



**POLK COUNTY COMMISSIONERS COURT**  
**December 12, 2023**      Polk County Regional Health Building, Suite A  
**10:00 A.M.**      Livingston, Texas

**NOTICE** Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

### Agenda Topics

**(Persons wishing to provide Public Comment must complete and submit a *Public Participation Form* to the County Clerk prior to the Call To Order).**

**\*\* Please turn off (or mute) all cell phones and devices \*\***

1. **CALL TO ORDER.** \* INVOCATION \* PLEDGES OF ALLEGIANCE

2. **PUBLIC COMMENTS**

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of three (3) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

3. **INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

- A. REPORT ON GENERAL LAND OFFICE (GLO) MONIES AWARDED TO POLK COUNTY FOR THE HURRICANE HARVEY REGIONAL MITIGATION PROGRAM.
- B. FORENSIC AUDIT REPORT PRESENTED BY BDO USA, LLP.

4. **OLD BUSINESS**

- A. **RECEIVE REPORT FROM THE SEXUAL ASSAULT RESPONSE TEAM (SART) AS REQUIRED BY LOCAL GOVERNMENT CODE, CHAPTER 351.**

### **NEW BUSINESS**

5. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

- A. APPROVE MINUTES OF PREVIOUS MEETING: November 28, 2023 (Regular Session).
- B. APPROVE SCHEDULES OF BILLS.
- C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
- D. RE-ENTER INTO INVENTORY 2007 FORD F150 VIN 1FTRX12W78FA31264 FOR MAINTENANCE.
- E. RATIFY AMENDMENT NO. 3 TO GENERAL LAND OFFICE (GLO) CONTRACT NO. 20-066-018-C125.
- F. APPROVE SOFTWARE AS A SERVICE AGREEMENT WITH TYLER TECHNOLOGIES FOR APPLICANT TRACKING.
- G. APPROVE SOFTWARE AS A SERVICE AGREEMENT WITH ACT!.
- H. RECEIVE COUNTY TREASURER'S FY2023 4<sup>TH</sup> QUARTER INVESTMENT REPORT (JULY-SEPTEMBER 2023)

- I. RECEIVE COUNTY TREASURER'S MONTHLY (SEPTEMBER 2023) REPORT.
  - J. RECEIVE COUNTY TREASURER'S FY2023 4<sup>TH</sup> QUARTER REPORT (JULY-SEPTEMBER 2023).
  - K. ACCEPT DONATION TO AGING SERVICES FOR MONTHLY BIRTHDAY CAKES AT EACH POLK COUNTY SENIOR CENTER LOCATION FOR THE YEAR 2024.
  - L. RECEIVE CERTIFICATE OF PROJECT COMPLETION FROM CORRIGAN OSB, LLC, FOR THE TAX ABATEMENT AGREEMENT DATED MARCH 23, 2021.
  - M. APPROVE FIRST AMENDMENT TO AMENDED AND RESTATED MEMORANDUM OF UNDERSTANDING WITH PINEY WOOD LAKES TEXAS CHAPTER MASTER NATURALISTS, THE EAST TEXAS ELECTRIC COOPERATIVE, INC. AND POLK COUNTY FOR BENEFICIAL MANAGEMENT OF NATURAL RESOURCES AT EAST TEXAS ELECTRIC COOPERATIVE HYDROELECTRIC PLANT GAZEBO.
- 6. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:**
- A. CONSIDER APPROVAL OF PERSONNEL MANAGEMENT SYSTEM UPDATE.
  - B. CONSIDER REQUEST FROM SHELLY SITTON TO DESIGNATE A PRE-TRIAL SERVICES OFFICER IN THE DISTRICT ATTORNEY'S OFFICE, WITH A SALARY SUPPLEMENT OF \$18,238 AND RELATED PERSONNEL EXPENSES TO BE PAID FROM THE PRE-TRIAL INTERVENTION PROGRAM FUND.
  - C. CONSIDER REQUEST FROM SHELLY SITTON TO RECLASSIFY \$14,455 IN DISTRICT ATTORNEY SALARIES AS COUNTY SUPPLEMENT IN PREPARATION OF RECEIVING RURAL LAW ENFORCEMENT GRANT FUNDS.
  - D. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.
  - E. REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
- 7. CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:**
- A. FY2023 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
- 8. DISCUSS AND, IF NECESSARY, CONSIDER ADOPTION OF ORDER REGULATING CERTAIN FIREWORKS IN THE UNINCORPORATED AREAS OF THE COUNTY DURING THE DECEMBER HOLIDAY PERIOD.**
- 9. DISCUSS AND CONSIDER APPROVAL OF REQUEST TO AMEND THE LONE SPUR SOLAR TAX ABATEMENT AGREEMENT AND TO EXTEND THE POLK COUNTY REINVESTMENT ZONE-LONE SPUR FOR AN ADDITIONAL 5-YEAR TERM.**
- 10. CONSIDER APPROVAL OF AMENDMENT TO RURAL CONNECTIVITY PROJECT DEPLOYMENT AGREEMENT WITH EASTEX TELEPHONE COOPERATIVE.**
- 11. DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION REGARDING BID OF \$152,500 FOR THE CORRIGAN COMMUNITY CENTER LOCATED AT 103 HOSPITAL STREET.**
- 12. CONSIDER APPROVAL, CONDITIONAL APPROVAL OR REJECTION OF REPLAT OF RIDGE LAKE ESTATES, PHASE 1, REPLAT NO. 1.**

ADJOURN

By: Sydney Murphy, County Judge

Posted: Thursday – December 7, 2023



I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday – December 7, 2023 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

SCHELANA HOCK, COUNTY CLERK

BY: RW Stinson (Deputy)

FILED FOR RECORD  
2023 DEC -7 PM 2:38

*Schelana Hock*  
SCHELANA HOCK  
POLK COUNTY CLERK