	SERVICES	10 2019 321-526-411	VERIZON WIRELESS INC
228.00	309865	10/28/2019	10/23/2019	SUPPLIES	10 2019 321-516-310	SHI-GOVERNMENT SOLUT
4,906.20	309865	10/28/2019	10/23/2019	SUPPLIES	10 2019 321-516-310	SHI-GOVERNMENT SOLUT
139.90		10/28/2019	10/23/2019	TRAVEL	10 2019 321-516-428	RICK MILTEER
1,712.17		10/28/2019	10/23/2019	OVERTIME	10 2019 321-533-120	RANDALL COUNTY SHERI
11,619.24		10/28/2019	10/23/2019	<b>FACILITIES</b>	10 2019 321-516-418	PS BUSINESS PARKS
34,674.25		10/28/2019	10/23/2019	<b>FACILITIES</b>	10 2019 321-516-418	PS BUSINESS PARKS
391.50		10/28/2019	10/23/2019	OVERTIME	10 2019 321-547-120	OKLAHOMA CITY POLICE
1,239.36		10/28/2019	10/23/2019	OVERTIME	10 2019 321-529-120	OKLAHOMA BUREAU OF N
85.63	309809	10/28/2019	10/23/2019	SUPPLIES	10 2019 321-522-310	OFFICE DEPOT INC-TXM
290.54	309809	10/28/2019	10/23/2019	SUPPLIES	10 2019 321-522-310	OFFICE DEPOT INC-TXM
51.04	309809	10/28/2019	10/23/2019	SUPPLIES	10 2019 321-522-310	OFFICE DEPOT INC-TXM
49.99	309809	10/28/2019	10/23/2019	SUPPLIES	10 2019 321-522-310	OFFICE DEPOT INC-TXM
119.99	309809	10/28/2019	10/23/2019	SUPPLIES	10 2019 321-522-310	OFFICE DEPOT INC-TXM
119.97	309809	10/28/2019	10/23/2019	SUPPLIES	10 2019 321-522-310	OFFICE DEPOT INC-TXM
47.08	309809	10/28/2019	10/23/2019	SUPPLIES	10 2019 321-522-310	OFFICE DEPOT INC-TXM
119.95	309809	10/28/2019	10/23/2019	SUPPLIES	10 2019 321-522-310	OFFICE DEPOT INC-TXM
203.97	309809	10/28/2019	10/23/2019	SUPPLIES	10 2019 321-522-310	OFFICE DEPOT INC-TXM
269.95	309809	10/28/2019	10/23/2019	SUPPLIES	10 2019 321-522-310	OFFICE DEPOT INC-TXM
119.96	309810		10/23/2019	SUPPLIES	10 2019 321-521-310	OFFICE DEPOT INC-TXM

# FUND 322 - HIDTA

VENDOR NAME	PP ACCOUNT#	ACCOUNT NAME	VP DATE	DATE TBP	PO NO	AMOUNT
MVM INC	10 2019 322-531-412 10 2019 322-531-412	CONTRACT SERVICE	10/23/2019 10/23/2019	10/28/2019 10/28/2019		9,132.64 7,783.50
RIVER ROAD MANAGEMEN SUMPTER SERVICES, LL	10 2019 322-515-412 10 2019 322-515-412	CONTRACT SERVICE	10/23/2019 10/23/2019	10/28/2019 10/28/2019		6,134.50 8,515.43
					1	31,566.07
	SHERIFF SEIZURE					
VENDOR NAME	PP ACCOUNT#	ACCOUNT NAME	VP DATE	DATE TBP	PO NO	AMOUNT
АТ&Т	12 2019 960-560-451	MAINT CONTRACT -	10/22/2019	10/28/2019		72.34
	D A FORFEITURE				1	72.34
VENDOR NAME	PP ACCOUNT#	ACCOUNT NAME	VP DATE	DATE TBP	PO NO	AMOUNT
DEAN THEDFORD OFFICE	1 2020 975-475-494	MISCELLANEOUS	10/22/2019	10/28/2019	309885	150.00
DEAN THEDFORD OFFICE	1 2020 975-475-494	MISCELLANEOUS	10/22/2019	10/28/2019	309885	339.00
OFFICE DEPOT INC-TXM	1 2020 975-475-494	MISCELLANEOUS	10/22/2019	10/28/2019	309885 309868	799.00 31.96
OFFICE DEPOT INC-TXM	1 2020 975-475-494	MISCELLANEOUS	10/22/2019	10/28/2019	309868	399.99
OFFICE DEPOT INC-TXM	1 2020 975-475-494	MISCELLANEOUS	10/22/2019	10/28/2019	309868	565.98
OFFICE DEPOT INC-TXM	1 2020 975-475-494	MISCELLANEOUS	10/22/2019	10/28/2019	309868	879.99
					1	3,165.92

**GRAND TOTAL** 

1,251,874.05

# AFFIDAVIT SUBMITTED BY Jane McCollum

Chief Deputy Treasurer

## NAVARRO COUNTY TREASURER

# STATE OF TEXAS

# COUNTY OF NAVARRO

Before me, the undersigned authority, on this day personally appeared the following named persons, and after being duly sworn, deposes and says: Honorable H. M. Davenport, Jr., County Judge, Honorable Jason Grant, Commissioner Pct. 1, Honorable Eddie Perry, Commissioner Pct. 2, Honorable Eddie Moore, Commissioner Pct. 3, and Honorable James Olsen, Commissioner Pct. 4.

I, Jane McCollum, Navarro County Chief Deputy Treasurer, on this 28th day of October, 2019 present to the Navarro County Commissioners Court the revised Monthly Financial Report for the month ending on September, 2019 for the court to review and approve. This report is in compliance with section 114.026 of the Local Government Code, so therefore we hereby execute this affidavit for publication.

With this signed affidavit, We the Commissioners Court, state that the requirements of Subsection (C) have been met with the examination of this report.

Signed and executed this 28th day of October, 2019. Commissioner Pct 1 H. M. Davenport Ir. - County Judge Jason Eddie Moore - Commissioner Pct 3 Eddie Perry - Commissioner Pct 2

Commissioner Pct 4

SWORN AND SUBSCRIBED TO BEFORE ME, this 28th day of October, 2019 by H. M. Davenport, Jr., Jason Grant, Eddie Perry, Eddie Moore, and James Olsen, in their official capacities as the members of the Navarro County Commissioners Court.

Sherry Dowd-Navarro County Clerk

### NAVARRO COUNTY, TEXAS REPORT OF CASH AND INVESTMENTS FOR THE MONTH OF SEPTEMBER, 2019

FUND	BEGINNING BALANCE	RECEIPTS	BANK INTEREST	DISBURSEMENTS	ENDING BALANCE	TEX POOL BEGINNING BAL	TEX POOL DEP/WD	TEX POOL	TEX POOL ENDING BAL	TOTAL
GENERAL	4,438,194.34	1,735,092.68	2,398.57	2,622,431.28	3,553,254.31	672,094.24	135	1,630.59	873,724.83	4,426,979.14
COMMUNITY SUPERVISION	203,271,19	182,675.05	145.52	94,177.32	291,914.44	96,521.46	- 3	180.49	96,701,95	388,616,39
JUVENILE PROBATION	93,885,11	4,869.00	42.34	38,954.28	59,842.17	10,870.19	19	20.33	10,890,52	70,732.69
FLOOD CONTROL	1,246,941.92	1,673.27	666.40	3,000.00	1,246,281.59	2,239.62	-	4.15	2,243.77	1,248,525.36
ROAD & BRIDGE - PCT 1	383,022.47	18,409.90	183.49	131,670.08	269,945.78	32,307.23		60.40	32,367.63	302,313.41
ROAD & BRIDGE - PCT 2	317,411,71	18,409.90	157,67	90,971,16	245,008.12	80,117.10	9	149.81	80,266.91	325,275.03
ROAD & BRIDGE - PCT 3	707,629.26	22,584,70	357,17	168,708.24	561,862.89	68,536.37		128.15	68,664.52	630,527,41
ROAD & BRIDGE - PCT 4	1,107,012.85	18,486.40	573.54	125,022.46	1,001,050.33	79,350.05	82	148.35	79,498.40	1,080,548.73
H.I.D.T.A.	106,505.82	310,829.41	56.90	324,117,50	93,274.63	13.1	•		(2	93,274.63
H.I.D.T.A. SEIZURE	31,434,30	2.20	16,79	(*)	31,451.09	1,760.52		3,25	1,763,77	33,214.86
DEBT SERVICE	281,411.97	3,435.12	151,69	*	284,998,78	2,263.09		4.18	2,267,27	287,266 05
CAPITAL PROJECTS	3,515.98	•	1,88		3,517,86	10,723.62	•	20 04	10,743.66	14,261.52
SHERIFF STATE SEIZURE	82,656 98	•	44 15	72.29	82,628.84	54.05	1.		54.05	82,682.89
DISTRICT ATTY FORF	107,079.24	1,400.00	58.46	2,807,46	105,730.24	116,587,04	•	217,97	116,805.01	222,535.25
HEALTH INSURANCE	351,496.16	306,166.90	209.45	4,751,31	653,121,22	12,415.28	•	23.22	12,438.50	665,559 72
ECONOMIC DEVELOPMENT	53			*		2,230.89	8	4,15	2,235.04	2,235.04
TRUST	1,919,354.20	20,629.21	1,074,00	18,903.02	1,922,154.39	272,137,21		508.77	272,645.98	2,194,800.37
LAKE TRUST	239.85		0.13	*	239 98	98,825.69		184,74	99,010.43	99,250.41
REVOLVING & CLEARING	3,030,606,19	255,951 77	1,651,37	116,955,10	3,171,254.23	792 94	35	1,52	794.46	3,172,048.69
PAYROLL FUND	14,170.00	1,029,514.48	76.77	1,030,324,18	13,437.07				٠	13,437.07
DISBURSEMENT FUND	51,398.00	3,136,085.30	340.95	3,323,197 14	(135,372.89)		•	10		(135,372.89)
2014 GO BONDS	100,722.50	-	53.81		100,776.31	-		٠	•	100,776.31
SPECIAL REVENUE	53.60	14.052.71	0.03	16,055.48	(1,949 14)		100	•	12	(1,949,14)
SHERIFF FED SEIZURE	168,813.53	4,874.93	92.14		173,780.60	1.5	*		15	173,780,60
ELECTION CONTRACT	65,627.08	*9		40,814.30	24,812.78	19	•		100	24,812.78
TOTAL	14,812,454.27	7,085,140.73	8,353.22	8,152,932.60	13,753,015.62	1,759,826.59	•	3,290.11	1,763,116.70	15,516,132.32

INTEREST EARNED:

CURRENT
MONTH YTD
11,643.33 63,524.20

Prepared By: Jane McCollum / Chief Deputy Treasurer

10/15/2019

Date

Vertex Machine Co.

\*P.O. Box 1023 Corsicana, TX 75151

# RECEIVED

OCT 1 5 2019

Date	Invoice #
10/3/2019	1736

Bill To	
Navarro County 601 N. 13th Street Suite 6 Corsicana, TX 75110	

NAVARRO COUNTY AUDITOR'S OFFICE

		P.O. No.	Terms		Project
		309838			
Quantity	Description		Rate	<u> </u>	
2	2710 Bush Hog Wheel Bearing Kit Precinct 3		Rate	46.69	Amount
	Sales Tax			-	93.
	#330		· · · · · · · ·	.25%	0.
	·				
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		T/E	CEIVED 7 2019		
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	1 JV VI		OFFICE		
	Olev				
	1/2	·			
			Total		\$93.38

1836

PURCHASE ORDER NAVARRO COUNTY

300 WEST 3RD AVENUE, SUITE 4

CORSICANA, TX 75110

PHONE: (903) 654-3095

TAX EXEMPT #75-6001092

10/04/2019 PP 01/2020

309838

FAX: (903) 654-3097 PAYMENT TERMS: TEXAS PROMPT PAYMENT ACT

VENDOR: 000463 VERTEX MACHINE COMPANY

ROAD & BRIDGE #3

PO BOX 1023

CORSICANA, TX 75151-1023 ROAD & BRIDGE #3

Unit 330 - Wheel Bearing Kits
WHEEL BEARINGS 213-613-321

Item Amount

Item Total

2 WHEEL BEARINGS FOR BUSH-HOG

46.69 93.38

JOSH CALLED

GRAND TOTAL

93.38

NATALIE ROBINSON / TERRI GILLEN

DATE 10 8 19

ELECTRONIC INVOICES SHALL BE SENT TO AUDITOR@NAVARROCOUNTY.ORG

PAYMENT WILL BE MADE IN ACCORDANCE WITH TEXAS PROMPT PAYMENT ACT, TGC, SUBTITLE F, CHAPTER 2251. BUDGET PROVISIONS HAVE BEEN MADE & FUNDS ARE OR WILL BE AVAILABLE TO MEET THIS OBLIGATION WHEN DUE. PROVIDED THERE IS PROPER & LEGAL PERFORMANCE.



## **NAVARRO COUNTY AUDITOR'S OFFICE**

300 W 3<sup>rd</sup> Ave, Suite 6 Corsicana, Texas 75110 e-mail. auditor@navarrocounty.org

Natalie Robinson, First Assistant, Kaye Martin, Assistant Lisa Clay, Assistant Patty Wells, Assistant Jan Wise, Administrative Assistant

Terri Gillen, County Auditor

Phone: (903) 654-3095

Fax: (903) 654-3097

## INTEROFFICE MEMO

The atta	ached item is being returned for the following reasons:
×	Item incurred before purchase order issued
O C	Purchase order number is inconsistent with invoice
0	Amount billed does not match the purchase order
٥	Vendor on purchase order does not match invoice
0	Insufficient documentation to process payment
٥	Signature or date not present
٥	Budget Account Number (Line Item) is missing – Acct #
<u> </u>	Insufficient budget
0	Payment Request inconsistent with County Policy
0	Other
I nis noi	provide the additional documentation or explanation necessary to process this payment request. ice must remain attached to the payment request.
Addition 	al explanation: PO 1103 Requested by the rendor on 4th. Involute 10/03/19  PO Outo 10/04/19
that the	Navario County Purchasing Policy was not followed on this purchase.
Signatu	
Revised	06/24/19

DEPARTMENT:	Precinct 3
VENDOR:	Vertex Machine Co
VENDOR.	A SULTEX MISCHINE CO
PO #	309838
PO DATE:	10/4/2019
INV DATE:	10/3/2019
APPROVAL REQUIRED	DATE APPROVED:
EXPLANATION:	PO requested after purchase.

1178 -



OCT 09 2019

# **NAVARRO COUNTY AUDITOR'S OFFICE**

Natalie Robinson, First-Assistant Kaye Martin, Assistant Patty Wells, Assistant int

ant 97

Terri Gi	llen, County Auditor	601 North 13th Street, Suite 6 Corsicana, TX 75110	Lisa Clay, Assista
	03) 654-3095	e-mail: auditor@navarrocounty.org	Jan Wise, Assista Fax: (903) 654-309
		INTEROFFICE MEMO	
The att	ached item is being	g returned for the following reasons:	
X	tem incurred befor	e purchase order issued	
<b>o</b> 1	<sup>D</sup> urchase order nui	mber is inconsistent with invoice	
o /	Amount billed does	not match the purchase order	
۱ ه	/endor on purchas	e order does not match invoice	
o 1	nsufficient docume	ntation to process payment	
<b>a</b> 8	Signature or date n	ot present	
o S	System shows invo	ice paid	
o E	Budget Account Nu	mber (Line Item) is missing – Acct #_	
a li	nsufficient budget i	n Line Item	
o F	ayment Request in	nconsistent with County Policy	COPY
<u> </u> С	other		
Please paymen	provide the addition t request. This not	nal documentation or explanation nece ice must remain attached to the paym	essary to process this ent request.
Addition	al explanation:		ž.
CO111111111	partment Head or ing notification the design of the design	$\sim$	Policy was not
1	MILLINE	10/9/2	.n9

Date

INVOICE

80230

# DIGITAL OFFSET LETTERPRESS

Grinting Company

"OVER 70 YEARS AND STILL GOING STRONG" 116 WEST BTH AVE. - P.O. BOX 72 CORSICANA, TEXAS 75151 PHONE (903) 874-5101 FAX (903) 872-0909 Email: blackfordprinting@yahoo.com

Bill To

Navarro County Auditor's Office 300 W 3rd Ave, Suite 10 Corsicana, TX 75110

BLACKFORD

# **RECEIVED**

OCT 7 2019

NAVARRO COUNTY AUDITOR'S OFFICE

			AUDITUI	C2 OLLIC				
Date	P.O. Number							
10/02/19								
	Des	cription	e NeAtion		Quantity		Amount	
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		Que!	fice the	land 39		otal	\$1	5.00
				MISS NO. 1 A 201 STATE	D /	Principles 2 St. Lett. Val.	2247 (424) \$ 94.40 - 5	Children Co.



# Making a Difference

in Navarro County



October 2019

# **Extension Newsletter for County Commissioners Court**

# Leading in Times of Need

To address accidental, man-made or natural disasters, Texas A&M AgriLife Extension and our County Extension Agents and specialists work to prepare families, businesses, and communities to be resilient during times of crisis and work with other State and Federal Agencies to aid in the pending response and recovery.

Texas A&M AgriLife Extension serves as a state agency member to the Texas Emergency Management Council led by the Texas Division of Emergency Management (TDEM). In this role, AgriLife Extension staff serve as communicators and educators related to emergency preparedness, mitigation, and recovery. In addition, AgriLife Extension personnel serve on District Disaster Committees across the State and in the State Operations Center to support the initial response efforts of Texas related to agricultural production damage assessments, stabilization of the livestock infrastructure, and security of Texas' food supply.

Regarding stabilization of livestock infrastructure and securing of the Texas' food supply, Texas A&M AgriLife Extension maintains strike teams of County Extension Agents, supervisors, and specialists from across Texas that stand ready to deploy to an impact zone

in support of recovery efforts coordinated by TDEM and supported by our state agricultural partners. During deployments, Extension personnel will establish animal supply points (ASPs) to coordinate the receiving and distribution of hay, feed and water to impacted livestock owners. Donated hay and feed are provided to livestock owners via direct pickup at an ASP and, in some cases, air



dropped or ferried in by boat to stranded livestock. This provides needed resources to enhance the survivability of displaced or stranded livestock until they can be recovered and the local agricultural infrastructure can stand back up. The efforts of Extension through an ASP not only save livestock, but it aids in stabilizing the finances of families that produce livestock for a living and the communities that rely on production agriculture as one of its economic engines. Through the efforts of Extension, some 13 ASPs were established across the Harvey impact zone and 5,100 tons of hay, 530 tons of cattle cubes, 432 tons of horse feed and 451 tons of all-stock feed were distributed. In addition, 2,200 miles were surveyed by air by Texas A&M AgriLife Wildlife Services and USDA personnel to locate stranded livestock and 117 tons of hay and cubes were airlifted by Texas Military Forces to these stranded animals.

In addition to carrying out traditional roles related to disasters, the sheer magnitude of Hurricane Harvey led to an expanded role for Texas A&M AgriLife Extension and our County Extension Agents in those counties impacted by Harvey.



1841



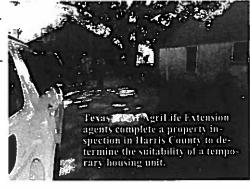


Page Bishop, CEA - AG and Natural Resources Lorie Stovall, CEA- Family Community Health Andrew Lewis, Asst. CEA- AG

With the formation of the Governor's Commission to Rebuild Texas (GCRT) and the assignment of Texas A&M University System Chancellor, John Sharp, as the Commissioner of GCRT, local county Extension Agents were tasked to serve as a liaison between county, municipal and school district officials and State and Federal Agencies working in Harvey recovery in the counties they serve. These Extension liaisons made daily contact with local jurisdictions to determine if they had any recovery related issues associated with of damaged public property and equipment. Any identified issue was forwarded to the Assistance Center on the Texas A&M campus or the FEMA Joint Field Office in Austin to be reviewed and a resolution outlined. Resolutions were then shared with the Extension liaison who, in turn, then shared it with the appropriate elected official. Over 6,500 such field reports were documented by Extension liaisons during Harvey with some 747 resolutions provided back to local elected officials. Such daily communications aided in identified and clearing roadblocks associated with the Hurricane Harvey response with the hope to make recovery efforts more efficient.

Other roles assumed by some local county Extension agents and some Extension specialists included serving on financial technical assistance teams and conducting inspections of damaged homes and property.

To help jurisdictions more efficiently organize and file reimbursement requests for such things as debris removal, providing emergency protective services, and repair to damaged facilities or equipment through the FEMA Public Assistance Grants portal associated with the recovery efforts from Harvey,



Extension personnel received special training and deployed to assist jurisdictions as requested. Finally, several County Extension Agents completed inspection of damaged homes and property for the General Land Office to expedite of the placement of mobile homes or recreational vehicles as temporary housing units for families repairing or rebuilding storm damaged homes.

This use of local County Extension agents as a force multiplier in times of disaster was also tested during the recent October flooding the many parts of Texas experienced. County Extension agents helped TDEM in completing preliminary damage assessments across many counties impacted by heavy rainfall. Such coordination could lead to a process of making such assessments more efficient and timely, thus aiding in speeding the recovery for impacted communities.

# **Agriculture and Natural Resources:** Waste Management:

County Cleanup Day, held June 1st, Corsicana Reginal Landfill received 2,865 cubic yards of debris. Cost savings for Navarro County Citizens of \$12,202.00. Cleanup Utilized 85 adult volunteers, Collaboration with the Navarro County Sheriff Office, Adult Probation office, City of Corsicana and Navarro County Commissioners Court.

Tire Collection Day, held September 6th. Collaborating with the Commissioners Court, City of Corsicana, Adult probation and Navarro County Youth Expo. This Annual program collected 4,350 tires. 28 adult volunteers expedited the program.

Wildlife Education:

Feral Hog Seminar, held June 27th, Dawson High School. Wild pig biology, Impacts and Control Techniques, and Wild pig safety and Disease concerns, 23 Registered participants

Wild Hog Management Workshop, held September 19, Expo Center. Wild hog biology, Impacts and Control Techniques, Laws on Feral Hogs, Disease Concerns and Transportation regulations, Demonstration on Wild hog Control Techniques. 51 registered participants

Livestock and Forage Education:

Beef Cattle Production Seminar, held October 3rd. Beef Cattle Market outlook, Stocking Rates on Range and Pasture, adding value to your calves, and external parasites. 32 registered participants Beef Cattle Calendar, 1200 copies of beef calendar distributed with proper vaccination protocols, calving dates and herd health tips. Stocker Beef Cattle Data: Collection of stocker cattle data monthly at Corsicana Livestock Auction barn on 30 random head.

4-H and Youth Development:

Navarro County 4-H had 11 Clubs chartered during the 2018-19 enrollment year with 229 youth members and 181 adult leaders. Food and Fiber Roundup:

Annual program to educate 4th grader's and teachers of how agriculture products are produced in Navarro County. Youth gain experience from 7 stations: Vegetables, Dairy, Beef, Swine, Grains, Cotton and Water Conservation. Pre and post test were used to evaluate program. 896 youth participated with 65 adult volunteers.

Hatching in the Classroom:

This unique embryology curriculum guiding students through development of eggs to live chicks was implemented at 6 Elementary schools teaching 909 youth basic scientific principles through hands on experiences. Schools participating: JLC Catholic, Dawson, Blooming Grove, Navarro, Bowie, and Kerens Elementary. 32 adult volunteers assisted with the program.

4-H Leadership and Personal Development:

District and State 4-H Roundup (35), Clothing & Textiles (5), Food & Nutrition(30), District and State Shooting Sports (26), Public Speaking (4), Consumer Decision Making (24), Photography(9), District 8 County Camp (23), Leadership Lab "Surge"(3)

4-H Livestock Projects:

145 youth participated in 4-H Livestock Projects with (36) participants at the Major Livestock shows: Fort Worth, San Antonio, San Angelo, Houston and Austin. (109) participated in the Navarro County Youth Expo with entries in: Steers, Heifers, Sheep, Goats, Swine, Creative Arts, Wood Working, Ag Mechanics, Poultry, Rabbits, Food, Consumer Decision, and Livestock Judging.

Family & Consumer Sciences:

Early Childhood Educator Training Series: Multi-county training taught via the web with TAMU specialists and facilitated in counties throughout the state January through October. Childcare workers receive 1 hour of face to face CEU each month. Navarro had 3 to 7 participates each month and the series was submitted to TEA-FCS and NEA-FCS for a team award and won at the State, Regional and National levels.

Chronic Disease Management Programing: Do Well Be Well with Diabetes was held in the fall and spring with 14 participants. Cooking Well with High Blood Pressure was held with 15 participants. Health Express: A Matter of Cholesterol was taught for the House of refuge and Foster Grandparents with 29 participants. General Community Health: Many one-shot programs were created as needed for community groups throughout Navarro County for programming. Two Kinsloe House programs were held showcasing Dinner Tonight Recipes and how to read nutrition food labels and dates with 45 participants and a program with creating Wellness baskets and sharing recipes with 45 participants. Working on Wellness Facebook Group: The was a multi-county 6-

week wellness challenge with a Walk Across Texas component that I

marketed to Navarro County employees and Corsicana ISD. We had 58 participants. Our WOW Navarro County Walk Across Texas group has 12 participants walking 14,891 miles in the spring and 357 miles in the fall and will continue until the end of October. Learn Go Eat Grow and Better Living Texans Youth Nutrition: In the Spring I was a pilot teacher for the new Early Childhood LGEG and taught the gardening nutrition program at Drane Learning Center with 36 Pre-K students. This fall we began the early childhood program with Dawson Pre-K with 23 participants. We also began the LGEG program with the Boys and Girls Club and have 60 participants. We partnered with the Corsicana Parks and Recreation summer programs and assisted with a Garden Tea Party where we taught about growing fruits and vegetables with 22 participants. We also assisted with the Pioneer Play day and provided healthy BLT snacks and helped with physical activities and games with 22 participants. We also partnered with VOICE Summer school programs and provided healthy snack activities and nutrition education with a total of 216 participates for all sessions.

Thanks for allowing me the opportunity to update you on the Extension educational programming in Navarro County and the efforts being made by your county Extension agents Page, Lorie, Andrew and Cecily. They continue to provide programming which is in tune with our mission which is to provide quality, relevant outreach and continuing educational programs and services to the people of Texas. If you ever have any questions, comments, or concerns, please do not hesitate to give me a call at 254-968-4144 ext.204 or e-mail at d-kelm@tamu.edu.

Donald W. Kelm, Ed.D. District Extension Administrator

# COUNTY OF NAVARRO **COMMISSIONERS COURT ORDER**

WHEREAS the Navarro County Commissioners Court desires to provide the employees of Navarro County with a uniform format for dealing with various employment related issues; and

WHEREAS the Navarro County Commissioners Court wishes to adequately communicate to employees the policies and procedures of the County:

THEREFORE, BE IT RESOLVED that the Navarro County Commissioners Court and hereby approve, and adopt, the NAVARRO COUNTY PERSONNEL POLICY MANUAL.

ADOPTED THIS 28 DAY OF 0th 2019

H.M/Davehport

County Judge

missioner, Pct. 1

**Eddie Moore** 

Commissioner, Pct. 3

Commissioner, Pct. 2

Commissioner, Pct. 4

Witnessed and Attested By:

**Sherry Dowd** 

**County Clerk** 

# Navarro County Personnel Policy Manual Revisions October 2019

Section 1B-17 CODE OF CONDUCT Page 24

Revised to add policy per approval of addendum by Commissioners Court, July 2019.

Section 1C-2 COUNTY VEHICLE USAGE Page 27

Revised to include verbiage regarding driving safety and the use of seatbelts in county vehicles.

Section 2B-1 HEALTH PLAN Page 46

Revised to include dental. HEALTH/DENTAL PLAN

Section 2B-2 OTHER PLANS – LIFE, SUPPLEMENTAL Page 47

Revised to include vision. OTHER PLANS – LIFE, VISION, SUPPLEMENTAL

Section 2B-4 PERSONAL TIME Pages 49-50

Revised to include policy clarification dated April 2019.

Section 2B-10 FUNERAL LEAVE Page 55

Revised to redefine "immediate family" to include grandparents.

#### **1B-16 WHISTLEBLOWER**

An employee may, in good faith, report an alleged violation of any County policy or federal or state law to his or her supervisor, department head, or Human Resources, unless any or all of these persons are the alleged perpetrators of the alleged violation of policy or law. If all of the listed persons are alleged to be involved in the violation, the employee may report the allegation to the Navarro County District Attorney. The County will investigate the reported activity.

An official, supervisor, department director, or any other employee is prohibited from taking adverse employment action against an employee who, in good faith, reports an alleged violation of County policy or federal or state law to a designated person, pursuant to this policy.

An employee who does not make such a report in good faith may be subject to disciplinary action up to and including termination of employment.

An employee who, in good faith, believes he or she is being subjected to retaliation based on a report of alleged wrongdoing under this policy should immediately contact Human Resources.

The County will comply with the law known as the Whistleblower Act which prohibits retaliation against public employees who report official wrongdoing. The act states that "a state or local governmental entity may not suspend or terminate the employment of, or take other adverse personnel action against, a public employee who in good faith reports a violation of law by the employing governmental entity or another public employee to an appropriate law enforcement authority." (V.T.C.A., Government Code § 554.002(a)).

An employee with a question regarding this policy should contact Human Resources.

#### 1B-17 CODE OF CONDUCT

Code of Conduct - County employees must abide by the laws of the United States, the State of Texas, and the ordinances or resolutions of Navarro County while on duty. They shall conduct themselves in a professional and ethical manner at all times. In performing their day to day duties involving contacts with the public, County employees should be aware impressions of County government are formed, in part, upon their speech, conduct and general demeanor. Employees should strive to be well-groomed, helpful and patient.

Commented [32]: Approved by Commissioners Court July 2019

It has been determined that the following types of conduct are unacceptable and may lead to discipline up to and including termination.

- a. Intentional fraud in securing employment;
- Intentionally or knowingly filing a false, incomplete or misleading report or record:
- Conviction of any felony or of a misdemeanor involving moral turpitude, or the entry of a plea of no lo contendere to either during employment;
- d. Intentional misuse of government funds or property;
- Intentional falsification or misuse of government records, including: application forms, time and financial records, reports, files or personnel documents;
- f. Reporting to work or working under the influence of alcohol or substances that impair job performance, or the use of such substances during working hours; except prescribed medication that does not adversely affect the ability to perform assigned work tasks;
- g. Fighting that is intentionally, knowingly or recklessly done.

Supervisory Conduct - Supervisors shall conduct themselves with professionalism, integrity, and exercise appropriate authority for their position. Behaviors or actions that diminish the perception of these qualities will be admonished. During normal working hours, County employees will strive to maintain a work environment that is free from inappropriate (intimate, romantic or dating) relationships between supervisors and their subordinates or between employees involved in any other power-differentiated relationship. Power-differentiated relationships can lead to sexual harassment or the perception of harassment, and adversely affect employee morale, workplace operations, and productivity because of favoritism, bias, or unfair treatment or the perception of such treatment.

A "power-differentiated relationship" is any supervisor-subordinate work relationship or other work relationship in which one employee supervises or manages (directly or indirectly) another employee or makes decisions concerning another employee's work activities, conditions or privileges of employment. The County does not otherwise discourage friendship or social activities among its employees.

In order to effectuate the purposes expressed above, if an intimate, romantic, or dating relationship develops between a supervisor and a subordinate, the supervisor involved in the relationship must promptly report it to their Department Head who shall investigate and submit a recommendation to resolve the workplace relationship to the Human Resources Department.

Once a power-differentiated relationship is reported, the County may attempt to modify the work relationship, through transfer within the County or by any other available options.

Insubordination - Employees shall obey all lawful orders and directions given by their supervisor. Failure or deliberate refusal of an employee to obey such orders is insubordination. Flouting the authority of a supervisor by displaying obvious disrespect or by disputing orders is likewise insubordination.

Truthfulness - Employees shall not knowingly give any faise or misleading information concerning the duties, responsibilities or actions of the agency or any member thereof, nor withhold any information that is their duty to report, nor falsify any official documents.

Responsibility to Serve the Public - Employees shall consider it their duty to be of service to the general public and to render that service in impartial, considerate, professional and patient manner.

Respecting the Rights of Others - Employees shall respect the rights of others and shall not engage in discrimination, oppression or favoritism. The use of profane, demeaning or insulting language will not be tolerated.

Sleeping on Duty - Employees should be alert while at work. Sleeping or napping while on duty is strictly forbidden.

Failure to comply with this Code of Conduct policy may result in discipline up to and including termination.

# C. COUNTY PROPERTY AND EMPLOYEE RESPONSIBILITY

# 1C-1 COUNTY PROPERTY USAGE

Each county employee shall be responsible for the care, maintenance, proper use, and upkeep of any County equipment assigned to him/her. County employees shall only use equipment, tools and other County property that they are authorized to use. Personal use of county equipment, supplies, tools, and any other county property is not permitted and may result in disciplinary action up to and including termination of employment. Improper use may subject the offender to criminal prosecution.

# 1C-2 COUNTY VEHICLE USAGE

Some employees may be required to use County vehicles as a part of their job. Employees who are assigned County vehicles shall be responsible for the care, maintenance, proper use and upkeep of these vehicles. Employees may only use the vehicles they are authorized to use. Employees may not allow other individuals to operate the vehicles they have been assigned. No unauthorized passengers are allowed in county vehicles.

If personal use of a county vehicle is permitted the employee will be required to keep a log of all personal miles driven, including to and from work. These personal miles will be

subject to payroll taxes at the current IRS rate in accordance with IRS rules and regulations.

Employees who operate vehicles must maintain a current active license for the operation of that vehicle. If they have any change in status of their license they must immediately notify their supervisor. An employee whose job involves operation of a vehicle requiring a license for its legal operation shall be subject to possible job change, demotion or termination of employment if his or her required license is suspended or revoked.

Employees who drive county owned vehicles or who routinely drive their own vehicle on county business are expected to maintain their personal driving record free from moving violations and DWI's. Any violations should be reported to employee's supervisor or department head. Payment of any traffic citations is the responsibility of the employee. Any driving record that establishes a pattern of unsafe driving practices that may endanger you or others, or impact your ability to perform your job duties, could subject you to disciplinary action and/or termination.

An employee whose job involves operation of a vehicle or equipment requiring a license for its legal operation, but who is deemed uninsurable by the County's vehicle liability carrier even though the employee's license has not been revoked or suspended, shall be subject to possible job change, demotion or termination of employment.

The primary responsibility of a driver is to operate a motor vehicle safely. The task of driving requires the driver's full attention and focus. Employees who are driving on county business are expected to follow all traffic regulations (including posted speed limits) and refrain from engaging in any activity that takes their eyes and attention off the road.

Seat belts must be worn and secured at all times when vehicle is moving. The driver must be responsible for assuring that all passengers are seated and properly secured before moving the vehicle.

Any employee involved in an accident while operating County equipment or vehicles shall immediately report the accident to his or her supervisor and to the proper law enforcement or other authority immediately. A copy of all accident and incident reports prepared by the employee shall be sent to the supervisor, County Auditor and the County Judge.

#### **1C-3 CELL PHONE USAGE**

The County determines on a case by case basis the need for County provided cell phones. County cell phones are to be used for County business purposes only.

Commented [33]: Isaac Garcia, TAC Risk Consultant, recommends to add highlighted portions to be in compliance for annual Safety Award. (Specifically a seatbelt policy) Abusing the retirement provisions in such a manner would violate a qualification requirement for retirement plans under Section 401(a) of the Internal Revenue Code, potentially resulting in significant tax consequences for the employer, its participating members and those retired employees.

Any retiree who meets all other TCDRS requirements, who is rehired consistent with this policy, must establish a new membership with TCDRS and will be considered to be a new member for the purposes of beneficiary determination and benefit selections.

#### **B. EMPLOYEE BENEFITS**

# 28-1 HEALTH/DENTAL PLAN

All regular full-time employees of the County shall be eligible for the group medical and dental plan. Regular variable hour employees who work an average of thirty (30) or more hours a week in the measurement period will be eligible for health and dental insurance after the measurement period. Regular part time, temporary seasonal, temporary short-term part time, and regular variable hour employees who work an average of less than thirty (30) hours a week in the measurement period will not be eligible for health or dental insurance.

Premiums for the coverage for eligible employees shall be paid entirely by the County.

Eligible employees may cover their qualified dependents by paying the full premium for the dependents. Deductions for dependent coverage shall be made through payroll deduction from the employee's paycheck each pay period.

Details of coverage under the group medical and dental insurance plans are available in the County Human Resources Office and may be obtained during the normal working hours for that office.

Employees who leave the employment of the County or who lose their coverage eligibility, may be eligible for an extension of the medical plan for themselves and their eligible dependents under the Consolidated Omnibus Budget Reconciliation Act (COBRA). If an employee is unable to return to work following FMLA leave, if eligible, they will be offered COBRA. Information on extension of benefits under COBRA is available in the County Human Resources Office and may be obtained during the normal working hours for that office. COBRA notifications will be provided to all employees within 30 days of their hire date. All eligible employees and qualified dependents will be provided with COBRA information following their termination

Commented [J4]: Highlighted statements to include added



#### 2B-2 OTHER PLANS - LIFE, VISION, SUPPLEMENTAL

The County provides a limited amount of life insurance on eligible employees as part of the group medical plan coverage. The County provides voluntary dependent life insurance, voluntary vision coverage and supplemental insurance coverage under approved providers. All voluntary and supplemental insurance coverage premiums are the responsibility of the employee. Information regarding these supplemental insurances may be obtained from the County Human Resources Office.

Commented [J5]: Highlighted statement to include added voluntary vision coverage.

# **2B-3 VACATION**

All regular full-time employees of the County shall be eligible for the vacation benefit.

Accrual of vacation shall begin at the time an employee begins work in a position eligible to accrue vacation, but an employee must work for a minimum of twelve (12) consecutive months in such a position before being eligible to take any vacation.

Upon completion of twelve (12) consecutive months of employment in a position eligible to receive vacation, an employee will be entitled to vacation during the remainder of the calendar year, based on the following schedule:

Month of Employment	Vacation Hours
January	80
February	80
March	72
April	64
May	56
June	48
July	40
August	40
September	32
October	24
November	16
December	8

In subsequent years, for the purpose of computing vacation leave, "commencement of employment" shall be January 1st of the calendar year in which the employee was first employed in a position eligible to receive vacation. In the event that an employee has resigned and is rehired by the County, the year of the most recent date of employment in a position eligible to receive vacation shall be used to calculate the number of vacation hours available.

Vacation shall not be accrued while an employee is on leave without pay.

The maximum amount of unused vacation an employee shall be allowed to have at one time is the amount the employee would earn in one (1) year based on the employee's date of employment.

Vacation may not be carried forward in whole or in part from year to year. Exceptions to this policy will require approval in advance by the Commissioners Court.

Scheduling of vacations shall be at the discretion of the individual department heads. The minimum amount of vacation that may be taken at any time shall be one hour.

Employees shall only be able to use vacation which has already been accrued and shall not be allowed to borrow vacation against possible future accruals. Employees shall not be allowed to receive pay for vacation in lieu of taking time off.

If a holiday falls during an employee's vacation then the employee will not be charged for the vacation.

If an employee has worked for at least one year in a position which accrues vacation at the time the employee resigns, is discharged, or is terminated for any other reason, the employee shall receive pay for all unused vacation up to the maximum allowed under this policy.

An employee who resigns, is discharged or is terminated for any reason, in their fifth or tenth year prior to their anniversary date shall not be entitled to receive pay for the unused pro-rated portion of their vacation time.

An employee who has not worked for a minimum of twelve (12) consecutive months that accrues vacation shall not be eligible for any vacation pay upon termination of employment.

Each employee shall be responsible for accurately recording all vacation time used on their time sheet.

# 2B-4 PERSONAL TIME

All regular full-time employees shall earn paid personal time at a rate of eight (8) hours for every three (3) months of service (based on calendar year quarters).

Only personal time that has been earned may be used.

Commented [36]: Add policy clarification that was sent out April 2019

Commented [37]:

During the initial year of employment, an employee will be entitled to hours of personal leave based on the following schedule:

Date of Hire	8 Hours Available on the 1st of Each Month	Personal Time Hours	
January 1	April, July, October	24	
January 16/February 1	May, August, November	24	
February 16/March 1	June, September, December	24	
March 16/April 1	July, October	16	
April 16/May 1	August, November	16	
May 16/June 1	September, December	<b>16</b>	
June 16/July 1	October	8	
July 16/August 1	November	8	
August 16/September 1	December	8	
September 16/October 1	January	8	
After October 1	N/A	0	

In subsequent years, accruals will be on a quarterly basis (based on the following schedule):

Quarters	8 Hours Available to Use As of
January 1 – March 31	April 1
April 1 – June 30	July 1
July 1 - September 30	October 1
October 1 – December 31	January 1

Only the eight (8) hours accrued in the last quarter (Oct 1 – Dec 31) of each year is allowed for carry-over to use the following January.

# 2B-5 <u>SICK</u>

All regular full-time employees of the County shall be eligible for the sick leave benefit. Eligible employees shall accrue sick leave at a rate of eight (8) hours per month. Accrual of sick leave shall start at the time an individual begins work for the County in a position eligible for the sick leave benefit.

The maximum amount of unused sick leave an employee shall be allowed to have at any time is 480 hours.

#### **2B-9 JURY DUTY**

All employees of the County who are called for jury duty shall receive their regular pay for the period they are called serve on jury duty, which includes both the jury selection process and, if selected, the time they actually serve on the jury. Pay for serving on a jury shall only include the time the employee would have normally been scheduled to work and will not include extra pay if jury service involves time outside the employee's normal work schedule. Any fees paid for jury service may be kept by the employee.

All employees who are subpoenaed or ordered to attend court to appear as a witness or to testify in some official capacity on behalf of the County shall be entitled to leave with pay for such period as his/her court attendance may require. If an employee is absent from work to appear in private litigation in which he/she is a principal party, the time shall be charged to vacation, other eligible paid leave, or leave without pay.

#### **2B-10 FUNERAL LEAVE**

All employees shall be allowed up to three (3) regular work days leave with pay for a death in the immediate family. For purposes of this policy, "immediate family" shall include the employee's spouse and the child, foster child, parent of employee or employee's spouse, brother or sister of employee or the employee's spouse, grandparents of employee or employee's spouse. Employees may be allowed time off (at the discretion of the department head) with or without pay, up to a maximum of eight (8) hours, to attend the funeral of a relative who is not a member of the immediate family or the funeral of a friend. If leave is needed beyond the limits set in this policy, it may be charged to available vacation or compensatory time or to leave without pay.

# **2B-11 MILITARY LEAVE**

All County employees who are members of the National Guard or active reserve components of the United States Armed Forces shall be allowed up to fifteen (15) days off per federal fiscal year with pay to attend authorized training sessions and exercises. The fifteen (15) day paid military leave shall apply to the Federal Fiscal year and any unused balance at the end of the year shall not be carried forward into the next Federal Fiscal year. Pay for attendance at Reserve or National Guard training sessions or exercises shall be authorized only for periods which fall within the employee's normal work schedule. An employee may use annual leave, earned compensatory time, or leave without pay if he/she must attend Reserve or National Guard Training sessions or exercises in excess of the fifteen (15) day maximum.

An employee going on military leave shall provide his or her supervisor with a set of orders within two (2) business days after receiving them.

Commented [28]: "Grandparents" was inadvertently omitted from original policy.

# NAVARRO COUNTY OFFICE OF PLANNING AND DEVELOPMENT

Stanley Young - Director syoung@navarrocounty.org 601 N 13th St Suite 1 Corsicana, Texas 75110 903-875-3312 ph. 903-875-3314 fax

# **SUBDIVISION APPLICATION FORM**

Please type or print information.

This form shall be completed by the applicant and submitted to the Navarro County Office of Planning and Development along with the required number of copies of the plat, review fee and all other required information prior to submittal to Commissioners Court.
Type of Plat Submittal:PreliminaryFinalReplat/Amendment
Proposed name of subdivision: Peninsula Point at Richland Chambers
Acreage of subdivision: 48.190 Acres Number of proposed lots: 201
Name of Owner: TH Richland Chambers, LLC; Richard Grandy
Address: 10670 N. Central Expwy., Ste Dallas, Texas 75321
Phone number: 214-252-9762 Email: rgrandy@bgdevelopment.com
Surveyor: Jeremy Deal w/RealSearch of Texas
AddressP.O. Box 1006, Godley, Texas 76044
Phone number: 817-937-2655 Fax Number:
Email: jdeal@realsearch.org
Physical location of property: South side of County Rd. SE3290 @ the intersection of SE3290 & County Rd 3300
Legal Description of property: Being 48.190 acres of land situated in the D.T. Dunham Survey, Abstract Number 242, Navarro County, Texas.
Intended use of lots (check all that apply):  Residential (single family) Residential (multi-family) Commercial/Industrial  Other (please describe) Residential RV lots
Property located within city ETJ?
YesNo If yes, name if city:
I understand that the approval of the final plat shall expire unless the plat is recorded in the office of the County Clerk within a period of 60 days after the date of final approval.
Signature of Ourses
Signature of Owner Date
In lieu of representing this request myself as owner of the property, I hereby authorize the person designated below to act in the capacity as my agent for the application, processing, representation and/or presentation of this request.
Signature of Owner: Date:
Signature of Authorized Representative: Date:

1.	A subdivision must be platted if a tract of land is to be divided into 2 or more tracts, any one of which is 10 acres or less
	or includes land dedicated to common use (easements, parks, roads, etc.)
2.	This subdivision will contain: (check one)
	a Public Street (any area, parcel, or strip of land (road) which provides vehicular access to adjacent
	property or land whether designated as a street, highway, freeway, thoroughfare, avenue, land boulevard, road, place
	drive, or however otherwise designated and which is either dedicated or granted for public purposes or acquired fo
	public use by prescription.)
	b. Private road (a vehicular access way under perpetual private ownership and maintenance.)
3.	In case of private roads in the subdivision, the following names have been proposed. Please note names cannot be
	duplicate of any existing road names in the county.
	a. Shoreline Drive ,0.56 mi.
	b. Peninsula Road , 0.68 mi.
	c. Edgewater Road .0.04 mi.
	d Rig Water Road . 0.02 mi.

- 4. Submit copies of the plat and any associated plans to the following persons 20 days prior to the date that the Planning and Zoning Commission or Commissioners Court is to grant approval or denial of said plat.
  - a. County Commissioner in who's Precinct the subdivision lies.
  - b. County 9-1-1 Coordinator
  - c. County Health Sanitarian or Tarrant Regional Water District representative
  - d. County Floodplain Administrator
  - e. All utility companies, i.e. water, electric, telephone.

# THE FOLLOWING SHALL BE ATTACHED TO THIS APPLICATION:

- 1. A performance bond or irrevocable letter of credit must be issued to the County equal to the estimated cost of construction of the roads and shall remain in effect until the roads are completed in accordance with the Subdivision Regulations and accepted by the Commissioner.
- 2. Notarized Deed Restrictions or Restrictive Covenants
- 3. Road construction plans sealed by an Engineer licensed to practice in the State of Texas
- 4. Drainage plans
- 5. One Copy on reproducible Mylar 18"x24" for recording
- 6. Tax certificates, for final plat
- 7. Letters from utility companies indicating agreements for service
- 8. Funded service agreements, for final plat
- 9. Soil Survey and waste disposal plan, final plat

# The plat shall include:

Bear the words "Preliminary Plat"/"Final Plat"/"Replat" whichever is applicable

Drawn to scale: No less than 1"= 100"

Proposed name of subdivision

Name of City, County, and State

Name, address, and phone number of subdivider

Name, address, and phone number of designer of plat

Scale, true and grid north points and date of preparation

Location sketch showing relationship to the surrounding area

Sufficient data to determine readily and reproduce on the ground the location, bearing and length of every road line, boundary line, block line and building line, whether curved or straight

An accurate boundary survey of the property which is being subdivided, noting the bearings and distances of the sides, same being referenced to original survey lines or established subdivision, showing the lines of all adjacent lands and properties, lines of adjacent streets, alleys and easements, noting width and names of each

Utility easement statement (attached)

Acreage on all lots (Residential 1(one) acre minimum lot size / Commercial 2 (two) acre minimum lot size).

For plats within 5,000 ft. of the Richland Chambers Lake: An accurate survey of the 315 and 320 MSL contour line The distances between the 315 and 320 MSL contour lines The 2000 ft. jurisdictional line for Tarrant Regional Water District Zoning district classification on land to be subdivided and on adjoining lands

# **EXISTING CONDITIONS:**

Names of adjoining property owners or subdivisions and showing existing property lines, streets, alleys and other pertinent physical features

Acreage to be subdivided

Location of streams, lakes, and swamps, as pertinent, with direction of flow indicated

Location, width and names of all platted roads, railroads, utility rights-of way, easements, public areas, existing buildings, and structures

Delineation of existing sewer lines, water mains, drains, culverts, or other underground facilities within the tract or within the right-ofway of boundary roads, with pipe sizes and grades

Regulatory flood elevations and boundaries of flood-prone area. Indicate 100-year flood plain boundaries and floodway boundaries.

# **PROPOSED CONDITIONS:**

Layout of roads with widths notes.

Layout of all lots, including building setback lines and lot divisions.

Utility easements, with widths noted.

Acreage on all lots (Residential 1(one) acre minimum lot size / Commercial 2 (two) acre minimum lot size).

Designation of all land to be reserved or dedicated for open space or recreational use.

#### Proper signature blanks for:

County Judge

**County Commissioners** 

County Clerk

Owner

**Notary Public** 

TCEQ Authorized Agent (Tarrant Reginal Water District or Navarro County)

# For Plats within 5,000 ft. of the Richland Chambers Lake:

Tarrant Regional Water District Representative

Planning and Zoning Chairman and Vice Chairman

Mayor of any city exercising its Extra Territorial Authority

# Must be submitted with plat:

Appropriate water, sewer, paving and drainage plans sealed by and engineer certified to practice in the State of Texas.

Plat fee:

Subdivision of 5 lots or less

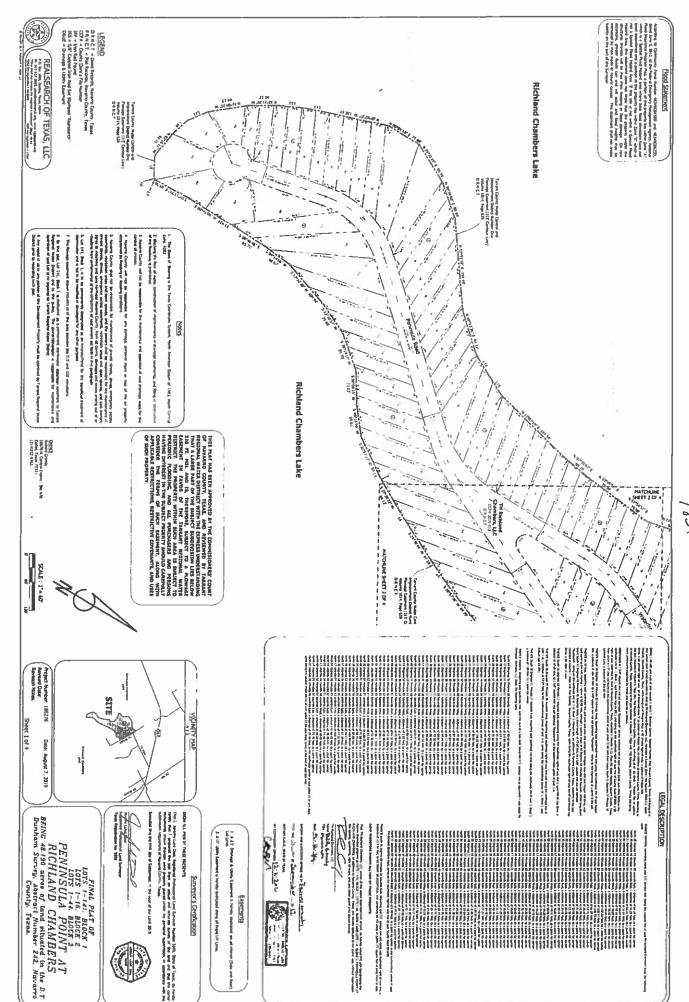
\$150.00

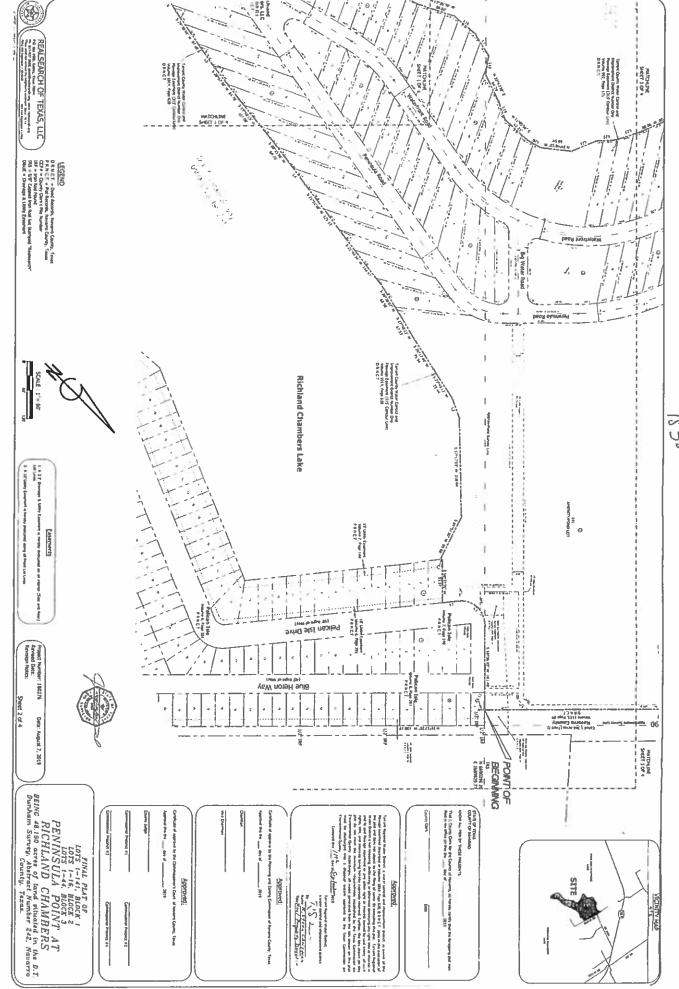
Subdivision of 6-20 lots

\$300.00

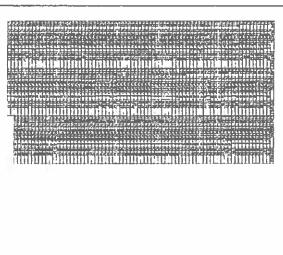
Subdivision in excess of 20 lots

\$400.00









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Western Surety Company Effective Date: October 28th, 2019

# LICENSE AND PERMIT BOND

KNOW ALL PERSONS BY THESE PRESENTS:	Bond	No. 64849696
That we, Adam and Royce Construction, LLC di	oa Ar Services	
of Lindale, and WESTERN SURETY COMPANY, a corporation	State of Texas duly licensed to do s	, as Principal, surety business in the State of
Texas	, as Surety, ar	e held and firmly bound unto the
County of Navarro , S	State of Texas	, as Obligee, in the penal
sum of <u>Fifty Thousand and 00/100</u> lawful money of the United States, to be paid to the ( we bind ourselves and our legal representatives, firmly	Obligee, for which pay	LLARS (\$50,000,00 ), ment well and truly to be made,
THE CONDITION OF THE ABOVE OBLIGATION	ON IS SUCH, That v	vhereas, the Principal has been
licensed Road maintenance/ damage. County of		<u> </u>
		by the Obligee.
October 28th , 2020 , unless reaches the Sound of thirty-five (35) days from the mailing of said notice shall thereupon be relieved from any liability for any late. Regardless of the number of years this bond against this bond, and the number of premiums which is billity shall not be cumulative from year to year or periability for all claims exceed the amount set forth all cumulative.  Dated this 28th day of October	Surety upon sending reldress last known to the thing the thing the thing the thing to the thing	notice in writing, by First Class he Surety, and at the expiration facto terminate and the Surety he Principal subsequent to said se, the number of claims made paid, the Surety's total limit of no event shall the Surety's total
	Adam and Royce	Construction, LLC DBA Ar
	Services	Principal
	WESTERN	Principal SURETY COMPANY
orn 522 12 2015	Ву/ а	Paul T. Brafflat, Vice President

# STATE OF SOUTH DAKOTA

# ACKNOWLEDGMENT OF SURETY (Corporate Officer)

COUNTY OF I	MINNEHAHA Ss		Согр	orate Officer)
officer of WES	TERN SURETY COMP	ANY, a corporation, and	d that he as such office	, before me, the undersigned officer, nowledged himself to be the aforesaid r, being authorized so to do, executed of the corporation by himself as such
IN WITNE	ESS WHEREOF, I have """  """  """  """  """  """  """  "	D.	M	7. Bent ry Public — South Dakota
My Commiss	sion Expires Marc	h 2, 2020		MENT OF PRINCIPAL ual or Partners)
		-	,	, before me personally appeared
thathe	executed the same.	described in and who ex	ecuted the foregoing in	strument and acknowledged to me
My commission	n expires		4.5	Notary Public
	day of	,	(Corp	MENT OF PRINCIPAL  prate Officer) , before me personally appeared
ofsuch officer be	ing authorized so to do e corporation by himsel	e the		, a corporation, and that he/she as irposes therein contained by signing
				Notary Public
Western Surety Company	License or Permit No.  LICENSE AND PERMIT  BOND  As	State ofName of Applicant	Address Filed	Approved this

# Western Surety Company

# **POWER OF ATTORNEY**

# KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

	ierica, does hereby make, constitu	• • • • • • • • • • • • • • • • • • • •	
	Paul T. Bruflat	of	Sioux Falls Vice President
as Attorney-i	South Dakota n-Fact, with full power and author Surety and as its act and deed, the	ty hereby conferred upon him	Vice President, to sign, execute, acknowledge and deliver for and on
One Ro	ad maintenance/ damage. Co	ounty of Navarro	
bond with bo	nd number <u>64849696</u>		
as Principal i	n the penalty amount not to exceed	d: \$ 50,000.00	
Section 7 name of the C Board of Dire Attorneys-in-Fa not necessary	and now in force, to-wit:  All bonds, policies, undertakings, Policies, undertakings, Policies, undertakings, Policies, and by the President, Secretary, actors may authorize. The President, act or agents who shall have authority	owers of Attomey, or other obliga any Assistant Secretary, Treasure any Vice President, Secretary, a to issue bonds, policies, or under undertakings, Powers of Attorney of	ppy of Section 7 of the by-laws of Western Surety Company ations of the corporation shall be executed in the corporate r, or any Vice President, or by such other officers as the any Assistant Secretary, or the Treasurer may appoint takings in the name of the Company. The corporate seal is or other obligations of the corporation. The signature of any
In Witne 	ess Whereof, the said WESTERI ce President with	N SURETY COMPANY has the corporate seal affixed this	caused these presents to be executed by its  28th day of October
ATTEST	J. Nelson, Assista		Paul T Bruflat, Vice President
	OUTH DAKOTA   MINNEHAHA   ss		SE AL THE
On this	28th day of Oc Paul T. Bruflat		before me, a Notary Public, personally appeared L. Nelson
who, being by		4,10	r of Attorney as Vice President
			PANY, and acknowledged said instrument to be the
voluntary act	and deed of said Corporation.		
†944 \$ \$	J. MOHR		
Œ.	NOTARY PUBLIC SEAL!		J Mohr
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To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.

Precinct 3



Stanley Young - Director

syoung@navarrocounty.org

601 N. 13th Street Suite 1 Corsicana, Texas 75110 Ph. 903-875-3312 Fax 903-875-3314

# APPLICATION FOR REPLAT

Fee: \$150				
General Location of Property: Lots 49, 50, 51, 52, 53, 54, 55 & 56				
Name of Subdivision: Vista De Lago, Phase II				
Number of existing lots owned:		umber of new lots:	4	
Name of Owner: Lorenzo	& Lorenza Castaned	a		
Mailing Address: 208 Hollywood Ave. Dallas, Texas 75208				
Phone Number:	E-mail:			
Owner Signature:				
Surveyor preparing plat: Sha  Mailing Address: P.O  Phone Number: (903) 872-32	. Box 1212 Cosrsican	a, Texas 75151		
This box only pertains to requests in value of representing this request my below to act in the capacity as my age this request.	self as owner of the prope	rty, I hereby authorize the pe	erson designated	
Signature of Owner:				
Signature of Authorized Representation	ve:			

# 2020 Navarro County Resolution **Indigent Defense Grant Program**

WHEREAS, under the provisions of the Texas Government Code Section 79.037 and Texas Administrative Code Chapter 173, counties are eligible to receive grants from the Texas Indigent Defense Commission to provide improvements in indigent defense services in the county; and

WHEREAS, this grant program will assist the county in the implementation and the improvement of the indigent criminal defense services in this county; and

WHEREAS, Navarro County Commissioners Court has agreed that in the event of loss or misuse of the funds, Navarro County Commissioners assures that the funds will be returned in full to the Texas Indigent Defense Commission.

NOW THEREFORE, BE IT RESOLVED and ordered that the County Judge of this county is designated as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Indigent Defense Formula Grant Program and all other necessary documents to accept said grant; and

BE IT FURTHER RESOLVED that the County Auditor is designated as the Financial Officer for this grant.

dopted this Adopted this day of 0 th., 2019.

Doud

Hershell M. Davenport County Judge



September 23, 2019

CHAIR: The Honorable Sharon Keller Presiding Judge Court of Criminal Appeals

EX OFFICIO MEMBERS:
Honorable Sharon Keller
Honorable Nathan Hecht
Honorable John Whitmire
Honorable Brandon Creighton
Honorable Nicole Collier
Honorable Andrew Murr
Honorable Sherry Radack
Honorable Vivian Torres

MEMBERS APPOINTED BY GOVERNOR: Mr. Alex Bunin Honorable Valerie Covey Honorable Richard Evans Honorable Missy Medary Mr. Gonzalo Rios

EXECUTIVE DIRECTOR: Geoffrey Burkhart The Honorable Hershell M. Davenport Navarro County Judge 300 W. 3rd Avenue #102 Corsicana, TX 75110

Re: FY20 Formula Grant Request for Applications

Dear Judge Davenport:

The Texas Indigent Defense Commission announces the FY20 Formula Grant Request for Applications (RFA). Applications are due November 15, 2019. The attached packet provides information on what is needed for counties to obtain the FY20 Formula Grant funds. There are two simple steps to apply for your formula grant:

- 1. Commissioners Court should adopt the attached FY2020 TIDC Formula Grant Resolution.
- Upload the signed resolution on TIDC's grant website, confirm contact information for county officials, and click the "submit" button.

Step by step instructions are included in the Request for Applications.

To be eligible, the local administrative judges and chairs of Juvenile Boards must submit their biennial indigent defense plans by November 1, 2019 through our on-line system (https://tidc.tamu.edu). TIDC staff will continue to work with counties to ensure that all of the statutory and required elements are included in each plan if judges make amendments. Also, county financial officers must submit their Indigent Defense Expense Report by November 1, 2019. Both of these requirements are directed in Texas Government Code §79.036.

This FY20 Formula Grant packet is sent to all 254 constitutional county judges. A courtesy letter will be sent to all local administrative district and statutory county court at law judges and county financial officers informing them of the formula grant program. The Commission adopted Texas Administrative Code Chapter 173 in order to implement the grant authority established by the Texas Legislature. These administrative rules and the attached RFA are available at: <a href="www.tidc.texas.gov">www.tidc.texas.gov</a>. The rules and the RFA establish the guidelines for the administration of grant funds and application submission process for FY20.

Please contact Edwin Colfax, Grant Program Manager at <a href="mailto:ecolfax@tidc.texas.gov">ecolfax@tidc.texas.gov</a> or toll free in Texas at (866) 499-0656, if you have any questions about the FY20 Formula Grant Program or the application process.

Sincerely,

**Sharon Keller** 

Chair, Texas Indigent Defense Commission Presiding Judge, Court of Criminal Appeals

Enclosed: FY20 Formula Grant RFA, FY2020 Formula Grant Resolution

Texas Indigent Defense Commission
209 West 14th Street, Room 202 · Austin, Texas 78701
512.936.6994
www.tidc.texas.gov



TEXAS INDIGENT DEFENSE COMMISSION
209 West 14th Street, Suite 202 Price Daniel, Sr. Building, Phone: 512-936-6994,
Austin, Texas 78701, Fax: 512-463-5724

www.tidc.texas.gov

# FY2020 Formula Grant Program Request for Applications (RFA)

**Issued September 2019** 

# Formula Grant Program Overview

The Texas Indigent Defense Commission (Commission) provides financial and technical support to counties to develop and maintain quality, cost-effective indigent defense systems that meet the needs of local communities and the requirements of the Constitution and state law. Formula Grants are awarded to eligible Texas counties to help counties meet constitutional and statutory requirements for indigent defense and to promote compliance with standards adopted by the Commission.

# **Application Due Date**

Formula grant applications for Fiscal Year 2020 must be submitted on-line by Friday, November 15, 2019. The grant period is October 1, 2019 through September 30, 2020.

Total FY 2020 Formula Grant Amount Budgeted: \$25,000,000

# **Eligibility for Formula Grants**

Only Texas counties may apply. Counties must meet the following requirements:

- 1) Indigent Defense Expenditure Report All counties are statutorily required (Texas Government Code Sec. 79.036 (e)) to submit an Indigent Defense Expenditure Report each year on November 1 in the form and manner prescribed by the Commission. Counties that do not complete the Indigent Defense Expense Report on or before November 1, 2019 may have payments temporarily suspended by Commission staff until the report is submitted and reconciled by staff.
- 2) Indigent Defense Plan Requirements The Local Administrative District Judges, the Local Statutory County Court Judges (or County Judge as applicable) and the Chairman of the Juvenile Board for each county must submit a copy of all formal and informal rules and forms that describe the procedures used in the county to provide indigent defendants with counsel in accordance with the Code of Criminal Procedure (Countywide Plans) to the Commission as required in Government Code §79.036. The Countywide Plans submitted must be in compliance with applicable statutes and rules and must meet the minimum requirements for each plan section as outlined in the Biennial Indigent Defense Countywide Plan Instructions. Plans were due November 1, 2019. Formula grant payments during the year may be withheld until plans are submitted or meet the minimum requirements for each plan section set by Commission.

- 3) Compliance with Monitoring Reports A county must respond within the required time, take corrective action for findings of non-compliance, and satisfactorily address all recommendations in a Commission fiscal or policy monitoring report. Failure to comply with any of these requirements could result in the Commission imposing a remedy under TAC 173.307 or Texas Government Code §79.037.
- 4) Office of Court Administration Reporting Requirements The applicants' county and district clerks must be in compliance with monthly reporting requirements listed below.
  - a) Texas Judicial Council Monthly Court Activity Reports required by Texas Administrative Code Chapter 171 and Texas Government Code §71.035; and
  - b) Appointments and Fees Monthly Reports required under Chapter 36, Texas Government Code.

Reports for September 2018 through August 2019 are due not later than September 30, 2019 and must be submitted to OCA electronically unless OCA grants a temporary waiver for good cause.

# How Formula Grants are Calculated

Every county is eligible to receive a grant of \$15,000 plus its share of the remaining funds budgeted by the Commission for the Formula Grant Program calculated by:

- 50 percent on the County's percent of state population; and
- 50 percent on the County's percent of statewide direct indigent defense expenditures for the previous year (as defined in Title 1, Part 8, Texas Administrative Code Sec. 173.202(1)-(3)):
  - less discretionary funds provided by the Commission for expenditures defined in Title 1, Part 8, Texas Administrative Code Sec. 173.202(1)-(3)
  - less the reimbursed costs of operating a regional program
  - The baseline requirements below do not apply to counties with a 2000 Census population of less than 10,000.

The County shall not receive more in funds than what was actually spent by the county in the prior year.

Baseline — The baseline is the minimum amount counties must spend in indigent defense before they qualify for formula grants. To meet the requirements under Texas Government Code §79.037(d), the Commission has adopted as an expenditure baseline based on each county's FY01 indigent defense expenditures. Attorney fees, investigator expenses, expert witness expenses, and other litigation expenses paid by the county on behalf of indigent criminal defendants / juvenile respondents are allowable expenses. This information remains a static baseline. The baseline requirement does not apply to counties with a 2000 Census population of less than 10,000.

# **How to Apply for Formula Grant**

Applications are submitted online at <a href="http://tidc.tamu.edu">http://tidc.tamu.edu</a>. All county judges have been assigned a unique user name and password. The application requires a commissioner's court resolution to be scanned and emailed or uploaded on the application page of the website. The resolution is generated by the on-line system and must be printed from the on-line application page.

If a person other than the recipient of this letter needs to obtain a user name and password for the online application system, contact the Public Policy Research Institute (PPRI) at Texas A&M University. PPRI manages the collection, storage and retrieval of data for the Commission. County officials may contact PPRI through e-mail, (<a href="https://docs.ppri.tamu.edu">https://docs.ppri.tamu.edu</a>) or phone (979) 845-6754. PPRI will not provide user names and passwords over the phone. Individuals using personal e-mail accounts may be asked to provide additional information.

# **Application Steps**

- a. Go to the PPRI Commission website at https://tidc.tamu.edu.
- b. Sign in and enter the User ID and Password or contact PPRI (Follow on-line page instructions).
- c. Select "FY2020" and your county in the upper left part of the screen.
- d. Select "Apply for Formula Grant" from the column on the left side of the screen.
- e. Review the eligibility requirements. The screen will display the County's compliance status regarding indigent defense plans. Counties that have outstanding requirements will not be able to receive funds until they meet all grant program eligibility requirements. If indigent defense plans are not marked "Complete" counties should still submit the application and then contact the Commission for instructions to resolve plan compliance issues.
- f. Identify the individuals in the following grant positions as required in Texas Administrative Code Rule 173.301.
  - i. Authorized official This person must be authorized to apply for, accept, decline, modify, or cancel the grant for the applicant county. A county judge or a designee authorized by the governing body in its resolution may serve as the authorized official
  - ii. Fiscal Officer This person must be the county auditor or county treasurer if the county does not have a county auditor.
  - Use the "Change" button make changes as needed to officials or contact information.
- g. Click the "Submit" button at the bottom of the screen. You should be taken to a confirmation page at that point.
- h. Maintain confirmation When the system provides a confirmation page to the grant officials confirming that the application has been completed and informing them that the resolution must be adopted by the commissioner's court and then faxed to the Commission. PLEASE PRINT THE CONFIRMATION PAGE.
- i. Select the "Resolution" link in the confirmation page to create your county's resolution form.
- j. Print or download resolution. The system will allow the user to download a resolution as a Microsoft Word document or provide an opportunity to print the document. Please use the resolution printed from the website. The resolution must be adopted by the commissioners court.
- k. Please scan the resolution adopted by commissioners court and then upload it in the application page of the website on or before the DUE DATE Friday, November 15, 2019. Alternatively, you may email the resolution to Heather Caspers (<a href="https://ncaspers@ppri.tamu.edu">https://ncaspers@ppri.tamu.edu</a>) or fax it to 888-351-3485.

Contact Edwin Colfax, Grants Administrator, ecolfax@tidc.texas.gov or 512-463-2508 for questions.

# **Notice of Funding**

- Statement of Grant Award Statements of Grant Awards will be prepared as authorized by the
  Commission. These may include special conditions. The e-mail with the attached Statements of
  Grant Award will be directed to the official designated in the resolution adopted by the
  commissioners' court. The County will have thirty days to notify the grant administrator of errors
  or cancelation after receipt of the award.
- Special Conditions The Commission may determine special conditions or authorize staff to apply the conditions on criteria set by the Commission (TAC 173.201). The Commission may develop special conditions that relate to expenditures, compliance with statutory requirements or standards adopted by the Commission.

• **Denial of Grant** — Counties not completing the grant application process or those not meeting minimum eligibility requirements will be notified by mail within 30 days following the Commission award meeting.

# **Use of Funds**

Funds must be used to improve indigent defense systems. Attorney fees, investigator expenses, expert witness expenses, and other direct litigation costs that a county spends on behalf of a criminal defendant or juvenile respondent in a criminal matter that has been determined by a court of competent jurisdiction to be indigent are allowable expenses. All funds must be spent in compliance with the following: Texas Administrative Code, Title 1 Administration, Part 8 Texas Judicial Council, Chapter 173 Indigent Defense Grants; and Texas Uniform Grant Management Standards.

# **Payments**

Awards may be distributed in four (4) equal quarterly disbursements. Awards below \$25,000 may be distributed in a single payment. Counties must have met all eligibility, spending, and grant condition requirements before receiving payments. Payments will be made quarterly for most counties. Some counties may have a special condition related to meeting minimum spending requirements. These counties will receive funds only after a supplemental expenditure report establishes that they have spent the predetermined minimum amount stated in the special condition.

No payment shall be made from grant funds to a county until all special conditions have been met unless the special condition adopted by the Commission provides an alternative payment schedule or instructions for payment. Commission staff shall maintain documentation through electronic/paper files or correspondence to the county stating how the special condition was met.

# Maintain contact information

All counties must maintain the grant and plan officials contact information on counties' web page set up at <a href="http://tidc.tamu.edu">http://tidc.tamu.edu</a>. Counties must advise the Commission of changes in the authorized official, program director, financial officer, local administrative district judge, local administrative statutory county judge, chairman of the juvenile board and constitutional county judge by updating this website contact information. This information will be used to provide notices for grant or plan submission information. The Commission staff will use e-mail whenever possible to notify counties of required reports and funding opportunities.

# Impact of Multi-year Discretionary Regional or Sustainability Grants

Counties that receive discretionary grants from the Commission are encouraged to continue to apply for the Formula Grant. Such counties may use their formula grant payments to maintain the discretionary grant program.

# Notification of Availability

This FY20 Formula Grant - Request for Applications (RFA) is sent to all 254 Texas Constitutional County Judges. A courtesy notice is sent to all local administrative district judges, local administrative statutory county judges, chairman of juvenile board and each county auditor (or treasurer).

4 of 5 pages

# Authorization to Fund, Applicable Authority and Rules

# Texas Government Code Sec. 79.037. TECHNICAL SUPPORT; GRANTS.

- (a) The commission shall:
  - (1) provide technical support to:
  - (A) assist counties in improving their indigent defense systems; and
  - (B) promote compliance by counties with the requirements of state law relating to indigent defense;
  - (2) to assist counties in providing indigent defense services in the county, distribute in the form of grants any funds appropriated for the purposes of this section; and
  - (3) monitor each county that receives a grant and enforce compliance by the county with the conditions of the grant, including enforcement by:
  - (A) withdrawing grant funds; or
  - (B) requiring reimbursement of grant funds by the county.
- (b) The commission shall distribute funds as required by Subsection (a)(2) based on a county's compliance with standards adopted by the board and the county's demonstrated commitment to compliance with the requirements of state law relating to indigent defense.
- (c) The board shall adopt policies to ensure that funds under Subsection (a)(2) are allocated and distributed to counties in a fair manner.
- (d) A county may not reduce the amount of funds provided for indigent defense services in the county because of funds provided by the commission under this section.

**Texas Administrative Code Chapter 173** 

Uniform Grant Management Standards (UGMS)

FY2020 Navarro County Formula Grant Program Application

# Please see RFA for full details of the grant.

#### Steps in Application Process

Review your eligibility status in the box below. Each year the Commission adopts specific Indigent Defense Plan
elements as eligibility requirements for the formula grant funds. These elements encourage each county's
compliance with statutory requirements or policy and standards adopted by the Commission. Regardless of the
County's eligibility status, complete the on-line Formula Grant application. Contact the Texas Indigent
Defense Commission for instructions to meet grant eligibility requirements.

Indigent Defense Plan Review Summary			
As of 10/24/2019			
District Plan	County Plan	Juvenile Board Plan	
Not Complete	Not Complete	Not Complete	
The plans must be Complete (i.e. meet all requirements) before grant funds will be issued.			

- Verify the county information below and update if necessary.
- Submit a Resolution approved by Navarro County's Commissioner Court and signed by the authorized official. A link will be available on the confirmation page to print out the Resolution. When a grant application is submitted via the Internet, the Commission will not consider it complete until the applicant provides a Resolution that is signed by the applicant's authorized official and that meets all deadlines for applications. The County Commissioners' Court must adopt the resolution provided through the application process that authorizes the grant request and takes responsibility for the appropriate expenditure of the funds. This form also certifies that the information submitted via the Internet is true and correct and that, if a grant is awarded, the county will abide by all relevant rules, policies, and procedures. Please scan and upload the resolution adopted by commissioners' court on or before November 15, 2019 by using the link on the application page of this website. Alternatively, you may email the resolution to indigentdefense@ppri.tamu.edu or fax it to (979) 845-0249.
- Meet grant award conditions such as Indigent Defense Plans and Expenditure Reports required throughout the year.

This form is completed using the information currently available to the Commission. Please review and make any corrections necessary.

County Navarro
Fiscal Year 2020

Projected Allocation To Be Determined

County's FY01 Baseline. \$77,446.00
State Payee Identification number 17560010922

Division or unit within the county to administer the grant 

County Auditor's Office

Official County Mailing Address

Address (line 1) 300 W. Third Ave.

Address (line 2 if needed)

City

Suite 4

Corsicana

State TX ZIP 75110

Agency designated by the Governor's Office under the Single Audit Act, if applicable

# Officials Designated at the County Level

The County Judge and Financial Officer positions must be designated according to rule. The County Judge is the elected Constitutional County Judge for the county. The Financial Officer must be the County Auditor, or in the case of counties which do not have a county auditor, the County Treasurer. The Local Administrative District Judge, Local Administrative Statutory County Court Judge, and the Chairman of the Juvenile Board are also listed. If the county does not have any statutory county courts, the Constitutional County Judge should be listed in the Local Administrative Statutory Court Judge position as the representative of the county courts.

If the information for these five positions is out-of-date, click on Cancel, update these positions from the county home page, and then re-enter this application.

The County Judge is Hershell M. Davenport.

The Financial Officer is the County Auditor, Terri L Gillen.

The Local Administrative District Judge is James Edward Lagomarsino.

The Local Administrative Statutory County Court Judge is Amanda D Putman.

The Chairman of the Juvenile Board is James Edward Lagomarsino.

# **Grant Officials**

The Authorized Official must be authorized to apply for, accept, decline, modify, or cancel the grant for the applicant county. A county judge or a designee authorized by the governing body in its resolution may serve as the authorized official. The financial officer may not serve as the authorized official. Texas Government Code §173.301(a)

#### **Authorized Official**

Hershell M. Davenport 300 W. 3rd Avenue #102 Corsicana, TX 75110

phone: 903-654-3025 Fax: 903-875-3974

email: hdavenport@navarrocounty.org

Change

Resolution: Click on link to open new window with Sample resolution. This may be printed or copied (Ctrl+A, Ctrl+C) and pasted (Ctrl+V) into Word Processing software for editing. Please note that this link will be available on the confirmation page and will contain the updated information from the submission. It is recommended that you use that version, but this is available for preview. Word Version

Click here to upload signed 2020 Navarro Resolution to server (PDF format only)

Save Submit Reset Cancel



## Resolution Amending Authorized Representatives

Please use this form to amend or designate Authorized Representatives.

This document supersedes all prior Authorized Representative forms.

* Requ	uired Fields					
1. Re	solution					
WHER	REAS.					
NAV	ARRO COUNTY				7 8 0 6 2	
Particip	ant Name*				Location Number*	
	cipant") is a local government of the State act as custodian of investments purchase			oublic funds	investment pool the authority to	invest funds
	REAS, it is in the best interest of the Partici y, and yield consistent with the Public Fund		nvestments that p	provide for	the preservation and safety of p	rincipal,
entities	REAS, the Texas Local Government Investi s whose investment objective in order of pr ment Act.	•			·	
NOW :	THEREFORE, be it resolved as follows:					
A.	That the individuals, whose signatures as authorized to transmit funds for investme to issue letters of instruction, and to take	nt in TexPool / TexPool Prime	and are each fu	irther autho	orized to withdraw funds from tim	
B.	That an Authorized Representative of the provided that the deleted Authorized Repr Prime account or (2) is no longer employe	esentative (1) is assigned job				
C.	That the Participant may by Amending Re Representative is an officer, employee, o		ipant add an Aul	horized Re	presentative provided the additi	onal Authorized
	e Authorized Representative(s) of the Parti	cipant. Any new individuals w	vill be issued per	sonal ident	ification numbers to transact but	iness with
iexPo	ol Participant Services.	1	1			1
14	RYAN DOUGLAS		COUNTY T	REASUR	KER	
	Name	1-1-1-1-1-1-1-	Title			1
	9036543991	9 0 3 8 7 5 3	3 9 1		@navarrocounty.org	
	Phone	Fax		Email		1
	By Long					
	Signalfure					
2.	TERRI GILLEN		COUNTY A	UDITOR		
	Name		Title			
	9 0 3 6 5 4 3 0 9 5	9 0 3 6 5 4 3	0 9 7	tgillen@	navarrocounty.org	
	Phone C	Fax		Email		
	Signature Sellen					
3.	JANE MCCOLLUM		CHIEF DEP	UTY TR	EASURER	
٠.	Name		Title			
	9036543090	9 0 3 8 7 5 3	3 9 1	jmccollu <sub>Email</sub>	m@navarrocounty.org	
	Phone //// ///-/////	end d	100	Citian		1

#### 1. Resolution (continued)

#### **NATALIE ROBINSON**

FIRST ASSISTANT AUDITOR

nrobinson@navarrocounty.org

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

0 9 7

9 0 3 6 5 4 3

#### RYAN DOUGLAS

Name

Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. This limited representative cannot perform transactions. If the Participant desires to designate a representative with inquiry rights only, complete the following information

Name Title

Phone Fax

That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the 2 8 day of OCTOBER 2 0 1 9

at its regular/special meeting held on the 2 8 day or OCIODEN

Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City, Secretary or County Clerk.

NAVARRO COUNTY

Name of Participant'

SIGNED

ATTEST

ATTEST

Signature'

H.M. DAVENPORT JR. Printed Name\*

COUNTY JUDGE

Title\*

Signature'

SHERRY DOWD

Printed Name\*

COUNTY CLERK

Title\*

#### 2. Mailing Instructions

The completed Resolution Amending Authorized Representatives can be faxed to TexPool Participant Services at 1-866-839-3291, and mailed to

TexPool Participant Services 1001 Texas Avenue, Suite 1150 Houston, TX 77002

Managed and

Serviced by

### Financial Services

## Schedule to Master State & Local Government Lease Agreement

This Schedule No. 1630032 (the "Schedule") to Master State & Local Government Lease Agreement No. 1146322 (the "Master Agreement") contains the terms of your agreement with us. Please read it carefully and ask us any questions you may have. The words you, your and lessee mean you, our customer. The words we, us, our and the lessor, mean Lenovo Financial Services.

Quantity	pment Description Description See Additional Product Addendum	Product/Equipment Address 601-N. 13 <sup>TH</sup> St, Corsicana, TX 75110
		300 W. Third Ave., Ste. 4
For additional equipment a	and accessories, attach addendum.	
Purchase Option If no box is checked Market Value purcha	or if both boxes are checked, the Fair	Lessee NAVARRO, COUNTY OF Lessee Legal Name
☐ Fair Market Valu		Lessee "Doing Business As" Name 601-N 13th St 300 W. Third Ave., Ste. 4
Term (Months) 38	8.11 (plus taxes, if applicable)	Billing Street Address Corsicana, TX 75110 Billing City, State, Zip
Payment Frequency	Monthly	Billing Contact Name & Phone No.
Variable Payment So (Attach "Payment So	chedule if applicable; hedule Addendum" if necessary)	Lessee Phone Number (if different from above)
2 payments @ 0; folloby payments @ _	owed by <u>36</u> payments @ <u>\$658.11</u> followed ; followed by payments @	TERMS AND CONDITIONS BY SIGNING THIS SCHEDULE: BY SIGNING THIS SCHEDULE: (i) YOU ACKNOWLEDGE THAT YOU HAVE READ
Payments are due in	Advance	THE MASTER AGREEMENT: (ii) YOU AGREE THAT IF A COPY OF THIS
Documentation Fee:	\$75.00 (due with first invoice)	TRANSMISSION OR OTHERWISE, TO THE EXTENT ANY PROVISIONS ARE MISSING OR ILLEGIBLE OR CHANGED (AND NOT INITIALED BY BOTH YOU AND US), THE TERMS AND CONDITIONS OF THIS SCHEDULE AND THE MASSER
Additional Provisions First payment due 60	: days from lease commencement	AGREEMENT IN USE ON THE DATE WE RECEIVE THE COPY SIGNED BY YOU WILL BE THE TERMS AND CONDITIONS OF THE SCHEDULE, (iii) YOU AGREE THAT THIS SCHEDULE IS A NET LEASE THAT YOU CANNOT TERMINATE OR CANCEL EXCEPT AS SPECIFICALLY PROVIDED IN THE MASTER AGREEMENT,
PLEASE NOTE: Certain si additional addendum docu	tate and local government lessees must sign an ement.	YOU HAVE AN UNCONDITIONAL OBLIGATION TO MAKE ALL PAYMENTS DUE UNDER THIS SCHEDULE, AND YOU CANNOT WITHHOLD, SET OFF OR REDUCE SUCH PAYMENTS FOR ANY REASON, (iv) YOU AGREE THAT YOU WILL USE THE EQUIPMENT ONLY FOR BUSINESS PURPOSES, (v) YOU WARRANT THAT THE PERSON SIGNING THIS LEASE FOR YOU HAS THE AUTHORITY TO DO SO, (vi) YOU CONFIRM THAT YOU DECIDED TO ENTER INTO THIS SCHEDULE RATHER THAN PURCHASE THE EQUIPMENT FOR THE TOTAL CASH PRICE, AND (vii) YOU AGREE THAT THIS LEASE WILL BE GOVERNED BY THE LAWS OF THE STATE WHERE THE EQUIPMENT IS LOCATED YOU CONSENT TO THE JURISDICTION OF ANY COURT LOCATED WITHIN THAT STATE. BOTH PARTIES EXPRESSLY WAIVE TRIAL BY JURY AS TO ALL ISSUES ARISING OUT OF OR RELATED TO THIS SCHEDULE.
	o Financial Services	LESSEE SIGNATURE
Jackso	Centurion Parkway N. #100 onville, FL 32256	NAVARRO, COUNTY OF Lessee Legy i Name
Authorized Signature	Date Signed	X 10/28/2019  Authorized Signatule Date Signed  X H.M. Davenport, Jr.
Printed Name		Print Signer's Name
Print Title		County Judge Print Signer's Title
		75 - 6001092 Federal Tax ID Number



# Additional Product Addendum to Schedule #1630032 to Master State & Local Government Lease Agreement #1146322

This Additional Product Addendum is made a part of the Product Schedule to Master State & Local Government Lease Agreement ("Lease") identified above by and between NAVARRO, COUNTY OF ("Lessee") and Lenovo Financial Services ("Lessor") and adds the below Products thereto. Capitalized terms used by not defined herein will have the same meaning given them in the Lease.

### **Product Description**

Should Be 300 W. Third Ave. Ste.4

Quantity 6 2 2 8 4 4	Product Description Lenovo M920T Lenovo P52 ThinkPad Lenovo Dock 230W Microsoft Office 2019 Adobe Acrobat Professional Adobe Acrobat 2017 Standard	Product Address 601 N. 13th St, Corsicana, TX 75110

This Addendum supplements and amends the Lease only to the extent and in the manner set forth, and in all other respects the Lease will remain in full force and effect.

Lessor:	Lenovo Financial Se 10201 Centurion Pk Jacksonville, FL 322	wy #100
Authorized Si	gnature	H. M. Davenpo Print Signer
Print Title	Date	: Signed

Print Signer's Name / Title	Date Signed
H. M. Davenport, Jr. Navarro County Judge	October 28, 2019
Authorized Signature	
My Louis.	
Lessee Signature	

## 879

#### **CERTIFICATE OF APPROPRIATIONS**

(State and Local Government Master Lease Agreement)

, Terri Gillen	_do hereby certify that I am the duly elected or appointed and
acting County Auditor	of NAVARRO, COUNTY OF ("Lessee"); that I have custody of
the financial records and budget inform	nation of such entity; that monies for all lease payments to be
made under that certain State and Loc	al Government Lease Agreement #N/A or that certain Master
State and Local Government Master	Agreement #1146322 and, Schedule Number(s) 1630032,
	Services as lessor ("Agreement"), for the fiscal year ending from unexhausted and unencumbered appropriations and/or
	fiscal year; and that appropriations and/or funds have been
designated for the payment of those lea	se payments that may come due under the Agreement in such
fiscal year.	
IN WITNESS WHEREOF, I have 28th day of October, 2019.	ve duly executed this Certificate of Appropriations this
	Signature Signature
	Terri Gillen, Navarro County Auditor  Print Name & Title

The undersigned official of Lessee hereby certifies that the signature set forth above is the true and authentic signature of the individual identified above and that such individual holds the title set forth above.

Signature/

H.M. Davenport, Jr., Navarro County Judge

**Print Name & Title** 

#### **CERTIFICATION OF ESSENTIAL USE**

RE: Schedule to Master State & Local Government Lease Agreement # $\frac{1630032}{10}$ , dated  $\frac{10/28}{10}$ , 2019 (each individually, hereinafter the "Agreement") by and between Lenovo Financial Services ("Lessor") and NAVARRO, COUNTY OF ("Lessee")

Ladies and Gentlemen:

This letter confirms and affirms that the Equipment described in the Agreement identified above is/are essential to the function of the undersigned or to the service we provide to our citizens.

Further, we have an immediate need for, and expect to make immediate use of, substantially all such Equipment, which need is not temporary or expected to diminish in the foreseeable future. Such Equipment will be used by us only for the purpose of performing one or more of our governmental or proprietary functions consistent with the permissible scope of our authority. Specifically, such Equipment was selected by us to be used as follows (please include any specific department that may be its primary user):  Navarro County Auditor's Office
Is the Equipment additional or new technology to the department, or does it constitute a continuation of your existing technology?  Continuation of existing technology
Our source of funds for payments due under the Agreement for the current fiscal year is Funds  collected from Ad Valorem taxes received.
We expect and anticipate adequate funds to be available for all future payments of rent due after the current fiscal year for the following reasons: Funds collected from Ad Valorem taxes.
By: Navarro County of  H. M. Davenport, Jr. Navarro County Judge (Name and Title - printed or typed)  Date: October 28, 2019

1881



### Schedule to Master State & Local Government Lease Agreement

This Schedule No. 1650615 (the "Schedule") to Master State & Local Government Lease Agreement No. 1146322 (the "Master Agreement") contains the terms of your agreement with us. Please read it carefully and ask us any questions you may have. The words you, your and lessee mean you, our customer. The words we, us, our and the lessor, mean Lenovo Financial Services.

Product/Equipment Description Quantity Description	Product/Equipment Address
8 Lenovo TP P53	312 West 2 Avenue Corsicana, TX 75110
8 MS Office Home & Business 2019/Adobe Acrol	bat 312 West 2 Avenue Corsicana, TX 75110
For additional equipment and accessories, attach addendum.	
Purchase Option	Lessee
If no box is checked or if both boxes are checked, the Fair	
Market Value purchase option will apply:	Navarro, County Of
warket value purchase option will apply.	Lessee Legal Name
☐ Fair Market Value	Lessee "Doing Business As" Name
\$1.00 Purchase Option ☐ Other	601-North 13th St. Suite-6 300 W. Third Ave., Ste.4
	Billing Street Address
Term and Lease	Corsicana, TX 75110
Lease Payment \$703.49 (plus taxes, if applicable)	Billing City, State, Zip
Term (Months) <u>37</u>	
Payment Frequency Monthly	Billing Contact Name & Phone No.
rayment riequency infontity	903-654-3040 3095
Variable Payment Schedule if applicable:	Lessee Phone Number (if different from above)
(Attach "Payment Schedule Addendum" if necessary)	55.0
(Attach Fayment Schedule Addendant in Necessary)	
payments @ : followed by payments @ followed	TERMS AND CONDITIONS
payments @; followed by payments @ followed by payments @;	BY SIGNING THIS SCHEDULE:
	BY SIGNING THIS SCHEDULE: (i) YOU ACKNOWLEDGE THAT YOU HAVE
Payments are due in Arrears	READ AND UNDERSTAND THE TERMS AND CONDITIONS ON THIS
	SCHEDULE AND THE MASTER AGREEMENT; (ii) YOU AGREE THAT IF A
Documentation Fee: \$75.00 (due with first invoice)	COPY OF THIS SCHEDULE IS SIGNED BY YOU AND IS DELIVERED TO US BY FACSIMILE TRANSMISSION OR OTHERWISE, TO THE EXTENT ANY
	PROVISIONS ARE MISSING OR ILLEGIBLE OR CHANGED (AND NOT
	INITIALED BY BOTH YOU AND US), THE TERMS AND CONDITIONS OF
Additional Provisions:	THIS SCHEDULE AND THE MASTER AGREEMENT IN USE ON THE DATE
1st payment due January, 2020	WE RECEIVE THE COPY SIGNED BY YOU WILL BE THE TERMS AND
DISACENOTE. C. Adia data al la disacenta de la constanta de la	CONDITIONS OF THE SCHEDULE, (iii) YOU AGREE THAT THIS SCHEDULE IS A NET LEASE THAT YOU CANNOT TERMINATE OR CANCEL EXCEPT AS
PLEASE NOTE: Certain state and local government lessees must sign an addendum document.	SPECIFICALLY PROVIDED IN THE MASTER AGREEMENT, YOU HAVE AN
acqipopai acceptanii accament.	UNCONDITIONAL OBLIGATION TO MAKE ALL PAYMENTS DUE UNDER
	THIS SCHEDULE, AND YOU CANNOT WITHHOLD, SET OFF OR REDUCE
	SUCH PAYMENTS FOR ANY REASON, (iv) YOU AGREE THAT YOU WILL
	USE THE EQUIPMENT ONLY FOR BUSINESS PURPOSES; (v) YOU WARRANT THAT THE PERSON SIGNING THIS LEASE FOR YOU HAS THE
	AUTHORITY TO DO SO; (vi) YOU CONFIRM THAT YOU DECIDED TO
	ENTER INTO THIS SCHEDULE RATHER THAN PURCHASE THE EQUIPMENT
	FOR THE TOTAL CASH PRICE; AND (vii) YOU AGREE THAT THIS LEASE
	WILL BE GOVERNED BY THE LAWS OF THE STATE WHERE THE EQUIPMENT IS LOCATED. YOU CONSENT TO THE JURISDICTION OF ANY
	COURT LOCATED WITHIN THAT STATE. YOU AND WE EXPRESSLY
	WAIVE ANY RIGHTS TO A TRIAL BY JURY.
	LESSEE SIGNATURE
LESSOR: Lenovo Financial Services	LEGSEE SIGNATURE
10201 Centurion Parkway N. #100	
	Navarro, County Of
Jacksonville, FL 32256	Lessee Legal Name
Authorized Signature Date Signed	X CXLLA GOOD IF X
<u> </u>	Authorized Signatule Date Signed
	X H.M. DAVENDONT, Jr. 10-28-19
Printed Name	Print Signer's Name
Print Title	NAVATTO County Judge.
·	Print Signer's Title

Federal Tax ID Number





#### Master State and Local Government Lease Addendum (Texas)

CUSTOMER	Lessee Name	Master Lease #1146322	Schedule #1650615
INFORMATION	Navarro, County Of	Whater Lease #1140322	Schedule #1000015
	Billing Street Address/City/State/Zip		
	601 North 13th Street Suite 6, Corsicana, TX 75110		

This Addendum supplements the provisions of the Master State & Local Government Lease Agreement or the Schedule to Master State & Local Government Lease Agreement identified by the Master Lease Number and Schedule number specified above ("Lease"). You and we make this Addendum an integral part of the Lease. Capitalized terms used in this Addendum that are not defined will have the meanings specified in the Lease. If there is any conflict between the Lease and this Addendum, then this Addendum will control and prevail.

- 1. Funding Intent. You reasonably believe that funds can be obtained sufficient to make all Lease Payments and other payments during the term of this Lease. You affirm that funds to pay Lease Payments and other payments under this Lease are available for your current fiscal year. You and we agree that your obligation to make Lease Payments under this Lease will be your current expense and will not be interpreted to be a debt in violation of applicable law or constitutional limitations or requirements. Nothing contained in this Lease will be interpreted as a pledge of your general tax revenues, funds or moneys. This Section 1 replaces Section 15 of the Lease entitled "Funding Intent".
- 2. Nonappropriation of Funds. If sufficient funds are not appropriated and budgeted by your governing body in any fiscal year for Lease Payments or other payments

due under this Lease, this Lease will terminate as of the last day of your

fiscal year for which funds for Lease Payments are available. You will give us written notice within fifteen (15) days of the occurrence of such nonappropriation. Such termination is without any expense or penalty, except for the portions of the Lease Payments and those expenses associated with your return of the Equipment in accordance with Section 3 of this Lease for which funds have been budgeted and appropriated or are otherwise legally available. You agree that, to the extent permitted by law, (x) you will not terminate this Lease if any funds are appropriated by you or to you for the acquisition or use of equipment or services performing similar functions to the Equipment during your fiscal year in which such termination would occur and (y) you will not spend or commit funds for the acquisition or use of equipment or services performing functions similar to the Equipment until the fiscal year following the fiscal year for which funds were first not available for the Lease Payments. This Section 2 replaces Section 16 of the Lease entitled "Nonappropriation of Funds".

3. Choice of Law. Regardless of any conflicting provisions in this Lease, THIS LEASE WILL BE GOVERNED BY THE LAWS OF THE STATE OF TEXAS.

Lessee: Waverro, County Of	Lessor Lenovo Financial Services
Authorized Signature V H. M. Davenport, Jr. Navarro County Judge	Authorized Signature
Print Name & Title October 28, 2019	Print Name & Title
Date	Date

#### **CERTIFICATE OF APPROPRIATIONS**

(State and Local Government Master Lease Agreement)

I, Terri Gillendo hereby certify that I am the duly elected or appointed and
acting County Auditor of Navarro, County Of ("Lessee"); that I have custody of the
financial records and budget information of such entity; that monies for all lease payments to be made
under that certain State and Local Government Lease Agreement # or that certain Master State
and Local Government Master Agreement #1146322 and, Schedule Number(s) 1650615, between
Lessee and Lenovo Financial Services as lessor ("Agreement"), for the fiscal year ending September 30th, 2020, are available from unexhausted and unencumbered appropriations
and/or funds within Lessee's budget for such fiscal year; and that appropriations and/or funds have
been designated for the payment of those lease payments that may come due under the Agreement in
such fiscal year.
IN WITNESS WHEREOF, I have duly executed this Certificate of Appropriations this
Signature
Terri Gillen, Navarro County Auditor Print Name & Title

The undersigned official of Lessee hereby certifies that the signature set forth above is the true and authentic signature of the individual identified above and that such individual holds the title set forth above.

H. M. Davenport, Jr. Navarro County Judge

Print Name & Title

1884

#### **CERTIFICATION OF ESSENTIAL USE**

RE: Schedule to Master State & Local Government Lease Agreement # $\frac{1650615}{10}$ , dated  $\frac{10/28}{2019}$  (each individually, hereinafter the "Agreement") by and between Lenovo Financial Services ("Lessor") and Navarro, County Of ("Lessee")

Ladies and Gentlemen:

This letter confirms and affirms that the Equipment described in the Agreement identified above is/are essential to the function of the undersigned or to the service we provide to our citizens.

is/are essential to the function of the undersigned of to the service we provide to our difference.
Further, we have an immediate need for, and expect to make immediate use of, substantially all such Equipment, which need is not temporary or expected to diminish in the foreseeable future. Such Equipment will be used by us only for the purpose of performing one or more of our governmental or proprietary functions consistent with the permissible scope of our authority. Specifically, such Equipment was selected by us to be used as follows (please include any specific department that may be its primary user): Justice of the Peace, Pct 1, Pct 2, Pct 3, and Pct 4
Is the Equipment additional or new technology to the department, or does it constitute a continuation
of your existing technology? _continuation of existing technology.
Our source of funds for payments due under the Agreement for the current fiscal year is  Funds received from Fines & Fees subject to our Technology Fund
Funds received from Fines & rees subject to our recompression
We expect and anticipate adequate funds to be available for all future payments of rent due after the current fiscal year for the following reasons: Fines & Fees received and applied to the JP
Technology Fund.
By: (Althorized Gignature)
H.M.Davenport, Jr. County Judge
(Name and Title - printed or typed)
Date: October 28, 2019



## DELIVERY & ACCEPTANCE CERTIFICATE

## By signing this Certificate, you, the Lessee identified below, agree:

- A) That all products described in the State & Local Government Lease Agreement or the Schedule to Master State & Local Government Lease Agreement identified below ("Equipment") have been delivered, inspected, installed and are unconditionally and irrevocably accepted by you as satisfactory for all purposes of the State & Local Government Lease Agreement or Schedule to Master State & Local Government Lease Agreement; and
- B) That we, **Lenovo Financial Services**, are authorized to purchase the Equipment and start billing you under the State & Local Government Lease Agreement or Schedule to Master State & Local Government Lease Agreement.

State & Local Government Lease Agreement or Schedule No. 1650615		
Customer Name: Navarro, County Of		
Authorized Signature		
x Oly Just to	Navarro County Judge	10/28/19
	Title	Date

1886

22



PATTILLO, BROWN & HILL, L.L.P.

40F West State Highway 6 Warron Texas 70,710

154772 4301 phhcpa.com

September 30, 2019

Navarro County, Texas 300 W. Third Ave., Suite 4 Corsicana, Texas 75110

You have requested that we audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Navarro County, Texas (the "County"), as of September 30, 2019, and for the year then ended, and the related notes to the financial statements, which collectively comprise the Navarro County, Texas' basic financial statements as listed in the table of contents. In addition, if required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), we will audit the County's compliance over major federal award programs for the period ended September 30, 2019. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the County's major federal award programs.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, certain budgetary comparison information, certain pension related information and certain post-retirement health care plan information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- Management's Discussion and Analysis.
- Budgetary Comparison Information.
- Schedule of Changes in Net Pension and Total Other Postemployment Benefits (OPEB) Liability and Related Ratios.
- Schedule of Pension Contributions.

Supplementary information other than RSI will accompany County's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

Combining and individual fund financial statements and schedules.

#### Schedule of Expenditures of Federal Awards

We will subject the Schedule of Expenditures of Federal Awards to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the Schedule of Expenditures of Federal Awards is presented fairly in all material respects in relation to the financial statements as a whole.

Also, the document we submit to you will include the following other additional information that will not be subjected to the auditing procedures applied in our audit of the financial statements:

- Introductory Section.
- Statistical Section.

#### **Data Collection Form**

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, the Schedule of Expenditures of Federal Awards, the Summary Schedule of Prior Audit Findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the *earlier* of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

#### **Audit of the Financial Statements**

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards, and the Uniform Guidance require that we plan and perform the audit to obtain

reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts and direct confirmation of cash, investments, and certain other assets and liabilities by correspondence with creditors and financial institutions. As part of our audit process, we may request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance (whether caused by errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America. Please note that the determination of abuse is subjective, and *Government Auditing Standards* does not require auditors to detect abuse.

In making our risk assessments, we consider internal control relevant to the County's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Our responsibility as auditors is, of course, limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of County's basic financial statements. Our report will be addressed to the governing body of County. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

#### **Audit of Major Program Compliance**

Our audit of County's major federal award programs compliance will be conducted in accordance with the requirements of the Single Audit Act (as amended), the Uniform Guidance, and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the County has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major federal and state award programs. Our procedures will consist of determining major federal programs and performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the County's major programs. The purpose of those procedures will be to express an opinion on the County's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the County's major federal award programs. However, our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding County's major federal award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

#### **Other Services**

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the County in conformity with U.S. generally accepted accounting principles and the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) based on information provided by you. These non-audit services do not constitute an audit under Government Auditing Standards and such services will not be conducted in accordance with Government Auditing Standards. These services are limited to preparing the financial statements, schedule of expenditures of federal awards, and related notes of the County as previously outlined. Our firm, in its sole professional judgement, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries. Our firm will advise with regard to financial reporting, but the County must make all decisions with regard to those matters.

Government Auditing Standards require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a non-audit service.

#### Management's Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

- 1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
- 2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
- 3. For identifying, in its accounts, all federal awards received and expended during the period and the federal programs under which they were received, including federal awards and

- funding increments received prior to December 26, 2014 (if any), and those received in accordance with the Uniform Guidance (generally received after December 26, 2014);
- For maintaining records that adequately identify the source and application of funds for federally funded activities;
- For preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance;
- 6. For the design, implementation, and maintenance of internal control over federal awards;
- For establishing and maintaining effective internal control over federal awards that provides reasonable assurance that the nonfederal entity is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards;
- For identifying and ensuring that the entity complies with federal statutes, regulations, and the terms and conditions of federal award programs and implementing systems designed to achieve compliance with applicable federal statutes, regulations, and the terms and conditions of federal award programs;
- For disclosing accurately, currently, and completely the financial results of each federal award in accordance with the requirements of the award;
- 10. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
- 11. For taking prompt action when instances of noncompliance are identified;
- For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
- For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
- 14. For submitting the reporting package and data collection form to the appropriate parties;
- For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;

#### 16. To provide us with:

- Access to all information of which the County is aware that is relevant to the preparation and fair presentation of the financial statements, and relevant to federal award programs, such as records, documentation, and other matters;
- Additional information that we may request from the County for the purpose of the audit;
- c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

- 17. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole:
- 18. For acceptance of non-attest services, including identifying the proper party to oversee non-attest work;
- 19. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
- For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on compliance;
- 21. For the accuracy and completeness of all information provided;
- 22. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
- 23. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the schedule of expenditures of federal awards referred to above, you acknowledge and understand your responsibility (a) for the preparation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance, (b) to provide us with the appropriate written representations regarding the schedule of expenditures of federal awards, (c) to include our report on the schedule of expenditures of federal awards in any document that contains the schedule of expenditures of federal awards that indicates that we have reported on such schedule, and (d) to present the schedule of expenditures of federal awards with the audited financial statements, or if the schedule will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the schedule of expenditures of federal awards no later than the date of issuance by you of the schedule and our report thereon.

With respect to any non-attest services we perform, such as preparation of financial statements and related note disclosures and the schedule of expenditures of federal awards. We will not assume management responsibilities on behalf of the County. However, we will provide advice and recommendations to assist management of the County in performing its responsibilities. County's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

#### **Engagement Administration, Fees and Timing**

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

The timing of our audit will be scheduled for performance and completion as follows:

Interim fieldwork March 2020

Mail confirmations February 2020

Perform year-end audit procedures March 2020

Issue audit reports March 2020

Paula Lowe is the engagement partner for the audit services specified in this letter. Her responsibilities include supervising Pattillo, Brown & Hill, L.L.P.'s services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees for these services will be at our standard hourly rates plus out-of-pocket costs (such as reports reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$38,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

#### Other Matters

During the course of the engagement, we may communicate with you or your personnel via fax or email, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Our firm may transmit confidential information that you provided us to third parties in order to facilitate delivering our services to you. For example, such transmissions might include, but not be limited to, investment information. We have obtained confidentiality agreements with all our service

providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have the appropriate procedures in place to prevent the unauthorized release of confidential information to others. We will remain responsible for the work provided by any third-party service providers used under this agreement. By your signature below, you consent to having confidential information transmitted to entities outside the firm. Please feel free to inquire if you would like additional information regarding the transmission of confidential information to entities outside the firm.

The audit documentation for this engagement is the property of Pattillo, Brown & Hill, L.L.P. and constitutes confidential information. However, we may be requested to make certain audit documentation available to federal or state agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Pattillo, Brown & Hill, L.L.P.'s personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to management and those charged with governance the following significant findings from the audit:

- Our view about the qualitative aspects of the County's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- · Representations we requested from management;
- Management's consultations with other accountants, if any; and

• Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

In accordance with the requirements of Government Auditing Standards, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements compliance over major federal award programs including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully, Pattillo, Brown & Hill, L.L.P.

Paula Lowe, CPA Waco, Texas

#### **RESPONSE:**

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of Navarro County, Texas by:

Date: 10-28-19



CPAs & Advisors

#### SYSTEM REVIEW REPORT

October 21, 2016

To the Partners of Pattillo, Brown & Hill, LLP and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Pattillo, Brown & Hill, LLP (the firm) in effect for the year ended May 31, 2016. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at <a href="https://www.aicpa.org/prsummary">www.aicpa.org/prsummary</a>.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*, audits of employee benefit plans, and audits performed under FDICIA.

In our opinion, the system of quality control for the accounting and auditing practice of Pattillo, Brown & Hill, LLP in effect for the year ended May 31, 2016, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fail. Pattillo, Brown & Hill, LLP has received a peer review rating of pass.

Haddox Reid Eubank Bette PUC





## TEXAS DEPARTMENT OF AGRICULTURE TEXANS FEEDING TEXANS: HOME-DELIVERED MEAL GRANT PROGRAM

## RESOLUTION AUTHORIZING COUNTY GRANT PROGRAM YEAR 2020

A resolution of the County of Navarro (County) Texas, certifying that the county has made a grant to Senior Connect (Organization), an organization that provides home-delivered meals to homebound persons in the county who are elderly and/or have a disability, and certifying that the county has approved the organization's accounting system or fiscal agent.

OMHEREAS, the Organization desires to apply for grant funds from the Texas Department of Agriculture to supplement and extend existing services for homebound persons in the County who are elderly and/or have a disability, pursuant to the Home-Delivered Meal Grant Program (Program); and

**MHEREAS**, the Program rules require the County in which an Organization is providing homedelivered meal services to make a grant to the Organization, in order for the Organization to be eligible to receive Program grant funds; and

**WHEREAS**, the Program rules require the County to approve the Organization's accounting system or fiscal agent, in order for the Organization to be eligible to receive Program grant funds; and

OMHEREAS, the County recognizes Melinda Polk (Authorized Official) as an official of the Organization applying for a Home-Delivered Meal Grant from the Texas Department of Agriculture.

#### **B**E IT RESOLVED BY THE COUNTY:

SECTION 1: The County hereby certifies that it has made a grant to the Organization in the amount of \$3,000.00 to be used between the:

1st of October 2019 and the 30th of September 2020

Day

Month Yo

Day

onth Ye

SECTION 2: The County hereby certifies that the Organization provides home-delivered meals to homebound persons in the County who are elderly and/or have a disability.

SECTION 3: The County hereby certifies that it has approved the Organization's accounting system or fiscal agent which meets financial management system requirements as set forth in the Uniform Grant Management Standards promulgated by the Texas Comptroller of Public Accounts.

Introduced, read, and passed by the affirmative vote of the County Commissioners Court on this 28th

day of October, 2019

Signature of Authorized Official of the Coun

H. M. Davenport Jr. Navarro County Judge

Typed Name and Title





#### NON-CORPORATE RESOLUTION FORM

1. IDENTIFICATION OF QUALIFIED INTERMEDIARY / WITHHOLDING EN	TITY		
LEGAL NAME OF ORGANIZATION:Navarro County			
TYPE OF ORGANIZATION: Governmental Entity			
ACCOUNT NUMBER: RMB038761			
Be it resolved that each of the following has been duly elected or appoints/her name.	ointed and is now legally holding the title set opposite		
Terri Gillen	County Auditor		
(Name of Authorized Person)	(Title)		
Ryan Douglas	County Treasurer		
(Name of Authorized Person)	(Title)		
Jane McCollum	Chief Deputy Treasurer		
(Name of Authorized Person)	(Title)		
() APPATIFICATION			
II. CERTIFICATION	<u>.                                    </u>		
[ H. M. Davenport, Jr.; County Judge of			
(Name and Title of Officer or Partner signing this Non-Corporate Resolution)			
Navarro County hereby certify that said organization is duly and legally			
(Name of Organization)			
organized and existing and that a quorum of the Navarro County Commissioners Court			
	(Name of Governing Body of Organization)		
of said Organization attended a meeting duly held on the 28th	day of _October, 20_19		
at which the following resolutions were duly adopted, and that such resolutions are in full force and effect on this date and			
do not conflict with the Navarro County Investment Policy of said organization.  (Name of Governing Rules)			
I further certify that I have the authority to execute this Non-Corporate Resolution on behalf of said Organization, and that			
the Navarro County Commissioner Court of the Organization which took the action called for by the (Name of Governing Body of Organization)			
resolutions annexed hereto has the power to take such action.			
*SIGNATURE:	DATE: October 28, 2019		

<sup>\*</sup>The signer should be someone other than one of the authorized person(s) named above. However, if signed by an authorized person named above, the Fed Wire Letter of Authorization and/or ACH Authorization Agreement must be signed by an authorized person other than the signer of this document.

Page 1 of 2



#### INTERLOCAL AGREEMENT

Witness, this agreement by and between, NAVARRO COUNTY, (hereinafter COUNTY) and the TEXOMA HIDTA EXECUTIVE COMMITTEE/DIRECTOR, acting on behalf of the TEXOMA HIGH INTENSITY DRUG TRAFFICKING AREA, (hereinafter HIDTA) a federal program,

WHEREAS, it is in the best interest of the citizens of Navarro County to cooperate with Federal and Local Governments, where possible, to provide services that will result in the reduction of illegal drugs, and

WHEREAS, the County has entered into, and agreed to be the recipient agency for Office of National Drug Control Program grant funds, on behalf of the TEXOMA HIDTA,

NOW THEREFORE, in consideration of promises, covenants, and agreements contained herein, the parties hereto mutually agree as follows:

#### SECTION I. Scope of Services

a. The County agrees to perform administrative functions for the TEXOMA HIDTA, such as, but not limited to, payroll, purchasing, accounts payable, budgeting, auditing, reporting, filing eligible asset forfeitures, and other administrative actions that are required as part of the grant.

#### SECTION II. Terms of Agreement

- a. The County will perform the above services for a fee of 3.5% of the total current grant year amount.
- b. The County will invoice the HIDTA quarterly or semi-annually.
- c. The primary term of this agreement is for one (1) year. The Agreement will renew automatically each year. Changes may be made if notice is given as described in Section II d.
- d. Changes can be made by either party. All changes should be in writing and far enough in advance so that each party can budget accordingly.

a. This agreement contains all agreements or understandings, either oral or written, of the parties with the respect to any matter mentioned herein. No prior agreement or understanding shall be effective. This agreement shall not be modified or amended except by written instrument executed by the duly authorized representatives of both parties.

APPROVED, and RATIFIED by NAVARRO CO 2019——·	DUNTY this, UCE. 28
AT PEST:	H.M Davenport, County Judge
Sherry Dowd, County Clerk	
APPROVED by, TEXOMA HIDTA this,	
Lance Sumpter, Director	