



# POLK COUNTY COMMISSIONERS COURT

December 9, 2025

10:00 AM

# 2025 - 045

Polk County Regional Health Building

Suite A

Livingston, Texas

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## NOTICE

is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

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### Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a Public Participation Form to the County Clerk prior to the Call To Order).

\*\* Please turn off (or mute) all cell phones and devices \*\*

### CALL TO ORDER. \* INVOCATION \* PLEDGES OF ALLEGIANCE

### PUBLIC COMMENTS

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of 3 minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

### INFORMATIONAL REPORTS

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

1. POLK COUNTY HEALTHY COUNTY COMMITTEE ANNOUNCEMENT OF CHRISTMAS DOOR DECORATING CONTEST WINNER.
2. PRESENTATION OF POLK COUNTY SAFETY COMMITTEE “EXCELLENCE IN SAFETY AWARD” FOR FY2025.
3. DISTRICT ATTORNEY'S INFORMATIONAL REPORT.

### NEW BUSINESS - CONSENT AGENDA

(The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

4. APPROVE MINUTES OF PREVIOUS MEETING: November 25, 2025 (Regular Session)
5. APPROVE SCHEDULES OF BILLS.

6. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
7. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.
8. APPROVE AMENDED AGREEMENT WITH THE CITY OF LIVINGSTON FOR VOLUNTEER FIRE FIGHTING SERVICES.
9. APPROVE INTERLOCAL AGREEMENT RENEWING SERVICES WITH HARRIS COUNTY FOR POSTMORTEM EXAMINATIONS.

#### **NEW BUSINESS - REGULAR AGENDA**

10. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:
  - A. PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
  - B. PAYMENT OF VACATION TIME ACCRUED BY CORRECTIONS OFFICER BOBBI SONGER.
  - C. PAYMENT OF VACATION TIME ACCRUED BY DEPUTY KRISTOFFER ACLY.
  - D. PAID OVERTIME FOR PATROL DEPUTIES ASSISTING WITH JAIL TRANSPORT DUTIES.
  - E. RECLASSIFICATION OF PERMIT SECRETARY POSITION TO SECRETARY II AND CONSIDER SUPPLEMENT PAY FOR ON-SITE SEWAGE FACILITY DESIGNATED REPRESENTATIVE CERTIFICATION.
11. CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:
  - A. FY2025 AND FY2026 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
12. DISCUSS AND, IF NECESSARY, CONSIDER ADOPTION OF ORDER REGULATING CERTAIN FIREWORKS IN THE UNINCORPORATED AREAS OF THE COUNTY DURING THE DECEMBER HOLIDAY PERIOD.
13. DISCUSS AND CONSIDER ACTION REGARDING THE COMMISSIONERS COURT MEETINGS SCHEDULED FOR DECEMBER 23, 2025, AND JANUARY 13, 2026, INCLUDING POSSIBLE RESCHEDULING OR CANCELLATION
14. CONSIDER REQUESTS TO SOLICIT BIDS FOR THE PURCHASE OF A TRACTOR WITH SIDE BOOM MOWER FOR ROAD AND BRIDGE PRECINCT 4, TO BE FINANCED AND PAID FOR FROM THE PRECINCT 4 BUDGET.
15. DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION REGARDING DELINQUENT TAXES ON BUYOUT PROPERTIES IN HOLIDAY LAKE ESTATES.

16. DISCUSS AND CONSIDER APPROVAL OF AGREEMENT WITH BCA DX LABORATORY FOR LABORATORY SERVICES AT THE JAIL.
17. DISCUSS AND CONSIDER APPROVAL TO AMEND AGREEMENT WITH KOMATSU FOR COURTHOUSE ARCHITECTURE SERVICES.

**ADJOURN**

**ACCESSIBILITY STATEMENT FOR DISABLED PERSONS**

This meeting site is accessible to disabled persons as follows: A wheelchair ramp provides access to the front entrance. The Commissioners Courtroom is on the first floor. If any special assistance or accommodations are needed in order to attend a Commissioners Court meeting, please contact Commissioners Court staff at 936-327-6813, in advance, so accommodations can be arranged.

I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Wednesday, December 3, 2025, and that said Notice remained so posted continuously for at least 3 business days preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

**Posted: December 3, 2025 at 4:00 PM**

By: Sydney Murphy, County Judge

