

LINDA K. GRANT County Judge PILAR HARRIS
Administrative Assistant

## FAIRFIELD, TEXAS 75840 903-389-3335

## December 31, 2014

## **PROBATE REQUIREMENTS**

- 1. Contact Judge's office at 903-389-3335 to set a hearing.
- 2. Attorney shall give any required notice of hearing date.
- 3. Attorney shall advise Judge's office if a court reporter is needed.
- 4. Probate without a Will must include an Heirship Determination, ad litem, and proof of publication.
- 5. Death Certificate, may be a copy
- 6. At least 2 days prior to the hearing date, submit copies of documents for the hearing to the County Judge's office. These can be faxed to 903-389-3839.

## **CIVIL CASES**

- 1. Contact Judge's office for a hearing date.
- 2. Send confirmation to County Clerk and to all parties of the date of the hearing.