

NOTICE

E-FILING IS NOW MANDATORY FOR CIVIL FILINGS

(see FORMS for Request Process of Service Sheet when requesting issuance and service)

The Texas Supreme Court mandated that the civil and family courts in Hardin County will accept only e-filings from attorneys as of July 1, 2015. All filings will be delivered to the district clerk's office through

[eFileTexas.gov](http://www.efiletexas.gov/service-providers.htm) - the state contracted e-filing portal. The state requires filings to be sent to eFileTexas.gov through an electronic file service provider (EFSP). You can choose an EFSP from a list found at <http://www.efiletexas.gov/service-providers.htm> which will note the pricing of the EFSPs and their features.

What does this mean to an attorney?

This means that **attorneys are no longer able to file paper documents at the clerk's counter**. Cover letters are not needed, unless you have a request or a proposed Order that is not accompanied with a Motion. Cover letters will be filed as an attachment to the lead document. For example, a Motion to Dismiss would be the lead document and the proposed Order would be the attachment in the electronic envelope.

What does this mean to a person filing on their own behalf (pro se litigant)?

Pro se litigants will be allowed to file documents in the District Clerk's Office electronically or via paper filing.

Do you have an account with EFILETEXAS.GOV?

For additional information, please go to [eFileTexas.gov](http://www.efiletexas.gov)

How do I know what is required?

JCIT Technology Standards

In an effort to create uniformity and a consistent filing experience across the state, the Judicial Committee of Information Technology (JCIT) has developed a set of technology standards. This common set of case types, filing codes and options were recently approved by the Supreme Court.