



# POLK COUNTY COMMISSIONERS COURT

June 24, 2025  
10:00 AM  
# 2025 - 025

Polk County Regional Health Building  
Suite A  
Livingston, Texas

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## NOTICE

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### Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a Public Participation Form to the County Clerk prior to the Call To Order).

\*\* Please turn off (or mute) all cell phones and devices \*\*

#### **CALL TO ORDER. \* INVOCATION \* PLEDGES OF ALLEGIANCE**

#### **PUBLIC HEARING.**

1. CONDUCT PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON REQUEST TO REPLAT CLEARWATER SPRINGS, LOTS 2 AND 3 TO BE KNOWN AS THE ACRES AT ALABAMA POINT, BLOCK 2, LOTS 1 AND 2, LOCATED IN PRECINCT 2.
2. CLOSE PUBLIC HEARING.
3. CONSIDER REQUEST TO REPLAT CLEARWATER SPRINGS, LOTS 2 AND 3 TO BE KNOWN AS THE ACRES AT ALABAMA POINT, BLOCK 2, LOTS 1 AND 2.

#### **PUBLIC COMMENTS**

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of 3 minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

#### **INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

4. PRESENT PROCLAMATION IN RECOGNITION OF ELDER ABUSE PREVENTION MONTH.
5. PRESENTATION FROM TEXAS ASSOCIATION OF COUNTIES (TAC) REGARDING AN OPTIONAL PILOT PROGRAM FOR HEALTH BENEFITS, SPECIFICALLY FOR EMPLOYEES WITH DEPENDENTS.

#### **NEW BUSINESS - CONSENT AGENDA**

(The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

6. APPROVE MINUTES OF PREVIOUS MEETING: June 10, 2025 (Regular Session)
7. APPROVE SCHEDULES OF BILLS.
8. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
9. APPROVE ORDER DESIGNATING OUTDATED AND UNLOCATED ASSETS AS SURPLUS PROPERTY FOR THE PURPOSE OF INVENTORY RECONCILIATION.
10. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.
11. RECEIVE COUNTY TREASURER'S REPORT FOR MAY 2025.
12. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.
13. APPROVE UPDATE TO COUNTY MASTER STREET ADDRESSING GUIDE (MSAG).
14. APPROVE RENEWAL OF INTERLOCAL AGREEMENT WITH TEXAS ASSOCIATION OF COUNTIES RISK MANAGEMENT POOL AND APPLICATION FOR PROVISION OF INSURANCE COVERAGES TO INCLUDE WORKERS COMPENSATION, AUTO (PHYSICAL DAMAGE & LIABILITY) AND GENERAL - PUBLIC OFFICIALS - LAW ENFORCEMENT LIABILITIES.
15. APPROVE RENEWAL OF HOST AGENCY AGREEMENT WITH MOTIVATION EDUCATION & TRAINING, INC (MET) FOR SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM FOR JULY 1, 2025 - JUNE 30, 2026.
16. APPROVE TERMINATION OF SERVICES FOR PANIC ALARM SYSTEMS WITH EASTEX SECURITY AT JP2 AND THE ANIMAL SHELTER
17. APPROVE NOTICE OF NON-RENEWAL TO EASY LLAMA.
18. ACCEPT DONATION FROM POLK COUNTY HIGHER EDUCATION & TECHNOLOGY FOUNDATION EQUIVALENT TO POLK COUNTY COMMERCE CENTER PROPERTY INSURANCE RENEWAL.

**NEW BUSINESS - REGULAR AGENDA**

19. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:
  - A. PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
  - B. UPDATE TO PERSONNEL MANAGEMENT SYSTEM, BOOK 1.

- C. ANY AND ALL NECESSARY ACTION RELATED TO THE ESTABLISHMENT OF A PUBLIC RECORDS OFFICER'S POSITION.
  - D. REQUEST FROM SHERIFF'S OFFICE FOR PAYMENT OF HOLIDAY, VACATION, AND FLSA COMP TIME ACCRUED AS OF JUNE 16, 2025, FOR CERTAIN EMPLOYEES OF THE JAIL.
20. CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:
- A. FY2025 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
21. CONSIDER APPOINTMENT OF THREE (3) POLK COUNTY ELECTED OFFICIALS TO SERVE ON THE DEEP EAST TEXAS COUNCIL OF GOVERNMENTS (DETCOG) BOARD OF DIRECTORS FOR THE 2025-2026 TERM.
22. CONSIDER APPROVAL TO ADVERTISE BID #2025-23 FOR THE PURCHASE OF TWO (2) MOTOR GRADERS FOR ROAD AND BRIDGE PRECINCT 4, TO BE PAID WITH PRECINCT 4 FUND BALANCE AND AMERICAN RESCUE PLAN ACT FUNDS.
23. DISCUSS AND CONSIDER APPROVAL OF PROPOSAL FROM SOUNDTECHS TO PROVIDE PUBLIC VIEWING ACCESSIBILITY FOR MAGISTRATE HEARINGS, TO BE PAID FROM INFORMATION TECHNOLOGY CAPITAL OUTLAY-PROJECTS.
24. CONSIDER APPROVAL OF PROPOSAL FROM CIVIC PLUS, AS FOLLOWS:
- A. NEXTREQUEST UPGRADE FROM ECONOMY TO STANDARD.
  - B. STANDARD DEPARTMENT HEADER IMPLEMENTATION OF WEBSITES FOR THE SHERIFF'S OFFICE AND OFFICE OF EMERGENCY MANAGEMENT.
25. CONSIDER APPROVAL OF SHERIFF'S OFFICE REQUEST FOR INTERLOCAL COOPERATION AGREEMENT WITH CATAHOULA PARISH, LOUISIANA FOR THE HOUSING OF POLK COUNTY INMATES, AND DETERMINE METHOD OF FUNDING.
26. DISCUSS AND CONSIDER APPROVAL TO ADOPT COUNTY POLICIES, AS FOLLOWS:
- A. POLK COUNTY POLICY REGULATING THE ASSIGNMENT OF SPACE TO OUTSIDE AGENCIES.
  - B. POLK COUNTY TITLE VI / NONDISCRIMINATION POLICY.
27. CONSIDER ANY/ALL NECESSARY ACTION RELATED TO AGRICULTURE PLAN FROM HARLEY PORTWOOD RANCH FOR LEASE OF POLK COUNTY SCHOOL LAND IN THROCKMORTON COUNTY, TEXAS.
28. AUTHORIZE GOODWIN, LASITER, & STRONG TO ADVERTISE FOR WATER IMPROVEMENT CONSTRUCTION BIDS ON THE HARVEY REGIONAL MITIGATION PROGRAM, AS FOLLOWS:

A. GENERAL LAND OFFICE CONTRACT NO. 24-065-044-E536.

B. GENERAL LAND OFFICE CONTRACT NO. 24-065-045-E537.

**BUDGET WORKSHOP:**

29. CONSIDER ANY AND ALL NECESSARY ACTION RELATED TO EMPLOYEE HEALTH COVERAGE - MAJOR MEDICAL.
30. DISCUSS AND CONSIDER ANY AND ALL NECESSARY ACTION REGARDING EMPLOYEE HEALTH CLINIC.
31. DISCUSS AND CONSIDER THE 2026 CONTRIBUTION RATE FOR TEXAS COUNTY & DISTRICT RETIREMENT SYSTEM.
32. DISCUSS FY2026 BUDGET DEVELOPMENT.
33. DISCUSS SALARIES, EXPENSES AND ALLOWANCES OF ELECTED OFFICIALS FOR FY2026.

**ADJOURN**

I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Wednesday, June 18, 2025, and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

**Posted: June 18, 2025 - 2:00 PM**

By: Sydney Murphy, County Judge

