



POLK COUNTY COMMISSIONERS COURT

October 14, 2025

10:00 AM

2025 - 039

Polk County Regional Health Building

Suite A

Livingston, Texas

NOTICE

is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a Public Participation Form to the County Clerk prior to the Call To Order).

** Please turn off (or mute) all cell phones and devices **

CALL TO ORDER. * INVOCATION * PLEDGES OF ALLEGIANCE

PUBLIC COMMENTS

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of 3 minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

INFORMATIONAL REPORTS

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

1. PROCLAMATION FOR DOMESTIC VIOLENCE AWARENESS MONTH.

NEW BUSINESS - CONSENT AGENDA

(The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

2. APPROVE MINUTES OF PREVIOUS MEETING: September 23, 2025 (Regular Session)
3. APPROVE CORRECTION TO SEPTEMBER 9, 2025 MINUTES.
4. APPROVE SCHEDULES OF BILLS.
5. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.

6. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.
7. APPROVE ORDERS DESIGNATING REGULAR TERMS FOR COUNTY COURT AT LAW AND JUSTICE COURTS FOR FY2026.
8. APPROVE ORDER ASSIGNING SPACE IN COUNTY OWNED BUILDINGS.
9. APPROVE REASSIGNMENT OF OFFICE SPACE IN COUNTY-OWNED BUILDINGS.
10. APPROVE INTERLOCAL AGREEMENTS BETWEEN POLK COUNTY AND THE DEMOCRATIC AND REPUBLICAN PARTIES FOR THE COUNTY'S PROVISION OF ELECTION EQUIPMENT AND SERVICES FOR THE MARCH 3, 2026 PRIMARY ELECTION AND (POSSIBLE) RUN-OFF ELECTION, AS RECOMMENDED BY THE COUNTY CLERK.
11. ACCEPT GRANT AWARDED TO THE POLK COUNTY SHERIFF'S OFFICE BY THE TEXAS SCHOOL SAFETY CENTER FOR TOBACCO ENFORCEMENT PROGRAM (TEP) AND APPROVE INTERLOCAL AGREEMENT REGULATING THE USE OF FUNDS.
12. ACCEPT GRANT AWARDED BY THE U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE (BJA), IN THE AMOUNT OF \$53,047.22 FOR EVIDENCE/PROCUREMENT MANAGER POSITION.
13. APPROVE PURCHASE OF COMPUTERS IN THE AMOUNT OF \$37,032.43 FROM CDW, TO BE PAID FROM IT CAPITAL OUTLAY-TECH ROTATION (BUDGETED FUNDS).

NEW BUSINESS - REGULAR AGENDA

14. DISCUSS AND CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:
 - A. PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
 - B. ANY AND ALL NECESSARY ACTION RELATED TO UPDATE OF PERSONNEL MANAGEMENT SYSTEM BOOK 1.
 - C. REQUEST FROM COUNTY CLERK SCHELANA HOCK FOR PAYMENT OF VACATION TIME ACCRUED BY HER CHIEF DEPUTY CLERK.
 - D. SELECT HUMAN RESOURCES ADVISORY COMMITTEE BY RANDOM DRAWING.
15. CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:
 - A. FY2025 AND FY2026 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;

16. DISCUSS AND CONSIDER APPROVAL OF RESOLUTION AUTHORIZING PAYMENT OF CONTRACTUALLY OBLIGATED SUMS, CONTINGENT UPON THIRD-PARTY VERIFICATION OF COMPLETED WORK.
17. CONSIDER ANY AND ALL NECESSARY ACTION FOR CAPITAL PURCHASES TO BE PAID FROM GENERAL FUND BALANCE AND INCLUDED ON THE FY2026 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT, AS FOLLOWS:
 - A. REACH IN REFRIGERATOR FOR THE POLK COUNTY JAIL, NOT TO EXCEED \$5,554.00.
 - B. NETWORK EQUIPMENT FOR THE IT DEPARTMENT, TO BE PURCHASED FROM SOUTHERN COMPUTER WAREHOUSE IN THE AMOUNT OF \$58,506.71.
 - C. AGREEMENT WITH TYLER TECHNOLOGIES FOR PROJECT ACCOUNTING AND CONTRACTS MANAGEMENT MODULES WITH ANNUAL SOFTWARE FEE IN THE AMOUNT OF \$4,202 TO BE PAID FROM IT CONTRACTS (BUDGETED FUNDS) AND ONE-TIME FEES IN THE AMOUNT OF \$5,470 TO BE INCLUDED ON THE REIMBURSEMENT RESOLUTION.
18. CONSIDER APPROVAL OF AGREEMENT WITH MONTGOMERY TECHNOLOGY SOLUTIONS, LLC FOR JAIL TECHNOLOGY MAINTENANCE WITH AN ANNUAL FEE OF \$35,460 TO BE PAID FROM IT CONTRACTS (BUDGETED FUNDS).
19. CONSIDER ANY AND ALL NECESSARY ACTION REGARDING BID #2026-11 FOR THE PURCHASE OF TWO NEW TRUCKS BY ROAD AND BRIDGE PRECINCT 2.
20. RATIFY APPROVAL TO ADVERTISE REQUEST FOR PROPOSALS #2026-12 FOR JAIL RESIDENT BANKING SOFTWARE AND COMMISSARY SERVICES.
21. CONSIDER APPROVAL TO ADVERTISE BID #2026-13 FOR THE PURCHASE OF A MOTOR GRADER WITH TRADE IN OF ONE 12-HP VHP MOTOR GRADER, TO BE PAID FROM ROAD AND BRIDGE PRECINCT 4.
22. CONSIDER APPROVAL TO PROCURE A GRANT ADMINISTRATOR AND PROFESSIONAL ENGINEER FOR 2024 COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY LOCAL COMMUNITIES PROGRAM AND APPOINT A RATING COMMITTEE.
23. RECEIVE DROUGHT STATUS UPDATE AND CONSIDER ANY NECESSARY ACTION REGARDING AN EXTENSION OF THE BURN BAN IN THE UNINCORPORATED AREAS OF THE COUNTY, IF RECOMMENDED.
24. CONSIDER APPROVAL OF 2026 POLK COUNTY HOLIDAY SCHEDULE.
25. CONSIDER RESCHEDULING THE NOVEMBER 11TH COMMISSIONERS COURT MEETING WHICH FALLS ON VETERANS DAY (COUNTY HOLIDAY).

26. DISCUSS AND CONSIDER APPROVAL OF REVISED AGREEMENT WITH THE CITY OF CORRIGAN FOR ANIMAL CONTROL SERVICES PROVIDED BY THE SHERIFF'S OFFICE.
27. DISCUSS AND CONSIDER APPROVAL OF SHERIFF'S OFFICE REQUEST FOR INTERLOCAL COOPERATION AGREEMENT WITH SAN JACINTO COUNTY FOR THE HOUSING OF POLK COUNTY INMATES, AND DETERMINE METHOD OF FUNDING.
28. DISCUSS AND CONSIDER APPROVAL OF ANY AND ALL NECESSARY ACTION RELATED TO THE TEXAS INDIGENT DEFENSE COMMISSION PUBLIC DEFENDER'S OFFICE GRANT AWARD FOR FY2026.
 - A. ACCEPT THE FY2026 IMPROVEMENT GRANT, IN THE AMOUNT OF \$760,607, FOR THE ESTABLISHMENT OF A PUBLIC DEFENDER'S OFFICE.
 - B. APPROVE JOB DESCRIPTION FOR CHIEF PUBLIC DEFENDER.
29. DISCUSS AND CONSIDER CHANGES TO THE COUNTY PURCHASING POLICY.

ADJOURN

I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Tuesday, October 7, 2025, and that said Notice remained so posted continuously for at least 3 business days preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas (www.co.polk.tx.us).

Posted: October 7, 2025 at 3:00 PM

By: Sydney Murphy, County Judge

