

**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 14th DAY OF JANUARY, 2025**

BE IT REMEMBERED that at 9:00 a.m. on the 14th of January 2025, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Invocation was led by County Judge Chad Sims

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

DECLARE A QUORUM PRESENT:

Present and Voting:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Austin Koos	Commissioner, Precinct #3 NOT PRESENT
Jay Ebarb,	Commissioner, Precinct #4

EXHIBIT

JAN 28 2025



APPROVED /cg

ANNOUNCEMENTS: "PROCLAMATION DECLARING JANUARY, 2025 AS SCHOOL BOARD RECOGNITION MONTH IN HARRISON COUNTY"

"PROCLAMATION DECLARING JANUARY 2025 AS NATIONAL HUMAN TRAFFICKING PREVENTION MONTH IN HARRISON COUNTY"

PRESENTATION OF REIMBURSEMENT CHECK BY NET RMA-Lansing Switch Project

PUBLIC COMMENTS - AGENDA ITEMS ONLY

Call to Order by the County Judge, Chad Sims, at 9:12a.m.

ITEM A

AUDITOR: Administrative Report given by Becky Haynes. No action to be taken submission of financial reports. Exhibit A

//////////

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-01

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the line item transfer of \$35,990.45 Exhibit A-1

//////////

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-02

ITEM #2.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment for Regular Bills in the amount of \$189,179.16. Exhibit A-2

//////////

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-03

ITEM #3.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Payroll for December 29, 2024. Exhibit A-3

//////////

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-04

ITEM #4.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the revised and updated Travel Policy. Two changes were made on the policy. On page 4 the Policy states most direct route and they are adding the word mileage. On page 5 they are updating the Purchasing Agents contacts. Exhibit A-4

//////////

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-05

ITEM #5.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Budget Amendment. Insurance Proceeds and supplements. Exhibit A-5

ITEM B

ROAD AND BRIDGE DEPARTMENT: Luke Davis gave Administrative Report. No action to be taken concerning status of construction, maintenance and repairs of county roads, bridges and right of ways: also concerning condition of equipment. Exhibit B

//////////

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-06

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for the Harrison County Road & Bridge Department. Exhibit B-1

NEW HIRES: None

RANGE/STEP CHANGES: None

RESIGNATIONS: None

TERMINATIONS: None

RETIREMENTS: None

TRANSFER: None

Full Time Employees (53)	49 (Includes the Road Administrator)
F/T Vacancies:	4
Part Time Employees (4)	4
Part Time Vacancy:	0
Temporary (6)	0
Temp. Vacancies:	6

//////////

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-07

ITEM #2.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follow. Exhibit B-2

ETEX Telephone Coop.	Edmondson Rd- CR 4600
ETEX Telephone Coop.	W Liberty Rd- Cr 4718
ETEX Telephone Coop.	Oscar Ragon Rd- CR 4715
ETEX Telephone Coop.	Pine Tree Rd –CR 4734
ETEX Telephone Coop.	Pine Tree Rd- CR 4734

ETEX Telephone Coop.	West Liberty Rd –CR4718
ETEX Telephone Coop.	Red Bed Dr. - CR-4733
ETEX Telephone Coop.	Dogwood Dr.-CR 4731
ETEX Telephone Coop.	Oakwood DR. - CR 4732
Sabine Oil and Gas	Tom Woodley Rd- CR 3029
Cypress Valley Water Supply Corp.	James Marshall Rd – CR 4109

//////////

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-08

ITEM #3.

IT IS ORDERED by the Commissioners’ Court of Harrison County, Texas to approve the final plat for “Buchanan Addition” subdivision at the intersection of Buchanan Road and Collins Creek Road in PCT 3. Mr. Buchanan was present and the plat was recorded in the County Clerk Office. Exhibit B-3

ITEM C:

SHERIFF: Administrative Report by Sheriff Fletcher: No action to be taken concerning statistics reflecting law enforcement activity, execution of civil responsibilities, jail population, also location of and turnover in prisoners. Exhibit C

HARRISON COUNTY SHERIFF’S OFFICE ACTIVITY SUMMARY

DATES: 11-27-2024 TO 01-07-2025

Total Calls for Service: 3578 Criminal Reports Taken: 207

Criminal Investigation Assigned Cases: 86

Arrest HCSO: 100 (Figure: Arresting Deputy & Booking Jailer)

Traffic Citations Issued: 572 Mental: 6

Transport/Warrants Office: 43 Transports

5127 Mileage

Civil Process: Legal Documents Received: 124

Served: 63 Personal Service

17 Indictment Precepts served in Jail

9 Tax Postings

16 CCL/DC Postings

0 Harrison Central Appraisal District Tax Sales

Total Served: 105

Juror Notices: 1075

1-7-2025 @ 9:58am JAIL POPULATION: 246

11-27-24 TO 1-7-25 CONTACT INMATES

MARION COUNTY (0) US MARSHALL (28) TOTAL 28

**HARRISON COUNTY SHERIFF'S OFFICE FIRE MARSHALL AND OSSF DIVISION
ACTIVITY SUMMARY**

11-26-2024- 12-31-2024

FIRE MARSHALL DIVISION

Citations/warrants: 0

Fire inspections: 02

Illegal dumping cases: 05

Loads: 08

Litter picked up (cubic feet): 4,320

Structure fires: 05

ENVIRONMENTAL HEALTH DIVISION

Complaints:	06
Notice of violations:	03
Citations:	0
Inspections:	23
Utility Hookups- Upshur Rural Electric:	14
Utility Hookups- Panola – Harrison Electric:	13
Single Family Permit: \$360.00	21=\$7,560.00
Commercial Permit: \$560.00	05= \$2,800.00
Multifamily Permit: \$560.00	0= \$0.00
Subdivision Review: \$50.00	0=\$0.00
Re-Inspection Fee: ½ of Permit fee	0=\$0.00
Total money Collected	\$10,360.00

//////////

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-09

ITEM #1.

IT IS ORDERED by the Commissioners’ Court of Harrison County, Texas to approve a donation from David M. Thomas in the amount of \$250.00 to be used for the Harrison County Sheriff’s Office K9 Program. Exhibit C-1

//////////

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-10

ITEM #2.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Chapter 59 for calendar year 2025 Budget. Chapter 59 "seizure and forfeiture of property used in the proceeds gained from, the commission of certain crimes." Exhibit C-2

//////////

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-11

ITEM #3.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to accept the agreement with Cellebrite regarding the subscription UFED 4PC Ultimate in the amount of \$7,000.00 to be effective February 4, 2025 and ending February 3, 2026 for Harrison County Sheriff's Department. "This is the software that the sheriff office use on cell phones they receive for investigations." Exhibit C-3

ITEM D
COUNTY CLERK:

//////////

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-12

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the transcribed minutes of Commissioner's Court meeting December 31, 2024. Exhibit D-1

COURT RECESSED AT 9:32AM
COURT RECONVENED AT 9:50AM

ITEM E.
NEW BUSINESS:

ITEM #1. Presentation by Marshall Police Department Chief Cliff Caruth regarding the Marshall Animal Shelter. NO ACTION Exhibit E-1

In 2024 994 animals were taken in to the animal shelter. The programs with the Shelter are volunteer/spay/adoptions/transport/foster. Quarterly reports can be done.

//////////

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-13

ITEM #2.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the following Elected Official Bonds and to authorize payment of bond premiums from their respective budgets as follows: Exhibit E-2

William Hatfield, County Commissioner, Pct. 1

Austin Koos, County Commissioner, Pct. 3

Nancy George, Justice of Peace, Pct. 4

John Hickey, Constable, Pct. 1

Brant Moore, Constable, Pct. 2

Jim Weatherall, Constable, Pct. 3

Darryl Griffin, Constable, Pct. 4

Brad Morin, District Judge

Brandon Fletcher, Sheriff

ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Timmins and seconded by Commissioner Ebarb to adjourn the meeting. Motion carried unanimously (4-0). Meeting adjourned at 10:31a.m.

ATTEST:

Heather Henigan, County Clerk
Harrison County, Texas



Minutes approved on: January 28, 2025

Chad Sims, County Judge
Harrison County, Texas



