



Van Zandt County
Application for Licensing of Junkyard,
Auto Salvage and Wrecking Yards

Name of Business applying for a license: _____

State License No. _____ Type: _____ Date Exp: _____

PERMIT TYPE

- | | | |
|---|--|------------------------------------|
| <input type="checkbox"/> Automotive Wrecking & Salvage Yard | <input type="checkbox"/> New Facility | <input type="checkbox"/> Expansion |
| <input type="checkbox"/> Junkyard | <input type="checkbox"/> Existing Facility | <input type="checkbox"/> Renewal |

APPLICANT INFORMATION

Applicant Name: _____ Telephone: _____

Applicant's Address: _____ Email: _____

Name of Property Owner: _____ Telephone: _____

Property Owner's Address: _____

Work Site Address: _____ Email: _____

LOCATION OF PROPERTY

911 Address: _____

Mailing Address (if different address: _____

LEGAL DESCRIPTION

Abstract: _____ Survey: _____ GEO _____ Property ID: R _____

**Plat attached showing applicant business showing entirely property lines showing business meets location requirements*

Is this property subject to deed restrictions? _____ (Yes/No)

Does the proposed application comply with deed restrictions? _____ (Yes/No or N/A)

Location and type of existing screening and proposed screen for fence to be added:

Date business began operation: _____

Currently in Operation: - Yes - No

List of ALL Owners - Full name, title, address, phone no. and emails: (use additional page if needed)

Has the Applicant's Business ever had its license under this Ordinance revoked, suspended, or renewal application denied: _____ (Yes/No)

If answered "Yes", give date(s), detail reason(s), and the ultimate action(s) of the Commissioners' Court.



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Has any Owner of the applicant business had license under this Ordinance revoked, suspended, or renewal application denied by **ANY** County? ____ (Yes/No)

If answered "Yes", give date(s), detail reason(s), and the ultimate action(s) of the Commissioners' Court of each County.

Has any owner of the applicant business ever been convicted under Section 8 of County Ordinance Number? - Yes - No

If yes, give details of all case numbers, court dates, and names of the owner who was convicted. ***Provide copy of judgement**

FILING REQUIREMENTS CHECK LIST

For an application to be accepted for consideration, it must meet the filing requirements contained within the Van Zandt County Ordinance including:

Initial:

- ____ A current paid tax certificate or receipt for property
- ____ Identification of property Owner and Authorized Agent (Full name, title, home and business address, phone numbers, and email addresses)
- ____ A copy of the property Warranty Deed
- ____ A copy of any Deed Restrictions (If applicable)
- ____ A copy of maps and site plans showing location of the operations and structures. Such maps and plans shall become a part of the application
- ____ Description of the property and the nature of the development that is the subject of the application
- ____ Identification of all accompanying applications
- ____ Application signed by the owner of an interest in the land subject to the application, or the owner's designated agent and
- ____ Shall be signed under oath stating that the applicant believes the information contained therein is true to the best of his or her knowledge
- ____ Obtaining Certificate of Compliance from the Fire Marshal's Office
- ____ List of any disciplinary actions (current or pending) by any state agency or regulatory authority for year prior to application date
- ____ Provide a map/drawing depicting in scale the entire location of the existing/proposed improvements on the property



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ONCE PAPERWORK GOES TO COURT, THE APPLICANT MUST PAY \$25 LICENSE FEE TO COUNTY CLERK'S OFFICE, AND SUBMIT THE FOLLOWING WITHIN 45 DAYS OR APPLICATION WILL BE DENIED

Initial:

- ____ Van Zandt County Environmental Compliance (Security of Automotive Fluids)
- ____ Legal description of the boundaries of the Site, either by a metes and bounds description accompanied by a survey or by identification of lot and block in a recorded subdivision
- ____ Copy of TCEQ Storm Water Permit (New Facility or Existing Facility)
- ____ Copy of Lease Agreement (if Applicable)
- ____ Any State Issued License
- ____ Applicant to pay for a notice in the local paper for a public hearing notification and a 2x4 foot sign of application approval located at the 911 address point.

Note: Commissioners' Court must approve location for license to be granted. License is only good for one (1) year and must be renewed annually.

ACKNOWLEDGEMENT

By signing this document, I acknowledge that I have read and fully understand all the terms and conditions contained herein. I further acknowledge that I have had the opportunity to review this document with legal counsel of my choosing and that I am entering into this Agreement voluntarily, with full knowledge of its contents, nature, and consequences.

X _____

STATE OF TEXAS

COUNTY OF VAN ZANDT

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED _____

_____ KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACHKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE _____ DAY OF _____, 20_____.

NOTARY PUBLIC IN AND FOR VAN ZANDT COUNTY, TEXAS.

Kevin Palmer
Fire Marshal



FIRE AND LIFE SAFETY APPLICATION

<p>Facility Information</p> <p>Name: _____</p> <p>Address: _____</p> <p>Phone number: _____</p>	<p>Contact Information</p> <p>Name: _____</p> <p>Phone number: _____</p> <p>Email address: _____</p>	<p>DEPT. USE ONLY</p> <p>Date submitted: _____</p> <p>Fee \$ _____ () paid</p> <p>Receipt # _____</p> <p>FI _____</p>
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TYPE OF PERMIT AND SERVICES

<input type="checkbox"/> NEW CONSTRUCTION <input type="checkbox"/> FIXED PIPE SYSTEM <input type="checkbox"/> FIRE ALARM SYSTEM <input type="checkbox"/> FIRE PROTECTION SYSTEMS <input type="checkbox"/> PRE-SUBMITTAL REVIEW <input type="checkbox"/> REINSPECTION & RETESTING <input type="checkbox"/> DUPLICATE PERMIT <input type="checkbox"/> TABC LICENSE INSPECTION <input type="checkbox"/> FIRE WATCH / STANDBY <input type="checkbox"/> FIRE SPRINKLER	<input type="checkbox"/> Certificate of Compliance <input type="checkbox"/> Fireworks Stand <input type="checkbox"/> Fireworks Public Display <input type="checkbox"/> Mobile Food Unit <input type="checkbox"/> Kitchen Hood System <input type="checkbox"/> Spray Booth Installation <input type="checkbox"/> Hot Works (per project) <input type="checkbox"/> Foster Home / Group Home <input type="checkbox"/> Daycare Centers	<input type="checkbox"/> Hospital / Nursing Homes <input type="checkbox"/> Other 24-Hour Care Facility <input type="checkbox"/> Mass Gathering <input type="checkbox"/> Game Room <input type="checkbox"/> Game Room (Machines) <input type="checkbox"/> Teir II (Annual) <input type="checkbox"/> Re-Inspection <input type="checkbox"/> OTHER _____
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Details regarding the above request must be provided when application is made and whenever requested by the Fire Marshal. It is the applicant's responsibility to ensure that conditions are in accordance with applicable codes and regulations. No work is to commence until plans are approved and a permit is issued. Violation of work without a permit can result in the issuance of a fine, permit revocation or both. Approved drawing, plans, and or details must always remain present at the location of the project.

Signature of Applicant: _____ Date: _____

<input type="checkbox"/> Plans Review: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Corrections Needed	<p>_____</p> <p>Signature Date</p>
<input type="checkbox"/> Inspection:	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
<input type="checkbox"/> Re-Inspection Date(s):	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
<input type="checkbox"/> Re-Inspection Date(s):	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
<p>Permit Approved by: _____ Date: _____</p>	

LICENSE

THE STATE OF TEXAS §
 §
COUNTY OF VAN ZANDT §

A license is hereby granted to: _____
_____, to operate a(n) _____
_____ located at _____

pursuant to and in compliance with Van Zandt County Ordinance No. ____, adopted September 10, 2025.

Approved by the Van Zandt County Commissioners Court on the ____ day of _____,
_____.

Issued this ____ day of _____, _____, and effective until the ____ day of
_____, _____.

Andy Reese, County Judge
Van Zandt County, Texas

ACKNOWLEDGEMENTS
STATE OF TEXAS
COUNTY OF VAN ZANDT

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED _____
_____ KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE
FOREGOING INSTRUMENT AND ACHKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME FOR THE
PURPOSES AND CONSIDERATIONS THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE ____ DAY OF _____, 20__

NOTARY PUBLIC IN AND FOR VAN ZANDT COUNTY, TEXAS

ATTEST:

Susan Strickland, County Clerk
Van Zandt County, Texas

I, the undersigned, swear under penalty of perjury that the above information is true and correct.

Applicant

Subscribed and sworn to before me the undersigned notary of the ____ day of
_____ 20 ____.

Notary Public, in and for State of Texas
Van Zandt County