



POLK COUNTY COMMISSIONERS COURT

September 9, 2025

10:00 AM

2025 - 036

Polk County Regional Health Building

Suite A

Livingston, Texas

NOTICE

is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a Public Participation Form to the County Clerk prior to the Call To Order).

** Please turn off (or mute) all cell phones and devices **

CALL TO ORDER. * INVOCATION * PLEDGES OF ALLEGIANCE

PUBLIC COMMENTS

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of 3 minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

INFORMATIONAL REPORTS

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

1. PROCLAMATION RECOGNIZING SEPTEMBER 2025 AS SUICIDE PREVENTION AWARENESS MONTH.
2. UPDATE FROM THE POLK COUNTY WELLNESS COMMITTEE REGARDING MENTAL HEALTH WELLNESS WORKSHOP FOR COUNTY EMPLOYEES.
3. YEARLY REPORT FROM INFORMATION TECHNOLOGIES.

OLD BUSINESS

4. CONSIDER ANY/ALL NECESSARY ACTION REGARDING ANNUAL BIDS FOR PURCHASE OF:
 - A. BID #2026-01.08, #2026-02.08, #2026-03.08, AND #2026-04.08

NEW BUSINESS - CONSENT AGENDA

(The items listed within the Consent Agenda are deemed to be of a routine nature and are not

scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

5. APPROVE MINUTES OF PREVIOUS MEETING: August 26, 2025 (Regular Session)
6. APPROVE SCHEDULES OF BILLS.
7. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
8. APPROVE ORDER DESIGNATING OUTDATED AND UNLOCATED ASSETS AS SURPLUS PROPERTY FOR THE PURPOSE OF INVENTORY RECONCILIATION.
9. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.
10. RECEIVE AND RECORD DISTRICT JUDGES' ORDER OF RE-APPOINTMENT AND OATH OF LOUIS PLOTH AS COUNTY AUDITOR FOR POLK COUNTY, EFFECTIVE SEPTEMBER 18, 2025.
11. APPROVE CONSTABLE PRECINCT 3, KEVIN BURMAN REQUEST TO REMOVE JEREMY ALLEN AS RESERVE DEPUTY CONSTABLE.
12. AUTHORIZE DISTRICT ATTORNEY SHELLY SITTON TO ENTER INTO A NON-TERMINAL AGREEMENT WITH THE CITY OF LIVINGSTON POLICE DEPARTMENT.
13. AUTHORIZE DISTRICT ATTORNEY SHELLY SITTON TO ENTER INTO A NON-TERMINAL AGREEMENT WITH THE TEXAS DEPARTMENT OF PUBLIC SAFETY.
14. APPROVE JOINT CONTRACT FOR ELECTION SERVICES WITH CITY OF LIVINGSTON FOR THE COUNTY'S PROVISION OF ELECTION EQUIPMENT AND SERVICES FOR THE NOVEMBER 4, 2025 GENERAL ELECTION, AS RECOMMENDED BY THE COUNTY CLERK.
15. APPROVE RENEWAL AGREEMENT WITH INTEGRATED DATA SERVICES FOR COUNTY CLERK'S IMAGING SOFTWARE MAINTENANCE FOR FY2026.
16. APPROVE AGREEMENTS WITH THE POLK COUNTY CHAMBER OF COMMERCE, POLK COUNTY HIGHER EDUCATION AND TECHNOLOGY FOUNDATION, AND THE POLK COUNTY HISTORICAL COMMISSION FOR THE QUARTERLY DISTRIBUTION OF HOTEL OCCUPANCY TAX FUNDS, EFFECTIVE OCTOBER 1, 2025.
17. APPROVE A 12-MONTH RENEWAL OF THE PRE-POSITIONED CONTRACTS WITH KDF ENTERPRISES (PRIMARY) AND DRC EMERGENCY SERVICES (SECONDARY) FOR DISASTER DEBRIS REMOVAL, REDUCTION, DISPOSAL, AND OTHER DEBRIS-RELATED SERVICES, CONTINGENT UPON MUTUAL AGREEMENT IN ACCORDANCE WITH THE TERMS OF THE EXISTING CONTRACTS.
18. APPROVE ORDER SETTING JUROR REIMBURSEMENT FOR FY2026.

19. APPROVE PERMITS REQUEST FOR PETTY CASH IN THE AMOUNT OF \$150.
20. APPROVE USE OF \$29,106.69 FROM INFORMATION TECHNOLOGY CAPITAL OUTLAY REPAIR/REPLACE IT EQUIPMENT (BUDGETED FUNDS) FOR THE PURCHASE AND INSTALLATION OF SIX FIREWALLS.

NEW BUSINESS - REGULAR AGENDA

21. CONSIDER RESOLUTION APPROVING ISSUANCE BY THE COLORADO HEALTH FACILITIES AUTHORITY (COHFA) OF TAX EXEMPT BONDS (THE COHFA BONDS) TO FINANCE AND REFINANCE CERTAIN PROJECTS FOR MEMORIAL HEALTH SYSTEM OF EAST TEXAS.
22. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:
 - A. PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
 - B. UPDATE TO PERSONNEL MANAGEMENT SYSTEM BOOK 1 AND BOOK 2.
23. CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:
 - A. FY2025 BUDGET REVISIONS AND AMENDMENTS AND FY2026 AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
24. CONSIDER REQUESTS FOR CAPITAL PURCHASES TO BE PAID FROM GENERAL FUND BALANCE AND INCLUDED ON THE FY2026 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT, AS FOLLOWS;
 - A. AFTER-MARKET EQUIPMENT INSTALLED BY TEXAS FLEET OUTFITTERS ON NINE LEASED VEHICLES FOR THE SHERIFF'S OFFICE, IN THE AMOUNT OF \$207,587.40.
 - B. AFTER-MARKET EQUIPMENT INSTALLED BY TEXAS FLEET OUTFITTERS ON LEASED VEHICLE FOR CONSTABLE PRECINCT 1, IN THE AMOUNT OF \$14,657.62.
 - C. CABINETS AND SHELVING FOR COUNTY CLERK LAND RECORDS PURCHASED FROM DATUM STORAGE SOLUTIONS IN THE AMOUNT OF \$69,516.02.
25. CONSIDER APPROVAL TO ADVERTISE BID #2026-11 FOR THE PURCHASE OF TWO (2) PICKUP TRUCKS FOR ROAD AND BRIDGE PRECINCT 2, TO BE PAID FROM ROAD AND BRIDGE PRECINCT 2 FY2026 BUDGET.
26. CONSIDER NOMINATIONS, BY RESOLUTION, FOR POLK CENTRAL APPRAISAL DISTRICT BOARD MEMBERS FOR THE 2026/2027 TERM.

27. DISCUSS AND TAKE ANY/ALL NECESSARY ACTION ON CONSTRUCTION BIDS RECEIVED ON THE GENERAL LAND OFFICE COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING AND URBAN DEVELOPMENT MOST IMPACTED AND DISTRESSED WATER INFRASTRUCTURE PROJECTS, AS FOLLOWS :
 - A. GLO Contract No. 24-065-044-E536
 - B. GLO Contract No. 24-065-045-E537
28. DISCUSS SENATE BILL 1173, WHICH HAS LIFTED THE REQUIREMENT FOR COMPETITIVE BIDS FROM \$50,000 TO \$100,000, AND CONSIDER ANY/ALL NECESSARY ACTION RELATED TO THE POLK COUNTY PURCHASING POLICY.
29. DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION RELATING TO THE DISTRIBUTION OF DISCRETIONARY SALARY POOL FUNDS.

ADJOURN

I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Wednesday, September 3, 2025, and that said Notice remained so posted continuously for at least 3 business days preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas (www.co.polk.tx.us).

Posted: September 3, 2025 at 4:30 PM

By: Sydney Murphy, County Judge

