



# POLK COUNTY COMMISSIONERS COURT

September 23, 2025

10:00 AM

# 2025 - 038

Polk County Regional Health Building

Suite A

Livingston, Texas

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## NOTICE

is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

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### Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a Public Participation Form to the County Clerk prior to the Call To Order).

\*\* Please turn off (or mute) all cell phones and devices \*\*

### CALL TO ORDER. \* INVOCATION \* PLEDGES OF ALLEGIANCE

### PUBLIC COMMENTS

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of 3 minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

### INFORMATIONAL REPORTS

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

1. POLK COUNTY HISTORICAL COMMISSION RECEIVES DISTINGUISHED SERVICE AWARD.
2. YEARLY INFORMATIONAL REPORT FROM POLK COUNTY MEMORIAL MUSEUM.

### OLD BUSINESS

3. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:

- A. UPDATE TO PERSONNEL MANAGEMENT SYSTEM BOOK 1 AND BOOK 2.

### NEW BUSINESS - CONSENT AGENDA

(The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

4. APPROVE MINUTES OF PREVIOUS MEETINGS: August 25, 2025 (Special Session), September 9, 2025 (Regular/Special Sessions), And September 15, 2025 (Special Session)
5. APPROVE SCHEDULES OF BILLS.
6. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
7. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.
8. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.
9. RECEIVE COUNTY TREASURER'S REPORT FOR AUGUST 2025.
10. APPROVE CONSTABLE PRECINCT 3, KEVIN BURMAN REQUEST TO REMOVE ANTHONY RAY MYERS AS RESERVE DEPUTY CONSTABLE.
11. APPROVE CONSTABLE PRECINCT 4, DARWON EVANS REQUEST TO REMOVE CALEB CLAYTON AS RESERVE DEPUTY CONSTABLE.
12. APPROVE RE-APPOINTMENT OF DR. RAY LUNA AS LOCAL HEALTH AUTHORITY, PURSUANT TO TEXAS HEALTH & SAFETY CODE SECTION 121.021, FOR TWO-YEAR TERM COMMENCING OCTOBER 1, 2025, TO INCLUDE APPOINTMENT AS INFECTION CONTROL OFFICER AND NAMING OF DR. JEFFREY LUNA AS ALTERNATE INFECTION CONTROL OFFICER, PURSUANT TO HEALTH & SAFETY CODE CHAPTER 81 AS AMENDED BY S.B. 1574.
13. RATIFY CONTRACT RENEWAL WITH APPRISS, INC. FOR THE PROVISION OF A STATEWIDE AUTOMATED VICTIM NOTIFICATION SERVICE (SAVN).
14. RATIFY APPROVAL OF SECOND AMENDMENT TO MEMORANDUM OF AGREEMENT WITH BURKE CENTER TO RENEW THE MENTAL HEALTH DEPUTY GRANT AGREEMENT THROUGH AUGUST 31, 2026.
15. APPROVE AGREEMENT WITH CITY OF LIVINGSTON FOR (LVFD) FIREFIGHTING SERVICES.
16. APPROVE USE OF \$5,880 FROM INFORMATION TECHNOLOGY CAPITAL OUTLAY REPAIR/REPLACE IT EQUIPMENT (BUDGETED FUNDS) FOR DATA BACKUP SOLUTION FROM NINJA-ONE.
17. ACCEPT TOTAL LOSS OFFER FOR 2016 CHEVROLET SILVERADO.

#### **NEW BUSINESS - REGULAR AGENDA**

18. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:
  - A. PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.

- B. ANY AND ALL NECESSARY ACTION RELATED TO REQUEST FROM SHERIFF LYONS TO PAY OUT ACCRUED STRAIGHT TIME, F.L.S.A. TIME, AND HOLIDAY TIME, AS PRESENTED.
- C. PAY OUT OF ALL ACCRUED STRAIGHT TIME UPON THE DISCONTINUATION OF STRAIGHT-TIME LEAVE CODE.

19. CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:

- A. FY2025 AND FY2026 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;

20. CONSIDER REQUESTS FOR CAPITAL PURCHASES TO BE PAID FROM GENERAL FUND BALANCE AND INCLUDED ON THE FY2026 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT, AS FOLLOWS;

- A. POLICE EQUIPMENT FOR CONSTABLE PRECINCT 3 IN THE AMOUNTS OF \$6,972 TO BE PURCHASED FROM STALKER RADAR AND \$5,965.20 TO BE PURCHASED FROM NKB CONCEPTS.

21. CONSIDER ANY/ALL NECESSARY ACTION REGARDING RE-BIDS, AS FOLLOWS:

- A. Re-Bid #2026-02.05 for Limestone Road Base
- B. Re-Bid #2026-04.05 for Limestone Road Base
- C. Re-Bid #2026-09 for Motor Grader Blades

22. CONSIDER APPROVAL TO AUTHORIZE GOODWIN, LASITER AND STRONG (GLS) TO ADVERTISE FOR ROAD IMPROVEMENT CONSTRUCTION BIDS FOR THE GENERAL LAND OFFICE COMMUNITY DEVELOPMENT BLOCK GRANT REGIONAL MITIGATION PROJECTS, AS FOLLOWS:

- A. GENERAL LAND OFFICE CONTRACT NO. 24-065-044-E536.
- B. GENERAL LAND OFFICE CONTRACT NO. 24-065-044E537.

23. CONSIDER APPROVAL OF THREE-YEAR AGREEMENT WITH EASTEX TELEPHONE FOR VOICE OVER INTERNET PROTOCOL (VOIP) PHONE SERVICE.

24. CONSIDER APPROVAL, APPROVAL UPON CONDITIONS MET, OR REJECTION OF REPLAT OF CLEARWATER SPRINGS SUBDIVISION, APPLICATION, LOCATED IN PRECINCT 2.

25. CONSIDER ANY/ALL NECESSARY ACTION REGARDING PROPOSAL FROM THE POLK CENTRAL APPRAISAL DISTRICT TO PURCHASE 202 MATHEWS STREET.

26. APPROVE RESOLUTION IN SUPPORT OF OPERATION GREEN LIGHT FOR VETERANS.

## **ADDENDUM**

27. CONSIDER APPROVAL OF ORDER ADOPTING THE POLK COUNTY PUBLIC INFORMATION ACT POLICY AND ESTABLISHING TIME LIMITS UNDER TEX. GOV'T CODE SECTION 552.275.

## **ADJOURN**

I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Wednesday, September 17, 2025, and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

**Posted: September 17, 2025 4:45 PM**

By: Sydney Murphy, County Judge

