



# POLK COUNTY COMMISSIONERS COURT

August 27, 2024  
10:00 AM

Polk County Regional Health Building  
Suite A  
Livingston, Texas

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## NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

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### Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a Public Participation Form to the County Clerk prior to the Call To Order).

\*\* Please turn off (or mute) all cell phones and devices \*\*

#### I. CALL TO ORDER. \* INVOCATION \* PLEDGES OF ALLEGIANCE

#### II. SPEAKERS BUREAU PRESENTATION

1. SPEAKERS BUREAU TO DISCUSS PRIVATE ROAD/NON-COUNTY MAINTAINED ROAD REPAIR ASSISTANCE AVAILABLE THROUGH THE FEMA INDIVIDUAL ASSISTANCE PROGRAM.

#### III. 2024 TAX RATE AND FY2025 BUDGET

2. PUBLIC HEARING ON PROPOSED 2024 TAX RATE
3. PUBLIC HEARING ON PROPOSED BUDGET FOR FY2025
4. CONSIDER APPROVAL OF ORDER SETTING ELECTED OFFICIALS SALARIES, EXPENSES AND ALLOWANCES FOR FY2025.
5. VOTE TO RATIFY THE PROPERTY TAX INCREASE REFLECTED IN THE PROPOSED FY2025 BUDGET TO BE ADOPTED.
6. ADOPT FY2025 BUDGET.
7. CONSIDER APPROVAL OF ORDER SETTING 2024 TAX RATE FOR POLK COUNTY (FY2025).
8. APPROVE REVISED PAY SCALE TO BE EFFECTIVE SEPTEMBER 23, 2024.

#### IV. PUBLIC COMMENTS

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of 3 minutes,

unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

#### **V. INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

#### **VI. OLD BUSINESS**

9. DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION RELATED TO BID #2024-15 "REQUEST FOR OUTSIDE AUDITOR SERVICES."

#### **VII. NEW BUSINESS - CONSENT AGENDA**

(The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

10. APPROVE MINUTES OF PREVIOUS MEETING: AUGUST 13, 2024 (REGULAR SESSION)
11. APPROVE SCHEDULES OF BILLS.
12. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
13. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.
14. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.
15. RECEIVE TREASURER'S MONTHLY REPORT FOR JULY 2024.
16. APPROVE ORDER OF CONSTITUTIONAL AMENDMENT ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024.
17. APPROVE ELECTION JUDGES AND ALTERNATES FOR THE ONE-YEAR TERM BEGINNING AUGUST 1, 2024, AS REQUESTED BY THE COUNTY CLERK.
18. APPROVE EARLY VOTING AND ELECTION DAY SCHEDULE FOR THE NOVEMBER 2024 ELECTION, AS REQUESTED BY THE COUNTY CLERK.
19. APPROVE COUNTY CLERK PRESERVATION AND RECORDS RESTORATION PLAN, WHICH INCLUDES A COUNTY COURT RECORDS ARCHIVE FEE IN THE AMOUNT OF \$10, AS REFLECTED IN THE FY2025 BUDGET.
20. APPROVE ADDITION TO LIST RELATING TO USE OF COUNTY INMATE LABOR FOR CIVIC PURPOSES, PURSUANT TO ARTICLE 43.10 OF THE TEXAS CODE OF

CRIMINAL PROCEDURE.

21. RECEIVE GRANT AWARD AND AUTHORIZE COUNTY JUDGE TO EXECUTE CONTRACT NUMBER C-00928 WITH THE OFFICE OF THE ATTORNEY GENERAL FOR DISTRICT ATTORNEY VICTIM COORDINATOR AND LIAISON GRANT (VCLG) PROGRAM FOR 2024-2025.
22. APPROVE UPDATE TO MASTER STREET ADDRESS GUIDE.
23. APPROVE AMENDMENT TO AGREEMENT WITH FIFTH ASSET, INC. D.B.A. DEBTBOOK, TO RENEW AGREEMENT FOR FY2025.
24. APPROVE REVISED INTERLOCAL COOPERATION AGREEMENT BETWEEN POLK COUNTY AND TEXAS A&M AGRILIFE EXTENSION SERVICE.
25. RATIFY APPROVAL OF CONTRACT CHANGE ORDER FOR THE WATER PLANT IMPROVEMENTS FOR PROVIDENCE WATER SUPPLY, FUNDED BY AMERICAN RESCUE PLAN ACT FUNDS, EXTENDING THE CONTRACT END DATE TO DECEMBER 31, 2024.

**VIII. NEW BUSINESS - REGULAR AGENDA**

26. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:
  - A REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
27. CONSIDER FY2024 BUDGET REVISIONS 2024-19 AND AMENDMENTS 2024-19(A), AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE.
28. CONSIDER APPROVAL TO ADVERTISE FY2025 ANNUAL BIDS.
29. CONSIDER ANY/ALL NECESSARY ACTION RELATING TO EXPENDITURES FROM MAINTENANCE CAPITAL OUTLAY BUILDINGS (BUDGETED FUNDS) FOR THE PURCHASE AND INSTALLATION OF A HANDICAP ACCESSIBLE AUTOMATIC DOOR AT THE POLK COUNTY ANNEX.
30. CONSIDER APPROVAL, APPROVAL UPON CONDITIONS MET, OR REJECTION OF SUBDIVISION APPLICATION FOR TEMPE CREEK RESERVE, LOCATED IN PRECINCT 1.
31. CONSIDER APPROVAL OF LOCATION AGREEMENT WITH VEND BUFFET.
32. CONSIDER REQUEST FROM SHERIFF'S OFFICE FOR APPROVAL OF THREE-YEAR AGREEMENT WITH OCV, LLC, FOR CUSTOM MOBILE APP DEVELOPMENT SERVICES AND SUPPORT, TO BE PAID FROM INMATE COMMISSARY AND PHONE COMMISSION FUNDS.
33. DISCUSS AND CONSIDER THE ONALASKA WATER SUPPLY COMPANY'S REQUEST TO EXPAND THEIR AMERICAN RESCUE PLAN ACT (ARPA) FUNDED

PROJECT USING THE REMAINING FUNDS ALLOCATED TO THEM BY POLK COUNTY.

34. DISCUSS LONG-RANGE GOALS AND CONSIDER ACTION TO ESTABLISH COMMITTEES AND TIMELINES.

**ADJOURN**

I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on August 22, 2024 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

**Posted: August 22, 2024, 3:30 PM**

By: Sydney Murphy, County Judge

A handwritten signature in blue ink, appearing to read "Sydney Murphy", is written below the typed name.