

**SPECIAL TERM  
SPECIAL SESSION  
OCTOBER 5, 2015**

On this the 5<sup>th</sup> day of October, 2015, A.D., at 10:00 a.m., the Commissioners' Court of Jackson County, Texas convened in a Special Term, Special Session, thereof, in the Commissioners' Courtroom at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Dennis Simons	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4

At which time the following proceedings were had.

**Executive Session under Texas Government Code §551.087 to discuss proposed tax abatement agreement**

Court entered into Executive Session at 10:00 am.


Court came out of Executive Session at 11:05 am.

No action was taken.

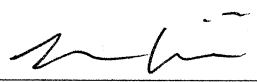
**ADJOURNMENT**

A motion was made by Comm. Belicek, seconded by Comm. Bubela to adjourn at 11:06 a.m. Meeting **ADJOURNED**.

**APPROVED** this the 12<sup>th</sup> day of October, 2015.

  
\_\_\_\_\_  
Dennis Simons  
County Judge

ATTEST:

  
\_\_\_\_\_  
Barbara Williams, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Jackson County, Texas

**REGULAR TERM  
REGULAR SESSION  
OCTOBER 12, 2015**

On this the 12<sup>th</sup> day of October, 2015, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Dennis Simons	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Barbara Williams	County Clerk

At which time the following proceedings were had.

**Citizens Comments-Opportunity for public to address Commissioner's Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)**

There were none.

**Approval of Minutes and/or additions and corrections, if any**

The minutes of September 28, 2015 and October 5, 2015 were presented. A motion was made by Comm. Bubela, seconded by Comm. Belicek to approve the minutes. Motion carried.

**Consider Budget amendments, line-item transfers and revenue certifications for FY 2015 and FY 2016 Budget, and take any necessary action**

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve the budget amendments. Motion carried.

Budget amendments as follows:

10-08-2015 9:29 AM		BUDGET ADJUSTMENT REGISTER				PAGE: 1	
FACRBY: 00181-9/30/15							
BUDGET CODE: 00-Current Budget							
FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 001376							
10 466-4656	9/30/2015	JURY PETIT JURY, DISTRICT COURT DEPT: JURY	1,240.00-	10,000.00	7,458.00	14,218.00	288.00
10 466-4658	9/30/2015	JURY, GRAND DEPT: JURY	1,240.00	12,000.00	1,764.00	15,004.00	0.00
10 409-4760	9/30/2015	NONDEPT MAINT & SUPPLY/COMPUTERS DEPT: NON-DEPARTMENTAL	512.00-	12,000.00	4,000.00	15,488.00	61.16
10 401-4203	9/30/2015	COMM COURT FRO BENE, GROUP INS DEPT: COMMISSIONERS COURT	512.00	44,150.00	1,020.00	45,680.00	1,358.52-
10 600-4310	9/30/2015	PERMITTING OFFICE SUPPLIES & REVENUE DEPT: PERMITTING & INSPECTION	75.00-	1,700.00	100.00	1,725.00	532.40
10 600-4760	9/30/2015	PERMITTING MAINT & SUPPLY/COMPUTERS DEPT: PERMITTING & INSPECTION	75.00	1,300.00	150.00-	625.00	0.00
Budget Adj. # 001379							
10 497-4420	9/30/2015	TREASURER COMMUNICATIONS DEPT: COUNTY TREASURER	1,680.00-	1,600.00	1,715.00	1,435.00	5.15
10 497-4202	9/30/2015	TREASURER FRO BENE, GROUP INS DEPT: COUNTY TREASURER	1,680.00	23,711.00	0.00	25,391.00	5.00
Budget Adj. # 001380							
10 560-4765	9/30/2015	SHERIFF UNIFORMS DEPT: SHERIFF	134.00-	4,500.00	0.00	4,366.00	422.27
10 560-4760	9/30/2015	SHERIFF MAINT & SUPPLY, COMP/SOFT DEPT: SHERIFF	134.00	25,000.00	0.00	25,134.00	0.43
10 561-4500	9/30/2015	CONNECTIONS CONTRACT SERVICE DEPT: CONNECTIONS	25.00-	4,000.00	11,486.00	15,697.00	36.72

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 001380							
10 581-4620	9/30/2015	COMMUNICATIONS DEPT: CONNECTIONS	79.00	2,620.00	0.00	2,699.00	0.44
15 363-4310	9/30/2015	OFFICE SUPPLIES & EXPENSES DEPT: TELEPHONE	3.00	500.00	100.00	597.00	71.32
15 363-4204	9/30/2015	PRG BENE, WORK COMP DEPT: TELEPHONE	3.00	51.00	0.00	54.00	0.00
Budget Adj. # 001381							
41 411-4360	9/30/2015	FUEL DEPT: A & B # 1	300.00	45,000.00	4,174.00	38,526.00	2,931.91
41 413-4310	9/30/2015	OFFICE SUPPLIES & EXPENSES DEPT: A & B # 1	300.00	700.00	285.00	1,285.00	0.38
PACKET NOTES:							
1378 - GEN. VARIOUS - COVER SPECIAL GRAND JURY & OTHER EXP							
TRND FR END							
1379 - GEN. TRAVELER - CORR SA #1367, 9/28/15							
1380 - GEN. SHERIFF/COMM/TELEPHONE COMM - COVER TRND FR END							
1381 - HARB - FCM ALLOCATION							
TOTAL IN PACKET--							0.00
*** BUDGET DEFICIT WARNING ***							
FUND ACCOUNT	NAME	BALANCE					
10 401-4202	PRG BENE, GROUP INS	2,368.52					
TOTAL WARNING: 1							
*** NO ERRORS ***							
*** END OF REPORT ***							

**Consider Interlocal Assistance Agreement between Jackson County and Travis County regarding the Sheriff's Combined Auto Theft Task Force, and take any necessary action**

Andy Louderback, Sheriff, addressed the Court and noted the benefits from the agreement.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to enter into the Interlocal Assistance Agreement with Travis County regarding the Sheriff's Combined Auto Theft Task Force and to authorize the Judge to sign. Motion carried.

Clerk's note: A copy of agreement on file among exhibits of Commissioners' Court.

**Consider removal of blockage from ditch on County Roads 127 & 128, and take any necessary action**

Judge Simons advised the Court the home owners had been contacted and signed an agreement.

A motion was made by Comm. Hunt, seconded by Comm. Bubela to approve removal of blockage from ditch on County Roads 127 & 128. Motion carried.

Clerk's note: A copy of order on file among exhibits of Commissioners' Court.

**Receive District Judges order setting salaries of Court Reporters for calendar year 2016**

The order was submitted and received by the Court.

Clerk's note: A copy of order on file among exhibits of Commissioners' Court.

**Consider order for routine and recurring claims, and take any necessary action**

Judge Simons advised there was one change to the order adding reimbursement for jury funds.

A motion was made by Comm. Hunt, seconded by Comm. Bubela, approve the order for routine and recurring claims. Motion carried.

Clerk's note: A copy of order on file among exhibits of Commissioners' Court.

**Consider requesting County Auditor to conduct audit as required by Article 59.06 of the Code of Criminal Procedure on behalf of the Commissioners' Court, and take any necessary action**

Judge Simons noted that the code required the Court to oversee the forfeiture funds.

A motion was made by Comm. Belicek, seconded by Comm. Karl to request the County Auditor to conduct an audit as required by Article 59.06 of the Code of Criminal Procedure on behalf of the Commissioners' Court. Motion carried.

**Consider Texas Indigent Defense Formula Grant Program Resolution and grant acceptance, and take any necessary action**

It was noted that the resolution named the County Judge as the authorized official for the Indigent Defense Formula Grant Program and the County Auditor as financial officer for the grant.

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to approve the Texas Indigent Defense Formula Grant Program Resolution and grant acceptance and to authorize the Judge to sign. Motion carried.

Resolution as follows:

**2016 Jackson County Resolution  
Indigent Defense Grant Program**

WHEREAS, under the provisions of the Texas Government Code Section 79.037 and Texas Administrative Code Chapter 173, counties are eligible to receive grants from the Texas Indigent Defense Commission to provide improvements in indigent defense services in the county; and

WHEREAS, this grant program will assist the county in the implementation and the improvement of the indigent criminal defense services in this county; and

WHEREAS, Jackson County Commissioners Court has agreed that in the event of loss or misuse of the funds, Jackson County Commissioners assures that the funds will be returned in full to the Texas Indigent Defense Commission.

NOW THEREFORE, BE IT RESOLVED and ordered that the County Judge of this county is designated as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Indigent Defense Formula Grant Program and all other necessary documents to accept said grant; and

BE IT FURTHER RESOLVED that the County Auditor is designated as the Financial Officer for this grant.

Adopted this 12<sup>th</sup> day of October, 2015.

  
Dennis Simmons  
County Judge

Attest:  
  
County Clerk

**Consider Software License Agreement with Vista for scanning software and back-up services for the Tax Office and Permitting & Inspection Office, and take any necessary action**

Michelle Darilek, Auditor, advised the Court that this item was budgeted for the 2016 fiscal year. There was one addition to the proposal for the tax office for OCR, recognition software. There are funds available in the Tax Assessor budget to fund this.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve the Software License Agreement with Vista for scanning software and back-up services for the Tax Office and Permitting & Inspection Office. Motion carried.

Clerk's note: A copy of agreement on file among exhibits of Commissioners' Court.

**Consider Vista Service Agreement for User Support and Maintenance, and take any necessary action**

Michelle Darilek, Auditor, informed the Court that this agreement would be paid for and effective next budget year. However, signing the agreement now would lock the county in at the current price.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve the Vista Service Agreement for User Support and Maintenance. Motion carried.

Clerk's note: A copy of agreement on file among exhibits of Commissioners' Court.

**Consider acceptance of Trull Foundation grant in the amount of \$4,400 for the purchase of juvenile nonfiction books, and take any necessary action**

Cherie Robinson, Director/Librarian, advised that the Court approved the application for the grant at a prior session, and requested the Court to accept the funds granted to the library.

A motion was made by Comm. Bubela, seconded by Comm. Karl to accept the Trull Foundation grant in the amount of \$4,400 and to allow the purchase of juvenile nonfiction books. Motion carried.

**Consider disposal of surplus computers and other electronics through City of Edna's Hazardous Waste Clean Up event, and take any necessary action**

A list of surplus items was submitted to the Court.

A motion was made by Comm. Bubela, seconded by Comm. Belicek to dispose of items on the list provided to the Court and to allow add-on items if needed. Motion carried.

Clerk's note: A copy of list on file among exhibits of Commissioners' Court.

**REGULAR TERM  
REGULAR SESSION  
OCTOBER 26, 2015**

On this the 26<sup>th</sup> day of October, 2015, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Dennis Simons	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Barbara Williams	County Clerk

At which time the following proceedings were had.

**Citizens Comments-Opportunity for public to address Commissioner's Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)**

Cherie Robinson spoke to the Court on behalf of the Jackson County Relay for Life team and advised that the team received a trophy for most money raised, \$11,287.99.

**Approval of Minutes and/or additions and corrections, if any**

The minutes of October 12, 2015 and October 15, 2015 were presented. A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve the minutes. Motion carried.

**Consider Budget amendments, line-item transfers and revenue certifications for FY 2015 and FY 2016 Budget, and take any necessary action**

A motion was made by Comm. Bubela, seconded by Comm. Belicek to approve the budget amendments. Motion carried.

Budget amendments as follows:

10-22-2015 1:24 PM		BUDGET ADJUSTMENT REGISTER					PAGE:
PACKET: 00182-9-30-13 - 42 CCT10/26/15							
BUDGET CODE: CB-Current Budget							
FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj: # 001382							
10 436-4533	9/30/2015	COURT EXP	19,328.00-	100,000.00	63,346.00-	17,328.00	252.00
		LEGAL FND, DIST - 24TH					
		DEPT: COURT EXPENSE					
10 436-4830	9/30/2015	COURT EXP	1,935.00	10,000.00	13,137.00	25,002.00	0.40
		LEGAL AD LITEN					
		DEPT: COURT EXPENSE					
10 426-4534	9/30/2015	COURT EXP	13,827.00	0.00	71,322.00	85,149.00	0.73
		LEGAL FND, DIST - 125TH					
		DEPT: COURT EXPENSE					
10 435-4850	9/30/2015	DISTRICT COURT	3,566.00	500.00	1,654.00	5,720.00	0.27
		UNCLASSIFIED					
		DEPT: DISTRICT COURT					
PACKET NOTES:							
1382 - GEN. COURT EXP/DIST COURT - REALLOCATE BUDGET FOR							
COURT IDER CODING & TO COVER INTERPRETOR FEES (EXP HISCODE TO							
INDICENT)							
TOTAL IN PACKET--						0.00	
*** NO WARNINGS ***							
*** NO ERRORS ***							
*** END OF REPORT ***							

**Consider request to use courthouse lawn for Flag City Community Market, and take any necessary action**

Chris Lundstrom spoke to the Court on behalf of the Edna Downtown Association and discussed details of the Market.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to allow usage of courthouse lawn for Flag City Community Market for the months of November and December. Motion carried.

**Consider annual renewal of 2016 UnitedHealthcare (UHC) retiree medical benefits, and take any necessary action**

Judge Simons noted that this was an annual requirement for medicare supplement.

A motion was made by Comm. Bubela, seconded by Comm. Hunt to approve the annual renewal of 2016 UnitedHealthcare (UHC) retiree medical benefits. Motion carried.

Clerk's note: A copy of benefits on file among exhibits of Commissioners' Court.

**Consider Memorandum of Understanding between Jackson Electric Cooperative, Inc., Jackson County and LNRA for Antenna Attachment to the Jackson County 500 ft. Communication Tower on LNRA Property, and take any necessary action**

Andy Louderback, Sheriff, addressed the Court and discussed the terms of the agreement.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve the Memorandum of Understanding between Jackson Electric Cooperative, Inc., Jackson County and LNRA for Antenna Attachment to the Jackson County 500 ft. Communication Tower on LNRA Property. Motion carried.

Clerk's note: A copy of memorandum on file among exhibits of Commissioners' Court.

**Consider removal of blockage from ditch on County Roads 447 & 449, and take any necessary action**

Comm. Karl advised the Court that the property owners have signed letters of agreement.

A motion was made by Comm. Karl, seconded by Comm. Belicek, to allow the removal of blockage from ditch on County roads 447 & 449. Motion carried.

**Consider approval of District Attorney Forfeiture Report for the year ended August 31, 2015 and the Sheriff and Constables Forfeiture Reports for the year ended September 30, 2015, and take any necessary action**

Michelle Darilek, Auditor, addressed the Court and discussed the differences between funds.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve the District Attorney Forfeiture Report for the year ended August 31, 2015 and the Sheriff and Constables Forfeiture Reports for the year ended September 30, 2015. Motion carried.

Clerk's note: A copy of reports on file among exhibits of Commissioners' Court.

**Consider approval of Federal Equitable Sharing Agreement and Certification form, and take any necessary action**

It was noted that although there were no funds at this time, the agreement has to be approved each year to allow the County to participate in any Federal Seizures.

A motion was made by Comm. Bubela, seconded by Comm. Belicek, to approve the Federal Equitable Sharing Agreement and Certification form. Motion carried.

Clerk's note: A copy of agreement/form on file among exhibits of Commissioners' Court.

**Receive final listing of computer and other electronics disposed of through City of Edna's Clean-Up Event on October 16, and take any necessary action**

An updated list was submitted and received by the Court.

Clerk's note: A copy of list on file among exhibits of Commissioners' Court.

**Consider approving amended Road Project List for County Transportation Infrastructure Fund Grant Program, and take any necessary action**

Judge Simons advised the Court that the fund amount had changed and one road was added to the list for precinct #4.

A motion was made by Comm. Bubela, seconded by Comm. Karl to approve the amended Road Project List for County Transportation Infrastructure Fund Grant Program. Motion carried.

Clerk's note: A copy of agreement on file among exhibits of Commissioners' Court.

**Consider Application for County Road Crossing (Utilities) with YK Communications on County Road 227, and take any necessary action**

A motion was made by Comm. Bubela, seconded by Comm. Belicek to approve the County Road Crossing (Utilities) with YK Communications on County Road 227. Motion carried.

Clerk's note: A copy of application on file among exhibits of Commissioners' Court.

**Consider Treasurer's Report, and take any necessary action**

A copy of the report was submitted to the Court.

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to approve the Treasurer's Report.

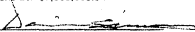
Court approval as follows and entire report on file among exhibits of Commissioners' Court:

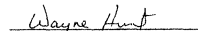
**MINUTES OF COUNTY FINANCES**  
**TREASURER'S REPORT**

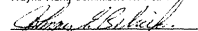
IN THE MATTER OF COUNTY FINANCES IN THE HANDS OF MARY HORTON, TREASURER OF JACKSON COUNTY, TEXAS

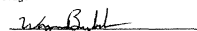
COMMISSIONERS' COURT JACKSON COUNTY, TEXAS IN REGULAR SESSION OCTOBER TERM 2015

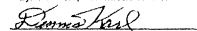
IN ACCORDANCE with Section 114.026, Local Government Code, we, the undersigned, constituting the entire Commissioners' Court of said County, certify that on the 26th day of October 2015, at the Regular term of Court, we compared and examined the monthly report of Mary Horton, Treasurer of Jackson County, Texas, for September 2015, and finding the same correct, entered an order in the Minutes approving said report, which states total cash and other assets on hand as: \$7,835,880.84.

  
Dennis Simons, County Judge

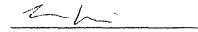
  
Wayne Hunt, Commissioner Pct. 1

  
Johnny E. Belicek, Commissioner Pct. 3


  
Wayne Bubela, Commissioner Pct. 2

  
Dennis Karl, Commissioner Pct. 4

SWORN TO AND SUBSCRIBED BEFORE ME, by Dennis Simons, County Judge, and County Commissioners of said Jackson County, each respectively, on this the 26th day of October A.D., 2015.

  
Attest: Barbara Williams, County Clerk

FILED FOR RECORD THIS the 26th day of October A.D., 2015, and recorded on the 26th day of October A.D., 2015.

  
Barbara Williams, County Clerk and Ex-Officio Clerk of the Commissioners' Court in and for Jackson County, Texas.

By: \_\_\_\_\_  
Deputy

**Accept and approve the 2015 Levy Roll and Special Assessment Revenue, and take any necessary action**

Donna Atzenhoffer, Tax Assessor/Collector, addressed the Court and submitted a copy of the 2015 Levy Roll and Special Assessment Revenue.

A motion was made by Comm. Belicek, seconded by Comm. Hunt to accept and approve the 2015 Levy Roll and Special Assessment Revenue. Motion carried.  
Clerk's note: A copy of report on file among exhibits of Commissioners' Court.

**Consider payment of County and precinct bills and court orders**

Judge Simons advised the Court there was one court order to Joe Ferguson Water Well Drilling Inc. in the amount of \$3,511.22 to replace a water pump at Camp Mauritz.

A motion was made by Comm. Bubela, seconded by Comm. Hunt to approve the payment of County and precinct and one court order. Motion carried.

**Consider payroll changes, if any, and take any necessary action**

A motion was made by Comm. Hunt, seconded by Comm. Karl to approve the payroll changes. Motion carried.

Payroll changes as follows:

**COMMISSIONERS' COURT  
PAYROLL CHANGES**

October 12, 2015

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Supak, Candace	Jail	Part time	\$0.000	\$16.338	10/07/2015
Dennis, Thomas	Jail	Part time	\$0.000	\$17.084	10/19/2015

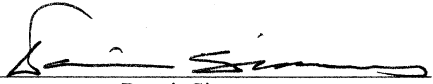
<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>BI-WEEKLY FROM:</u>	<u>BI-WEEKLY TO:</u>	<u>EFFECTIVE DATE</u>
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**Receive various county reports, news and information**

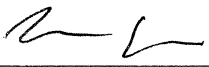
Donna Atzenhoffer, Tax Assessor/Collector, addressed the Court and announced that she would not be seeking re-election. She will be retiring at the end of her current term December 31, 2016.

**ADJOURNMENT**

A motion was made by Comm. Belicek, seconded by Comm. Bubela to adjourn at 9:37 am.  
**APPROVED** this the 9th day of November, 2015.

  
Dennis Simons  
County Judge

ATTEST:

  
Barbara Williams, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Jackson County, Texas