



Employment Opportunity Notice

Caldwell County is currently accepting applications for the position of County Engineer.

Summary

Under general direction of the Commissioners Court, provides executive level direction, management, assistance, and engineering oversight in a variety of construction, resource protection, transportation and planning areas. Directs and manages operations related to protecting the public health in Caldwell County, including subdivision and development planning and regulations and flood prevention. Assists the Unit Road Administrator with road construction and maintenance operations. Ensures professional design review. Represents Caldwell County with a variety of regional planning entities. Exercises professional and independent judgment in recommending programs and projects, staffing, and funding requirements. Work requires extensive contact with the public, business and community leaders, contractors, special interest or trade groups, and governmental officials at all levels.

Responsibilities

- Manages the review of land development proposals to ensure compliance with county subdivision regulations and state codes.
- Advises Commissioners Court on general urban planning and engineering policies and issues.
- Oversees property and construction inspections to ensure compliance with the County development and flood damage prevention regulations.
- Oversees field inspections and interacts with citizens, business owners, property owners, contractors, and federal regulatory agencies to resolve questions and/or problems.
- Provides expertise and assistance on all road and bridge construction and repair, right of way acquisition, planning, and traffic control.
- Ensures the design, review, and inspection of all drainage and water quality protection projects are in compliance with standard engineering practices, EPA, and TAC 30 Chapter 213 storm water regulations.
- Coordinates operations with other county departments.
- Develops, recommends, and implements policies and procedures to advance the County's mission, goals, and objectives.
- Develops and monitors department's annual budget, including road bond monitoring.
- Identifies and supports funding for Texas Department of Transportation infrastructure projects.
- Prepares and reviews contracts and bid specifications.
- Handles and oversees the resolution of departmental problems.
- Coordinates development interests with local municipalities to facilitate cost sharing projects.
- Provides informational programs and workshops to county officials and the public.
- Represents Caldwell County on various CAMPO, CAPCOG, and other regional committee assignments.

Knowledge

- Knowledge of Caldwell County Environmental Health and Road and Bridge Department regulations, policies, and procedures
- Knowledge of Caldwell County purchasing and personnel rules and regulations .
- Knowledge of general public administration principles and practices including budgeting, project management, and employee supervision and training .
- Knowledge of federal, state, and local laws related to flood control, subdivision development, sewage, and junkyard sanitation.
- Knowledge of federal, state, and local laws related to traffic code, standard transportation specifications, low volume streets and roads, storm drainage, and pollution prevention including EPA regulations, TAC 30 chapter 213 storm water regulations and NFJP regulations.
- Knowledge of street and bridge engineering standards and practices.
- Knowledge of general urban and regional planning principles and issues.
- Knowledge of official state and local boundary maps.
- Knowledge of general GIS techniques, equipment, and methods.
- Knowledge of Caldwell County subdivision regulations, parcel surveys, and subdivision plats.

Education and Experience

High school diploma or GED.

Bachelor degree in Engineering required.

At least five (5) years of experience in engineering environment.

Must have engineering certification.

Applications are available on the 1st floor of the County Courthouse in Lockhart, inside the Human Resources Department, or via our website at www.co.caldwell.tx.us.

Caldwell County is an Equal Opportunity Employer