



# POLK COUNTY COMMISSIONERS COURT

July 25, 2023

Polk County Regional Health Building, Suite A

10:00 A.M.

2023-073

Livingston, Texas

**NOTICE** Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

## Agenda Topics

**(Persons wishing to provide Public Comment must complete and submit a *Public Participation Form* to the County Clerk prior to the Call To Order).**

**\*\* Please turn off (or mute) all cell phones and devices \*\***

1. **CALL TO ORDER.** \* INVOCATION \* PLEDGES OF ALLEGIANCE

2. **PUBLIC COMMENTS**

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of three (3) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

3. **INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

### NEW BUSINESS

4. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

A. APPROVE MINUTES OF PREVIOUS MEETING: July 11, 2023 (Regular Session).

B. APPROVE SCHEDULES OF BILLS.

C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.

D. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.

E. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.

F. APPROVE UPDATE TO MASTER STREET ADDRESS GUIDE (MSAG).

G. APPROVE RENEWAL LEASE AGREEMENT BETWEEN POLK COUNTY AND MITCHELL FUNERAL HOME.

H. APPROVE TO FILE CLAIM WITH STATE COMPTROLLER, PURSUANT TO GOV'T CODE, SEC. 61.0015(B), FOR REIMBURSEMENT OF A PORTION OF THE JUROR FEES PAID BY POLK COUNTY DURING THE PERIOD OF APRIL 1 THROUGH JUNE 30, 2023.

I. APPROVE "NO CHANGE" IN COUNTY ROAD & BRIDGE FEE (\$10) AND CHILD SAFETY FEE (\$1.50) AUTHORIZED BY THE TEXAS TRANSPORTATION CODE, SEC. 502.401 – 502.403.

- J. ACCEPT PAYMENTS IN LIEU OF TAXES (PILT) PROGRAM.
  - K. ACCEPT DONATION OF FRAMED HOUSTON ASTROS JERSEY FROM RIVER OAKS CHRYSLER, JEEP, DODGE, RAM FOR THE SHERIFF'S OFFICE.
  - L. RECEIVE COUNTY TREASURER'S MONTHLY (JUNE 2023) REPORT.
  - M. RECEIVE COUNTY TREASURER'S FY2023 3<sup>RD</sup> QUARTER (APRIL, MAY, JUNE 2023) REPORT.
  - N. APPROVE CONSTABLE PRECINCT 1, SCOTT HUGHES' REQUEST TO APPOINT CHUCK COTTON AND JUSTIN AMUNDSEN TO RESERVE DEPUTY CONSTABLE.
- 5. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:**
- A. REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
- 6. CONSIDER REQUESTS FOR REVISIONS TO THE BUDGET, AS FOLLOWS:**
- A. FY2023 BUDGET REVISIONS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
- 7. CONSIDER APPROVAL OF OFFERS TO PURCHASE TAX FORECLOSED PROPERTIES, AS FOLLOWS:**
- (PCT.2) LOTS 144 & 145, SECTION 1, CANYON PARK. CAUSE # T20-247
- 8. REVIEW DROUGHT INDEX IN POLK COUNTY AND CONSIDER ANY NECESSARY ACTION ON CONTINUATION OF DISASTER DECLARATION RELATING TO COUNTYWIDE BURN BAN.**
- 9. DISCUSS AND CONSIDER ANY NECESSARY ACTION RELATING TO REINSTATING THE COUNTY'S LIFE SAFETY CODE-NFPA 101 (NATIONAL FIRE PROTECTION ASSOCIATION).**
- 10. DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION REGARDING REQUEST FOR PROPOSALS (RFP) FOR DISASTER DEBRIS MONITORING AND CONSULTING.**
- 11. DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION TO ESTABLISH LEASE AGREEMENTS WITH ANCO INSURANCE AND HABITAT FOR HUMANITY EFFECTIVE AUGUST 1, 2023.**
- 12. DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION REGARDING GLOVER ROAD.**
- A. APPROVE TO PURCHASE RIGHT OF WAY (ROW) FOR GLOVER ROAD EXTENSION.
  - B. AUTHORIZE REQUEST FOR PROPOSALS FOR CONSTRUCTION OF ROAD.
- 13. DISCUSS AND CONSIDER APPROVAL OF REQUESTS FOR VARIANCE FROM POLK COUNTY SUBDIVISION REGULATION DESIGN STANDARDS PHASES 1 THROUGH 6 OF MAGNOLIA CREEK RANCH, LOCATED IN PRECINCT 2, AS FOLLOWS:**
- A. SECTION 7.17, PLAT REQUIREMENTS, REQUIRING THAT PLATS FOR DEVELOPMENTS OF THIS SIZE BE PREPARED AT A SCALE NO SMALLER THAN ONE-INCH EQUALS TWO HUNDRED FEET.
  - B. SECTION 12.8, ROAD CONSTRUCTION SPECIFICATIONS, REQUIRING ALL ROAD INTERSECTIONS THAT ARE NOT AT A 90-DEGREE ANGLE TO HAVE A ROUNDED CURVE WITH NO LESS THAN TWENTY-FIVE FOOT RADIUS.
  - C. APPENDIX S, MINIMUM 175' CENTERLINE RADIUS REQUIREMENT.
- 14. EXECUTIVE SESSION**
- [Pursuant to Section 551.074 of the Open Meetings Act with authorizes certain deliberations about officers and employees regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or a charge against an officer or employee.]

**ADJOURN**


By: Sydney Murphy, County Judge

Posted: Thursday – July 20, 2023



I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday – July 20, 2023 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

SCHELANA HOCK, COUNTY CLERK

BY:  (Deputy)