

## MINUTES OF COMMISSIONERS COURT MEETING

### I.

Attached hereto is/are public notice(s) posted for the meeting of **December 23, 2024**.

### II.

The minutes of the Regular Meeting of Fayette County, Texas, Commissioners Court held in the Commissioners Courtroom (3<sup>rd</sup> floor – Room 303 ) at the Fayette County Courthouse located at 151 North Washington Street, La Grange, Texas.

### III.

Attendance: County Judge Dan Mueller **Present**  
County Commissioner – Precinct No. 1, Jason McBroom **Present**  
County Commissioner – Precinct No. 2, Luke Sternadel **Present**  
County Commissioner – Precinct No. 3, Harvey Berkenhoff **Present**  
County Commissioner – Precinct No. 4, Drew Brossmann **Present**

### IV.

County Officials/County Personnel present during all or any part of the meeting:  
**Brenda Fietsam, County Clerk; Roger Wunderlich, Constable Precinct 2;**  
**Angela Hahn, Emergency Management Coordinator;**  
**Cassie Austin, Court Administrator; Josh Vandever, EMS Director;**  
**Cindy Havelka, County Auditor; Jacquelyn Kohleffel, Payroll Coordinator;**  
**Clint Sternadel, County Inspector & Office of Development & Permitting;**  
**Randy Noviskie, Chief Deputy Sheriff**

### V.

Persons in attendance during all of any part of the meeting:  
**See Attached Exhibit A**

### VI.

#### INVOCATION

#### PLEDGE OF ALLEGIANCE

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG

“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

### VII.

Meeting opened at **8:59 a.m.** on motion by Commissioner **Brossmann**, seconded by Commissioner **Berkenhoff**, votes for **5**, votes against **0**.

**AGENDA ACTION:**

1. **SUBJECT: Consider and take appropriate action in approving the following minutes from previous meetings:**

i. **December 12, 2024 – Regular Meeting**

**ACTION: Approved Minutes from the December 12, 2024 Regular Meeting.**

**PERSONS APPEARING BEFORE THE COURT: Brenda Fietsam, County Clerk**

**MOVED BY COMMR. McBroom, SECONDED BY COMMR. Sternadel**

Commr. McBroom, vote for **X**, vote against \_\_\_\_\_

Commr. Sternadel, vote for **X**, vote against \_\_\_\_\_

Commr. Berckenhoff, vote for **X**, vote against \_\_\_\_\_

Commr. Brossmann, vote for **X**, vote against \_\_\_\_\_

Judge Mueller, vote for **X**, vote against \_\_\_\_\_

UNOFFICIAL

2. **SUBJECT: Open public comments – petitions, requests or statements by the public. Close.**

**ACTION: Opened Public Comments.**

**PERSONS APPEARING BEFORE THE COURT: None**

**MOVED BY COMMR. Berckenhoff, SECONDED BY COMMR. Brossmann**

Commr. McBroom, vote for **X**, vote against \_\_\_\_\_

Commr. Sternadel, vote for **X**, vote against \_\_\_\_\_

Commr. Berckenhoff, vote for **X**, vote against \_\_\_\_\_

Commr. Brossmann, vote for **X**, vote against \_\_\_\_\_

Judge Mueller, vote for **X**, vote against \_\_\_\_\_

**ACTION: Accepted all Public Comments from Commissioner Jason McBroom and Commissioner Drew Brossmann. Closed Public Comments.**

**PERSONS APPEARING BEFORE THE COURT: Commissioner Jason McBroom; Commissioner Drew Brossmann**

**MOVED BY COMMR. Berckenhoff, SECONDED BY COMMR. Sternadel**

Commr. McBroom, vote for **X**, vote against \_\_\_\_\_

Commr. Sternadel, vote for **X**, vote against \_\_\_\_\_

Commr. Berckenhoff, vote for **X**, vote against \_\_\_\_\_

Commr. Brossmann, vote for **X**, vote against \_\_\_\_\_

Judge Mueller, vote for **X**, vote against \_\_\_\_\_

3. **SUBJECT: Consider and take appropriate action in setting a date for a public hearing concerning setting speed limit on the following road: West Front Street in Winchester (Precinct 1), and for authorization to publish notice of said hearing in the newspaper.**

**ACTION: Set January 9, 2025 for a Public Hearing concerning setting speed limit on the following road: West Front Street in Winchester (Precinct 1); and Authorized publishing notice of said hearing in the newspaper.**

**PERSONS APPEARING BEFORE THE COURT: Commissioner Jason McBroom; Cassie Austin, Court Administrator**

**MOVED BY COMMR. McBroom, SECONDED BY COMMR. Sternadel**  
Commr. McBroom, vote for **X**, vote against \_\_\_\_\_  
Commr. Sternadel, vote for **X**, vote against \_\_\_\_\_  
Commr. Berckenhoff, vote for **X**, vote against \_\_\_\_\_  
Commr. Brossmann, vote for **X**, vote against \_\_\_\_\_  
Judge Mueller, vote for **X**, vote against \_\_\_\_\_

4. **SUBJECT: Hear monthly report from Sheriff's Office.**

**ACTION: Accepted Monthly Report from Sheriff's Office.**

See attached hereto marked "Agenda Action 4 Exhibit"

**PERSONS APPEARING BEFORE THE COURT: Randy Noviskie, Chief Deputy Sheriff**

**MOVED BY COMMR. Brossmann, SECONDED BY COMMR. Berckenhoff**  
Commr. McBroom, vote for **X**, vote against \_\_\_\_\_  
Commr. Sternadel, vote for **X**, vote against \_\_\_\_\_  
Commr. Berckenhoff, vote for **X**, vote against \_\_\_\_\_  
Commr. Brossmann, vote for **X**, vote against \_\_\_\_\_  
Judge Mueller, vote for **X**, vote against \_\_\_\_\_

5. **SUBJECT: Consider and take appropriate action in possibly extending and/or lifting the burn ban.**

**ACTION: Extended Burn Ban for 90 days, giving County Judge authority to lift if conditions are favorable.**

See attached hereto marked "Agenda Action 5 Exhibit"

**PERSONS APPEARING BEFORE THE COURT: Randy Noviskie, Chief Deputy Sheriff; Roger Wunderlich, Constable Precinct 2; Angela Hahn, Emergency Management Coordinator; Michael Schlabach; Cassie Austin, Court Administrator**

See attached hereto marked "Exhibit B"

**MOVED BY JUDGE Mueller, SECONDED BY COMMR. Berckenhoff**

Commr. McBroom, vote for **X**, vote against \_\_\_\_\_  
Commr. Sternadel, vote for **X**, vote against \_\_\_\_\_  
Commr. Berckenhoff, vote for **X**, vote against \_\_\_\_\_  
Commr. Brossmann, vote for **X**, vote against \_\_\_\_\_  
Judge Mueller, vote for **X**, vote against \_\_\_\_\_

6. **SUBJECT: Hear report from Angela Hahn, Emergency Management Coordinator & Grant Specialist.**

**ACTION: Accepted Report from Angela Hahn, Emergency Management Coordinator & Grant Specialist.**

See attached hereto marked "Agenda Action 6 Exhibit"

**PERSONS APPEARING BEFORE THE COURT: Angela Hahn, Emergency Management Coordinator; Randy Noviskie, Chief Deputy Sheriff**

**MOVED BY COMMR. Brossmann, SECONDED BY COMMR. Sternadel**

Commr. McBroom, vote for **X**, vote against \_\_\_\_\_  
Commr. Sternadel, vote for **X**, vote against \_\_\_\_\_  
Commr. Berckenhoff, vote for **X**, vote against \_\_\_\_\_  
Commr. Brossmann, vote for **X**, vote against \_\_\_\_\_  
Judge Mueller, vote for **X**, vote against \_\_\_\_\_

7. **SUBJECT: Discuss and possibly approve obligating the remaining ARP funds of \$11,339.40 for use by Fayette County EMS and authorize the EMS Director to execute an agreement with Fort Bend County for the purchase of a pre-owned, 2018 year model Ambulance in an amount not to exceed \$15,000.**

**ACTION: Approved obligating the remaining ARP Funds of \$11,339.40 for use by Fayette County EMS; and**

**Authorized the EMS Director to execute an agreement with Fort Bend County for the purchase of a pre-owned, 2018 year model Ambulance in an amount not to exceed \$15,000, with any remaining funds to be used for up-fitting the Ambulance to meet the County's needs.**

**PERSONS APPEARING BEFORE THE COURT: Josh Vandever, EMS Director**

**MOVED BY JUDGE Mueller, SECONDED BY COMMR. Brossmann**

Commr. McBroom, vote for **X**, vote against \_\_\_\_\_

Commr. Sternadel, vote for **X**, vote against \_\_\_\_\_

Commr. Berckenhoff, vote for **X**, vote against \_\_\_\_\_

Commr. Brossmann, vote for **X**, vote against \_\_\_\_\_

Judge Mueller, vote for **X**, vote against \_\_\_\_\_

8. **SUBJECT: Hear report from Josh Vandever, EMS Director.**

**ACTION: Accepted Report from Josh Vandever, EMS Director.**

See attached hereto marked "Agenda Action 8 Exhibit"

**PERSONS APPEARING BEFORE THE COURT: Josh Vandever, EMS Director**

**MOVED BY COMMR. Berckenhoff, SECONDED BY COMMR. McBroom**

Commr. McBroom, vote for **X**, vote against \_\_\_\_\_

Commr. Sternadel, vote for **X**, vote against \_\_\_\_\_

Commr. Berckenhoff, vote for **X**, vote against \_\_\_\_\_

Commr. Brossmann, vote for **X**, vote against \_\_\_\_\_

Judge Mueller, vote for **X**, vote against \_\_\_\_\_

9. **SUBJECT: Consider and take action on approving the EMS Director acting under the authority of the Commissioners Court to revise billing procedures in according with governmental requirements to participate in the Health and Human Services Commission’s Ambulance Supplemental Payment Program.**

**ACTION: Approved the EMS Director acting under the authority of the Commissioners Court to revise billing procedures in according with governmental requirements to participate in the Health and Human Services Commission’s Ambulance Supplemental Payment Program.**

**PERSONS APPEARING BEFORE THE COURT: Josh Vandever, EMS Director**

**MOVED BY COMMR. McBroom, SECONDED BY COMMR. Brossmann**

Commr. McBroom, vote for **X**, vote against \_\_\_\_\_

Commr. Sternadel, vote for **X**, vote against \_\_\_\_\_

Commr. Berckenhoff, vote for **X**, vote against \_\_\_\_\_

Commr. Brossmann, vote for **X**, vote against \_\_\_\_\_

Judge Mueller, vote for **X**, vote against \_\_\_\_\_

10. **SUBJECT: Consider and take appropriate action in approving Municipal Solid Waste Collection and Disposal Services Agreement between Fayette County, Texas and All Star Roll Off, LLC for solid waste collection and disposal services.**

**ACTION: Approved Municipal Solid Waste Collection and Disposal Services Agreement between Fayette County, Texas and All Star Roll Off, LLC for solid waste collection and disposal services.**

See attached hereto marked “Agenda Action 10 Exhibit”

**PERSONS APPEARING BEFORE THE COURT: Cassie Austin, Court Administrator**

**MOVED BY JUDGE Mueller, SECONDED BY COMMR. Sternadel**

Commr. McBroom, vote for **X**, vote against \_\_\_\_\_

Commr. Sternadel, vote for **X**, vote against \_\_\_\_\_

Commr. Berckenhoff, vote for **X**, vote against \_\_\_\_\_

Commr. Brossmann, vote for **X**, vote against \_\_\_\_\_

Judge Mueller, vote for **X**, vote against \_\_\_\_\_

11. **SUBJECT: Consider and take appropriate action in approving Interlocal Agreement for Road Maintenance and Repair between the City of Ellinger and Fayette County, Texas.**

**ACTION: Deferred to a future meeting.**

**PERSONS APPEARING BEFORE THE COURT: None**

**MOVED BY COMMR. McBroom, SECONDED BY COMMR. Sternadel**

Commr. McBroom, vote for **X**, vote against \_\_\_\_\_

Commr. Sternadel, vote for **X**, vote against \_\_\_\_\_

Commr. Berckenhoff, vote for **X**, vote against \_\_\_\_\_

Commr. Brossmann, vote for **X**, vote against \_\_\_\_\_

Judge Mueller, vote for **X**, vote against \_\_\_\_\_

12. **SUBJECT: Consider and take appropriate action on bids of property not sold at Sheriff's Sale – Cause No. 3525 – La Grange ISD.**

**ACTION: Rejected Bids of property not sold at Sheriff's Sale – Cause No. 3525 – La Grange ISD.**

See attached hereto marked "Agenda Action 12 Exhibit"

**PERSONS APPEARING BEFORE THE COURT: None**

**MOVED BY COMMR. McBroom, SECONDED BY COMMR. Berckenhoff**

Commr. McBroom, vote for **X**, vote against \_\_\_\_\_

Commr. Sternadel, vote for **X**, vote against \_\_\_\_\_

Commr. Berckenhoff, vote for **X**, vote against \_\_\_\_\_

Commr. Brossmann, vote for **X**, vote against \_\_\_\_\_

Judge Mueller, vote for **X**, vote against \_\_\_\_\_



13. **SUBJECT:** Accept and approve the written plan of Fayette Water Supply Corporation to install/bore under Schuster Rd (Precinct 2), and to place and install new water service line and meter to property located at ID 47633, and requiring Fayette Water Supply Corporation to make repairs of any resultant damage done to the roadway, sides, ditches, and right-of-way of Schuster Rd, and to do paving work, compacting, and restoring the roadway, sides, ditches, and right-of-way, all back to a finished natural grade.

**ACTION:** Accepted and Approved the Written Plan of Fayette Water Supply Corporation to install/bore under Schuster Rd (Precinct 2), and to place and install new water service line and meter to property located at ID 47633; and Required Fayette Water Supply Corporation to make repairs of any resultant damage done to the roadway, sides, ditches, and right-of-way of Schuster Rd, and to do paving work, compacting, and restoring the roadway, sides, ditches, and right-of-way, all back to a finished natural grade.

See attached hereto marked "Agenda Action 13 Exhibit"

**PERSONS APPEARING BEFORE THE COURT: None**

**MOVED BY COMMR. Sternadel, SECONDED BY COMMR. Berckenhoff**  
Commr. McBroom, vote for **X**, vote against \_\_\_\_\_  
Commr. Sternadel, vote for **X**, vote against \_\_\_\_\_  
Commr. Berckenhoff, vote for **X**, vote against \_\_\_\_\_  
Commr. Brossmann, vote for **X**, vote against \_\_\_\_\_  
Judge Mueller, vote for **X**, vote against \_\_\_\_\_

14. **SUBJECT: Acknowledge the fiber service drop plans of Colorado Valley Telephone Cooperative, Inc (CVTC) to install new buried fiber optic cables and copper cables within the corridors of the following road(s): Drisdale Rd (Precinct 1), Willow Springs Rd, Hartfield Rd (Precinct 2), Bridge Valley Rd (Precinct 3), Knape Rd, Baseball Diamond Loop, Parma Rd near 5664 FM 1383, Seydler Rd and Ludwig Kainer Rd (Precinct 4).**

**ACTION: Acknowledged the fiber service drop plans of Colorado Valley Telephone Cooperative, Inc. (CVTC) to install new buried fiber optic cables and copper cables within the corridors of the following road(s): Drisdale Rd (Precinct 1), Willow Springs Rd, Hartfield Rd (Precinct 2), Bridge Valley Rd (Precinct 3), Knape Rd, Baseball Diamond Loop, Parma Rd near 5664 FM 1383, Seydler Rd and Ludwig Kainer Rd (Precinct 4).**

See attached hereto marked "Agenda Action 14 Exhibit"

**PERSONS APPEARING BEFORE THE COURT: None**

**MOVED BY COMMR. Brossmann, SECONDED BY COMMR. Berckenhoff**

Commr. McBroom, vote for **X**, vote against \_\_\_\_\_

Commr. Sternadel, vote for **X**, vote against \_\_\_\_\_

Commr. Berckenhoff, vote for **X**, vote against \_\_\_\_\_

Commr. Brossmann, vote for **X**, vote against \_\_\_\_\_

Judge Mueller, vote for **X**, vote against \_\_\_\_\_

**15. SUBJECT: Approve and sign an Order Designating Day of Week and Location of Regular Terms, and Setting Schedule of Fayette County Commissioners Court Regular Meetings for 2025.**

**ACTION: Approved and Signed an Order Designating Day of Week and Location of Regular Terms, and Setting Schedule of Fayette County Commissioners Court Regular Meetings for 2025.**

See attached hereto marked "Agenda Action 15 Exhibit"

**PERSONS APPEARING BEFORE THE COURT: Cassie Austin, Court Administrator**

**MOVED BY COMMR. Brossmann, SECONDED BY COMMR. McBroom**

Commr. McBroom, vote for **X**, vote against \_\_\_\_\_

Commr. Sternadel, vote for **X**, vote against \_\_\_\_\_

Commr. Berckenhoff, vote for **X**, vote against \_\_\_\_\_

Commr. Brossmann, vote for **X**, vote against \_\_\_\_\_

Judge Mueller, vote for **X**, vote against \_\_\_\_\_

**16. SUBJECT: Discuss, consider and take appropriate action in appointing County Judge Pro-Tem for 2025.**

**ACTION: Appointed Commissioner Luke Sternadel, Precinct 2, County Judge Pro-Tem for 2025.**

**PERSONS APPEARING BEFORE THE COURT: Judge Dan Mueller**

**MOVED BY JUDGE Mueller, SECONDED BY COMMR. Brossmann**

Commr. McBroom, vote for \_\_\_\_\_, vote against **X**

Commr. Sternadel, vote for **X**, vote against \_\_\_\_\_

Commr. Berckenhoff, vote for \_\_\_\_\_, vote against **X**

Commr. Brossmann, vote for **X**, vote against \_\_\_\_\_

Judge Mueller, vote for **X**, vote against \_\_\_\_\_

17. **SUBJECT: Consider and take appropriate action in approving contract with Pitney Bowes for leasing postage machine for the County Clerk for renewal starting March, 2025 for the rates of 2024.**

**ACTION: Approved Contract with Pitney Bowes for leasing postage machine for the County Clerk for renewal starting March, 2025 for the rates of 2024.**

See attached hereto marked "Agenda Action 17 Exhibit"

**PERSONS APPEARING BEFORE THE COURT: Cindy Havelka, County Auditor**

**MOVED BY COMMR. McBroom, SECONDED BY COMMR. Sternadel**

Commr. McBroom, vote for **X**, vote against \_\_\_\_\_

Commr. Sternadel, vote for **X**, vote against \_\_\_\_\_

Commr. Berckenhoff, vote for **X**, vote against \_\_\_\_\_

Commr. Brossmann, vote for **X**, vote against \_\_\_\_\_

Judge Mueller, vote for **X**, vote against \_\_\_\_\_

18. **SUBJECT: Consider and take appropriated action in approving 2025 Salary increase to go in effect on the second January payroll. This would cover the starting week of January 5, 2025.**

**ACTION: Approved 2025 Salary increase to go in effect on the second January payroll. This would cover the starting week of January 5, 2025.**

**PERSONS APPEARING BEFORE THE COURT: Cindy Havelka, County Auditor; Jacquelyn Kohleffel, Payroll Coordinator; Josh Vandever, EMS Director**

**MOVED BY JUDGE Mueller, SECONDED BY COMMR. McBroom**

Commr. McBroom, vote for **X**, vote against \_\_\_\_\_

Commr. Sternadel, vote for **X**, vote against \_\_\_\_\_

Commr. Berckenhoff, vote for **X**, vote against \_\_\_\_\_

Commr. Brossmann, vote for **X**, vote against \_\_\_\_\_

Judge Mueller, vote for **X**, vote against \_\_\_\_\_

19. **SUBJECT: Authorize the following class requests: Approval for Donna Macik, Elections Administrator and Bernice Svec, EA Assistant to attend the 36<sup>th</sup> Annual Election Law Seminar for Cities, Schools and Other Political Subdivision from December 18 – 20 in Austin Texas and the Texas Association of County Election Officials Mid-Winter Conference and Regional Election Officer Training from January 6 to January 10 in South Padre Texas.**

**ACTION: Authorized the following Class Requests: Approval for Donna Macik, Elections Administrator and Bernice Svec, EA Assistant to attend the 36<sup>th</sup> Annual Election Law Seminar for Cities, Schools and Other Political Subdivision from December 18 – 20 in Austin Texas and the Texas Association of County Election Officials Mid-Winter Conference and Regional Election Officer Training from January 6 to January 10 in South Padre Texas.**

**PERSONS APPEARING BEFORE THE COURT: None**

**MOVED BY COMMR. McBroom, SECONDED BY COMMR. Sternadel**

Commr. McBroom, vote for **X**, vote against \_\_\_\_\_  
Commr. Sternadel, vote for **X**, vote against \_\_\_\_\_  
Commr. Berckenhoff, vote for **X**, vote against \_\_\_\_\_  
Commr. Brossmann, vote for **X**, vote against \_\_\_\_\_  
Judge Mueller, vote for **X**, vote against \_\_\_\_\_

20. **SUBJECT: Consider and take appropriate action concerning approving the payment of currently due Fayette County bills and expenses.**

**ACTION: Approved the Payment of currently due Fayette County bills and expenses.**

See attached hereto marked "Agenda Action 20 Exhibit"

**PERSONS APPEARING BEFORE THE COURT: Cindy Havelka, County Auditor**

**MOVED BY COMMR. McBroom, SECONDED BY COMMR. Sternadel**

Commr. McBroom, vote for **X**, vote against \_\_\_\_\_  
Commr. Sternadel, vote for **X**, vote against \_\_\_\_\_  
Commr. Berckenhoff, vote for **X**, vote against \_\_\_\_\_  
Commr. Brossmann, vote for **X**, vote against \_\_\_\_\_  
Judge Mueller, vote for **X**, vote against \_\_\_\_\_

VIII.

Meeting adjourned at 9:52 a.m., December 23, 2024, on motion by Commissioner Brossmann, seconded by Commissioner Sternadel, votes for 5, votes against 0.

APPROVED this 9<sup>th</sup> day of January, 2025.

Dan Mueller

Dan Mueller  
Fayette County Judge

Absent

Jason McBroom  
Commissioner, Precinct 1

Luke Sternadel  
Commissioner, Precinct 2

Harvey Berkenhoff  
Commissioner, Precinct 3

Drew Brossmann  
Commissioner, Precinct 4

ATTEST:

Brenda Fietsam  
Brenda Fietsam  
County Clerk

Commissioners Court December 23, 2024