



POLK COUNTY COMMISSIONERS COURT

April 25, 2023
10:00 A.M.

Polk County Regional Health Building, Suite A

2023-038

Livingston, Texas

NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a *Public Participation Form* to the County Clerk prior to the Call To Order).

**** Please turn off (or mute) all cell phones and devices ****

1. **CALL TO ORDER.** * INVOCATION * PLEDGES OF ALLEGIANCE
2. **PUBLIC COMMENTS**

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of three (3) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

3. **INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

- A. PROCLAMATION FOR SOIL & WATER STEWARDSHIP CONSERVATION WEEK.
- B. GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) – DISTINGUISHED BUDGET PRESENTATION AWARD FOR FY2023.

NEW BUSINESS

4. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).
 - A. APPROVE MINUTES OF PREVIOUS MEETING: April 11, 2023 (Regular Session).
 - B. APPROVE SCHEDULES OF BILLS.
 - C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
 - D. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.
 - E. RECEIVE COUNTY TREASURER'S 2ND QUARTER (JAN, FEB, MAR) FY2023 REPORT.
 - F. RECEIVE COUNTY TREASURER'S MONTHLY (MARCH) REPORT.
 - G. APPROVE RENEWAL AGREEMENT WITH TEXAS DEPARTMENT OF PUBLIC SAFETY FOR RELEASE OF DRIVER RECORDS FOR COUNTY EMPLOYMENT.
 - H. APPROVE MEMORANDUM OF UNDERSTANDING WITH ONALASKA I.S.D. FOR LOCAL DISASTER PREPAREDNESS (SHELTERING).
 - I. RATIFY AGREEMENT WITH BEARD DRAFTING & DESIGN TO PROVIDE BID SPECIFICATIONS FOR REMODEL OF CORRIGAN SUBCOURTHOUSE AND ROAD & BRIDGE, PRECINCT 4.

- J. APPROVE EXTENSION OF BANCORP SOUTH EQUIPMENT FINANCE LEASE #27 (FOR EIGHT (8) 2022 MACK GRANITE 64FRF DUMP TRUCKS) FROM APRIL 20, 2023 TO JUNE 30, 2023, WITH ADDITIONAL INTEREST PAYMENT TO BE PAID FROM THE ROAD & BRIDGE CAPITAL LEASES FUND.
 - K. APPROVE REQUEST FROM DISTRICT ATTORNEY SHELLY SITTON FOR ASSET FORFEITURE EXPENDITURE OF SEIZED PROPERTY, NOT TO EXCEED \$27,988, FOR THE PURCHASE OF A USED 2022 FORD ESCAPE.
- 5. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:**
- A. REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
 - B. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.
- 6. CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:**
- A. FY2023 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
- 7. CONSIDER REQUESTS FOR PURCHASE TO BE PAID FROM GENERAL FUND BALANCE AND INCLUDED ON THE FY2023 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT, AS FOLLOWS;**
- A. JUSTICE OF THE PEACE, PRECINCT TWO, REQUEST TO PURCHASE COURTROOM FURNISHINGS IN THE AMOUNT OF \$1,070.89.
- 8. CONSIDER ORDER AUTHORIZING THE SALE OF FIREWORKS DURING THE MEMORIAL DAY PERIOD OF MAY 24, 2023 THROUGH MIDNIGHT MAY 29, 2023.**
- 9. CONSIDER ANY/ALL NECESSARY ACTION REGARDING REQUEST FOR BIDS FOR CORRIGAN SUBCOURTHOUSE, TO BE PAID FROM GENERAL FUND BALANCE AND INCLUDED ON THE FY2023 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCES OF LEGALLY AUTHORIZED DEBT.**
- 10. CONSIDER ANY/ALL NECESSARY ACTION REGARDING REQUEST FOR BIDS FOR ROAD & BRIDGE PRECINCT 4 BUILDING RENOVATIONS, TO BE PAID FROM AMERICAN RESCUE PLAN ACT FUNDS.**
- 11. CONSIDER ANY/ALL NECESSARY ACTION REGARDING EXPENDITURES FROM THE MAINTENANCE CAPITAL OUTLAY BUILDINGS (BUDGETED FUNDS), AS FOLLOWS:**
- A. REPLACEMENT OF THE AIR CONDITIONING UNIT AT THE JAIL LAUNDRY FACILITY.
 - B. ADVERTISE FOR BIDS FOR THE REPLACEMENT OF WINDOWS AT THE DUNBAR COMPLEX.
- 12. CONSIDER SHERIFF BYRON LYONS' REQUEST FOR THE PURCHASE OF REPLACEMENT VEHICLE FOR PATROL OFFICER USING THE FUNDS PAID BY INSURANCE FOR THE TOTALED VEHICLE, AND CONSIDER METHOD OF FUNDING THE REMAINING BALANCE.**
- 13. CONSIDER ANY/ALL NECESSARY ACTION TO REPLACE INFORMATION TECHNOLOGY DEPARTMENT TOTALED VEHICLE.**
- 14. FY2024 BUDGET WORKSHOP**
- A. DISCUSS LONG-RANGE IMPACT OF CHANGES TO LONGEVITY POLICY
 - B. DISCUSS AND CONSIDER ADJUSTMENT TO PAY SCALE
 - C. DISCUSS REQUESTS FOR NEW POSITIONS
 - D. DISCUSS AND CONSIDER REQUEST FOR VEHICLES TO BE INCLUDED IN THE ENTERPRISE FLEET LEASE PROGRAM
 - E. DISCUSS CAPITAL PURCHASES AND MAINTENANCE CAPITAL OUTLAY-BUILDINGS
 - F. BUDGET CONSIDERATIONS AND TIMELINE

15. DISCUSS AND CONSIDER APPOINTMENT OF INTERIM TAX ASSESSOR-COLLECTOR.

EXECUTIVE SESSION: as authorized by Tex. Gov't Code, Title 5, Subchapter D (Texas Open Meetings Act, as amended), Section 551.074 for Deliberation regarding the appointment, employment, evaluation, reassignment, duties of a public officer or employee; and Section 551.072 for deliberation regarding real property.

ADJOURN

By: Sydney Murphy, County Judge

Posted: Thursday – April 20, 2023



I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday – April 20, 2023 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas (www.co.polk.tx.us).

SCHELANA HOCK, COUNTY CLERK

BY:  (Deputy)

FILED FOR RECORD

2023 APR 20 PM 3:48


SCHELANA HOCK
POLK COUNTY CLERK