

MINUTES OF COMMISSIONERS COURT MEETING

I.

Attached hereto is/are public notice(s) posted for the meeting of **July 10, 2025**.

II.

The minutes of the Regular Meeting of Fayette County, Texas, Commissioners Court held in the Commissioners Courtroom (3rd floor – Room 303) at the Fayette County Courthouse located at 151 North Washington Street, La Grange, Texas.

III.

Attendance: County Judge Dan Mueller **Present**
County Commissioner – Precinct No. 1, Jason McBroom **Present**
County Commissioner – Precinct No. 2, Clint Sternadel **Present**
County Commissioner – Precinct No. 3, Harvey Berckenhoff **Present**
County Commissioner – Precinct No. 4, Drew Brossmann **Absent**

IV.

County Officials/County Personnel present during all or any part of the meeting:

Brenda Fietsam, County Clerk; Cindy Havelka, County Auditor;
Jacquelyn Kohleffel, Human Resources Manager/Payroll Coordinator;
Angela Hahn, Emergency Management Coordinator;
Cassie Austin, Court Administrator; Steven Svec, Courthouse Maintenance;
Sonya Lehmann, Sheriff's Dispatch; Sylvia Mendoza, Tax Assessor Collector;
Terrell Klimek, Sheriff's Dispatch; Blake Watson, Assistant County Attorney;
Randy Noviskie, Chief Deputy Sheriff; Kelly Blackwell, Floodplain Manager;
Amber Hielscher, County Inspector & Office of Development & Permitting;
Billy Roensch, Constable Precinct 1; Donna Macik, Elections Administrator;
Mark Zimmermann, Sheriff's Deputy; Keith Korenek, Sheriff;
David Beyer, Lt. Deputy Sheriff; Kevin Wunderlich, IT Coordinator;
Paul Zapalac, Precinct 4 Justice of the Peace & Recycle Center Supervisor

V.

Persons in attendance during all of any part of the meeting:

See Attached Exhibit A

VI.

INVOCATION

PLEDGE OF ALLEGIANCE

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG

“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

VII.

Meeting opened at **8:59 a.m.** on motion by Judge **Mueller**,
seconded by Commissioner **Berckenhoff**, votes for **4**, votes against **0**.

Commissioners Court July 10, 2025

AGENDA ACTION:

1. **SUBJECT: Consider and take appropriate action in approving the following minutes from previous meetings:**

- i. **June 26, 2025 – Regular Meeting**

ACTION: Approved Minutes from the June 26, 2025 Regular Meeting.

PERSONS APPEARING BEFORE THE COURT: Brenda Fietsam, County Clerk

MOVED BY COMMR. McBroom, SECONDED BY COMMR. Sternadel

Commr. McBroom, vote for **X**, vote against _____

Commr. Sternadel, vote for **X**, vote against _____

Commr. Berckenhoff, vote for **X**, vote against _____

Commr. Brossmann, **Absent**

Judge Mueller, vote for **X**, vote against _____

2. **SUBJECT: Open public comments – petitions, requests or statements by the public. Close.**

ACTION: Opened Public Comments.

PERSONS APPEARING BEFORE THE COURT: None

MOVED BY JUDGE Mueller, SECONDED BY COMMR. Berckenhoff

Commr. McBroom, vote for **X**, vote against _____

Commr. Sternadel, vote for **X**, vote against _____

Commr. Berckenhoff, vote for **X**, vote against _____

Commr. Brossmann, **Absent**

Judge Mueller, vote for **X**, vote against _____

ACTION: Closed Public Comments.

PERSONS APPEARING BEFORE THE COURT: None

MOVED BY COMMR. Berckenhoff, SECONDED BY COMMR. Sternadel

Commr. McBroom, vote for **X**, vote against _____

Commr. Sternadel, vote for **X**, vote against _____

Commr. Berckenhoff, vote for **X**, vote against _____

Commr. Brossmann, **Absent**

Judge Mueller, vote for **X**, vote against _____

3. **SUBJECT: Consider and take appropriate action in approving a modification to the County Depository Pledge Contract with Fayette Savings Bank, ssb, that was signed on June 21, 2023, and to authorize the County Judge to sign all necessary documentation.**

**ACTION: Approved a Modification to the County Depository Pledge Contract with Fayette Savings Bank, ssb, that was signed on June 21, 2023; and
Authorized the County Judge to sign all necessary documentation.**

See attached hereto marked "Agenda Action 3 Exhibit"

PERSONS APPEARING BEFORE THE COURT: Blake Watson, Assistant County Attorney

MOVED BY COMMR. McBroom, SECONDED BY COMMR. Sternadel

Commr. McBroom, vote for **X**, vote against _____

Commr. Sternadel, vote for **X**, vote against _____

Commr. Berckenhoff, vote for **X**, vote against _____

Commr. Brossmann, **Absent**

Judge Mueller, vote for **X**, vote against _____

4. **SUBJECT: Consider and take appropriate action in approving the Resolution to submit for the 2025 Help America Vote Act (HAVA) Election Security sub-grant.**

ACTION: Approved the Resolution to submit for the 2025 Help America Vote Act (HAVA) Election Security sub-grant.

See attached hereto marked "Agenda Action 4 Exhibit"

PERSONS APPEARING BEFORE THE COURT: Donna Macik, Elections Administrator

MOVED BY COMMR. McBroom, SECONDED BY COMMR. Sternadel

Commr. McBroom, vote for **X**, vote against _____

Commr. Sternadel, vote for **X**, vote against _____

Commr. Berckenhoff, vote for **X**, vote against _____

Commr. Brossmann, **Absent**

Judge Mueller, vote for **X**, vote against _____

5. **SUBJECT: Hear report from Donna Macik, Elections Administrator.**

ACTION: Accepted Report from Donna Macik, Elections Administrator.

See attached hereto marked "Agenda Action 5 Exhibit"

PERSONS APPEARING BEFORE THE COURT: Donna Macik, Elections Administrator

MOVED BY JUDGE Mueller, SECONDED BY COMMR. Berckenhoff

Commr. McBroom, vote for **X**, vote against _____

Commr. Sternadel, vote for **X**, vote against _____

Commr. Berckenhoff, vote for **X**, vote against _____

Commr. Brossmann, **Absent**

Judge Mueller, vote for **X**, vote against _____

6. **SUBJECT: Consider and take appropriate action concerning the following applications requesting the division of real property: Vernon Leon Hohensee located in Precinct 2.**

ACTION: Denied the Application requesting the division of real property: Vernon Leon Hohensee located in Precinct 2.

See attached hereto marked "Agenda Action 6 Exhibit"

PERSONS APPEARING BEFORE THE COURT: Amber Hielscher, County Inspector & Office of Development & Permitting

MOVED BY COMMR. Sternadel, SECONDED BY COMMR. McBroom

Commr. McBroom, vote for **X**, vote against _____

Commr. Sternadel, vote for **X**, vote against _____

Commr. Berckenhoff, vote for **X**, vote against _____

Commr. Brossmann, **Absent**

Judge Mueller, vote for **X**, vote against _____

7. **SUBJECT: Consider and take appropriate action in approving the final plat for PSW Land Co LLC of the PB5 Subdivision located in Precinct 4.**

ACTION: Approved the Final Plat for PSW Land Co LLC of the PB5 Subdivision located in Precinct 4.

See attached hereto marked "Agenda Action 7 Exhibit"

PERSONS APPEARING BEFORE THE COURT: Amber Hielscher, County Inspector & Office of Development & Permitting

MOVED BY COMMR. Berckenhoff, SECONDED BY COMMR. Sternadel

Commr. McBroom, vote for **X**, vote against _____

Commr. Sternadel, vote for **X**, vote against _____

Commr. Berckenhoff, vote for **X**, vote against _____

Commr. Brossmann, **Absent**

Judge Mueller, vote for **X**, vote against _____

8. **SUBJECT: Hear monthly report from Amber Hielscher, County Inspector & Office of Development & Permitting.**

ACTION: Accepted Monthly Report from Amber Hielscher, County Inspector & Office of Development & Permitting.

See attached hereto marked "Agenda Action 8 Exhibit"

PERSONS APPEARING BEFORE THE COURT: Amber Hielscher, County Inspector & Office of Development & Permitting

MOVED BY COMMR. Sternadel, SECONDED BY COMMR. McBroom

Commr. McBroom, vote for **X**, vote against _____

Commr. Sternadel, vote for **X**, vote against _____

Commr. Berckenhoff, vote for **X**, vote against _____

Commr. Brossmann, **Absent**

Judge Mueller, vote for **X**, vote against _____

9. **SUBJECT: Discuss, consider and take appropriate action concerning proposal from Motorola for Sheriff's Department body cameras and in car camera system.**

ACTION: Deferred to future meeting.

PERSONS APPEARING BEFORE THE COURT: Mark Zimmermann, Sheriff's Deputy; Keith Korenek, Sheriff; Randy Noviskie, Chief Deputy Sheriff; Angela Hahn, Emergency Management Coordinator; Cindy Havelka, County Auditor; Kevin Wunderlich, IT Coordinator

MOVED BY COMMR. McBroom, SECONDED BY COMMR. Sternadel

Commr. McBroom, vote for **X**, vote against _____

Commr. Sternadel, vote for **X**, vote against _____

Commr. Berckenhoff, vote for **X**, vote against _____

Commr. Brossmann, **Absent**

Judge Mueller, vote for **X**, vote against _____

10. **SUBJECT: Acknowledge change of Sheriff Department's Administrative Assistant position funds to be distributed between dispatchers.**

ACTION: Deferred to future meeting.

PERSONS APPEARING BEFORE THE COURT: Randy Noviskie, Chief Deputy Sheriff

MOVED BY COMMR. Berckenhoff, SECONDED BY COMMR. Sternadel

Commr. McBroom, vote for **X**, vote against _____

Commr. Sternadel, vote for **X**, vote against _____

Commr. Berckenhoff, vote for **X**, vote against _____

Commr. Brossmann, **Absent**

Judge Mueller, vote for **X**, vote against _____

11. **SUBJECT: Hear report from Angela Hahn, Emergency Management Coordinator & Grant Specialist.**

ACTION: Accepted Report from Angela Hahn, Emergency Management Coordinator & Grant Specialist.

See attached hereto marked "Agenda Action 11 Exhibit"

PERSONS APPEARING BEFORE THE COURT: Angela Hahn, Emergency Management Coordinator & Grant Specialist

MOVED BY COMMR. McBroom, SECONDED BY COMMR. Sternadel

Commr. McBroom, vote for **X**, vote against _____

Commr. Sternadel, vote for **X**, vote against _____

Commr. Berckenhoff, vote for **X**, vote against _____

Commr. Brossmann, **Absent**

Judge Mueller, vote for **X**, vote against _____

12. **SUBJECT: Discuss and set brush disposal fees at the recycling center.**

ACTION: Set Brush Disposal Fees at the Recycling Center as proposed effective July 15, 2025.

PROPOSED FEES:

- **8' or less** \$10
- **10'-14'** \$25
- **16'x 3' tall** \$35
- **Over 16'-24' x 3' tall** \$200

See attached hereto marked "Agenda Action 12 Exhibit"

PERSONS APPEARING BEFORE THE COURT: Paul Zapalac, Precinct 4 Justice of the Peace & Recycle Center Supervisor

MOVED BY COMMR. McBroom, SECONDED BY COMMR. Sternadel

Commr. McBroom, vote for **X**, vote against _____

Commr. Sternadel, vote for **X**, vote against _____

Commr. Berckenhoff, vote for **X**, vote against _____

Commr. Brossmann, **Absent**

Judge Mueller, vote for **X**, vote against _____

13. **SUBJECT: Consider and take appropriate action in naming a private road in precinct 3 “Jasek Lane”, and adding Jasek Lane as a private road into 9-1-1 addressing system.**

ACTION: Approved naming a private Road in precinct 3 “Jasek Lane”, and adding Jasek Lane as a private road into 9-1-1 addressing system.

See attached hereto marked “Agenda Action 13 Exhibit”

PERSONS APPEARING BEFORE THE COURT: Commissioner Harvey Berckenhoff

MOVED BY COMMR. Berckenhoff, SECONDED BY COMMR. McBroom

Commr. McBroom, vote for **X**, vote against _____

Commr. Sternadel, vote for **X**, vote against _____

Commr. Berckenhoff, vote for **X**, vote against _____

Commr. Brossmann, **Absent**

Judge Mueller, vote for **X**, vote against _____

14. **SUBJECT: Discuss Meadows building restroom upgrades and take any action the Court deems necessary.**

ACTION: Allowed Steven Svec to look into one contractor to encompass all of the work, pertaining to the Meadows building restroom upgrades; and

Accepted Steven Svec’s Comments; and

Asked Steven Svec to continue to look into it.

See attached hereto marked “Agenda Action 14 Exhibit”

PERSONS APPEARING BEFORE THE COURT: Steven Svec, Courthouse Maintenance; Cindy Havelka, County Auditor

MOVED BY JUDGE Mueller, SECONDED BY COMMR. Berckenhoff

Commr. McBroom, vote for **X**, vote against _____

Commr. Sternadel, vote for **X**, vote against _____

Commr. Berckenhoff, vote for **X**, vote against _____

Commr. Brossmann, **Absent**

Judge Mueller, vote for **X**, vote against _____

15. **SUBJECT: Authorize the following class requests: Kelly Blackwell, Floodplain Manager, to attend the TFMA Technical Summit Conference August 26-29, 2025 in San Antonio.**

ACTION: Authorized the following Class Requests: Kelly Blackwell, Floodplain Manager, to attend the TFMA Technical Summit Conference August 26-29, 2025 in San Antonio.

PERSONS APPEARING BEFORE THE COURT: None

MOVED BY COMMR. Berckenhoff, SECONDED BY COMMR. Sternadel

Commr. McBroom, vote for **X**, vote against _____

Commr. Sternadel, vote for **X**, vote against _____

Commr. Berckenhoff, vote for **X**, vote against _____

Commr. Brossmann, **Absent**

Judge Mueller, vote for **X**, vote against _____

16. **SUBJECT: Consider and take appropriate action concerning Security System for the Main Street Anex building.**

ACTION: Approved Security System for the Main Street Annex building.

See attached hereto marked "Agenda Action 16 Exhibit"

PERSONS APPEARING BEFORE THE COURT: Cindy Havelka, County Auditor; Sylvia Mendoza, Tax Assessor Collector

MOVED BY COMMR. Sternadel, SECONDED BY COMMR. Berckenhoff

Commr. McBroom, vote for **X**, vote against _____

Commr. Sternadel, vote for **X**, vote against _____

Commr. Berckenhoff, vote for **X**, vote against _____

Commr. Brossmann, **Absent**

Judge Mueller, vote for **X**, vote against _____

17. **SUBJECT: Discuss and acknowledge salary changes, if any, made in the period of 5/01/2025 through 7/01/2025.**

ACTION: Acknowledged Salary Changes made in the period of 5/01/2025 through 7/01/2025.

See attached hereto marked "Agenda Action 17 Exhibit"

PERSONS APPEARING BEFORE THE COURT: Jacquelyn Kohleffel, Human Resources Manager/Payroll Coordinator

MOVED BY COMMR. Berckenhoff, SECONDED BY COMMR. Sternadel

Commr. McBroom, vote for **X**, vote against _____

Commr. Sternadel, vote for **X**, vote against _____

Commr. Berckenhoff, vote for **X**, vote against _____

Commr. Brossmann, **Absent**

Judge Mueller, vote for **X**, vote against _____

18. **SUBJECT: Consider and take appropriate action concerning approving the payment of currently due Fayette County bills and expenses.**

ACTION: Approved the payment of currently due Fayette County bills and expenses.

See attached hereto marked "Agenda Action 18 Exhibit"

PERSONS APPEARING BEFORE THE COURT: Cindy Havelka, County Auditor; Jacquelyn Kohleffel, Human Resources Manager/Payroll Coordinator; Blake Watson, Assistant County Attorney

MOVED BY COMMR. McBroom, SECONDED BY COMMR. Sternadel

Commr. McBroom, vote for **X**, vote against _____

Commr. Sternadel, vote for **X**, vote against _____

Commr. Berckenhoff, vote for **X**, vote against _____

Commr. Brossmann, **Absent**

Judge Mueller, vote for **X**, vote against _____

19. **SUBJECT: Budget Workshop.**

ACTION: Accepted all Comments during the 2026 Budget Workshop.

See attached hereto marked "Agenda Action 19 Exhibit"

PERSONS APPEARING BEFORE THE COURT: Cindy Havelka, County Auditor; Cassie Austin, Court Administrator

MOVED BY COMMR. Berckenhoff, SECONDED BY COMMR. Sternadel

Commr. McBroom, vote for **X**, vote against _____

Commr. Sternadel, vote for **X**, vote against _____

Commr. Berckenhoff, vote for **X**, vote against _____

Commr. Brossmann, **Absent**

Judge Mueller, vote for **X**, vote against _____

VIII.

Meeting adjourned at 10:21 a.m., July 10, 2025, on motion by Commissioner McBroom, seconded by Commissioner Sternadel, votes for 4, votes against 0.

APPROVED this 24th day of July, 2025.

Dan Mueller

Dan Mueller
Fayette County Judge

Jason McBroom

Jason McBroom
Commissioner, Precinct 1

Clint Sternadel

Clint Sternadel
Commissioner, Precinct 2

Absent

Harvey Berckenhoff
Commissioner, Precinct 3

Drew Brossmann

Drew Brossmann
Commissioner, Precinct 4

ATTEST:

Brenda Fietsam

Brenda Fietsam
County Clerk

Commissioners Court July 10, 2025