

FILED FOR RECORD  
STEPHENS COUNTY, TEXAS

2019 MAY 30 AM 8:56

## COURT'S STANDING ORDER

**RE: District Court Audio/Visual  
Evidence**

**In the District Court**

JUSTICE COAPLAND  
DISTRICT CLERK

BY *Christie Coapland*  
DEPUTY

**90<sup>th</sup> Judicial District**

### ORDER REGARDING AUDIO/VISUAL EVIDENCE

When introducing an audio or video CD/DVD/Media storage device, the Court ORDERS that the sponsoring party of such media shall ensure that it is in a format that may be uploaded and accepted by the appropriate Court of Appeals applying its current guidelines. Audio exhibits may not exceed 100 MB. Video files may not exceed 5 GB. Media must be submitted in a file format from the following list: .avi, .wmv, .wav, .mpg, .mid, .asf, .mpeg, .mpl, .mp2, .mp3, .mp4, .m4v, .mpg, .ogg, .oga, .ogv, .webm. If an exhibit is in one of the foregoing formats with the associated extensions, the sponsoring party does not have to convert it to one of the above-referenced formats. If it is not in one of the above-referenced formats, the sponsoring party shall convert it to one of the above-referenced formats. Only segments offered as an exhibit can be on the audio or video media. (E.g., a DVD of jail phone calls with 50 calls. If only certain calls are being offered, copy only those calls to be offered onto a separate disk and offer that disk as an exhibit, not all 50 calls.) If at any time in the future the case is on appeal and the Court of Appeals cannot open an exhibit that was offered, the sponsoring party that offered the exhibit will be responsible for providing the court reporter with the exhibit that is in the acceptable format.

The Court encourages ALL parties to meet prior to trial and agree to the

portions of the video/audio evidence to be offered in order to eliminate duplication, delay in the trial, or conflicts regarding said video/audio evidence.

If a conflict cannot be resolved and said video/audio evidence must be admitted in accordance with the law, the above-stated rule applies.

All Exhibits, whether video/audio or paper, offered into evidence depicting children (under the age of 18) and medical records in any form are hereby ordered to be sealed.

Signed this the 29th day of May, 2019.

A handwritten signature in black ink, appearing to read 'SEB', is written over a horizontal line. The signature is stylized and cursive.

Stephen E. Bristow, Presiding Judge