



# POLK COUNTY COMMISSIONERS COURT

December 23, 2025

10:00 AM

# 2025 - 046

Polk County Regional Health Building

Suite A

Livingston, Texas

## NOTICE

is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

### Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a Public Participation Form to the County Clerk prior to the Call To Order).

\*\* Please turn off (or mute) all cell phones and devices \*\*

#### **CALL TO ORDER. \* INVOCATION \* PLEDGES OF ALLEGIANCE**

#### **PUBLIC COMMENTS**

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of 3 minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

#### **INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

#### **NEW BUSINESS - CONSENT AGENDA**

(The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

1. APPROVE MINUTES OF PREVIOUS MEETING: December 9, 2025 (Regular Session)
2. APPROVE SCHEDULES OF BILLS.
3. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
4. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.
5. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.

6. ACCEPT TOTAL LOSS OFFER FOR 2008 CHEVROLET SILVERADO.
7. APPROVE ENGAGEMENT LETTER WITH CARR, RIGGS & INGRAM (CRI) FOR FY2025 JAIL COMMISSARY AUDIT.
8. APPROVE AGREEMENT WITH DRG ARCHITECTS FOR FEASIBILITY STUDY IN THE AMOUNT OF \$20,000.
9. APPROVE RESOLUTION FOR ADULT SEXUAL ASSAULT RESPONSE TEAM RESTRUCTURING.
10. APPROVE RESOLUTION ACKNOWLEDGING A CHANGE IN POLK COUNTY'S CONGRESSIONAL DISTRICT.
11. RESCIND THE AWARD DETERMINATION TO DILLON AIR CONDITIONING & HEATING FOR THE HVAC AND DUCT REPLACEMENT PROJECT AT THE PRECINCT 3 SUBCOURTHOUSE DUE TO REVISED PROJECT SCOPE.

#### **NEW BUSINESS - REGULAR AGENDA**

12. DISCUSS AND CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:
  - A. PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
  - B. REQUEST FROM JUSTICE OF THE PEACE, PCT. 4 TO USE DISCRETIONARY FUNDS FOR ONE-TIME BONUSES.
  - C. CONSIDER APPROVAL TO PAY OUT REQUESTED FLSA TIME FOR SHERIFF STAFF AND REQUESTED FLSA AND HOLIDAY TIME FOR JAIL STAFF.
  - D. REVISE THE COUNTY HOLIDAY POLICY TO ESTABLISH A CAP ON ACCRUED HOLIDAY HOURS AND REMOVE THE EXPIRATION DATE.
13. CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:
  - A. FY2025 BUDGET REVISIONS AND FY2026 BUDGET REVISIONS & AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE.
14. CONSIDER APPROVAL OF INDEPENDENT CONTRACT ATTORNEY AGREEMENT FOR PROSECUTORIAL SERVICES, TO BE FUNDED WITH UNUSED DISTRICT ATTORNEY SALARIES.

#### **ADJOURN**

#### **ACCESSIBILITY STATEMENT FOR DISABLED PERSONS**

This meeting site is accessible to disabled persons as follows: A wheelchair ramp provides access to the front entrance. The Commissioners Courtroom is on the first floor. If any special assistance or accommodations are needed in order to attend a Commissioners Court meeting, please contact

Commissioners Court staff at 936-327-6813, in advance, so accommodations can be arranged.

I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Wednesday, December 17, 2025, and that said Notice remained so posted continuously for at least 3 business days preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

**Posted: December 17, 2025 @ 4:00 PM**

By: Sydney Murphy, County Judge

A handwritten signature in blue ink, appearing to read "Sydney Murphy", is written over the printed name.