



POLK COUNTY COMMISSIONERS COURT

August 22, 2023
10:00 A.M.

Polk County Regional Health Building, Suite A

Livingston, Texas

2023-083

FILED FOR RECORD
2023 AUG 17 PM 2:28

Schelana Hock

SCHELANA HOCK
CLERK

NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a Public Participation Form to the County Clerk prior to the Call To Order).

**** Please turn off (or mute) all cell phones and devices ****

1. **CALL TO ORDER.** * INVOCATION * PLEDGES OF ALLEGIANCE

2. **PUBLIC COMMENTS**

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of three (3) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

3. **INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

A. PROCLAMATION RECOGNIZING J.D. COOGLER'S 100TH BIRTHDAY.

B. PRESENTATION FROM G-ENERGY ON LANDFILL GAS TO RENEWABLE ENERGY PROJECT.

4. **NEW BUSINESS.**

A. APPROVE MINUTES OF PREVIOUS MEETING: July 25, 2023 (Special Session), August 8, 2023 (Regular Session), and August 15, 2023 (Regular Session).

B. APPROVE SCHEDULES OF BILLS.

C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.

D. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.

E. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.

F. APPROVE TRANSITION FROM IN-PERSON TEST TO ONLINE TEST FOR THE BILINGUAL INCENTIVE FOR SPANISH AS A SECOND LANGUAGE PROGRAM.

G. APPROVE THE ENGAGEMENT LETTER WITH GABRIEL ROEDER SMITH & COMPANY ACTUARIAL SERVICES TO PERFORM THE FY23 AND FY24 ACTUARIAL VALUATIONS RELATING TO OTHER POST EMPLOYMENT BENEFITS (OPEB) OF THE COUNTY – RETIREE HEALTH BENEFITS.

H. APPROVE AMENDMENT NO. 26 TO THE COMMUNITY SERVICES CONTRACT BETWEEN THE DEPARTMENT OF AGING AND DISABILITY SERVICES AND POLK COUNTY AGING SERVICES FOR FY2024 AND FY2025.

I. APPROVE ADOPTION OF THE TEXAS HEALTH AND HUMAN SERVICE COMMISSION INDIGENT HEALTH CARE ELIGIBILITY STANDARDS, DOCUMENTATION AND VERIFICATION PROCEDURES ACCORDING TO THE ACT WITH THE ADDITION OF THE FOLLOWING PROVISION

OF OPTIONAL SERVICES AS ALLOWED UNDER V.T.C.A. HEALTH & SAFETY CODE, SECTION 61.0285.

- J. APPROVE ADOPTION OF HEALTHCARE ELIGIBILITY STANDARDS, DOCUMENTATION AND VERIFICATION PROCEDURES FOR STATE FISCAL YEAR SEPTEMBER 1, 2023 - AUGUST 31, 2024.
 - K. RECEIVE FY2024/2025 BIENNIUM BUDGET FOR COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT PURSUANT TO LOCAL GOVERNMENT CODE 140.004.
 - L. APPROVE COUNTY CLERK PRESERVATION AND RECORDS RESTORATION PLAN, WHICH INCLUDES A COUNTY COURT RECORDS ARCHIVE FEE IN THE AMOUNT OF \$10, AS REFLECTED IN THE FY2024 BUDGET.
 - M. APPROVE ORDER OF CONSTITUTIONAL AMENDMENT ELECTION TO BE HELD ON TUESDAY, NOVEMBER 7, 2023.
 - N. APPROVE ELECTION JUDGES AND ALTERNATES FOR THE ONE-YEAR TERM BEGINNING AUGUST 1, 2023, AS REQUESTED BY THE COUNTY CLERK.
 - O. APPROVE EARLY VOTING SCHEDULE FOR THE NOVEMBER 2023 ELECTION, AS REQUESTED BY THE COUNTY CLERK.
 - P. ACCEPT TOTAL LOSS OFFER FOR 2017 CHEVROLET TAHOE AND REMOVE FROM COUNTY INVENTORY AS OF JULY 2, 2023.
 - Q. APPROVE CONSTABLE PRECINCT 4, DARWON EVANS' REQUEST TO APPOINT KEVIN BURMAN TO RESERVE DEPUTY CONSTABLE.
 - R. APPROVE ROADWAY EASEMENT EXTENSION AT TWIN HARBOR DRIVE LOCATED IN PRECINCT 2.
 - S. RECEIVE COUNTY TREASURER'S MONTHLY REPORT (JULY 2023).
 - T. APPROVE PURCHASE OF DESKTOP SCANNER, PRINTER, AND PRINTER STAND FOR JUSTICE OF THE PEACE PRECINCT 2, NOT TO EXCEED \$1,200, TO BE PAID FROM OFFICE FURNISHINGS/EQUIPMENT.
 - U. APPROVE PURCHASE OF DESK FOR JUSTICE OF THE PEACE PRECINCT 3, NOT TO EXCEED \$1,414.16, TO BE PAID FROM OFFICE FURNISHINGS/EQUIPMENT.
 - V. APPROVE TO CHANGE THE EFFECTIVE DATE FOR THE PAYOUT OF TELECOMMUNICATIONS AND JAIL STAFF ACCRUED TIME APPROVED AT THE PRIOR MEETING FROM JULY 2 TO JULY 5, 2023.
- 5. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:**
- A. REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
 - B. CONSIDER APPROVAL OF UPDATE TO PERSONNEL MANAGEMENT SYSTEM.
- 6. CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:**
- A. FY2023 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
- 7. RECEIVE DROUGHT STATUS UPDATE AND CONSIDER ANY NECESSARY ACTION REGARDING AN EXTENSION OF THE BURN BAN IN THE UNINCORPORATED AREAS OF THE COUNTY, IF RECOMMENDED.**
- 8. DISCUSS AND CONSIDER APPROVAL OF ORDER AUTHORIZING FIRE DEPARTMENT SERVICE AREA CHANGES TO THE POLK COUNTY, TEXAS MAP.**
- 9. DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION REGARDING BID #2023-14 – REFURBISH 2002 CAT 12H MOTOR GRADER FOR ROAD & BRIDGE, PRECINCT 4 – TO BE PAID FROM PRECINCT 4 FUND BALANCE.**
- 10. CONSIDER APPROVAL, APPROVAL UPON CONDITIONS MET, OR REJECTION OF LEGACY OAKS SUBDIVISION, LOCATED IN PRECINCT 4.**

11. DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION REGARDING UNAUTHORIZED REPEAT OF FALCONE FOREST, SECTION 1, LOT 9, LOCATED IN PRECINCT 4.
12. DISCUSS AND CONSIDER APPROVAL OF DISTRICT ATTORNEY'S REQUESTS TO PAY OUT TIME ACCRUED AS OF AUGUST 13, 2023 BY THE DISTRICT ATTORNEY'S STAFF UTILIZING FUNDS REMAINING IN THE DISTRICT ATTORNEY'S SALARIES LINE ITEM, AS FOLLOWS:
 - A. ALL FLSA COMP AND HOLIDAY TIME.
 - B. ALL BUT TWENTY HOURS OF EQUIVALENT COMP TIME.
13. DISCUSS AND CONSIDER APPROVAL OF CONTRACTS FOR HUMAN RESOURCES, AS FOLLOWS:
 - A. TYLER TECHNOLOGIES APPLICANT TRACKING.
 - B. EASYLLAMA FOR NEW EMPLOYEE TRAINING.
14. DISCUSS AND CONSIDER APPROVAL OF CONTRACT AMENDMENT BETWEEN POLK COUNTY AND TYLER TECHNOLOGIES FOR TYLER TEAMS-20, AND DETERMINE METHOD OF FUNDING.
15. DISCUSS AND CONSIDER APPROVAL TO UPDATE THE CAMERA SYSTEMS AT THE POLK COUNTY TAX OFFICE AND POLK COUNTY ANNEX, AND DETERMINE METHOD OF FUNDING.

ADJOURN

By: Sydney Murphy, County Judge

Posted: Thursday – August 17, 2023



I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday – August 17, 2023 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas (www.co.polk.tx.us).

SCHELANA HOCK, COUNTY CLERK

BY:  (Deputy)