



POLK COUNTY COMMISSIONERS COURT

August 8, 2023

10:00 A.M.

Polk County Regional Health Building, Suite A

Livingston, Texas

NOTICE Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a *Public Participation Form* to the County Clerk prior to the Call To Order).

**** Please turn off (or mute) all cell phones and devices ****

1. **CALL TO ORDER.** * INVOCATION * PLEDGES OF ALLEGIANCE

2. **PUBLIC COMMENTS**

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of three (3) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

3. **INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

NEW BUSINESS

4. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

A. APPROVE MINUTES OF PREVIOUS MEETING: July 25, 2023 (Regular Session).

B. APPROVE SCHEDULES OF BILLS.

C. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.

D. APPROVE MEMORANDUM OF UNDERSTANDING WITH POLK CENTRAL APPRAISAL DISTRICT (PCAD) TO PROVIDE SUPPORT DURING A TIME OF NATURAL OR MAN MADE DISASTER TO INCLUDE MAPPING SERVICES.

E. APPROVE REQUEST FROM DISTRICT ATTORNEY SHELLY BUSH SITTON FOR ASSET FORFEITURE EXPENDITURE OF SEIZED PROPERTY NOT TO EXCEED \$435 FOR TRAINING EXPENSES.

F. APPROVE RE-APPOINTMENT OF RACHEL DRAKE TO BURKE BOARD OF TRUSTEES FOR TWO-YEAR TERM BEGINNING SEPTEMBER 1, 2023.

G. TERMINATE MEMORANDUM OF UNDERSTANDING BETWEEN POLK COUNTY AND POLK COUNTY PRECINCT 1 CONSTABLE APPROVED ON MARCH 24, 2020, TO PROVIDE CONSTABLE RESERVE DEPUTY PATROL IN PRECINCT 1.

- H. TERMINATE MEMORANDUM OF UNDERSTANDING BETWEEN POLK COUNTY AND POLK COUNTY PRECINCT 1 CONSTABLE APPROVED ON MARCH 8, 2022, REGARDING BEAU PRICE MONTHLY SALARY.
- I. RECEIVE AND RECORD DISTRICT JUDGES' ORDERS SETTING FY2024 COMPENSATION FOR COUNTY AUDITOR, ASSISTANT AUDITORS AND (258TH & 411TH) DISTRICT COURT REPORTERS, COURT COORDINATORS, BAILIFFS AND LABOR POOL STAFF PURSUANT TO LOCAL GOVERNMENT CODE.

5. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:

- A. REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.

6. CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:

- A. FY2023 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;

7. DISCUSS AND CONSIDER ANY NECESSARY ACTION RELATING TO ADOPTION OF FIRE CODE - NFPA 1 FIRE CODE 2021 EDITION (NATIONAL FIRE PROTECTION ASSOCIATION).

8. CONSIDER APPROVAL TO ADVERTISE FY2024 ANNUAL BIDS.

9. DISCUSS AND CONSIDER APPROVAL OF SHERIFF'S REQUESTS, AS FOLLOWS:

- A. PAY ALL FLSA COMP AND HOLIDAY TIME ACCRUED AS OF JULY 5, 2023, BY TELECOMMUNICATION OPERATORS AND JAIL STAFF IN FY2023 UTILIZING FUNDS REMAINING IN THE JAIL SALARIES LINE ITEM.
- B. PAY ALL BUT TWENTY HOURS OF EQUIVALENT COMP TIME ACCRUED AS OF JULY 5, 2023, BY TELECOMMUNICATION OPERATORS AND JAIL STAFF IN FY2023 UTILIZING FUNDS REMAINING IN THE JAIL SALARIES LINE ITEM.
- C. TRANSFER \$30,000 FROM JAIL SALARIES TO SHERIFF VEHICLE MAINTENANCE LINE ITEM.

10. DISCUSS ANY CHANGES MADE TO THE PROPOSED FY2024 BUDGET.

OLD BUSINESS

11. EXECUTIVE SESSION

[Pursuant to Section 551.074 of the Open Meetings Act with authorizes certain deliberations about officers and employees regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or a charge against an officer or employee.]

ADJOURN

By: Sydney Murphy, County Judge

Posted: Thursday – August 3, 2023

Sydney Murphy
 2023 AUG - 3 3:04
 FILED FOR RECORD
 SCHELANA HOCK
 COUNTY CLERK

I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday August 3, 2023 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas (www.co.polk.tx.us).

SCHELANA HOCK, COUNTY CLERK

BY: *Megan Murray* (Deputy)