



## TYLER COUNTY COMMISSIONERS COURT

County Courthouse, 100 West Bluff Street, & Livestream / Woodville, Texas

Monday, September 14, 2020, 11:00 AM

MARTIN NASH  
Commissioner, Pct. 1

STEVAN STURROCK  
Commissioner, Pct. 2

MIKE MARSHALL  
Commissioner, Pct. 3

CHARLES "BUCK" HUDSON  
Commissioner, Pct. 4

DONECE GREGORY  
County Clerk

JACQUES L. BLANCHETTE  
County Judge

J. ERIC MAGEE  
Legal Counsel

**NOTICE** Is hereby given that a *Regular Term (Meeting)* of the Tyler County Commissioners Court will be held on the date stated above, at which time the following subjects will be considered and/or discussed.

### Livestream Information

Pursuant to the March 23, 2020 Suspension Order by Governor Abbott, this Commissioners Court meeting will be held via teleconference and livestreamed to protect the public, staff and members from potential exposure to the Coronavirus (COVID-19). The public may view this meeting live at the following Youtube location: <https://www.youtube.com/channel/UCRw3Ttwo1plzZ0moO4dl8Ig/videos?view=2&flow=grid> (Current meeting will have a red LIVE icon.) Additionally, a recording of the meeting will be posted to the Tyler County website ([www.co.tyler.tx.us](http://www.co.tyler.tx.us)) on the home page and the Public Notices Calendar page soon after the meeting.

### Public Comments Information

Citizens are encouraged to speak to either their County Commissioner or the County Judge regarding matters of specific concern. Additionally, members of the public are limited to the role of observer unless they have signed up in advance to make comments. Persons who wish to make comments must notify the County Judge's office at 409-283-2141 no later than 1 hour prior to actual meeting time. You will be asked your name, the phone number you will be calling in from, and the topic you wish to bring before the Court. You will then be provided instructions to dial-in to this meeting to make your public comments at the designated time. Following the Court's customary guidelines, each member shall be allowed a maximum of three (3) minutes to make his/her remarks. Discussion on any specific topic will be restricted to 30 minutes total for all speakers on that topic to comment. Time for each speaker shall be maintained by the County Clerk or such other designated representative of the Commissioners Court.

# Agenda

## CALL TO ORDER

- Establish Quorum
- Acknowledge Guests
- Invocation\* – *M. Marshall*
- Pledge of Allegiance\* - *M. Marshall*

\* *It is the practice of this governing body to exercise an invocation and pledge of allegiance. Anyone present who is uncomfortable with this practice is invited to either mute their phone line or step outside of the Courtroom then rejoin us following the invocation and/or pledge.*

## I. PUBLIC COMMENTS

*Only those individuals who have notified the Court prior to the meeting will be recognized to make public comments. See the instructions included above.*

## II. CONSENT AGENDA

*The items listed within the CONSENT AGENDA are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more item(s) from the CONSENT AGENDA and to have the item(s) individually considered.*

- A. Minutes from Previous Meeting(s)
- B. Monthly Reports:
  - 1. Probation – Adult; Juvenile
  - 2. District Clerk/County Clerk
  - 3. Extension – CEA(Ag/NR); CEA(FCS)
  - 4. Auditor
  - 5. Treasurer
  - 6. Justice of the Peace, Pct. 1

## III. Resolutions

## IV. CONSIDER/APPROVE/INFORMATIONAL

- A. Budget Amendments/Line Item Transfers – *J. Blanchette/J. Skinner*
- B. Accept the Resignation of ESD #8 Commissioner Art Walton, effective 08/31/20 – *M. Nash*
- C. Renewal of Service Agreement with APRISS to Provide Victim Notification Services Under the VINE Service Agreement – *J. Blanchette*
- D. Transfer of Courthouse Remediation & Rehabilitation Duties and Responsibilities to Commissioner Stevan Sturrock, a Member of Commissioners' Court, and That Signature Authority for All Documents Pertaining to the Courthouse Remediation & Rehabilitation Project be Given to Commissioner Stevan Sturrock as Well as the Special Project Coordinator Position and the Money from Driver's License Clerk Position to Cover the Potential Overages in the Budgeted Account for the Special Project Coordinator – *S. Sturrock*
- E. Transfer of the Managerial Duties and Responsibilities of the Veterans' Service Department, Agri-Life Extension Service, and Department of Public Safety to Commissioner Charles "Buck" Hudson, a member of the Commissioners Court – *S. Sturrock*
- F. Position of Department of Public Safety Clerk as Full-Time or Part-Time for the 2021 Budget – *S. Sturrock*
- G. Transfer of the Managerial Duties for the Maintenance/Grounds/Custodial Department to Commissioner Mike Marshall, a member of the Commissioners' Court – *S. Sturrock*
- H. Payment out of the Emergency Disaster Fund COVID-19 Mutual Aid Line Item (048-000-42219) to Jefferson County for Tyler County's Part of the COVID-19 Expenses During the Coalition at the Onset of the Pandemic – *S. Sturrock*
- I. Zoom License for the Juvenile Probation Department and to be Paid Out of Emergency Disaster Fund COVID-19 Local Expense Line Item (048-000-42184) – *S. Sturrock*
- J. Addition to the Employee Policy Manual Stating that Any Person Hired for Part-Time Employment in a Department Cannot and Shall Not Earn More than the Full-Time Employees Within that Department. If There is Not a Full-Time Position Within that Department with Similar Duties and Responsibilities, that Rate Will be Set by Commissioners' Court. No Employee Can Make Less than Minimum Wage – *S. Sturrock*
- K. Adopting the Policy that the County Will Follow CDC Guidelines in Any Health Crisis or Pandemic – *S. Sturrock*
- L. Allowing Above-Maximum Carryover Balances for Employee Vacation Time Until June 1, 2021, Due to COVID-19 Pandemic – *S. Sturrock*

**M. Approximately \$35,000 in Purchases for COVID-19 Mitigation to be Paid for from CRF Funds – S.**  
*Sturrock/Leann Monk, County Treasurer*

- **COVID-19 Signage (Social Distancing)**
- **Permanent Plexiglass for the following offices: County Clerk, Sheriff, Juvenile Probation, District Clerk**
- **PPE Dispensers**
- **Clean Pen Systems for Each Office**
- **Plexiglass Dividers for Waiting Areas in the Tax Office and County Clerk Office**
- **Teleworking Laptops for the Following Offices: JP, County Clerk, Tax, Adult Probation**

**N. Set Salaries, Expenses, and Other Allowances of All Elected County and Precinct Officers (per Local Government Code 152.013) – J. Blanchette**

**O. NetProtec Video Magistration Contract for Precinct #1 Judge Trisher Ford and Precinct #2 Judge Ken Jobe - J. Blanchette/Trisher Ford, Pct #1 Justice of the Peace**

**V. EXECUTIVE SESSION**

Held in accordance with Texas Government Codes 555.071(1)(A), (2) regarding pending and/or contemplated litigation, and/or 551.074, regarding personnel matters, and/or property acquisition.

➤ **ADJOURN**

I do hereby certify that the above Notice of Meeting of the Tyler County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Tyler County Courthouse at a place readily accessible to the general public at all times and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting, as is required by Section 551.002 & 551.041.

Executed on September 10 2020 Time 10:30am  
Doneck Gregory, County Clerk/Ex Officio Member of Commissioners Court

By: Kimberly Murray (Deputy)